



## **Fatima College (Autonomous)**

College with Potential for Excellence  
Re-Accredited with 'A' Grade by NAAC  
65th Rank in India Ranking 2018 (NIRF)  
Mary Land, Madurai, Tamil Nadu, India

### **MCA - PROFESSIONAL COURSE**

#### **How to Apply**

#### ***SUBMISSION OF APPLICATION: THROUGH ON-LINE MODE ONLY***

1. Candidates seeking admission to Fatima College are required to **apply on-line mode only**.
2. Log on to link in the Home page [www.fatimacollegemdu.org](http://www.fatimacollegemdu.org) and navigate to the link "Apply on-line admission for MBA/MCA 2020".
3. The procedure for filling application on-line given below.
4. The candidate should acquaint / herself with all requirements with regard to filling up the application on-line.
5. Incomplete application and application with false details will be rejected.
6. For any up-to-date information Fatima College website [www.fatimacollegemdu.org](http://www.fatimacollegemdu.org) may be checked from time to time.

#### **APPLICATION FEES**

- Application fees of Rs. 500 /application for M.B.A programme to be paid by the candidate using only Challan mode of payment.
- Applications received without the application fee will not be accepted.

## BEFORE FILLING THE FORM

1. It is the responsibility of the candidate to read these instructions and to ensure completeness of the application forms. **An incomplete form will be summarily rejected.**
2. **Create an email id if you do not have one. All communications will be sent by email only. It is your responsibility to ensure that the email id is correct.**
  - **You must scan and keep ready a soft copy of your photograph and your mark sheet and degree certificate and Community certificate.**
  - **Specification for photograph:** Recent colour passport size photograph with light background, JPEG format not exceeding 100 KB and not below 10 KB.
  - **Specification for other certificates:** The size of the scanned certificates should not exceed 100 KB
3. **Please note the application number on your forms.** Quote this for any enquiry that you may have and when communicating in all further correspondence.
  - **THE INFORMATION PROVIDED ON THE APPLICATION FORM WILL BE TAKEN AS FINAL.**
  - **NO CHANGES WILL BE PERMITTED.**

## ■ STEPS TO FILL THE ON-LINE APPLICATION FORM

- 1. REGISTER AS NEW USER AND SELECT THE COURSE YOU WANT TO APPLY**
- 2. MAKE PAYMENT BY CHALLAN MODE**
- 3. LOGIN USING USER NAME AND PASSWORD SENT TO YOUR E-MAIL AND MOBILE**
- 4. FILL PROFILE DETAILS**
- 5. ENTER YOUR MARKS**
- 6. UPLOAD NECESSARY DOCUMENTS AND SAVE IT**
- 7. VISIT COLLEGE WEBSITE FOR TIME-TO-TIME INFORMATION.**
- 8. VISIT COLLEGE WEBSITE AND YOUR LOGIN PAGE STATUS FOR LATEST UPDATES ABOUT YOUR APPLICATION**

## GUIDELINES TO APPLY

- 1. VISIT THE WEBSITE: [www.fatimacollegemdu.org](http://www.fatimacollegemdu.org)**
- 2. CLICK Apply On-Line Admission for M.C.A. - 2020**



**FATIMA COLLEGE** (AUTONOMOUS)

SISTERS OF ST. JOSEPH OF LYONS INSTITUTION  
MARY LAND, MADURAI - 625018, TAMIL NADU, INDIA



COLLEGE WITH POTENTIAL FOR EXCELLENCE  
RE-ACCREDITED WITH 'A' GRADE BY NAAC  
65<sup>TH</sup> RANK IN INDIA RANKING 2018 (NIRF)

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**APPLY ON-LINE ADMISSION – 2020** 

**GUIDELINES TO THE CANDIDATES**



**3. CLICK ON NEW REGISTRATION.**

Login

Reg No.\*

Password\*

[Login](#) [New Registration](#)

[Forgot Password](#)

## 4. APPLICATION REGISTRATION (FILL ALL THE DETAILS).

### Application Registration

Reg. No. (For +2) / University No. (For PG) / Passport No. (For Abroad) :

DOB. :

dd-mm-yyyy

Applicant Name (Initial & Name):

Parent Mobile No.

Student Mobile No.

Email Id. :

SC / ST :

Select ▼

(Certificate No.)

Graduation Applying for :

--Select-- ▼

State :

--Select-- ▼

District :


--Select-- ▼

## 5. **SELECT THE COURSE(S) & CLICK SUBMIT FOR PAYMENT.**

Graduation Applying for :

State :

District :

Sl.No.	Division	Course Name	Click Additional Applications 
		MCA	
1.	<input type="text" value="Self Financing"/>	<input type="text"/>	
Total :		<input type="text" value="500"/>	

## 6. MAKE PAYMENT AND DOWNLOAD THE CHALLAN

Credit Card >



Debit Card

Debit Card + ATM PIN

Internet Banking

Wallet/ Cash Cards

Pay by Credit Card

VISA        

Card Number

Enter card number

Expiration Date

Month  Year  CVV/CVC

Card Holder Name


Enter card holder name

Make Payment

Cancel

Merchant Name  
MS.FATIMA COLLEGE

Payment Amount: ₹ 500.00





## **7. CHECK YOUR MOBILE / EMAIL FOR YOUR LOGIN USERNAME & PASSWORD.**

### **Fatima College - On-line Application Details**

Registration No.(Username) sat123  
DOB (Password) 12031990  
Trxn. No LS-1532076000-sat123  
Amount 500  
Date/Time 20-07-2018 02:10:00

**YOU WILL RECEIVE  
EMAIL LIKE THIS**

<u>S.NO</u>	<u>CAMPUS</u>	<u>DIVISION</u>	<u>GRADUATION</u>	<u>APPLICATION.NO</u>	<u>COURSE NAME</u>
1	MARY LAND	SELF FINANCING	MCA	2019-MCA-1224	MCA IMCAI

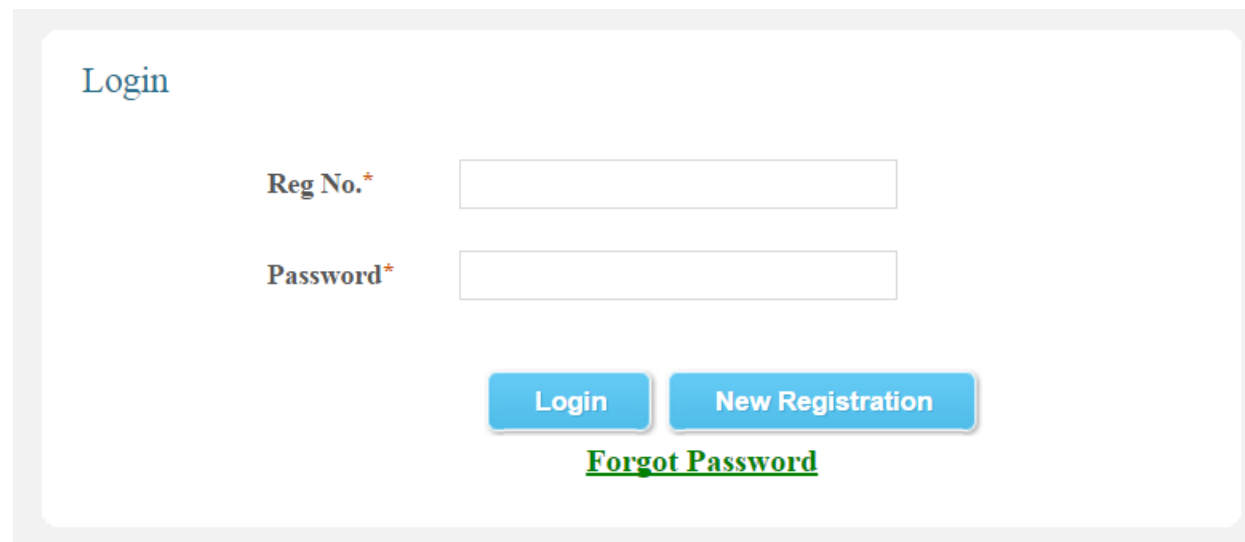
**8. i) Visit the Website: [www.fatimacollegemdu.org](http://www.fatimacollegemdu.org), Click Apply On-Line Admission for M.Phil./Ph.D. - 2018**

**OR**

**ii) Visit the Website:**

**[http://fatimacollegemdu.org/fatima\\_preadm/login\\_adm.php](http://fatimacollegemdu.org/fatima_preadm/login_adm.php)**

**9. TO LOGIN INTO YOUR ACCOUNT: GIVE YOUR USERNAME & PASSWORD & CLICK LOGIN.**



Login

Reg No.\*

Password\*

[Login](#) [New Registration](#)

[Forgot Password](#)

## 10. CHOOSE PROFILE TO ENTER YOUR DETAILS.

- STATUS
- PROFILE
- MARKS ENTRY
- NEFT / CHALLAN DETAIL UPDATION
- CERTIFICATE UPLOAD
- BUY ADDITIONAL FORMS
- CHANGE PASSWORD

### STUDENT PROFILE

Student Name:	<input type="text"/>	Father/Guardian Name:	<input type="text"/>
Email Id:	<input type="text"/>	Occupation of Parent/Guardian:	<input type="text"/>
Contact Address:	<input type="text"/>	<input type="checkbox"/> Same as Contact Address	Permanent Address: <input type="text"/>
Pincode:	<input type="text"/>	Pincode:	<input type="text"/>
MobileNo:	+91 <input type="text"/>	D.O.B:	<input type="text"/>
Gender:	--SELECT-- <input type="button" value="v"/>	Age:	<input type="text"/>
Religion:	--SELECT-- <input type="button" value="v"/>	For Christian Candidates only:	SELECT <input type="button" value="v"/>
Community:	--SELECT-- <input type="button" value="v"/>	Sub Caste:	<input type="text"/>
Aadhaar No.:	<input type="text"/>	Passport No.:	<input type="text"/>
Marital Satus:	SELECT <input type="button" value="v"/>	Comm.Certificate No:	<input type="text"/>
Place & District to which the applicant belongs:	<input type="text"/>		
Differently Abled:	--SELECT-- <input type="button" value="v"/>		
Nationality:	--SELECT-- <input type="button" value="v"/>	Country:	<input type="text"/>

Name of the University:

Name of the Qualifying Degree Examination:

Annual income of the parent:

Father/Guardian Mobile No:

Mother/Guardian Mobile No:

Do you apply under Sports Quota:

Are you alumni of Fatima College?

Do you need Hostel Accommodation?

Name & Location(Dist)of College Last Studied:

Whether the college is located at

Are you in NSS/NCC/SPORTS person?

Photo Upload

# 11. **ENTER THE DETAILS OF MARKS**

- STATUS
- PROFILE
- MARKS ENTRY
- CERTIFICATE UPLOAD
- BUY ADDITIONAL
- APPLICATION FEE ONLINE PAYMENT
- CHANGE PASSWORD
- ADMISSION FEE ONLINE PAYMENT CHECK

## MARK DETAILS

Parts	Subject	Marks Obtained	Max. Marks	Year	Month	Register No.	Certificate No. (Max Semester)
Part-I	<input type="text" value="SELECT"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="SELECT"/>	<input type="text" value="SELECT"/>	<input type="text"/>	<input type="text"/>
				<i>If Any Break in Study:</i> <input type="text" value="SELECT"/>			
Part-II	<input type="text" value="SELECT"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="SELECT"/>	<input type="text" value="SELECT"/>	<input type="text"/>	<input type="text"/>
Part-III	<input type="text" value="SELECT"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="SELECT"/>	<input type="text" value="SELECT"/>	<input type="text"/>	<input type="text"/>

## 12. ENTER THE DETAILS OF ENTRANCE MARKS & UPLOAD THE CERTIFICATE(S)

**Common Entrance Exam**

Type of Exam	Marks Obtained	Max. Marks	Year	Month	Register No.
<input type="checkbox"/> MAT	<input type="text"/>	<input type="text"/>	SELECT ▼	SELECT ▼	<input type="text"/>
<input type="checkbox"/> CAT	<input type="text"/>	<input type="text"/>	SELECT ▼	SELECT ▼	<input type="text"/>
<input type="checkbox"/> TANCET	<input type="text"/>	<input type="text"/>	SELECT ▼	SELECT ▼	<input type="text"/>
<input type="checkbox"/> CMAT	<input type="text"/>	<input type="text"/>	SELECT ▼	SELECT ▼	<input type="text"/>
<input type="checkbox"/> CONSORTIUM	<input type="text"/>	<input type="text"/>	SELECT ▼	SELECT ▼	<input type="text"/>

Upload Your Marks Upto 5th / Max Semester

**UPLOAD ADDITIONAL CERTIFICATE(S) IF NEEDED (COMMUNITY, SPORTS)**

# 13. VISIT STATUS MENU FREQUENTLY TO VIEW THE APPLICATION STATUS.

STATUS

PROFILE

MARKS ENTRY

CERTIFICATE UPLOAD

BUY ADDITIONAL

CHANGE PASS WORD

### APPLICATION STATUS

S.NO	CAMPUS	DIVISION	GRADUATION	APPLICATION. NO	COURSE NAME	SELECTION LIST	STATUS	CALL LETTER	APPLICATION PAYMENT
1	MARY LAND	SELF FINANCING	POST GRADUATION	2018-PGC-29	M.SC. CHEMISTRY	--	--	--	--

**Mandatory Documents / Details to be updated to consider in Selection Process**

S.No.	Details Required	Status
1	Profile	Updated
2	Mark Details	Updated
3	Mark Sheets Upload	Uploaded
4	Other Certificates Upload	Uploaded

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