



## YEARLY STATUS REPORT - 2023-2024

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>Fatima College</b>
• Name of the Head of the institution	<b>Dr. Sr. G. Celine Sahaya Mary</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone No. of the Principal	<b>04522668016</b>	
• Alternate phone No.	<b>04522669015</b>	
• Mobile No. (Principal)	<b>9791278009</b>	
• Registered e-mail ID (Principal)	<b>principal@fatimacollegemdu.org</b>	
• Address	<b>Mary Land, Vilangudi</b>	
• City/Town	<b>Madurai</b>	
• State/UT	<b>Tamil Nadu</b>	
• Pin Code	<b>625 018</b>	
<b>2.Institutional status</b>		
• Autonomous Status (Provide the date of conferment of Autonomy)	<b>03/02/1990</b>	
• Type of Institution	<b>Women</b>	
• Location	<b>Urban</b>	

• Financial Status	UGC 2f and 12(B)				
• Name of the IQAC Co-ordinator/Director	Dr. K. Rosemary Euphrasia				
• Phone No.	04522669015				
• Mobile No:	9486467989				
• IQAC e-mail ID	iqac@fatimacollegemdu.org				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://www.fatimacollegemdu.org/ufiles/IQAC/AQAR/2022-2023.pdf">https://www.fatimacollegemdu.org/ufiles/IQAC/AQAR/2022-2023.pdf</a>				
<b>4. Was the Academic Calendar prepared for that year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://fatimacollegemdu.org//ufiles/CollegeCalendar&amp;Handbook/2023-2024.pdf">https://fatimacollegemdu.org//ufiles/CollegeCalendar&amp;Handbook/2023-2024.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Five Star	-	5 Years	07/02/2000	06/02/2005
Cycle 2	A	8.8	5 Years	17/10/2006	16/10/2011
Cycle 3	A	3.17	7 Years (2 years extension given)	08/07/2013	07/07/2020
Cycle 4	A++	3.61	7 Years	03/11/2021	02/11/2028
<b>6. Date of Establishment of IQAC</b>	12/11/2004				
<b>7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
INSTITUTION	CURIE	DST	16/05/2024	64,782
FACULTY	-	ICSSR	01/09/2023	8,00,000
FACULTY	STUDENT PROJECT SCHEME	TNSCST	03/03/2023	3,00,000

### 8. Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> <li>Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>	
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### 9.No. of IQAC meetings held during the year

17

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
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<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
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### 10. Did IQAC receive funding from any funding agency to support its activities during the year?

No

<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
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### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

• IQAC in collaboration with English Language Teaching and Training Centre (ELTTC), The Research Centre of English organised a Three - Month Corporate Training Programme for the staff of Hi-Tech Arai from January 22 - April 26, 2024.

• External Peer Team Review on the Performance of the College 2023 - 2024 - External Peer Team Evaluation for Performance Review and Administrative Audit was conducted in November 29, 2023.

• IQAC organised a Career Guidance Programme on October 16, 2023 in collaboration with Career Guidance Centre, Madurai.

- Voter ID Campaign and awareness programme on Importance of Voting was organised on December 13, 2023 and 689 students registered.

- UMIS (University Management Information System) ID was created for all the students, both UG & PG, from 2020 batch to 2024 batch.

**12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
1. To organise Faculty Induction Programme to improve the competence of the young faculty members	1. Faculty Induction Programme was conducted to orient the young faculty members and newly recruited staff
2. To organise Student Induction Programme to orient the new entrants regarding the Higher Education System, ethos and culture of the College and expose them to sense of commitment and dedication	2. Student Induction Programme was conducted to the new entrants for ten days (June 19 to 30, 2023)
3. To organise career guidance programmes for the students	3. Career Guidance Programme was organised on October 16, 2023, on Competitive Exams & Career Opportunities in collaboration with Career Guidance Centre, Madurai.

**13. Was the AQAR placed before the statutory body?**

Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Management Committee	18/01/2025

**14. Was the institutional data submitted to AISHE ?**

Yes

- Year

Year	Date of Submission
2023 - 2024	15/02/2025

### 15. Multidisciplinary / interdisciplinary

The students have the advantage of learning Interdisciplinary courses through Non-Major Electives - NME (UG) and Extra Departmental Course EDC, Skill Enhance course (PG) To facilitate the students to know the basics of other disciplines and to improve their self-learning skills FONDE provides online FOUNDATION COURSE for the first-year students as two papers G1FC1 - Arts and G2FC2 -Science during I and II semesters respectively with 3 credits each.

### 16. Academic bank of credits (ABC):

MKU has signed MOU with CVL depository; one of the UGC approved depositories. So, our allotted NAD portal is CVLNAD. NAD cell in Fatima College functions under FONDE-Fatima Online & Digital Education Registration in ABC portal is under process.

### 17. Skill development:

All the departments offer subject -specific Skill Based courses to the students. In addition to it, 36 Skill Embedded courses were offered in which any student can enrol and develop their skills. Fatima Incubation & Entrepreneurial Skill Training & Animation (FIESTA) Centre functions with the objective of offering skill training to the students and enable them to showcase their entrepreneurial skills. Paper Recycling Unit, Oil Extraction Unit & Vermicomposting Unit have been installed on campus to develop entrepreneurial skills. Several workshops and programmes were organised by the departments and the Placement Cell on skill development. Women Empowerment Animation and Training (WEAT) is involved in community orientation by conducting various Skill oriented courses such as Diploma in Medical Lab Technician Course, Apparel Designing & Garment Construction, Certificate Course in Computer Application, Tailoring and Hand Work, Machine Embroidery and Type Writing, for the Under privileged women.

### 18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian Knowledge System is imparted to the students through curriculum and other activities. Yoga & Meditation is a regular practice. The courses such as South Indian Art and Architecture, History of Madurai, History of Tamilnadu offered by the Department of History, Regional Literatures of India offered by the Research

Centre of English and many courses offered by the Research Centre of Tamil incorporate Indian Knowledge System. The Research Centre of Zoology has signed an MoU with the Kokila Siddha Hospital & Research Centre, Jaihindpuram, Madurai, for imparting knowledge on local herbal medicines to the students. The Research Centre of Economics offers a Skill-embedded course on "Gandhian Village Industries" and the Department of Zoology offers "Herbalism in Health Care."

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education - OBE was implemented in the college from June 2019, followed by the adoption of TANSICHE guidelines from June 2023. Graduate Attributes, Programme Outcomes, Programme Specific Outcomes, and Course Outcomes are designed in tune with OBE structure. The teaching learning methodologies are made student centric. The evaluation pattern is in line with the OBE, measuring the attainment of learning outcomes. The comprehensive curriculum under Outcome Based Education fosters students' analytic, creative and personal skills suitable for the emerging job markets.

#### 20.Distance education/online education:

4 online courses were offered by the departments of History, Computer Science and Business Administration in the academic year 2023-'24. Students are encouraged to complete courses offered by NPTEL/SWAYAM portals. To facilitate the students with precise and better understanding of their subjects, the staff members prepare SLOs - (Short Learning Object) that help the students to have a quick review of the concepts and it encourages the slow learners to understand the topic in their own pace.

### Extended Profile

#### 1.Programme

1.1 47

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

#### 2.Student

2.1 3889

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2

**1444**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3

**3710**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

**3.Academic**

3.1

**1248**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2

**199**

Number of full-time teachers during the year:

## Extended Profile

### 1. Programme

1.1 47

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2. Student

2.1 3889

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

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Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3 3710

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3. Academic

3.1 1248

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>



3.2	199
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.3	199
Number of sanctioned posts for the year:	

#### 4. Institution

4.1	1538
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

4.2	77
Total number of Classrooms and Seminar halls	

4.3	770
Total number of computers on campus for academic purposes	

4.4	567.14
Total expenditure, excluding salary, during the year (INR in Lakhs):	

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The College adheres to the guidelines set by the UGC and the Tamil Nadu State Council for Higher Education in designing its curricula.

- Part I Language-Tamil, Hindi, and French- are relevant at the local, national, and global levels.
- Part II English courses aim to enhance competency at

national and global levels.

- Part III courses -Major Core, Allied Core, and Major Electives- cater to all four levels of education.
- Part IV courses such as Value Education, Non-Major Electives, Environmental Education, and Skill-based courses, transcend domain-specific knowledge.
- Part V activities, including NSS, NCC, YRC, and AICUF, address local, regional, and national needs.
- Off-class courses like Human Rights and Ethical Studies provide a global perspective.

Extension activities foster community development and social responsibility at the local level, with every third UG student participating in community service in villages adopted by the college. This 3-credit program has a comprehensive syllabus aligned with regional and national needs.

The Curriculum Development Cell has outlined the Programme Outcomes (POs). The departments have carefully defined the Programme Specific Outcomes (PSOs) and Course Outcomes (COs).

The courses and outcomes are aligned with Outcome-Based Education (OBE) implemented at the college from June 2019 and TANSCHÉ from 2023.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="https://fatimacollegemdu.org/academic/">https://fatimacollegemdu.org/academic/</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

25

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

**1248**

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility****1.2.1 - Number of new courses introduced across all programmes offered during the year****545**

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System****40**

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Courses are designed to address all four cross-cutting issues, promoting knowledge enrichment, employability skills, and responsible citizenship.

Value-added certificate/ crash/ add-on/ off-class courses incorporate cross-cutting issues.

Curriculum:

- Part I Language, Part II English, Part III Major and Allied Core, Part IV Value Education and Environmental Education, and Part V—all these components include courses/units/activities that are relevant to cross-cutting issues.
- Part I Languages include units on human values and gender issues.
- Part II English features customized textbooks where units focus on all four cross-cutting issues, with particular emphasis on human values and gender sensitization.

Examples of curriculum integration of cross-cutting issues in Part III Major Core and Allied courses include:

- Gender and Society, Gendered Representation in Media
- Human Rights through Literature, Social Psychology
- Green Social Work, Green Chemistry
- Human Resource Management, Ethics Computing

Part IV focuses on students' development through Value Education, Environmental Education, Human Rights, Non-Major Electives, and Extra-Departmental Courses.

Part V and Extension Services: Part V includes Cells from which students select one for four semesters. All Cells and their activities promote cross-cutting issues.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered

**during the year****36**

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above****1018**

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects****3568**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://fatimacollegemdu.org/feedback/">https://fatimacollegemdu.org/feedback/</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://fatimacollegemdu.org/feedback/">https://fatimacollegemdu.org/feedback/</a>
Any additional information	<a href="#">View File</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

1612

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1451

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Students are assigned mentors who identify their academic needs and recommend appropriate interventions. An English Attainment Test is conducted for new UG entrants, and based on their scores, students are divided into three streams for Part II English. Customized texts, developed by the Research Centre of English, are tailored to suit the students' learning abilities.

### Opportunities for Advanced Learners:

- Advanced learners can learn foreign languages run by the college.
- They can showcase their research skills through the Student Resource Forum (SRF).
- Advanced learners contribute creative articles to the College Magazine and Department Blog.
- They can pursue Summer Internships with premier institutions.
- Students with strong academic records are encouraged to register for self-learning programs, NPTEL/MOOC, and other online courses.

### Measures for Slow Learners:

- Remedial classes are offered as part of the Strategies Adopted to Improve Learning Skills (SAILS) for Part II English and Part III Major courses after regular class hours.
- Slow learners receive special attention both on campus and in the hostel.
- Course teachers prepare simplified learning materials for them.
- Supervised group work and peer coaching are organized to support their learning.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.instagram.com/p/CxmxXs4hz0Q/?img_index=4&amp;igsh=MW0zN2liaXVjbjEyaw%3D%3D">https://www.instagram.com/p/CxmxXs4hz0Q/?img_index=4&amp;igsh=MW0zN2liaXVjbjEyaw%3D%3D</a>

**2.2.2 - Student – Teacher (full-time) ratio**

Year	Number of Students	Number of Teachers
30/09/2023	3889	199

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**2.3 - Teaching- Learning Process**

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

**Experiential Learning** Learner-centred teaching methods, such as group discussions, role play, case studies, and field visits, complement traditional classroom teaching.

- Hands-on learning is ensured through mandatory internships for all programs.
- Real-time project work is undertaken by students.
- Lab-to-land practices are implemented in the local community.
- On-site learning is promoted through industrial visits, field trips, and visits to heritage sites and media houses.
- Alternate therapy is showcased annually by the Departments of Tamil and Zoology.
- Extension activities provide students with first-hand insights into the socio-economic conditions of the adopted villages.
- Earn While You Learn scheme offers hands-on experience in the College Library.

**Participative Learning**

- Peer teaching encourages active participation in the learning process.
- Self-study courses, MOOCs, and other online courses foster participatory learning.
- Students actively participate in seminars, create models, and present posters.
- The Language Lab is utilized to enhance communication skills, a critical competency for placement.

**Problem-Solving Methods**



- Live projects are undertaken to tackle real-world issues.
- Case studies through media literacy promote critical problem-solving skills.

Computer programming and the use of statistical tools are integrated into the curriculum to solve problems effectively.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://www.instagram.com/p/C-pUyGCvhek/?utm_source=ig_web_copy_link&amp;igsh=MzRlODBiNWFlZA==">https://www.instagram.com/p/C-pUyGCvhek/?utm_source=ig_web_copy_link&amp;igsh=MzRlODBiNWFlZA==</a>

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

All classrooms at Fatima College are ICT-enabled, with teachers utilizing platforms such as Zoom, Google Classroom, Microsoft Teams, Moodle, and Edmodo for online teaching. Regular training sessions equip faculty with the skills to handle emerging technologies. The digital culture at the college includes the use of PPTs, video clips, online quizzes, assignments, and tests.

#### Blended Learning

- Educational videos, documentaries, and online lectures from platforms like NPTEL, SWAYAM, and TED are frequently shown to students.
- E-content is uploaded on the college website.

#### Fatima Online and Digital Education (FONDE)

FONDE offers online Foundation Courses for first-year UG students, with two courses—one in Arts and the other in Science—during the first and second semesters, respectively, each carrying 3 credits. The course syllabus, content in the form of videos created by faculty, along with transcripts and question banks, is available online.

Students are informed about suitable online courses and are encouraged to enroll in MOOCs and NPTEL programs.

Both students and staff have access to a vast collection of over

6,000 e-journals through NLIST, more than 150,000 e-journals via JGATE, as well as EBSCOHost for e-books and e-theses.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://fatimacollegemdu.org/ict-enabled-teaching-learning/">https://fatimacollegemdu.org/ict-enabled-teaching-learning/</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

199

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar for the year is prepared by the Calendar Committee, which determines key dates for the 90 working days in both the odd and even semesters. These dates and schedules are provided in the academic calendar, which is distributed to all staff and students and also displayed on the college website.

Some important dates include:

- Re-opening after the summer vacation for senior classes
- Commencement of classes for new students
- Student Induction Programme
- Parents-Teachers Meeting
- Last date for fee payment
- Two Centralized internal tests per semester at regular intervals
- Final consolidation of internal marks
- Registration for end-semester examinations
- Last working day of the semester
- Study holidays and commencement of end-semester examinations

- Commencement of classes for the even semester
- Significant national/international days and college events

Department events such as club activities, guest lectures, workshops, and inter-collegiate events are planned in alignment with the Academic Calendar.

#### Teaching Plan

The IQAC prepares a comprehensive format for the teaching plan, which includes details such as date, day order, topics, teaching pedagogy options, and assessment methods. This format helps teachers design effective teaching strategies for each course throughout the semester.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

199

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

134

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

2390

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

4

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

56

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Fatima College has a reliable examination system, featuring the in-house developed software FatimaExpack for semester examinations, along with an externally acquired Enterprise Resource Planning (ERP) system for IT integration.

The institution manages Continuous Internal Assessment (CIA) operations through an ERP system tailored to meet its needs. The ERP system includes features for entering CIA marks, processing them, and generating reports.

#### Positive Impact of Examination Reforms

##### Teaching

Teachers ensure that students thoroughly understand each course, preparing them to answer questions of varying difficulty levels. The question papers are designed using Bloom's Taxonomy to assess students' understanding and critical thinking.

Learning Students are encouraged to move away from rote learning and recognize the importance of analytical, critical and innovative thinking.

Evaluation For undergraduate programs (I and II years), answer scripts are corrected by the respective course teacher, while for III UG and PG programmes, a double evaluation system is followed. Since each question paper is accompanied by a scheme of evaluation and an answer key, the discrepancy in marks awarded by different examiners is minimal.

Extensive Question Banks are compiled through collaboration between course teachers and external subject experts, and they are updated every year based on need.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://fatimacollegemdu.org/examination/">https://fatimacollegemdu.org/examination/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Course Outcomes (COs) are aligned with the Programme Outcomes (POs) and Programme Specific Outcomes (PSOs). The POs are developed by the Deans of Academic Affairs in collaboration with the College Curriculum Development Cell. The PSOs are created by the individual departments, reflecting the vision of the college, the specific goals of each department, and the desired outcomes of the respective programs. The COs are formulated by the course designers within their respective departments.

### Mechanism for Preparing and Communicating POs, PSOs, and COs to Stakeholders

The POs, PSOs, and COs are discussed and refined during the Pre-Board Meetings of each department. Once the syllabus, along with the POs and COs, is approved by the Board of Studies, it is published on the college website.

The Graduate Attributes (GAs) and POs are also displayed on the digital screen located at the entrance of the college lobby. Both staff and students have access to a soft copy of the syllabus, which includes the POs, PSOs, and COs. Alumni and potential employers can familiarize themselves with the Outcome-Based Education (OBE) system at Fatima College by visiting the college website.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://fatimacollegemdu.org/academic/">https://fatimacollegemdu.org/academic/</a>

## 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Fatima College implemented the Learning Outcome-Based Education framework in 2019, followed by the adoption of TANSICHE guidelines in 2022. A variety of assessment methods are employed by faculty to evaluate student progress:

### Written Assessments:

- Internal tests/Semester Examinations
- Quizzes/Objective-type-tests
- Assignments/Compositions
- Open-book tests
- Case studies/Dissertations
- Comprehensive Viva Voce

### Oral Assessments:

- Viva-Voce
- Dialogues/Reading Skills
- Seminars
- Role plays/Group Discussions/Public Speaking/Interview Skills

### Practical Assessments:

- Laboratory Experiments/Programming/Designing
- Teaching Practice
- Paper/Poster/PowerPoint presentations/Model-making
- Field Work/On-site Learning
- Internships

Assessment is continuous, encompassing both Formative and Summative components.

### Attainment of Programme Outcomes (POs):

- Feedback on courses is collected from course instructors, students, industry professionals, and alumnae.
- The attainment of programme outcomes is assessed through the Cumulative Grade Point Average (CGPA) awarded for the programme.

Attainment of Course Outcomes (COs): Course attainment for all courses is calculated using a combination of Direct and Indirect methods in a ratio of 80:20.

- **Direct Method:** A threshold is set, and a three-point scale is used to grade marks based on this threshold.
- **Indirect Method:** Feedback is collected from students regarding the courses to assess their performance.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://fatimacollegemdu.org/examination/">https://fatimacollegemdu.org/examination/</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

**1454**

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://www.fatimacollegemdu.org/AQAR/C-36529/2023-2024/C-2/2.6.3/AnnualReport-CoE.pdf">www.fatimacollegemdu.org/AQAR/C-36529/2023-2024/C-2/2.6.3/AnnualReport-CoE.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://fatimacollegemdu.org/ufiles/IOAC/SSS/StudentsSatisfactionSurvey2023-2024.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

- **There is a comprehensive Research Policy in Fatima College**  
<https://fatimacollegemdu.org/ufiles/Policies/Research.pdf>



- The Research Advisory Committee (RAC) and Student Resource Forum (SRF) play an active role in promoting research.
- Research ethics and professionalism is upheld by faculty and scholars.
- Infrastructure is conducive for collaborative research among faculty and students.
- The Intellectual Property Rights Cell organizes programmes to encourage staff to patent their research findings.
- The SRF encourages students in society-oriented and solution-seeking research activities.

**Research Facilities:**

- Well-equipped laboratories with a full-fledged Instrumentation Centre
- Seven departments are Research Centres which promote contemporary and socially-oriented projects.
- 35 staff are research guides
- Rosa Mystica Library procures necessary research material, both print and e-versions.
- Research scholars are given individual cubicles in the library.

**Implementation:**

- The curriculum of the college promotes research culture by mandating projects and internships in UG and PG programmes.
- Hands-on-training add a social and pragmatic dimension to research endeavours.
- The campus is Wi-Fi enabled
- Cash awards are given to the staff who publish more than one article in UGC recognized/Scopus indexed journals.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://fatimacollegemdu.org/ufiles/Policies/Research.pdf">https://fatimacollegemdu.org/ufiles/Policies/Research.pdf</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.78

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>3.2 - Resource Mobilization for Research</b>	
<b>3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)</b>	
4.79782	
File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.2.2 - Number of teachers having research projects during the year</b>	
21	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://fatimacollegemdu.org/researchprojects/">https://fatimacollegemdu.org/researchprojects/</a> & <a href="https://www.tanscst.tn.gov.in/">https://www.tanscst.tn.gov.in/</a>
List of research projects during the year	<a href="#">View File</a>
<b>3.2.3 - Number of teachers recognised as research guides</b>	
36	
File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>
<b>3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year</b>	
10	

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="https://dst.gov.in/">https://dst.gov.in/</a>
Any additional information	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Fatima Incubation Entrepreneurial Skill Training and Animation Centre (FIESTA) was created in 2018 by merging EDC and FIST.

- The centre provides space for start-ups by the alumnae.
- Paper Recycling Unit and Oil Extraction Centre sell the products to staff and students on campus.
- Students are involved in vermicomposting and preparation of seed balls. The same is taught to the village community as well.
- MCA students developed QR Code for IT Infrastructure Management and automation software.
- Women Empowerment Animation and Training (WEAT) is involved in community orientation by conducting various Skill-oriented courses such as Diploma in Medical Lab Technician Course, Apparel Designing & Garment Construction, Certificate Course in Computer Application, Tailoring and Hand Work, Machine Embroidery and Type Writing, for the underprivileged women.

"Reach Out to Society through Action" (ROSA), imparts training in the making of paper bags, preparation of phenoyl, washing powder and incense to the village people.

Research & Development Cell of Fatima College and the Student Resource Forum are platforms for incubating research concepts.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://fatimacollegemdu.org/ufiles/Policies/Incubation.jpg">https://fatimacollegemdu.org/ufiles/Policies/Incubation.jpg</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

94

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

11

File Description	Documents
URL to the research page on HEI website	<a href="https://fatimacollegemdu.org/research/">https://fatimacollegemdu.org/research/</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

73

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

69

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.fatimacollegemdu.org/AQAR/C-36529/2023-2024/C-3/3.4.4/344SD.pdf">https://www.fatimacollegemdu.org/AQAR/C-36529/2023-2024/C-3/3.4.4/344SD.pdf</a>

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

1414

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>

**3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University****3.4.6.1 - h-index of Scopus during the year**

3

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.5 - Consultancy****3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

0.6091

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year**

1,18,780

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	<a href="#">View File</a>
List of facilities and staff available for undertaking consultancy	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The extension activities of Fatima College, under Reach Out to Society through Action (ROSA), are carried out in accordance with the vision and mission of the college.

- Of the 16 villages adopted by Fatima College, 5 villages were chosen under the Unnat Bharat Abiyan 2.0 scheme of the Ministry of Human Resource Development (Participating Institution Id: C-36529).
- Programmes are organized as per the directions of MHRD

#### Impact Created:

- Representing the villagers in Gram-Sabha Meetings and seeking solutions to issues related to the villages.
- Sensitising on Nutritive Diet and Yoga for Healthy and Happy Life.
- Seminar on Right to Education & Motivational Talks - Ektha Bharath Shreshtha Bharath
- Tutoring the village school students.
- Awareness Programmes on i) Avoiding Bursting of Crackers ii) Government schemes iii) Dengue iv) Kitchen Gardening v) Sanitation vi) Voting.
- Guest Lecture & Demonstration: Preparation of Herbal Medicine.
- Facilitating NCC Training Camp
- Students' participation in state Level Competitions.



The extension activities are meaningfully carried out through the collaboration of NCC, NSS, AICUF, YRC and Women Empowerment Cell. Involvement in extension activities has brought an attitudinal change in the students to reach out to society.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://fatimacollegemdu.org/services-to-the-society/">https://fatimacollegemdu.org/services-to-the-society/</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

33

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

72

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2885

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>3.7 - Collaboration</b>	
<b>3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work</b>	
839	
<b>File Description</b>	<b>Documents</b>
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)</b>	
31	
<b>File Description</b>	<b>Documents</b>
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>INFRASTRUCTURE AND LEARNING RESOURCES</b>	
<b>4.1 - Physical Facilities</b>	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.	
<p>The college is set on a 37-acre campus with imposing infrastructure with all amenities.</p> <p>There are:</p> <ul style="list-style-type: none"> <li>• 67 well-furnished class rooms of which 26 have LCDs, 6 have Interactive boards, 2 have TVs</li> <li>• All classrooms are Wi-Fi enabled</li> <li>• 10 Seminar Halls with ICT provisions</li> <li>• A2 hall is upgraded with Video Conference System</li> <li>• The 2000 capacity Golden Jubilee Hall.</li> </ul>	

- 25 Science and other laboratories.
- Language Laboratory.
- A Browsing centre with 50 computer terminals.
- 770 systems with printers and scanners.
- 100 Mbps broadband connectivity
- 3 Generators with a total capacity of 507.5 KVA.
- 8 KW and 10 KW On-grid Solar Power Panels for the administrative block.
- Museum & Aquarium.
- Recording studio.
- E-content development centre.
- Herbal garden.
- Counselling Centre with trained full-time counsellors.
- All wings have ramps for differently-abled students, with a lift in the main block.
- The central library houses 136050 books, 126 periodicals, over 6000 E-journals of NLIST, over 150000 E-journals of JGATE, EBSCO Host database for E-Books, 2922 E-Theses, 389 Talking Books, 90 Braille materials and JAWS software for visually impaired users, reputed Journals and 61 Magazines.
- Well-established hostel on campus with 7 blocks that provide accommodation to 1000 students.
- An exclusive Hostel for Sports students

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://fatimacollegemdu.org/facilities/">https://fatimacollegemdu.org/facilities/</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

#### SPORTS

The college has five acres for sports and games. The following courts are on campus.

##### Indoor:

- Badminton courts - 4 (2017) [13.4x6.1 Sq. Mts. each]
- Basketball - 1 (2017)[28x15 Sq. Mts]

##### Outdoor:

- 200 meters track with long jump, high jump and triple jump pit, shot-put, javelin, discus and hammer throw sector
- Badminton courts - 2 (1953) [13.4x6.1 Sq. Mts. each]
- Ball badminton - 1 (1953) [24x12 Sq. Mts]
- Basketball - 1 -(1953) [28x15 Sq. Mts]
- Football - 1 (1953) [120x90 Sq. Mts.]
- Hand ball - 1 (1953) [40x20 Sq. Mts.]
- Hockey - 1 (1953) [100x60 Sq. Mts.]
- Kabaddi - 1 (1953) [11x8 Sq. Mts.]
- KhoKho - 2 (1953) [27x16 Sq. Mts. each]
- Volley ball - 2 (1953) [18x9 Sq. Mts each]

FATIMA COLLEGE INDOOR STADIUM: 12,733sq.ft

#### GYMNASIUM AND YOGA

- Well-furnished gymnasium.
- Mindfulness Meditation and yoga are mandated activities.

#### COUNSELLING CENTRE

- A Counselling Centre with trained counselors.

#### AUDITORIUM

The Jubilee Hall, San Jose Seminar Hall, Maureen Block Hall and Maureen Hall have ICT facilities.

The auditoriums have green rooms and lounges attached.

#### PROMOTING FINE ARTS

The college has well-stocked backstage provisions with costume and jewellery. Fine Arts and inter collegiate events are organised.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://fatimacollegemdu.org/nam/">https://fatimacollegemdu.org/nam/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

77

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

29.46549

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Rosa Mystica Library is automated using the open source Koha Library Software. Koha is an Integrated Library Management System, complying with MARC and Z39.50 standards that offers several capabilities including Online Public Access Catalogue (OPAC) module, acquisitions module and Circulation module.

##### Automated Services provide

- Reference Service
- Selective Dissemination of Information (SDI)
- Current awareness service (CAS)
- Documentation service
- Inter-Library loans and Document Delivery services through DELNET
- Online Public Access Catalogue (OPAC) service provided through Digital Library
- With the help of OPAC service, students can locate required books without any delay

- Reprography service
- Computerized Library transactions

The Library subscribes to J-GATE and EBSCOHOST

Plagiarism Database Drillbit is used for Plagiarism check.

Walk-ins are monitored by Gate Entry Monitoring System.

The library functions are automated. The software includes facilities for inter-library loans, selection, stock rotation, newspaper indexes, journal indexing and abstracting services, archives, self-service and data loading. In addition to managing bibliographic data, the software accommodates multimedia collections, community information, historical archives and artefacts, abstracts and full-text management. It is also compatible with Radio Frequency Identifier (RFID) solutions.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://fatimacollegemdu.org/ict-services/">https://fatimacollegemdu.org/ict-services/</a>

**4.2.2 - Institution has access to the following:  
e-journals e-ShodhSindhu Shodhganga  
Membership e-books Databases Remote  
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

10.52336

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

753

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The IT Policy is updated with requisite budget.

- Internet connectivity was increased from 32Mbps to 100 Mbps in September 2019
- Optic fiber cabled intra-net connectivity is provided to all blocks on campus with 10/1000 Mbps.
- ACT Fibre Net Service provided to IQAC office.
- 'SOPHOS' firewall is installed for the security of the campus network.
- The campus is equipped with six cisco manageable switches with wired and wireless network for structured networking through sixty VLAN connections, and is enabled with five L3 switches and twenty four L2 switches with uninterrupted power support.
- 77 Wi-Fi access points provide simultaneous access to 1000 users.
- The campus has 770 computers.
- Four Laboratories are equipped with LED TVs.
- The Browsing Centreshave78 systems.
- Language Lab is equipped with SUN software.
- Enhanced LED display in Jubilee Hall and Maureen Hall.

- 48 Cameras with recording facilities are connected to CCTV
- The computers are maintained by 2 System Engineers.

**CYBER SECURITY:**

Fatima College was chosen as a National Resource Centre – Cyber Safety and Security Standards for Madurai District by the National Cyber Defence Research Centre.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://fatimacollegemdu.org/ufiles/Policies/IT-Infrastructure.jpg">https://fatimacollegemdu.org/ufiles/Policies/IT-Infrastructure.jpg</a>

**4.3.2 - Student - Computer ratio**

Number of Students	Number of Computers
3889	769

File Description	Documents
Upload any additional information	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus**

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing**

A. All four of the above



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://fatimacollegemdu.org/NAAC-IV-CYCLE/C-36529/C-4/4.3.4/E-Content-Center-Video.mp4">https://fatimacollegemdu.org/NAAC-IV-CYCLE/C-36529/C-4/4.3.4/E-Content-Center-Video.mp4</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

402.74857

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The Management Committee foresees the requirements and needs of the college.

- The Vice-Principals take care of discipline, classroom and campus maintenance.
- In order to use the Infrastructure optimally, the college functions in two shifts.
- The seminar halls, conference rooms, audio-visual rooms, Indoor Stadium and Golden Jubilee Hall are optimally used.
- During weekends and holidays, the campus is utilised for campus drives, Central and State competitive examinations.

##### Maintenance:

- The Office Managers are in charge of the maintenance of infrastructure.
- The system engineers, electricians and plumbers ensure the smooth and efficient maintenance of the college.
- All laboratories are maintained by the technical staff and

lab assistants.

- The Sports ground is maintained by the Marker and the Support Staff.
- The Librarian and her staff maintain the library.
- The Wellness Centre has designated staff.
- A full-time Supervisor and a team of support staff maintain the campus spic and span.

The hostel comprises 8 buildings that can accommodate around 1000 students. Each hostel building and its inmates is supervised by a warden and other supporting staff.

An inventory audit is conducted annually.

An extension of Indian Bank, Koodal nagar Branch, functions on campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://fatimacollegemdu.org/policies/">https://fatimacollegemdu.org/policies/</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

589

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

348

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology</b>	<b>A. All of the above</b>
File Description	Documents
Link to Institutional website	<a href="https://fatimacollegemdu.org/capacity-development-skills-enhancement-activities/">https://fatimacollegemdu.org/capacity-development-skills-enhancement-activities/</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year</b>	
<b>14</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students'</b>	<b>A. All of the above</b>

**grievances Timely redressal of grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2 - Student Progression**
**5.2.1 - Number of outgoing students who got placement during the year**

**181**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of outgoing students progressing to higher education**

**492**

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year**

**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

53

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

27

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Fatima College has an active Student Council, both in college and hostel. Annual Elections are conducted democratically.

##### Academic responsibilities:

- The Presidents of Students' Council, both Shift I and Shift II, are members of the
- College Council and
- IQAC
- Student Resource Forum organises an Intercollegiate Research Fest Exploria annually and other programmes related to research.
- Student Representatives are in the Career Guidance Cell.

##### Administrative responsibilities:

- Conducting daily assembly and fitness routine and weekly General Assembly.
- Monitor the functioning of different student committees to

maintain campus integrity.

- Organize Springs, a State Level Intercollegiate Cultural Fest.
- Collect feedback on all issues from the student community for the Administration to look into.

Students' role in various committees of the college:

- Student Council members are in the Cell for the Prevention of Sexual Harassment.
- Sports Representatives from Shift I and II are in the Planning and Evaluation Committee.
- Equal Opportunity Cell has a student representing the divyangjan.
- College Cells/Clubs/Part V activities/Extension activities function under the effective leadership of student representatives.
- Students are on the editorial board of the College Magazine.
- The Hostel inmates elect their Hostel Student Council.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://fatimacollegemdu.org/college-union/">https://fatimacollegemdu.org/college-union/</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

19

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Fatima College Alumnae Association (FCAA), is a registered body (Reg. No. 92/2015) under The Tamil Nadu Societies Registration Act (1975). It has national and international chapters.

#### Augmenting Infrastructure on Campus

- Installation of 26 solar lamps and 4 focus lights
- Installation of Water Cooler
- Establishment of Waste Paper Recycling and Oil Extraction Units
- Installation of Green Boards in Class Rooms

#### Financial Support

- Endowments have been created for academic excellence
- Financial support to the meritorious yet economically deprived students.
- Dr. Amirthavalli Memorial Award to two to four students majoring in Chemistry annually
- Siva Chokkalaingam Memorial Fund totwo to four students majoring in Home Science annually

#### Promoting Entrepreneurship

- Paper Recycling and Oil Extraction Units function effectively teaching entrepreneurial skills to the students of Entrepreneurial Development Cell
- Fatima Incubation Centre houses the business start-ups of the alumnae
- Academic Services
- Each department has an alumna in the Board of Studies
- Subject experts from among the Alumnae deliver Endowment Lectures
- Feedback is received from the Alumnae for the revision of curriculum
- Course Content prepared & distributed to the Visually Challenged

#### Promoting Sports

- A soup kitchen has been established for the sports students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://fatimacollegemdu.org/ufiles/Alumnae/">https://fatimacollegemdu.org/ufiles/Alumnae/</a>

#### 5.4.2 - Alumni's financial contribution during the year

B. 10 Lakhs - 15 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

##### 1. Nature of Governance

- The College Management displays ethical, consensus-oriented, transparent and participatory style of governance.
- The Provincial is the Chairperson of the Governing Body. She ensures that the vision and mission of the college is at the core of all decisions made.
- The Secretary takes care of recruitments and employee engagement. The Principal directs all academic, research and student-related activities.
- Stakeholders are consulted on major developmental issues.

##### 1. Perspective Plans

- Long-term and Short-term plans are drawn up by the Management Committee.
- The IQAC ensures that quality is maintained on campus. Signing of MoUs, orienting the young staff, organizing capacity building programmes, and ensuring the implementation of MHRD and UGC schemes are carried out.

##### 1. Participation of Teachers

- Teachers are represented in all bodies to work in close



collaboration with the Management.

- Unilateral decisions are not taken.
- General staff meetings are regularly scheduled. The Management seeks feedback from the staff which is collated, analysed and action is taken.
- The Grievance Committee redresses issues.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://fatimacollegemdu.org/vision-mission-motto/">https://fatimacollegemdu.org/vision-mission-motto/</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Fatima College Hostel is a good example of decentralization and participative management.

The Hostel has 8 blocks accommodating nearly 1000 students. It is managed by the Fatima College Hostel Committee which comprises the College Principal, Secretary, Chief Warden, Deputy Wardens and staff. To assist the Management there are student office bearers who constitute the Fatima College Hostel Council.

The Hostel Union has a President, Vice-President, Secretary and Joint Secretary from III year, II year, PG and I year respectively. The Office Bearers are democratically elected by the inmates. Leadership Training is given to the Office Bearers and Committee Members.

The Hostel Council replicates the duties of the College Students' Council. As in the college, the Hostel Council is assisted by various committees each with 8 - 10 students to represent Shift I and Shift II.

Committees are formed for Discipline, Cultural activities, Cleanliness, Sports, Decoration, Food, Magazine, Liturgy and Choir. The committee members ensure zero wastage of food.

There are Floor Representatives in each block.

Each committee member is a partner in running the hostel by meticulously planning and executing all activities.

This decentralized governance maintains the ethical and disciplinary fiber of hostel life.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://fatimacollegemdu.org/hostel-resident-students/">https://fatimacollegemdu.org/hostel-resident-students/</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

### Curriculum Development: Introduction of new courses

Fatima College has leveraged its autonomous status to develop a well-designed and comprehensive curriculum with clear learning objectives and outcomes.

,,, The curriculum is ICT-enabled, blending traditional and modern approaches to address global, national, and regional needs, while fostering an experiential learning environment.

The process for introducing new courses and restructuring existing ones adheres to the guidelines set by the UGC and the Tamil Nadu State Council for Higher Education (TANSCHÉ).

The Outcome-Based Education (OBE) framework of the curriculum helps students develop analytical, creative, and personal skills, preparing them for the evolving job market. There has been steady growth in the introduction of new courses as a result of the successful implementation of plans discussed in the Academic Council.

The Deans of Academic Affairs, in consultation with department heads, lead the restructuring process to offer academic flexibility and mobility for students.

- Curriculum enrichment is primarily achieved through consultations with external experts, committee members, Board of Studies members, industrialists, students, parents,

and alumnae.

- Feedback is regularly collected from various stakeholders, and suggestions are carefully considered for necessary action.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://fatimacollegemdu.org/non-statutory-bodies/">https://fatimacollegemdu.org/non-statutory-bodies/</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

- The Board of Management of which the Secretary is the Chairperson ensures adherence to all policies, appointment and service guidelines and augmentation of infrastructure.
- The Governing Body reviews the overall functioning of the college and suggests various campus developmental activities.
- The Principal the Chairperson of the Academic Council appraises herself of all the activities of the college through regular, scheduled meetings.
- The IQAC spearheads all quality improvement activities.
- Statutory Bodies and the non-statutory Bodies collaborate with the stakeholders to evaluate and implement activities.
- The Controllers of Examinations meticulously conduct all Examinations and declare results.
- The Academic Deans along with the Curriculum Development Cell ensure that the curriculum is well designed.
- The Heads of Departments coordinate the activities of the respective departments.
- The Research Deans promote a robust research culture.
- The Deans of extra-curricular affairs ensure the maximum participation of students in intercollegiate events.
- The Coordinators of all Committees and Clubs plan the annual activities.
- The Students' Union works for a vibrant campus life. The Union monitors the functioning of the various student committees.

The Office Managers deal with the administrative, finance and

office matters.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://fatimacollegemdu.org/ufiles/FC-Organogram.jpg">https://fatimacollegemdu.org/ufiles/FC-Organogram.jpg</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://fatimacollegemdu.org/administratio n/">https://fatimacollegemdu.org/administratio n/</a>

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The following measures promote the welfare of ALL STAFF:

- The wards of the Staff are given admission to programmes of their choice.
- Financial assistance is provided through the Staff Club.
- Medical check-up is conducted periodically.
- Cash prizes are given for research publications.
- Foreign language courses are organized for the teaching staff.
- Free internet facility is provided to the staff.
- Mandatory welfare schemes such as gratuity and contributions to EPF (Employees Provident Fund) are in place. Staff who are in the unaided section are members of ESI (Employees'

State Insurance Corporations).

- Pongal Bonus is given to all teaching and non-teaching staff.
- Salary is revised periodically for the staff of the self-financing section.
- All Jubilarians and retiring staff are felicitated with mementos in silver and gold.
- Retreats are organized for the Catholic staff.
- Academic and professional competency is recognized by way of Best Performance Awards in 4 categories - Arts, Science, Self-financing and Professional.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://fatimacollegemdu.org/ufiles/Polices/Welf.Meas.Teac.&amp;Non.jpg">https://fatimacollegemdu.org/ufiles/Polices/Welf.Meas.Teac.&amp;Non.jpg</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

39

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

Fatima College (Autonomous) Madurai is aided by the Government of Tamil Nadu and the University Grants Commission. All income and expenditure is audited both internally and externally. All financial transactions with the Government and its agencies are through Public Fund Management System (PFMS).

#### Internal Audit

The Office Manager and Principal scrutinize all matters related to receipts and disbursement of funds under various heads of income and expenditure.

All receipts, vouchers, utilization certificates are scrutinized by the Office Managers

- The income and expenditure statement of departments is scrutinized by the Office Managers.

#### External Audit

- The external audit is conducted by the RJDCE, Madurai Region for the funds received from the government sources. The financial statements are submitted to the RJDCE's office, Madurai region.
- All the UGC accounts are audited by an external Chartered Accountant and the statement of accounts and utilization certificate are submitted to the respective funding

agencies. The accounts have been audited till 31.03.2023.

- Queries on audit are promptly attended to and settled.
- As all financial dealings are transparent with a high degree of integrity and accountability, the college has always been commended by the RJDCE.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpd_iI6ImZDSGJIU0pUNTkyVXllLQI9KeE53Nmc9PSIsInZhbHVlIjoiz0tVdndtSjdOMzJZRkpUb0F2U05LcHVqO3IwZmVLVkr2aGlLK0djL3NobzMvVm5WVklCZ0Z3eUxqZ0dKODMwTCIsIm1hYyI6ImNmZDhhYjM2ODA5MzgzOGVmNmM3Yzc5YzVlOGJiOTE5MTk2OTA3NmI1NDZmNjUwZDI0YTE4YWM3ZmIyZmEyNGEiLlCj0YWciOiIifQ==">https://assessmentonline.naac.gov.in/public/index.php/admin/get_file?file_path=eyJpd_iI6ImZDSGJIU0pUNTkyVXllLQI9KeE53Nmc9PSIsInZhbHVlIjoiz0tVdndtSjdOMzJZRkpUb0F2U05LcHVqO3IwZmVLVkr2aGlLK0djL3NobzMvVm5WVklCZ0Z3eUxqZ0dKODMwTCIsIm1hYyI6ImNmZDhhYjM2ODA5MzgzOGVmNmM3Yzc5YzVlOGJiOTE5MTk2OTA3NmI1NDZmNjUwZDI0YTE4YWM3ZmIyZmEyNGEiLlCj0YWciOiIifQ==</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

3.08

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

##### Strategies to Mobilise Funds

- The college has mobilized funds under the UGC schemes - XII Plan, CPE, Autonomy Fund, UGC, ICSSR, the Tamil Nadu State Government and the Central Institute of Classical Tamil.
- Proposals have been sent to the UGC and other funding agencies.
- Well-wishers, Philanthropists, Alumnae, Corporate and retired staff are approached to mobilize funds.
- Endowments and academic prizes are created by staff,

students, alumnae and well-wishers.

- Funds are raised by organizing Sales Day by putting up stalls during cultural events
- Funds are also raised through sponsorship of various events taking place in college.

#### Utilization of Funds

The college utilizes funds for:

- Conducting seminars, workshops, endowment lectures and intercollegiate events.
- Carrying out research under the UGC Major and Minor project schemes.
- Providing Scholarships and freeships.
- Maintaining and augmenting infrastructure and equipment.
- Providing mid-day meals for the deserving under the Manna Scheme.
- Giving Fee concessions, meeting study tour expenses, and providing clothes for deserving students. Conducting Fine Arts and other student related activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://fatimacollegemdu.org/ufiles/Policies/Finan.Mgt.jpg">https://fatimacollegemdu.org/ufiles/Policies/Finan.Mgt.jpg</a>

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC has institutionalized the following practices for ensuring quality sustenance:

#### I. In-service Programs

##### For Teaching Staff

- A week-long Induction Programme is held at the beginning of the academic year for newly recruited staff.



- Faculty Development and Faculty Enrichment Programs are regularly organized.
- A four day Faculty Induction Programme for the newly recruited staff was conducted.

**For Non-Teaching Staff**

- The IQAC has implemented e-governance and provided training for non-teaching staff to manage administrative reforms.
- Sessions on work-life balance, psychological stability, and life skills have been conducted to enhance overall efficiency.

**For Support Staff**

- A Skill Development Programme on Cottage Healthy Food Products was conducted for the support staff.

**II. Student-Centric Initiatives**

- The IQAC coordinates the Student Induction Programmes to help students transition smoothly from school to college life. The sessions focus on personality development, self-esteem, communication skills, team building, and the college culture.
- A Skill Training Programme on the "Preparation of Incense stick, Phenyl, and Oil" was conducted.

**The IQAC facilitates:**

- Consultancy services through the Fatima Resource Team
- The offering of Foreign Language Courses on campus
- The organization of career guidance programmes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://fatimacollegemdu.org/iqac/">https://fatimacollegemdu.org/iqac/</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

**Assessment of the Teaching-Learning Process through Academic Audit**  
**The academic audit process evaluates both teachers' and students'**

performance, along with assessing learning outcomes. The teaching methods of newly recruited staff are reviewed by the IQAC Coordinators and the Heads of Departments. The internal audit supports the institution in designing programmes aimed at enhancing the quality and effectiveness of teaching-learning practices. External audits are conducted every alternate year, with academicians from universities and esteemed institutions reviewing evaluative reports from all departments.

**Feedback Mechanism to Assess the Teaching-Learning Process and Learning Outcomes** The IQAC collects feedback from students, alumnae, parents, and industry representatives to assess the relevance of the courses offered at Fatima College. This includes evaluating the knowledge and skills acquired, development of critical thinking, employability, and career orientation. The feedback form is designed to gather insights on the curriculum, research culture, student-centric activities, and overall campus life. Parents also provide feedback to evaluate the teaching-learning process and employability. This feedback plays a crucial role in refining the curriculum, implementing examination reforms, and creating internship opportunities. The IQAC uses the feedback to continually review and improve the teaching-learning process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://fatimacollegemdu.org/ufiles/Policies/Feedback.jpg">https://fatimacollegemdu.org/ufiles/Policies/Feedback.jpg</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://fatimacollegemdu.org/ufiles/AnnualReport/71stCollegeDayReport2023-2024.pdf">https://fatimacollegemdu.org/ufiles/AnnualReport/71stCollegeDayReport2023-2024.pdf</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

##### A. Curricular Activities

- Several departments offer women-centric courses.
- Gender sensitization is promoted in classrooms through debates, discussions, and awareness about various movements.
- Fatimites create short films and documentaries that address gender-related issues.

##### B. Co-Curricular Activities

- Fatima College collaborates with ICT Academy to run a Centre of Excellence for Women Empowerment, aiming to equip students with digital skills such as Big Data Analytics, AI, ML, and RPA.
- The Women Empowerment Cell, AICUF, NSS, and Human Rights Cell organize seminars, workshops, and group discussions on women's rights and gender roles.
- Topics such as the Prevention of Gender-based Violence, the Plight of Transgender Individuals, Constitutional Rights for Women, Human Rights, Legal Rights, and Cyber Security are discussed to increase gender awareness.
- Leadership programs are conducted to help students identify their strengths and break gender barriers.
- Extension activities, including street theatre and rallies, engage the local community in raising awareness about gender equity.

**C. Campus Facilities:**

- Special buses, student lounge, gymnasium, nutrition cafe, canteens, safety lockers, day-care-centre, wellness centre, and counselling room.
- The campus is designed to be accessible, featuring special washrooms, ramps, wheelchairs, and lifts for differently-abled individuals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.fatimacollegemdu.org/ufiles/Part-V/2023-2024/ActionPlan.pdf">https://www.fatimacollegemdu.org/ufiles/Part-V/2023-2024/ActionPlan.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**A. Any 4 or All of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)**

**Fatima College adheres to the principles of Reduce, Reuse, and Recycle in its sustainability efforts:**

- External agencies conduct regular Energy and Green audits.
- The Green Club organizes initiatives such as solid waste management, preparing liquid decomposers, and waste segregation.
- The campus enforces a strict "Say No to Plastic" policy.
- Staff and students use steel products, jute bags, and files to reduce plastic waste.
- The Paper Recycling Unit manufactures durable paper bags and files.
- Digital boards have been installed throughout the campus to reduce paper usage.

- Colour-coded waste collection bins for degradable and non-degradable waste are placed at various locations on campus.
- Sanitary pads are disposed of using an incinerator.
- Organic waste from the hostel is converted into biogas through a bio-digester.
- Organic waste from the hostel kitchen is turned into fertilizer and used for vermicomposting.
- Wastewater from washrooms is directed into concealed drains connected to the municipal drainage system.
- Rainwater is harvested in five tanks on campus.
- Instead of frequently purchasing new computers, existing software is upgraded.

The Chemistry Department follows a "green chemistry" approach, minimizing chemical usage by employing micro-scale experiments.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

A. Any 4 or All of the above

<b>vehicles</b> <b>3. Pedestrian-friendly pathways</b> <b>4. Ban on use of plastic</b> <b>5. Landscaping</b>	
File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>
<b>7.1.6 - Quality audits on environment and energy undertaken by the institution</b>	
<b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b>  <b>1. Green audit</b> <b>2. Energy audit</b> <b>3. Environment audit</b> <b>4. Clean and green campus recognitions/awards</b> <b>5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres</b> <b>Disabled-friendly washrooms</b> <b>Signage including tactile path lights, display boards</b>	<b>A. Any 4 or all of the above</b>

**and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

**To celebrate cultural and regional diversity, the college takes the following steps:**

- **Pongal:** The cultural festival of Tamil Nadu is celebrated by students who prepare Pongal and distribute it to residents of orphanages and homes for the aged.
- **Muthamizh Vizha:** Organized annually by the Research Centre of Tamil, this event showcases Tamil art, literature, and culture.
- **Folk Arts:** Indian folk arts are an integral part of college's intercollegiate events.
- **Linguistic Diversity:** The college offers courses in Hindi, French, German, and Japanese promoting linguistic diversity.
- **Mozhi Orumaipattu Vizha:** Signature campaign is conducted.
- **Festivals:** Deepavali, Christmas, Eid, and Pongal are celebrated with great enthusiasm.
- **Equal Opportunity Cell:** This cell supports students from underprivileged backgrounds and those with disabilities.
- **Disabled-Friendly Campus:** The campus is designed to be accessible to all students.
- **Inclusive Practices:** Programs focusing on inclusive practices are organized in collaboration with NGOs and other organizations.

- **Religious Readings:** At all events, readings are shared from The Bhagavad Gita, The Bible, and The Quran to promote interfaith understanding.
- **Ethical Studies:** Discourses on various faiths are included in the Ethical Studies curriculum.
- **Inclusive Hostel Life** transcends religion and regional differences.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college actively encourages students and staff to uphold fidelity to the Constitution through invited talks and the observance of Constitution Day, where the rights and duties of law-abiding citizens are emphasized and reinforced. All such programs are attended by both staff and students. Courses such as Ethical Studies and Human Rights further strengthen constitutional values of justice, equality, liberty, and fraternity. Through Media Literacy, students are educated to embrace and promote responsible citizenship.

Part V activities raise awareness about fundamental rights and highlight instances when those rights are violated.

Some of the activities that help students recognize their constitutional responsibilities include:

- **Community Engagement:** Students participate in meaningful activities, including visits to orphanages, old age homes, hospitals, and schools for the blind.
- **Democratic Participation:** Both staff and students are educated about their responsibilities as voters, reinforcing integrity through pledges on Voter's Day and Social Justice Day.
- **Respect for Rights and Beliefs:** Sensitization programs emphasize the importance of adhering to secular ideals.
- **Preserving India's Composite Culture:** Events are organized to help students appreciate and celebrate the rich cultural diversity of India.



File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The college observes around twenty national and international days and celebrates four major festivals. National days such as Republic Day, Martyr's Day, Independence Day, and Gandhi Jayanti are marked with various competitions.**

- **International Yoga Day is celebrated through a range of activities, including yoga and meditation sessions.**
- **Constitution Day is observed to emphasize the importance of the Constitution.**
- **National Nutrition Week is celebrated to promote healthy**

living.

- On Teachers' Day, jubilarians are honoured, and the Management hosts a special lunch for the staff.
- Human Rights Day is observed to highlight the importance of preserving the social fabric of the nation.
- The Mathematics Department celebrates Pi Day and Ramanujan Day by organizing seminars.
- The Department of Home Science and Food Biotechnology raise awareness about breastfeeding during World Breastfeeding Week.
- International Women's Day is celebrated with significant events and activities.
- World Environment Day is observed to underline the importance of environmental protection.
- World Tourism Day is celebrated through various competitions to promote global tourism awareness.
- National Science Day is celebrated by all science departments with special programs for school and college students.

The college also celebrates Pongal, Deepavali, Christmas, and Eid in a meaningful and inclusive manner.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

**BEST PRACTICE - I: Customized Learning - Streaming of Part- II English Learners (WEB LINK: <https://fatimacollegemdu.org/best-practices/> )**

Main objectives - to place the learner in a homogenous ambience and to cater to the diverse learning abilities of the students. The new entrants take up an English Attainment Test (EAT) followed by a ten-day Bridge Course. The Language Laboratory is put to

optimum use. The success of streaming with customized text books for the learners of Part - II English is evident in their improved communication abilities and overcoming the psychological and communication barriers. Catering to diverse learners with different learning abilities is a challenging task and it is accomplished successfully every year.

BESTPRACTICE- II: 'Milagros: Touching Lives of the Marginalized'

web link :<https://fatimacollegemdu.org/best-practices/>

The practice takes care of the financial, material and academic needs of the students. The college strives to strengthen students' ethical values through integral education and cares for those at the periphery of the society. The college provides fee concession/breakfast & noon meals/clothes/tour expenses/merit-cum-means prizes for the less privileged. Stakeholders have commended the college for instilling the value of compassion and transforming the lives of the students. Resources have further to be tapped to create exclusive fund.

File Description	Documents
Best practices in the Institutional website	<a href="https://fatimacollegemdu.org/best-practices/">https://fatimacollegemdu.org/best-practices/</a>
Any other relevant information	<a href="https://fatimacollegemdu.org/AQAR/C-36529/2023-2024/C-7/7.2.1/7.2.1-SD.pdf">https://fatimacollegemdu.org/AQAR/C-36529/2023-2024/C-7/7.2.1/7.2.1-SD.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Reach Out to Society through Action (ROSA) is the extension programme of Fatima College which enables students to reach out to the neighbourhood.

The vision of ROSA is to make the students socially responsible citizens who are sensitive to the needs of disadvantaged sections.

To bridge the urban-rural divide and sensitize the students to the needs of the neighbourhood communities, the college has adopted 16 villages around Madurai city. The final year UG students put in 120 hours of extension activity. Students are evaluated for 100

marks based on their performance in the Pilot Study, Village Activities, Report, Outcome and Attendance. This carries 3 credits and is part of the curriculum. Some of the thrust areas are literacy, health, environment, waste management and organic farming.

- Skill training like making jute and cloth bags, jewellery, garments, phenoyl and soap is imparted.
- Awareness of government welfare schemes
- Sports Clubs are formed.
- Women-centric issues like rights, health and hygiene are taken up.
- Through Tutoring the village children are trained to study well

There is a tangible difference in the adopted villages and the villagers are grateful for the timely interventions of the Fatimites.

File Description	Documents
Appropriate link in the institutional website	<a href="https://fatimacollegemdu.org/extension/">https://fatimacollegemdu.org/extension/</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### Quality Initiatives

- Upgrade the PG Departments of History, Mathematics, Zoology and Computer Science to Research Centres
- Train faculty in the Recent Trends of Digital Teaching
- Establishment of an exclusive campus for Professional Programmes
- Encourage staff to offer integrated as well as individual Consultancy Services to Industries and Corporate Sector
- Conduct increased number of Campus Recruitment Drives

#### Teaching Learning

- Promote enhanced Digital Teaching and Learning on Campus.
- Setting up Increased number of Interactive Digital Whiteboards
- Motivate staff to develop content for MOOC / SWAYAM Courses.
- Encourage more students to take up MOOC Courses
- Promote Staff and Student Exchange Programmes among

## Networking institutions at National and International levels

### Research

- Increase the number of Research Proposals for Minor and Major Projects to various Funding Agencies
- Undertake International and National Collaborative Research ventures
- Encourage staff to secure patent rights for their innovative ventures

### Extension

- Offer Entrepreneurial Skill Training Programmes to the women and school dropouts in the adopted villages
- Expose them to welfare schemes
- Facilitate setting up of start-ups and make them display their craftsmanship through an Annual Craft Mela

### Green Practices

- Organise Green Audits at regular interval.
- Install more Solar Panels
- Create a low carbon environment.