

DATE- 25.09.2020

Virtual Academic Council Meeting for the Academic Year 2019-2020

Minutes of the Academic Council held on Sep. 25, 2020 at
11 a.m through Google Meet - <https://meet.google.com/ytp-kgsx-obj>

Composition of Academic Council

Members Present:

Chairperson:

1. Dr. Sr. G. Celine Sahaya Mary
Principal, Falima College

Dr. G. Celine Sahaya Mary

Heads of the Departments:

2. Dr. Mrs. J. Sasal Evangelin
3. Dr. Mrs. Shobana Nelasco
4. Dr. Mrs. M. Meenakumari
5. Dr. Mrs. A. Roselin Mary
6. Dr. Mrs. K. Latha
7. Mrs. E. Supriya
8. Mrs. A. Sarpaya Rani
9. Mrs. A. Paulin Mary
10. Dr. Mrs. A. Sheela Vimala Rani
11. Dr. Mrs. B. Medona
12. Dr. Mrs. A. Tamil Selvi
13. Dr. Mrs. G. Germaine Mary
14. Dr. Mrs. B. Sahayasani Fernando
15. Dr. Mrs. S. Saira Banu
16. Dr. Mrs. E. Helena
17. Mrs. S. Selvarani
18. Mrs. V. Mageshwari
19. Dr. Mrs. P. Shyamala
20. Mrs. S. Mary Helen Felista
21. Ms. J. Anockia Jacqueline Joni
Senior Teachers
22. Dr. Ms. S. Vidya
23. Dr. Ms. S. J. Kala

Dr. Mrs. J. Sasal Evangelin
Shobana Nelasco
Roselin Mary
K. Latha
E. Supriya
A. Sarpaya Rani
A. Paulin Mary
A. Sheela Vimala Rani
B. Medona
A. Tamil Selvi
G. Germaine Mary
B. Sahayasani Fernando
S. Saira Banu
E. Helena
S. Selvarani
V. Mageshwari
P. Shyamala
S. Mary Helen Felista
J. Anockia Jacqueline Joni
S. Vidya
S. J. Kala

24. Dr. Mrs. N. Malathi
25. Ms. A. Mable Jasmine Shobha
External Experts

DATE-

Malathi

A. Mable Jasmine Shobha.

26. Mr. A. Velmurugasaj
Head - Personnel, TVS Srichakra Tyres Ltd.
Pezumalpatti Road
Vellaiipatti
Melur Taluk
Madurai - 625122

Velmurugasaj

27. Mr. Raja Rajeswaran, Auditor
167, 1st floor
Opp. to Christian Mission Hospital
Madurai - 625001

Raja Rajeswaran

28. Dr. R. Vasudevan
Dean ECA & Professor
Dept. of Chemistry
Thiagarajar College of Engineering
Madurai - 625015

- ABSENT

29. Sr. A. Amala
Advocate
St. Joseph's Convent
Madurai - 625009

Amala

University Nominees

30. Dr. M. Ramakrishnan
Member Syndicate
Professor
Dept. of Computer Applications
School of Information Technology
Madurai Kamaraj University
Madurai - 625021

- ABSENT

DATE-

31. Dr. S. Pari Parameswaran
Member Syndicate
Assistant Professor
Dept. of Youth Welfare Studies
School of Youth Empowerment
Madurai Kamaraj University
Madurai - 625021

S. P. P.

32. Dr. S. Theerathayalan
Member Syndicate
Associate Professor & Head
Dept. of Economics &
Centre for Research in Economics
The Madurai College (Autonomous)
Madurai - 625011

S. T.

Nominated Member

33. Dr. Sr. M. Francisca Flora
Secretary, Fatima College
Madurai

Sr. Francisca Flora

Special Invitees

34. Dr. Sr. A. Josephin Nirmala Mary
Controller of Examinations

A. Josephin Nirmala

35. Mrs. Nizila Rajagan
Controller of Examinations

Nizila

36. Dr. Sr. Bindu Antony
Vice-Principal - I
Shift - I

Dr. Bindu

37. Dr. Ms. G. Uma
Vice-Principal - II
Shift - I

G. Uma

38. Dr. Sr. J. Arul Moony
Vice Principal - I, Shift - II

Arul Moony

39. Dr. Mrs. M. Arasammal
Vice Principal - II, Shift - II

M. Aras

40. Dr. Mrs. Vasantha Esther Rani
Dean of Research, Shift - I

Vasantha Esther Rani

41. Dr. Mrs. S. L. Kumari
Dean of Research, Shift - II

S. L. Kumari

42. Dr. S. Raju
MBA Director

~~S. Raju~~

43. Dr. Mrs. D. Jeyamala
MCA Director

~~D. Jeyamala~~

Academic Accomplishments and Ongoing Process

Curriculum encompassing teaching, learning resources, student activities and support system is the foundation for the holistic education offered at Falima. Dynamic curricula are revised and revamped periodically based on the topical demands.

Academic Reforms:

Regular, relevant and innovative academic reforms are carried out every year. This year too is no exception:

- Academic Audit is a regular feature of the college
- Remedial Coaching and communicative English are the distinctive characteristics
- The number of online, value-added and certificate courses are increased
- Current Affairs / Recent Trends in the respective course have been introduced as Unit - VI Dynamism
- Credit carrying self-learning courses for Advanced Learners to be introduced

Academic Progress:

- New Programmes Introduced :
 - B. Com. (Shift - II)
 - M.Sc. Information Technology
- International Collaborations : PG - Diploma @ Fatima College leading to an MBA from Binary University, Malaysia for Male & Female aspirants/Working Professionals
- Implementation of Outcome-Based Education - OBE
- Summer Internships and projects mandated for all PG programmes
- External Viva for Projects made compulsory for all UG programmes
- Semester-wise Practicals mandated for all UG & PG programmes of the Science Streams
- Preparation for the NAAC 4th Cycle due in July 2020 is on

Grants Received From University Grants Commission (UGC)

S.No.	Name of the Grant	Amount (Rs.)
1.	Autonomy Grant • Balance of 2018-2019 • 2019-2020	3,89,817 16,00,000
2.	Faculty Development Programme • Contingency Grant	45,000
3.	Minor Research Project • Final Settlement	74,624
4.	Travel Grant - Reimbursement to Dr. Vasanthi Esther Rani	152,010
5.	Major Research Project - Final Settlement Total	13,05,13 23,91,964

FUTURE PLANS

SHORT TERM PLANS

- Promoting self and ICT based teaching and learning
- More staff to be encouraged to develop content for MOOC Courses offered at the SWAYAM Portal
- Introducing further job-oriented and skill development Courses
- Students to be equipped with communicative skill-sets in English and languages such as French, German and Japanese
- Increasing enriched student and staff exchange programmes nationally and globally
- Promoting internship by increasing the number of MoUs
- Extension of Online Courses / Programmes to Professionals and others
- More Career-Oriented Programmes that serve as strong foundation for various competitive exams and programmes highly recognised in the job-markets are to be introduced
- Encouraging departments to offer additional consultancy service to Media and Agro-based industries
- Increased production of organic manure from vermin composting for sales on and off campus
- Enlargement of the Business incubator on campus
- Increasing the number of classrooms
- Establishment of an Exclusive campus for professional programmes - a move towards the "More" in progress as they cross 25 milestones
- Installation and maintenance of sewers tapping Fatima's ingenious manpower and resources

LONG TERM PLANS

- Upgradation of all PG departments to research centres
- Introduction of Five-year Integrated Programmes

- Expansion of Fatima by creating a satellite campus
- Networking with more global Higher Educational Institutions
- Publishing International Multidisciplinary Peer-Reviewed Research Journal with ISSN/ISBN number
- Augmentation of recognised Research Guides
- Applying for patents by individuals or as an institution
- Increasing the number of smart rooms
- More buildings to be solar powered

Minutes of the Academic Council held on 25.09.2020

The Virtual Academic Council Meeting began with a prayer by Dr. Sr. Bindu Antony, Vice Principal, Shift - I on Sep. 25, 2020 at 11.00 a.m. The chairperson of the Academic Council and the Principal, Dr. Sr. G. Celine Sahaya Mary welcomed the gathering. She also introduced the new University nominees - Dr. M. Rama-Krishnan, Member Syndicate, Prof. Dept. of Computer Applications, School of Information Technology, MKU; Dr. S. Pasi Parameswaran, Member Syndicate, Asst. Prof., Dept. of Youth Welfare Studies, School of Youth Empowerment, MKU and Dr. S. Theenathayalan, Member Syndicate, Associate Prof. & Head, Dept. of Economics & Centre for Research in Economics, Madura College (Autonomous), Madurai. She also introduced the other new internal members - Dr. Sr. Bindu Antony, Vice-Principal - I, Shift - I; Dr. Sr. A. Jospin Nirmala Mary, and Mrs. Nezila Rajavan, Controllers of Examinations; Dr. K. Latha, Head, The Research Centre of Tamil; Mrs. A. Paulin Mary, Head, Dept. of Mathematics; Dr. A. Sheela Vimala Rani, Head, The Research Centre of Physics; Dr. B. Medona, Head, Dept. of Chemistry; Dr. S. Saisa Banu, Head, UG Dept. of JMC; Mrs. S. Selvarani, Head, UG Dept. of Computer Applications; Dr. D. Jeyamala, Director, PG Dept. of Computer Applications and Mrs. S. Mary Helan Felista, Head, PG Dept. of Computer Applications.

Dr. Sr. G. Celine Sahaya Mary briefed the members on the institution's move towards Outcome Based Education in 2019. She also presented the new initiatives and decisions taken by

The college in the Curriculum Development Cell meetings held on July 17 & 30, 2020 respectively with regard to the evaluation reforms proposed by UGC.

Later, Dr. S. J. Kala, Dean of Arts highlighted the shift in the Internal : External assessment ratio from 25 : 75 to 40 : 60 for all the OBE UG & PG programmes and 50 : 50 for the professional programmes. She also said that the levels of the Revised Bloom's Taxonomy that would be assessed for the UG/PG Programmes would be K₁ to K₄ (K₁ - Remember, K₂ - Understand, K₃ - Apply and K₄ - Analyse) for UG and K₂ to K₅ (K₂ - Understand, K₃ - Apply, K₄ - Analyse and K₅ - Evaluate) for PG. Moreover, she also emphasise on the different types of tests to be conducted and the role of the Departmental Examination Committee (DEC) in sustaining and enhancing the quality of the assessment.

Dr. S. J. Kala briefed on the resolutions taken regarding the Continuous Internal Assessment (CIA) during the COVID-19 Pandemic in the Curriculum Development Cell meeting held on Sep. 9, 2020.

- Internal : External assessment ratio for all the OBE and Non-OBE, UG, PG and professional programmes as 50 : 50
- 5 components of 10 marks each to test each of the 5 units of the courses in a phased manner

Further, she put forth the decisions taken with regard to the Evaluation of the End Semester Examinations for the III UG and II PG students of the 2019-2020 batch in an adhoc meeting held on Sep. 14, 2020.

Ms. A. Mable Jasmine Shobha, Dean of Self-Financing Programmes brought to notice the details of the Board of Studies convened to upgrade the skill-oriented and quantifiable outcome based syllabus of the UG, PG and Professional programmes on February 28, 2020. She stressed on how each department reviewed the OBE courses offered and upgraded the same wherever there was a need, modified redundant titles and passed the following:

- Guidelines for the introduction of self-study components in UG, PG and Professional Programmes as stated herein:
 - UG - 10% of the Course Spread across 5 units
 - PG - 20% of the Course Spread across 5 units

- Self-learning Courses for the UG and PG advanced learners
 - Value-Added Crash / Certificate / Diploma / Advanced Diploma Courses
 - Strategies adopted for remedial coaching
 - Identification of discipline specific / job-oriented / skill-based MOOC courses available in the SWAYAM Portal to facilitate easy enrolment of students and to make online learning hassle-free
 - Modified CIA components for the UG and PG students enrolled in 2019
 - List of External Examiners for the Practical / Projects and Viva-Voce Examinations
 - Ph.D course work of the newly enrolled Ph.D candidates
- Soon after the briefing, Dr. S. Theenathayalan clarified on why the college had moved from the existing Internal: External assessment ratio of 25:75 to 40:60 and whether it was in accordance with the guidelines issued by TANSCH and MKU. Further, he articulated his apprehensions about the feasibility of the conduct of the increased number of tests. He expressed his concern for students as they would be loaded with more number of tests. Taking into consideration the nomenclature (session-wise, weekly, Monthly, Mid-Semester) of the test components literally, he expressed that the students would be prone to writing tests eternally. Adding to it, Dr. S. Pari Parameswaran said that the decisions pertaining to the proposed suggestions can be taken and then be approved in the Council immediately. In response to the classification made, Dr. Sr. G. Celine Sahaya Moay, the chairperson of the Academic Council offered the following explanations:
- That being an autonomous institution, the College has the autonomy to fix the components
 - As it is continuous internal assessment, the students are tested continuously. This evaluation pattern would be tried for a year or two and then its efficacy would be evaluated based on which the changes shall be made
- In continuation with it Dr. S. J. Kala, Dean of Arts emphasised on the following:
- The CIA facilitates enhanced learning and enriched participation of the students in the class.

The number of tests is regulated and that the teachers have the autonomy in type of tests to be conducted and their mode of conduct.

In a bid to follow the flow of the meeting, Dr. Sr. G. Celine Sahaya Mary, requested the Council to get back to the discussion after the presentations by all the different Heads of the Departments. The Council agreed to it and so the chairperson initiated the Head to present the Action Taken Report and the resolutions of the Board of Studies held on Feb. 28, 2020.

RECOMMENDATIONS :

- Dr. S. Pari Parameswaran suggested that the Dept. of History could offer Self-Study Courses to other departments and that the students of History could be taken on field visits to Keeladi.
- Dr. S. Theenathayalan proposed that the nomenclature of the U programme offered by the Dept. of Sociology be changed to Sociology instead of Sociology with Computer Applications. In addition, Dr. S. Pari Parameswaran stressed that the core and supporting courses be offered in the ratio of 80:20 to ensure students' welfare.

- Dr. Sr. G. Celine Sahaya Mary, the chairperson responded that the institution is also mulling over reverting to the conventional UG Programme - B.A. Sociology and that the suggestions would be taken into consideration.

- Dr. S. Pari Parameswaran put forth the idea that the syllabus of the General and Elective Papers of TNPSC & UPSC could be incorporated in the course "Tamil for Competitive Exams" offered by the Research Centre of Tamil. He also stressed that relevant study materials could be prepared by the department.
- Dr. S. Theenathayalan clarified if the syllabus and the question paper of the Hindi courses were in Hindi. Instantly, Dr. E. Supriya, Chairperson of the Board of Studies of Hindi, responded that the syllabus and the question paper are in Hindi only.
- Dr. S. Theenathayalan also insisted that the core courses should be offered by the parent departments and that the Allied Courses should be offered by the respective departments or can staff.

can be outsourced for increased exposure to students

- Agreeing to the valuable suggestions offered, the chairperson of the Academic Council, Dr. Sr. G. Celine Sabaya Mary assured that due efforts would be taken to implement the same at the earliest.

- Dr. S. Theenathayalan also observed that a duly qualified person can only be the chairperson of a Board of Studies. He underscored that there need not be a separate Board for PGDCA and that it can be coupled with Computer Applications.

After the presentations and the external experts' recommendations, Dr. Sr. G. Celine Sabaya Mary, the chairperson thanked Dr. S. Theenathayalan and Dr. S. P. Parameswaran for their valuable suggestions and requested them to permit the college in exercising the autonomy in implementing the Internal : External assessment ratio.

- Following her, Dr. S. J. Kala, Dean of Arts clarified that the number of tests are minimal that is only 7 tests for UG and 6 for PG and Professional Programmes per course in a semester. They are as follows:

- For UG

* Session wise	- 2*	- C ₁
* Weekly	- 2*	- C ₂
* Monthly	- 2*	- C ₃
* Mid-Semester	- 1	- C ₄
* Total	- 7	

- For PG

* Weekly	- 2*	- C ₁
* Monthly	- 2*	- C ₂
* Mid-Semester	- 1	- C ₃
* Once in a semester	- 1	- C ₄
* Total	- 6	

- * The best or the average of the two tests are taken
- The fullest autonomy is given to the departments and that the respective Departmental Examination Committee (DEC) can decide on the types of the tests and the mode of their conduct
- Sheer written tests focus more on rote learning. Nevertheless, the present testing pattern moves towards assessing students' active

participation in class and their change in perception of a concept / topic

- The change in the testing pattern would help in realising the course outcomes of each course in its truest sense
- Auditor Rajarajeswaran expressed that student representatives can be present in the meeting and Dr. S. Theenathayalan also welcomed the idea.

In addition, Dr. Sr. M. Francisca Flora, the Secretary of the College requested the university nominees to permit Fatima College to experiment with the discussed evaluation pattern, asking for time to experiment and present the evaluation, after the students have lived the proposed pattern for a year. She also said that the parent University has always allowed Fatima College to experiment with Innovative Teaching, Learning and Evaluation pedagogy when UGC norms call forth the Autonomous colleges to move towards newer courses, newer syllabi, examination reforms etc.

- The University nominees kept insisting that decision should be taken then itself or to meet within a fortnight and take a stand on the issue

The chairperson of the Academic Council and the Principal, Dr. Sr. G. Celine Sahaya Mary concluded requesting one month's time to reflect before contacting the university nominees. The meeting came to an end with the Vote of Thanks proposed by Dr. N. Malathi Dean of Science.

As a follow-up of the Academic Council Meeting held through Google Meet on Sep. 25, 2020, the University Nominees Dr. S. Theenathayalan and Dr. S. Pari Parameswaran were invited for a brief discussion in person with Sr. G. Celine Sahaya Mary, the chairperson and the Principal and Dr. Sr. M. Francisca Flora, the Secretary of the college on Oct. 27, 2020. In the interest of students, Dr. S. Theenathayalan recommended the Internal : External assessment ratio of 25:75 as per TANSCHÉ'S norm. However, he agreed to the Internal : External assessment ratio of 40:60 proposed by the College.

Based on his suggestions, the CIA components have been changed as follows:

UG CIA Components

	Nos.	
CIA 1 - Test	1	10 mks
CIA 2 - Test	1	10 mks
- Assignment	1	5 mks
- Open Book Test / Ppt.	2*	5 mks
- Quiz	2*	5 mks
- Attendance		5 mks
<u>Total</u>	<u>7</u>	<u>40</u>

PG CIA Components

CIA 1 - Test	1	10 mks
CIA 2 - Test	1	10 mks
- Assignment	2*	5 mks
- Open Book Test / Ppt.	2*	5 mks
- Seminars	1	5 mks
- Attendance		5 mks
<u>Total</u>	<u>7</u>	<u>40</u>

* The best out of the two will be taken into account

SH	Cocece	Ankur
S. J. Sh	Aemillyang	Ryan
S. Anand	2821	Shobana Mel
Shalekh	Devy	
J. Nabil Jasmuni Shobha	M. Chand	
Snidya	mbp	
Sulvan	A. S. Sh	
S. Mugh	Budh	
Aj	Shri	
S. K. Kumari	U. S. Sh	
B. Jaspri Mishra	Supar	
Shobha	laxay	
J. Tedana		