

The Minutes of the Planning and Evaluation Committee
meet held on 14.12.2020 (Monday) at 10.15 a.m in L2

Members Present :

1. Dr. Sr. J. Celine Sahaya Mary
Principal & Chairperson

Dr. J. Celine Sahaya Mary

2. Dr. Sr. M. Francisca Flora
Secretary

Dr. Francisca Flora

3. Dr. K. Balakrishnan - Univ. Novinee
Prof. & Head, Dept. of Immunology
School of Biological Sciences
Madurai Kamaraj University
Madurai

Dr. K. Balakrishnan
14/12/2020

4. Dr. Sr. Bindu Antony
Vice Principal - I - Shift - I

Dr. Bindu Antony

5. Dr. G. Uma
Vice Principal - II ; Shift - I

Dr. G. Uma

6. Dr. Sr. J. Azul Mary
Vice Principal - I ; Shift - II

Dr. Sr. J. Azul Mary

7. Dr. M. Arasammal
Vice Principal - II ; Shift - II

ABSENT

8. Dr. S. Vidya
IQAC Coordinator

Dr. S. Vidya

9. Dr. S. J. Kala
Dean of Arts

S. J. Kala

10. Dr. N. Malathi
Dean of Science

Dr. N. Malathi

- | | |
|--|-------------------------|
| 11. Ms. A. Mable Jasmine Shobha
Dean of S.F. Programmes | J. Mable Jasmine Shobha |
| 12. Sr. F. Arockia Mary
Office Manager Shift-I | Sr. Arockia Mary |
| 13. Sr. S. Stella Arul Mary
Office Manager Shift-II | Sr. Stella |
| 14. Dr. Sr. A. Josephin Nirmala Mary
Controller of Examinations | P. Josephin Nirmala |
| 15. Mrs. Nizila Rajaran
Controller of Examinations | Nizila |
| 16. Mr. I. Francis Xavier
Lab Assistant | I. Francis Xavier |
| 17. Ms. D. Meenakshi - 2019E32
Sports Representative - Shift-I | P. Meenakshi |
| 18. Ms. K. Sindhuja - 2019A58
Sports Representative - Shift-II | K. Sindhuja |

The meeting of the Planning and Evaluation Committee began with God's invocation through a solemn prayer by Rev. Dr. Sr. G. Arul Mary in L2 at 10.15 a.m on 14.12.2020. Ms. A. Mable Jasmine Shobha, Dean of Self Financing Programmes welcomed the gathering. Rev. Dr. Sr. G. Celine Sahaya Mary, the chairperson of the committee and the Principal of the college initiated the discussions and presented the future plans.

Dr. K. Balakrishnan, Professor and Head of the Immunology, School of Biological Sciences, Madurai Kamaraj University and the university nominee clarified the following during the discussion:

- Whether the college has a separate Alumnae Association

- Dr. Sr. G. Celine Sahaya Mary, the chairperson of the Committee and the Principal affirmed that the college has one - Fatima College Alumnae Association (FCAA) and that it is a Registered Body since 2015.
- Dr. S. J. Kala, Dean of Arts and the President of FCAA highlighted its significant and meaningful activities
- Whether college has a Business incubator?
 - Rev. Dr. Sr. G. Celine Sahaya Mary, the chairperson of the Committee and the Principal stated that the college already operates one under the banner of Fatima Incubation and Entrepreneurial Skill Training (FIESTA). Nevertheless, she expressed that the number of business start-ups needs to be increased.
- Whether the college was involved in COVID related Awareness Programmes and educated all on the safety measures
 - As a response, Dr. S. Vidya, the IQAC coordinator listed out all the safety measures taken by the college in creating awareness among the staff, students and the stakeholders as well as the efforts put in to combat the Pandemic
- Turning towards the student representatives, Dr. K. Balakrishnan asked them about their experiences of the online classes conducted and verified if they were equipped enough to attend the same.
 - In unison, the students replied that they had atleast a mobile or a laptop of their own to attend the classes and that they had got accustomed to the online classes by then.

Suggestions

Dr. K. Balakrishnan, the University Nominee of the Planning and Evaluation Committee offered the following suggestions:

- That a separate bank account could be maintained for consultancy to ensure better clarity and that a committee called Industrial Consultancy Committee could be formed with two or three Industrial experts as its

members.

- That the NET / SET achievers and others may be recognised through special prizes so that many may be recognised to take it up.

Dr. K. Balakrishnan, commended the institution for all its outstanding achievements. The meeting came to an end with the vote of thanks proposed by Dr. N. Malathi, Dean of Science.

Dr. G. Uthra Sathya Mary