



Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



Committees to Monitor Code of Conduct

S.No	Years	Committees with Minutes
1	2019-2020	Monitor Code of Conduct of students
		Anti-Ragging Committee
		Cell for Prevention of Sexual Harassment
		Students Committee
2	2018-2019	Monitor Code of Conduct of students
		Anti-Ragging Committee
		Cell for Prevention of Sexual Harassment
		Students Committee
3	2017-2018	Monitor Code of Conduct of students
		Anti-Ragging Committee
		Cell for Prevention of Sexual Harassment
		Students Committee
4	2016-2017	Monitor Code of Conduct of students
		Anti-Ragging Committee
		Cell for Prevention of Sexual Harassment
		Students Committee
5	2015-2016	Monitor Code of Conduct of students
		Anti-Ragging Committee
		Cell for Prevention of Sexual Harassment
		Students Committee



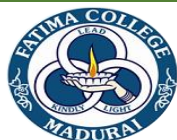
Criterion : VII – Institutional Values and Best Practices

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Year : 2015 - 2020



2019-2020



Fatima College (Autonomous)

Committee to Monitor Code of Conduct of students

S.NO	Member of Committee	Designation
1	Dr. Sr. Bindu Antony	Vice Principal - Shift I
2	Dr. G. Uma	Vice Principal - Shift II
3	Dr. Sr. J. Arul Mary	Vice Principal - Shift II
4	Dr. M. Arasammal	Vice Principal - Shift II
5	Dr. G. DhevaShanthaKumari,	Assistant Professor
6	Dr. Fernando Delishia	Assistant Professor
7	Dr. K. Latha	Assistant Professor
8	Dr. C. Lucia Vanitha	Assistant Professor
9	Dr. R. VelankanniMatharasi	Assistant Professor
10	Dr. P. Loyola Juliet Mary	Assistant Professor
11	Mrs. M. Priyadharsani	Assistant Professor
12	Mrs. M. Teresa Nirmala	Assistant Professor
13	Dr. Ancemma Joseph	Assistant Professor
14	Mrs. S. Raja Lakshmi	Assistant Professor
15	Mrs. A. PunithaRoselin	Assistant Professor
16	Mrs. T. CharanyaNagammal	Assistant Professor
17	Dr. S. Arul Jothi	Assistant Professor
18	Ms. J. Josephine Jesintha	Assistant Professor
19	Dr. X. Devanya Rosaline	Assistant Professor
20	Ms. F. AdlineAruna	Assistant Professor
21	Mrs. B. VethamaryJacqueline	Assistant Professor
22	Mrs. P Ruby Leela	Assistant Professor
23	Mrs. S. Raja Rajeswari	Assistant Professor
24	Dr. T. Geetha	Assistant Professor
25	Ms. AntoJerlin	President-Student Union Shift -I
26.	Ms R.J .Parthy Sri	President-Student Union Shift -II



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Year : 2015 - 2020



2019-2020

Minutes of the Monitoring Committee For College Birthday

DATE / /	DATE / /
2019-20	Event : College Birth Day (02/07/2019)
Discipline Committee	Date of meeting : 01-07-2019
	Venue : Vice Principal Room
	Time : 1.30 pm
Dr. G. Uma	
Dr. M. Arasamural	
Dr. Sr. Bindu Antony	
Dr. Sr. J. Azul Mary	
Dr. G. Dheva Shantha Kumari	
Dr. Fernando Delishia	
Dr. K. Katta	
Dr. C. Lucia Vanitha	
Dr. R. Velankanni Matharasi	
Dr. P. Kayola Juliet Mary	
Mrs. M. Priyadharshini	
Mrs. M. Teresa Nirmala	
Dr. Arumma Joseph	
Mrs. S. Rajalakshmi	
Mrs. A. Punita Roselin	
Mrs. T. Charanya Nagamural	
Dr. S. Azul Jothi	
Mrs. J. Josephine Jasinta	
Dr. X. Devanya Resaline	
Mrs. F. Adline Ariina	
Mrs. B. Vethamary Jacqueline	
Mrs. P. Ruby Leela	
Mrs. S. Rajarajeswari	
Dr. T. Getha	
Mrs. Anto Terline - Student member	
Mrs. R. J. Parthysri	
	<p>The discipline committee staff members meet in V.P room on July 1st 2019 to discuss about maintaining discipline of the students for the academic year 2019-20.</p> <p>→ Students to be assembled in front of at 8.20 am.</p> <p>→ Maintain complete silence during prayer service.</p> <p>→ Cake distribution after the programme.</p> <p><i>Bindu</i> Signature VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>





Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



2019-2020

Minutes of the Monitoring Committee For Christmas and Pongal Celebration

DATE / /	DATE / /
<p>Event : Christmas celebration (03.01.2020)</p> <p>Date of meeting : 19/12/2019.</p> <p>Venue : Vice Principal Room</p> <p>Time : 1:30 pm.</p> <p>The following suggestions were given by the staff:</p> <ul style="list-style-type: none"> -> Attendance at 8:30 am, in front of administrative block. -> Cake distribution between 8:30 to 9:00. -> Absentees list to be submitted. -> Proceed to Jubilee Hall at 9 am. -> Maintain silence during prayer service. <p>Signature VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>	<p>Event : Pongal celebration (31.01.2020)</p> <p>Date of meeting : 30/01/2020.</p> <p>Venue : Vice Principal Room.</p> <p>Time : 1:30 pm.</p> <p>The meeting for discipline committee staff members was held on 30th January.</p> <p>Suggestions:</p> <ul style="list-style-type: none"> -> Outgoing students to be reported at 8:30 am. -> Pongal preparation 9 am. -> Pongal pot to be ready at 11 am to give for charity. -> Prayer service at 11:30. <p>Signature VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>



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Year : 2015 - 2020



2019-2020

Minutes of the Monitoring Committee For Convocation and Sports Day

DATE / /	DATE / /
<p>Event : Convocation (25.01.2020)</p> <p>Date of meeting : 24.01.2020</p> <p>Venue : Vice Principal Room.</p> <p>Time : 1:30 p.m.</p> <p>The important points discuss during the discipline committee meeting are as follows.</p> <ul style="list-style-type: none"> → Students incharge of discipline committee will come at 11 a.m. → Stand in the respective place allotted → Direct the outgoing students to report to the department → Distribution of snacks. → Guide the parents regarding seating. → Graduates should assemble in Jubilee Hall at 1:30 p.m. → Switch off the mobile phone during the programme. → Inbetween the programme students are not allowed to come out of the hall. <p><i>Bindu</i> Signature VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 019.</p>	<p>Event : Sports day (22.02.2020)</p> <p>Date of meeting : 21.02.2020</p> <p>Venue : Vice Principal Room.</p> <p>Time : 1:30 p.m.</p> <p>The following matters were discussed during the discipline committee meeting.</p> <ul style="list-style-type: none"> → Students to come with perfect while → Assemble in sports ground at 8:15 am to give attendance. → Mark-post participants to be ready at 8:30 p.m. → college decorum to be maintained during the programme <p><i>Bindu</i> Signature VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 019.</p>



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2019-2020

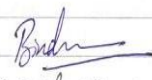
Minutes of the Monitoring Committee For College Day Celebrations

DATE / /

Event : College day celebrations (13.03.2020)
 Date of meeting : 12/03/2020
 Venue : Vice Principal Rooms
 Time : 1:30 PM

The members of the discipline committee discussed the following matter during the meeting:

- > Along with discipline committee students NCC cadets also share the responsibility of discipline
- > Attendance at 8:30 am.
- > Refreshment 8:30 to 9 am.
- > Assemble in Jubilee Hall at 9 am
- > Helping the parent to sit in their allotted place
- > Staff will take care of the overall discipline.


 Signature
 VICE PRINCIPAL
 FATIMA COLLEGE (AUTONOMOUS)
 MADURAI - 625 018.



Criterion : VII – Institutional Values and Best Practices

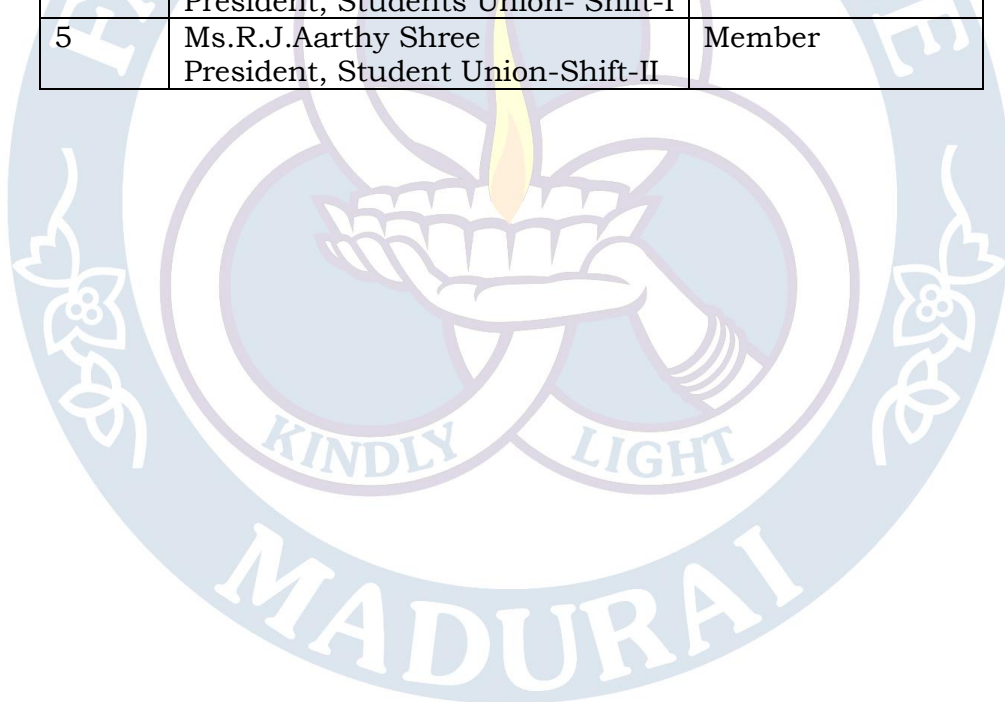
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Year : 2015 - 2020



Fatima College (Autonomous) Anti-Ragging Committee 2019-2020

S.No	Committee Members	Designation
1	Dr.Sr.G.Celine Sahaya Mary Principal	Chair Person
2	Dr.Sr.J.Arul Mary Vice Principal –I, Shift II	Member
3	Dr.R.Velankani Matharasi Physical Directress	Co-ordinator
4	Ms.C. Anto Jerlin President, Students Union- Shift-I	Member
5	Ms.R.J.Aarthy Shree President, Student Union-Shift-II	Member





Criterion : VII – Institutional Values and Best Practices

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Year : 2015 - 2020



Minutes of Anti Ragging Committee 2019-2020

DATE-
ANTI-RAGGING COMMITTEE MEETING
2019-20 [16-06-2019]

ANTI RAGGING COMMITTEE MEMBERS :

- * Dr. S. G. Celina Sabaya Mary : President
- * Dr. S. J. Paul Mary : Member
- * Dr. R. Velankanni Mathurani : Coordinator
- * Ms. C. Anto Jeebin : Member
- * Ms. R. J. Aseltine Shree : Member

The following regulations were Passed in the Meeting:

- ① It shall be made known to the students either through the prospectus or issuing pamphlets that ragging is totally prohibited in the institution and any one found guilty of ragging is liable to be punished.
- ② The application form may contain an assurance to be filled in and signed by the student that she has understood the regulations and is aware of the prohibition of ragging and Punishment prescribed.
- ③ Similarly an assurance to be filled in and signed by the parent/guardian of the application that he would not indulge in ragging.
- ④ Freshers shall be instructed to promptly report any attempts of ragging Committee.



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DATE: _____
 25. A student seeking admission in hostel shall submit an additional affidavit countersigned by her parents that, she will not indulge in ragging.

PUNISHMENT:

Depending on the nature of the offence as established by anti-ragging Committee the following punishments shall be given for those found guilty.

- Cancellation of admission
- Suspension from attending classes
- With holding (or) withdrawing scholarship / fellowship and other benefits.
- Debarring from appearing for test - (or) examination.
- Suspension (or) expulsion from hostel.
- Imposing fine

Sa. G. Lili Selva, Mary
 PRINCIPAL
 FATIMA COLLEGE (AUTONOMOUS)
 MADURAI-18

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Fatima College (Autonomous)

CELL FOR PREVENTION OF SEXUAL HARASSMENT

2019-2020

9. Sr. F. Arockia Mary : Office Manager (Shift-I)
10. Sr. S. Stella Arul Mary : Office Manager (Shift-II)

COUNSELLING & GUIDANCE CELL

1. Dr. Sr. Francis Pauline : Counsellor

CELL FOR PREVENTION OF SEXUAL HARASSMENT

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Dr. Sr. Bindu Antony : Vice-Principal-I (Shift-I)
3. Dr. Sr. J. Arul Mary : Vice-Principal-I (Shift-II)
4. Ms. K. Radhamagesh M.A : External Member
[Sub. Inspector of Police
Central Crime Branch, Madurai.]
5. Sr. A. Amala : External Member
[Advocate, Madras High Court,
Madurai Bench]
6. Dr. Vasantha Esther Rani : Senior Staff
7. Ms. C. Anto Jerlin : President - Students' -
III B.A. English Union (Shift-I)
8. Ms. A. Kinslin : Secretary - Students' -
III B.Sc. Maths (S.F) Union (Shift-II)

STAFF GRIEVANCE REDRESSAL CELL

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Dr. Sr. M. Francisca Flora : Secretary
3. Dr. Sr. Bindu Antony : Vice-Principal-I (Shift-I)
4. Dr. Sr. J. Arul Mary : Vice-Principal-I (Shift-II)

EQUAL OPPORTUNITY CELL

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Dr. S. Fatima Roseline : Coordinator



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Minutes of Sexual Harassment Committee 2018-2019

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Cell for Prevention of Sexual Harassment

2019-2020

Date : 18.09.2019 Venue : SJ5

Time : 12.45 pm

Minutes of the Meeting

Members Present:

1. Dr. Sr. G. Celine Sahaya Mary - Principal, Chairperson
2. Dr. Sr. Bindu Antony - Vice-Principal-I (Shift-I)
3. Dr. Sr. J. Arul Mary - Vice-Principal-I (Shift-II)
4. Ms. K. Radhamagesh, M.A - External Member
[Sub. Inspector of Police, Central
Crime Branch, Madurai]
5. Sr. A. Amala - External Member
[Advocate, Madras High Court, Madurai Bench]
6. Dr. Vasantha Esther Rani - Senior Staff
7. Ms. C. Anto Jerlin - President, Students'
[III - B.A. English] Union (Shift-I)
8. Ms. A. Kinslin - Secretary - Students'
[III - B.Sc. Maths (S.F)] Union (Shift-II)

The members of the Cell gathered at SJ5 on 18.09.2019 at 12.45 pm for meeting of cell for prevention of Sexual Harassment. The meeting started with a short Prayer by Vice-Principal. Then Principal addressed the gathering stating that The Women Students' need to be more prudent, and Courageous, specially when they travel alone, and facing with problem in their life. Since, there was no complaint on Sexual Harassment, The meeting came to an end at 1.45 pm.

Sr. Bindu Antony
VICE PRINCIPAL
FATIMA COLLEGE (AUTONOMOUS)
MADURAI - 625 018.

S. G. Celine Sahaya Mary
PRINCIPAL
FATIMA COLLEGE (AUTONOMOUS)
MADURAI - 625 018.



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Students Committee



Fatima College (Autonomous) Committee to monitor the code of conduct 2019-2020

Shift-I

List of Student Members

S.N O.	NAME	YEAR	MAJOR
1	Abirami. K (Co-ordinator)	III	Commerce
2	Pooja. S	II	History
3	Krishnaveni. M	II	Economics
4	Divya. T	II	Sociology
5	Christy gnanadeepa. J	II	English
6	Mariyathangam. A	II	Tamil
7	Janashri. D	II	Mathematics
8	Rajeshwari. B	II	Physics
9	Keerthika. K	II	Chemistry
10	Vidhyanivashini. M	II	Zoology
11	Subashini. M	II	Home Science
12	Belishiya. A	II	Computer Science
13	Sowmiya. R.M	II	Commerce
14	Kamatchi. V	III	History
15	Sonali. R	III	Economics
16	Ramya. V	III	Sociology
17	Labharunshaya. V	III	English
18	Yamuna. C	III	Tamil
19	Hephzibah. S	III	Mathematics
20	Indupriyadarshini. S	III	Physics
21	Mercy magdalene. P	III	Chemistry
22	Jarina. S	III	Zoology
23	Kavyadevi. M	III	Home Science
24	Divya. A	III	Computer Science

Vice Principal

Shift-I

VICE PRINCIPAL
FATIMA COLLEGE (AUTONOMOUS)
MADURAI - 625 018.



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Fatima College (Autonomous)

Committee to monitor the code of conduct
2019-2020

Shift-II

List of Student Members

S.NO	NAME	YEAR	MAJOR
1	Hemalatha.V (Co-ordinator)	III	Mathematics -(A)
2	Subasri.S	II	Mathematics -(A)
3	Muthu priya.K	III	Mathematics -(B)
4	Harshavarthini.R	II	Mathematics -(B)
5	Karthigaiselvi.K	III	BBA
6	Veenadharshini.B	II	BBA
7	Abinaya.G	III	Journalism & Mass Communication
8	Dhina.T	II	Journalism & Mass Communication
9	Dharini.B	III	English
10	Poojjaasri.I	II	English
11	Mahalashmi.M	III	Statistics
12	Jerushajosephin.A	II	Statistics
13	Pooja.R	III	B.Com (CA) – (A)
14	Yogeswari.S	II	B.Com (CA) – (A)
15	Selvapriyadharshini.EC	III	B.Com (CA) – (B)
16	Swathi.V	II	B.Com (CA) – (B)
17	Naveena.R	III	BCA
18	Anithacathrinemary.J	II	BCA
19	Richitha.M	III	Information Technology
20	Archanah.A	II	Information Technology
21	Pavithra.P	II	M.Com(CA)

S. Anil Mary

Vice Principal

Shift-II

VICE PRINCIPAL

FATIMA COLLEGE (AUTONOMOUS)

MADURAI - 625 018.



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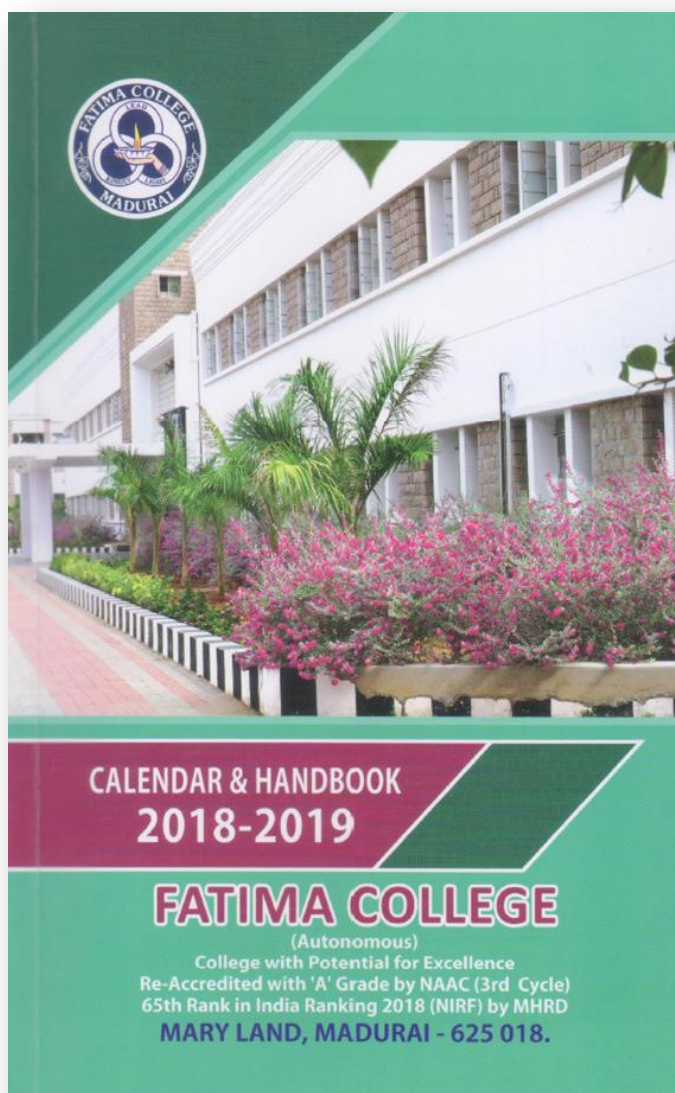
Year : 2015 - 2020



2018-2019



Fatima College (Autonomous) Committee to Monitor Code of Conduct of Students



DISCIPLINE COMMITTEE

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Sr. M. Fatima Mary : Vice-Principal I (Shift I)
3. Dr. G. Uma : Vice-Principal II (Shift I)
4. Dr. Sr. J. Arul Mary : Vice-Principal I (Shift II)
5. Dr. M. Arasammal : Vice-Principal II (Shift II)
6. Dr. T. Pushpa Jothi Indra : Member
7. Dr. G. Dheva Shantha Kumari : Member
8. Mrs. Fernando Delishia : Member
9. Dr. C. Lucia Vanitha : Member
10. Dr. A. Rajeswari : Member
11. Dr. R. Velankanni Matharasi : Member
12. Mrs. A. Mercy Angela : Member
13. Mrs. S. Raja Lakshmi : Member
14. Mrs. M. Teresa Nirmala : Member
15. Mrs. A. Punitha Roselin : Member
16. Mrs. T. Charanya Nagammal : Member
17. Dr. S. Arul Jothi : Member
18. Mrs. J. Josephine Jesintha : Member
19. Dr. X. Devanya Rosaline : Member
20. Mrs. B. Vethamary Jacqueline : Member
21. Ms. F. Adline Aruna : Member
22. Mrs. Ruby Leela : Member
23. Mrs. S. Raja Rajeswari : Member
24. Dr. P. Jacintha Josephine Julie : Member
25. Ms. P. Jeyashri : Member
26. Dr. T. Geetha : Member
27. Dr. A. Yuvarani : Member
28. Ms. J. Jovica Sharaon : President – Students' Union
III B.A English (Shift I)
29. Ms. K. Lakshmi Priya : President – Students' Union
III B.A English (Shift II)

ROSA COMMITTEE - Researching out to Society through Action

1. Dr. Sr. G.Celine Sahaya Mary: Principal, Chairperson
2. Sr. M. Fatima Mary : Vice-Principal I (Shift I)

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Year : 2015 - 2020



2018-2019

Minutes of Monitoring Committee For College Birthday and Christmas Day Celebration

DATE / /	DATE / /
<p>Event : College Birthday (02/07/2018)</p> <p>Date of the meeting : 29.06.2018</p> <p>Venue : Vice Principal Room</p> <p>Time : 1.30 pm</p> <p>The first meeting of the discipline committee members for this academic year was held on 29.06.2018. The following matters were discussed in the meeting:</p> <ul style="list-style-type: none"> → General instructions to be given to Discipline committee students. → Students to be seated in front of administrative block at 8.30 am. → The representatives will take attendance. → To maintain complete silence. <p><i>[Signature]</i> VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>	<p>Event : Christmas celebration (22.12.2018)</p> <p>Date of the meeting : 20/12/2018</p> <p>Venue : Vice Principal Room</p> <p>Time : 1.30 pm</p> <p>The members of the discipline committee meet at V.P Room on 20th December regarding the maintenance of discipline.</p> <ul style="list-style-type: none"> → Assemble in front of administrative block at 8.30 am to give attendance. → cake distribution 8.30 to 9.15 am. → Cracker in Jubilee Hall at 9.30 am. → Maintain discipline during prayer service. <p><i>[Signature]</i> VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>



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2018-2019

Minutes of monitoring Committee For Pongal Day Celebration and Sports Day

DATE / /	DATE / /
<p>Event : Pongal celebration (01/02/2019)</p> <p>Date of meeting : 31.01.2019</p> <p>Venue : Vice Principal Room</p> <p>Time : 1.30 pm</p> <p>Twenty members of the discipline committee meet on 31.01.2019.</p> <p>Suggestions given by the members :</p> <ul style="list-style-type: none"> → Outgoing students are expected be in their allotted place for preparing pongal. → Class representative are incharge of attendance. → Students should keep the pongal pot for charity, infront of office at 11.15 am. → Assemble infront of Administrative block for prayer service at 11.30 am. → College decorum to be maintained <p><i>ftima</i> Signature VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>	<p>Event : Sports day (16.02.2019)</p> <p>Date of the meeting : 13.02.2019</p> <p>Venue : M3</p> <p>Time : 2 pm</p> <p>The following suggestions were given by the staff</p> <ul style="list-style-type: none"> → Students to come with white dress. → Assemble in sports ground at 8 am → Marchpast students to be ready at 7.45 am. → Mobile phones are not allowed. → Avoid outsiders. → Assemble inside Jubilee hall at 11.30 am for Valedictory function. → Discipline to be maintained. <p><i>ftima</i> Signature VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>



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2018-2019

Minutes of monitoring Committee For Convocation and College Day

DATE / /	DATE / /
<p>Event : Convocation (23.02.2019)</p> <p>Date of meeting : 21.02.2019</p> <p>Venue : Vice Principal Room</p> <p>Time : 1:30 p.m.</p> <p>The following matters were discussed during the meeting.</p> <ul style="list-style-type: none"> → Discipline committee students are asked to come with white dress and badges. → stand in their respective place allotted at 11:am. → Direct the outgoing students to go the department → Incharge of refreshment. → Help the parents to move to their places allotted. → Graduates should assemble at 1:30 pm in Jubilee Hall. → Switch off the mobile during the ceremony. → Not allowed to go out of Hall till the function could end. <p>Signature VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>	<p>Event : College Day (23.03.2019)</p> <p>Date of meeting : 25.03.2019</p> <p>Venue : Vice Principal Room</p> <p>Time : 1:30 pm.</p> <p>The discipline committee staff meet at 1:30 pm to discuss about college day celebration.</p> <ul style="list-style-type: none"> → Outgoing students to come with saree → class representatives are incharge of discipline and attendance. → Gather in Jubilee Hall at 9 am. → staff member are responsible for the discipline of the students. → college decorum to be maintained. <p>Signature VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>



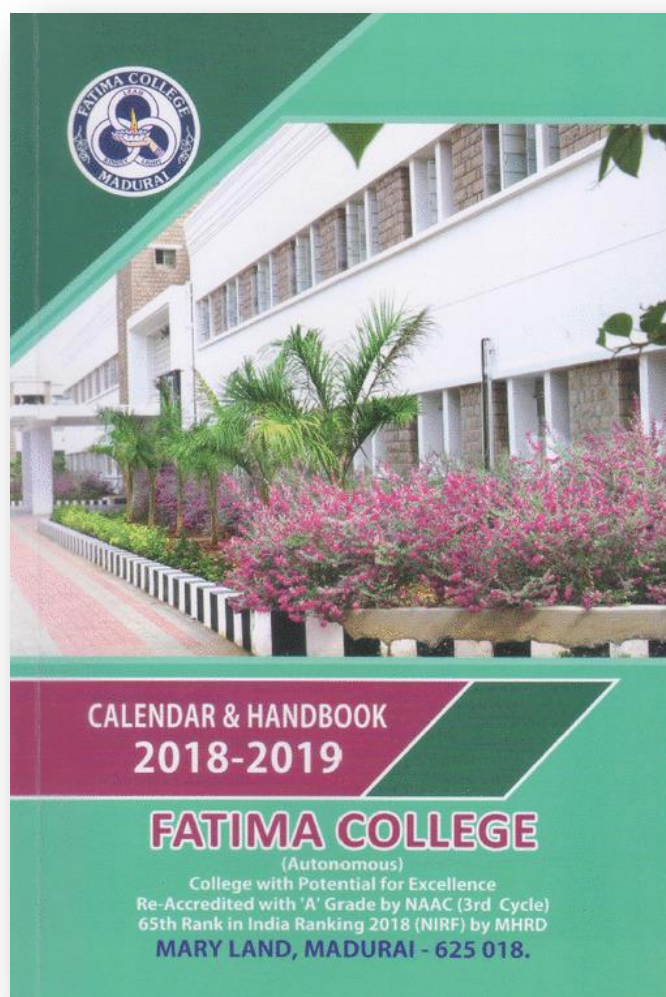
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Fatima College (Autonomous) Anti Ragging Committee 2018-2019



ANTI-RAGGING COMMITTEE	
1. Dr. Sr. G.Celine Sahaya Mary	: Principal, Chairperson
2. Dr. Sr. J. Arul Mary	: Vice-Principal I (Shift II)
3. Dr. R. Velankanni Matharasi	: Coordinator
4. Ms. J. Jovica Sharon	: President – Students' Union (Shift I)
III B.A English	(Shift I)
5. Ms. K. LakshmiPriya	: President – Students' Union (Shift II)
III B.A English	(Shift II)
6. Ms. Meera Nachiyar	: Treasurer - Students' Union (Shift I)
II M.Sc. Physics	
7. Ms. M. Nivedha	: Treasurer - Students' Union (Shift II)
II M.A English	

CELL FOR PREVENTION OF SEXUAL HARASSMENT	
1. Dr. Sr. G.Celine Sahaya Mary	: Principal, Chairperson
2. Sr. M. Fatima Mary	: Vice-Principal I (Shift I)
3. Dr. Sr. J. Arul Mary	: Vice-Principal I (Shift II)
4. Ms. P. Fatima Rohini	: External Member[Asst. Commissioner of Police (Rtd.)]
5. Sr. A. Amala	: External Member [Advocate, Madras High Court, Madurai Bench]
6. Dr. B. Sahayarani Fernando	: Senior Staff
7. Ms. J. Jovica Sharon	: President – Students' Union (Shift I)
- III B.A English.	(Shift I)
8. Ms. V. Renganayaki	: Secretary - Students' Union (Shift II)
- III B.Sc. IT	(Shift II)

STAFF GRIEVANCE REDRESSAL CELL	
1. Dr. Sr. G.Celine Sahaya Mary	: Principal, Chairperson
2. Dr. Sr. M. Francisca Flora	: Secretary
3. Sr. M. Fatima Mary	: Vice-Principal I-Shift II
4. Dr. Sr. J. Arul Mary	: Vice-Principal I -Shift II



Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



Minutes of Anti Ragging Committee 2018-2019

DATE: _____

ANTI-RAGGING COMMITTEE MEETING
2018 - 2019 [23.11.2018]

ANTI-RAGGING COMMITTEE MEMBERS

* Dr. Sr. M. Aline Sahaya Mary	: President
* Dr. Sr. J. Anu Mary	: MEMBER
* Dr. R. Velankanni Mathazadi	: co-ordinator
* MS. J. Jovica Sharon, B.A English	: Member
* MS. K. Lakshmi Priya B.A English	: Member
* MS. Meera Nachiyar B. M.Sc Physics	: Member
* MS. M. Nivedha B. M.A English	: Member

The following regulations were passed in the meeting.

1. It shall be made known to the students either through the prospectus or issuing pamphlets that ragging is totally prohibited in the institution and any one found guilty of ragging is liable to be punished.
2. The application form may contain an annexure to be filled in and signed by the student, that she has understood the regulations and is aware of the prohibition of ragging and punishment prescribed.
3. Similarly an annexure to be filled in and signed by the parent / guardian of the

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Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



2018-2019

DATE: _____

applicant that his ward will not indulge in ragging

4. The freshers shall be instructed to promptly report any attempts of ragging to Anti ragging committee

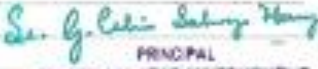
5. A student seeking admission in hostel shall submit an additional affidavit countersigned by her parents that she will not indulge in ragging.

PUNISHMENT:

⇒ Depending on the nature of the offence as established by anti-ragging

⇒ committed the following Punishments shall be given for those found guilty.

- * Cancellation of admission
- * Suspension from attending classes.
- * With holding or withdrawing scholarship / fellowship and other benefits.
- * Debarring from appearing for tests or examination
- * Suspension or expulsion from hostel.
- * Imposing fine.


 PRINCIPAL
 FATIMA COLLEGE (AUTONOMOUS)
 MADURAI-13



Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



Fatima College (Autonomous)

CELL FOR PREVENTION OF SEXUAL HARASSMENT

2018-2019

ANTI-RAGGING COMMITTEE

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Dr. Sr. J. Arul Mary : Vice-Principal I (Shift II)
3. Dr. R. Velankanni Matharasi : Coordinator
4. Ms. J. Jovica Sharon : President – Students' Union
III B.A English (Shift I)
5. Ms. K. LakshmiPriya : President – Students' Union
III B.A English (Shift II)
6. Ms. Meera Nachiyar : Treasurer - Students' Union (Shift I)
II M.Sc. Physics
7. Ms. M. Nivedha : Treasurer - Students' Union (Shift II)
II M.A English

CELL FOR PREVENTION OF SEXUAL HARASSMENT

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3. Dr. Sr. J. Arul Mary : Vice-Principal I (Shift II)
4. Ms. P. Fatima Rohini : External Member[Asst.
Commissioner of Police (Rtd.)]
5. Sr. A. Amala : External Member [Advocate,
Madras High Court, Madurai Bench]
6. Dr. B. Sahayarani Fernando : Senior Staff
7. Ms. J. Jovica Sharon : President – Students' Union
- III B.A English. (Shift I)
8. Ms. V. Renganayaki : Secretary - Students' Union
- III B.Sc. IT (Shift II)

STAFF GRIEVANCE REDRESSAL CELL

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Dr. Sr. M. Francisca Flora : Secretary
3. Sr. M. Fatima Mary : Vice-Principal I- Shift II
4. Dr. Sr. J. Arul Mary : Vice-Principal I -Shift II



Criterion : VII - Institutional Values and Best Practices

Metric : 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



Minutes of Sexual Harassment Committee

2018-2019

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Cell for Prevention of Sexual Harassment

2018 - 2019.

Date : 06.02.2019 Venue : A2
Time : 12.30.P.M.

Minutes of the Meeting

Members of the Cell:

- 1) Dr. Sr. G. Celine Sahaya Mary : Principal, Chairperson
- 2) Sr. M. Fatima Mary : Vice - Principal I (Shift I)
- 3) Dr. Sr. J. Arul Mary : Vice - Principal I (Shift II)
- 4) Ms. P. Fatima Rohini : External Member [Asst. Commissioner of Police (Rtd.)]
- 5) Sr. A. Amala : External Member [Advocate, Madras High Court, Madurai Bench]
- 6) Dr. B. Sahayarani Fernando : Senior Staff
- 7) Ms. J. Jovica Sharon : President - Students' Union
- III - B.A. English (Shift I)
- 8) Ms. V. Renganayaki : Secretary - Students' Union
- III B.Sc. IT (Shift II)

The meeting for the Academic Year 2018-2019 was held on 6th February 2019 at 12.30.P.M. The Members discussed about the Safety of Women in India and they oriented the girl children on various issues.

As there was no Report of Sexual Harassment the Meeting was concluded at 1.15 P.M.

B. Sahaya Rani
(Dr. B. Sahayarani Fernando)

Dr. G. Celine Sahaya Mary
PRINCIPAL
FATIMA COLLEGE (AUTONOMOUS)
MADURAI - 625 018.



Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



Students Committee



Fatima College (Autonomous)

Committee to Monitor the Code of Conduct 2018-2019

Shift-I

List of Student Members

S.NO	NAMES	YEAR	MAJOR
1	Tharanya R.M.(Co - Coordinator)	III	Home Science
2	Pandeeswari. M	III	History
3	Sathiyapriya. M	III	Economics
4	Nivethasurabi. A	III	Sociology
5	Aishwarya. R	III	Tamil
6	Mani Bharathi S.S	III	English
7	Rakshana Devi. M	III	Maths
8	Yoga Dharshini. B	III	Physics
9	Divya. M	III	Chemistry
10	Pandimaheshwari. S	III	Zoology
11	Gomathi. M	III	Computer Science
12	Sushmitha Deborah Mary.J	III	Commerce
13	Uthra. N	II	History
14	Shalini. K	II	Economics
15	Nisha. M	II	Sociology
16	Yamuna. C	II	Tamil
17	Labharunsheya. V	II	English
18	SuseePriya. J	II	Maths
19	InduPriyadarshini. S	II	Physics
20	Mercy Magdalene. P	II	Chemistry
21	Jarina. S	II	Zoology
22	Yami. R	II	Home Science
23	Mary Maurya Susai. A	II	Computer Science

[Signature]
Vice Principal
Shift - I

VICE PRINCIPAL
FATIMA COLLEGE (AUTONOMOUS)
MADURAI - 625 019.



Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



**Fatima College (Autonomous)
Committee to Monitor the Code of Conduct
2018-2019
Shift-II**

List of Student Members

S.NO	NAMES	YEAR	MAJOR
1	Archana . D(Co-coordinator)	III	Journalism and Mass Communication
2	Saranya. P	III	English
3	Roshini. A	III	English
4	Nivetha. P	III	Statistics
5	Swathi. D	III	Maths-"A"
6	Bhuvaneshwari. C	III	Maths-"B"
7	Janani. K	III	BCA
8	Shelsiya. M	III	BCA
9	Radhika. M	III	B.Com(CA)"A"
10	Amirdhavarshini. B	II	B.Com(CA)"B"
11	Raji. V	II	English
12	Mahalakshmi. M	II	Journalism and mass Communication
13	Muthupriya. K	II	Statistics
14	Hemalatha. V	II	Maths-"A"
15	Aranya. B	II	Maths-"B"
16	Naveena. R	II	BBA
17	Richitha. M	II	BCA
18	Pooja. R	II	Information Technology
19	Selvapriyadharshini E.C.	II	B.Com CA "A"

S. Parvathy

Vice Principal

Shift-II

VICE PRINCIPAL

FATIMA COLLEGE (AUTONOMOUS)

MADURAI - 625 013.



Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

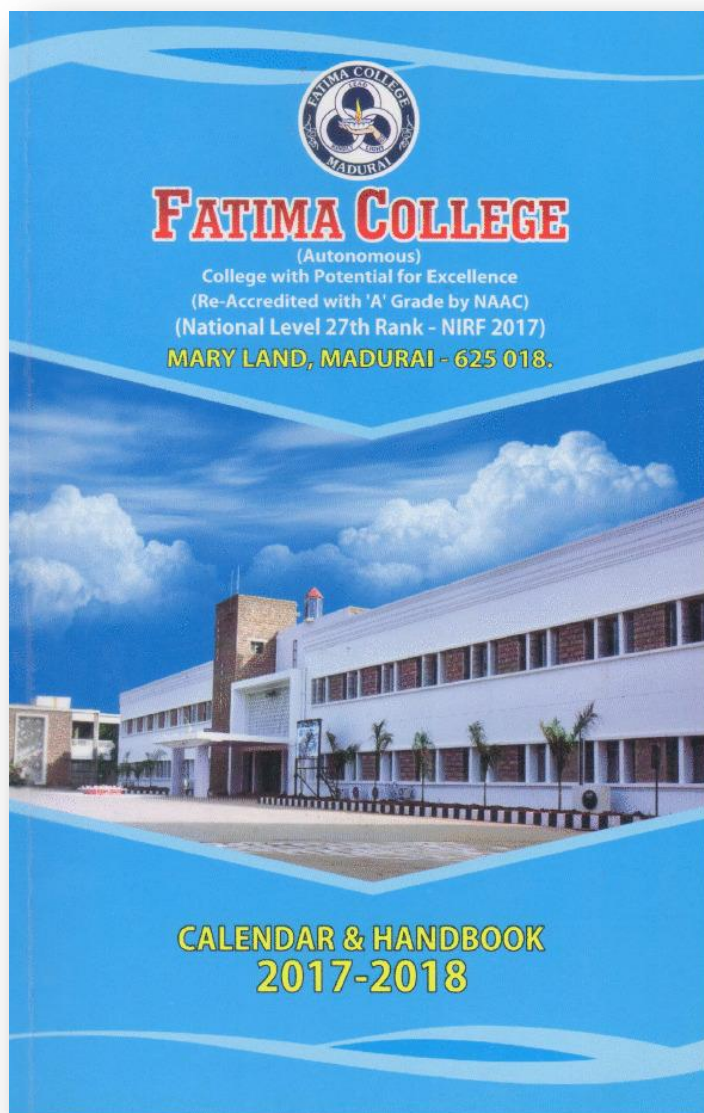
Year : 2015 - 2020



2017-2018



Fatima College (Autonomous) Committee to Monitor Code of Conduct of Students



8. Ms. Ishwarya, III B.Sc. C.Sc. : Sports Representative (Shift I)
9. Ms. T. Perin Princy, III BCA : Sports Representative (Shift II)

DISCIPLINE COMMITTEE

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Sr. M. Fatima Mary : Vice-Principal I (Shift I)
3. Mrs. R. Alphonsa Fernando : Vice-Principal II (Shift I)
4. Mrs. B. Chandirika : Vice-Principal (Shift II)
5. Mrs. Fernando Delishia : Member
6. Dr. R. Velankanni Matharasi : Member
7. Dr. A. Rajeswari : Member
8. Mrs. A. Mercy Angela : Member
9. Mrs. V. Aruldeepa : Member
10. Ms. J. Josephine Jesintha : Member
11. Mrs. S. Raja Lakshmi : Member
12. Mrs. A. Punitha Roselin : Member
13. Mrs. K. Kavipriya : Member
14. Dr. S.P. Savitha : Member
15. Mrs. Ruby Leela : Member
16. Ms. F. Mohammed Fazila : President - Students' Union (Shift I)
Fathima, III B.A English
17. Ms. P. Yazhini - III B.Com CA : President - Students' Union (Shift II)

EXTENSION ACTIVITIES COMMITTEE

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Sr. M. Fatima Mary : Vice-Principal I (Shift I)
3. Mrs. B. Chandirika : Vice-Principal (Shift II)
4. Dr. C. Lucia Vanitha : Coordinator (Shift I)
5. Mrs. V. Mageswari : Coordinator (Shift II)
6. Ms. J. Asnet Mary : Coordinator (Shift I)
7. Mrs. T. K. Latha Maheswari : Coordinator (Shift II)
8. Sr. Arul Vinnarasi : Coordinator - WEAT

CALENDAR COMMITTEE

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Sr. M. Fatima Mary : Vice-Principal I (Shift I)



Criterion : VII – Institutional Values and Best Practices

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Year : 2015 - 2020



Minutes of the Monitoring Committee

For College Birthday and Christmas Day Celebration

TNPL DATE / /		TNPL DATE / /	
<p>Event : College Birth day (03-07-17)</p> <p>Date of meeting - 30-06-2017</p> <p>Venue : Vice principal Room</p> <p>Time : 1 PM</p> <p>The meeting was held in vice principals room to discuss the discipline to be maintained during college day celebration. The following suggestions were given:</p> <ul style="list-style-type: none"> * Students are expected to assemble in front of administrative block at 7.50 am. * Attendance to be maintained by the class representatives. * Maintain complete silence during prayer service. <p><i>[Signature]</i> VICE-PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>		<p>Event : Christmas celebration (23-12-2017)</p> <p>Date of meeting - 21-12-2017</p> <p>Venue - Vice principal office</p> <p>Time - 1 PM</p> <p>To discuss about the discipline to be maintained during christmas celebration, meeting was held for the staff on 21-12-2017.</p> <p>The following suggestions were given.</p> <ul style="list-style-type: none"> → To assemble in front of administrative block at 8 am. → Attendance to be taken and submit the absentees list in the office. → Cake distribution from 8 to 8.45 am. → Assemble in Jubilee Hall at 9 am. → Maintain the decorum. <p><i>[Signature]</i> VICE-PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>	





Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



Minutes of the Monitoring Committee For Sports Day and Convocation Day

DATE / /	DATE / /
<p>Event : Sports Day (17-2-2018).</p> <p>Date of the meeting : 15-2-2018.</p> <p>Venue : A93.</p> <p>Time : 12.30 PM.</p> <p>Thirteen members of the discipline committee meet in A93 on Feb. 15, 2018. The following matters were discussed.</p> <ul style="list-style-type: none"> → The students to come with perfect white. → Attendance to be taken at 7.45 am. → March past participants to be ready by 7.30 am with their attire. → Mobile phones are prohibited. → Out riders are not allowed. → Gather in Jubilee Hall at 11.30 am for prize distribution and valedictory function. → Discipline from the students are highly expected. <p>Signature: _____ VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>	<p>Event : Convocation (10-03-2018).</p> <p>Date of the meeting : 07-03-2018.</p> <p>Venue : Vice principal Room.</p> <p>Time : 1 PM.</p> <p>The meeting was held to discuss the discipline to be maintained during the graduation day.</p> <p>Suggestions:</p> <ul style="list-style-type: none"> → Discipline committee students to be present at 10.30 am. → White dress and badges are expected. → Stand in the respective place allotted to them to direct the students and parents. → Instruct the graduates to assemble in the respective departments to give attendance. → Students to be Jubilee Hall at 2 PM. → Switch off the mobile phones. → Instruct them not to leave the hall until the ceremony is over. <p>Signature: _____ VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>

MADURAI



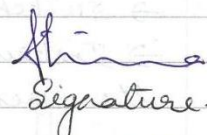
Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



Minutes of the Monitoring Committee for College Day Celebration

T.M.P.L.	
DATE / /	
Event : College Day (24-3-2018).	
Date of the Meeting - 22-3-2018.	
Venue - Vice principal room.	
Time - 1 PM.	
During the discipline committee meeting the following matters were discussed.	
→ The outgoing students are expected to be inside the campus at 9 am.	
→ Attendance to be taken.	
→ Traditional dress code.	
→ Assemble inside Jubilee Hall at 9.30 am.	
→ Discipline will be maintained by the discipline committee staff.	
 Signature.	
VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.	



Criterion : VII – Institutional Values and Best Practices

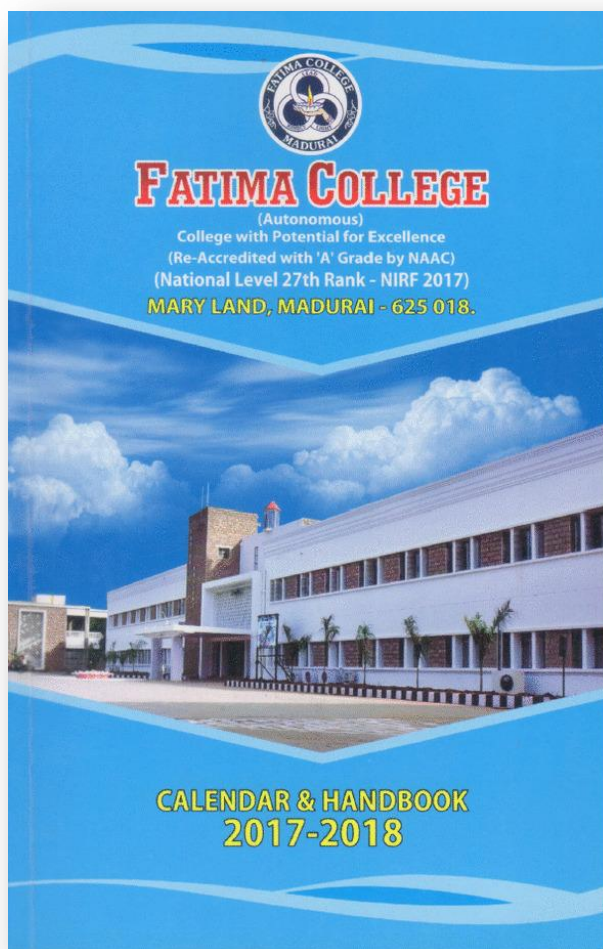
Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



Fatima College (Autonomous) 2017-2018

Anti Ragging Committee



ANTI-RAGGING COMMITTEE

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Mrs. B. Chandirika : Vice-Principal (Shift II)
3. Dr. R. Velankanni Matharasi : Coordinator
4. Ms. F. Mohammed Fazila : President - Students' Union (Shift I)
Fathima, III B.A English
5. Ms. P. Yazhini, III B.Com CA : President - Students' Union (Shift II)
6. Ms. Gayathiri Shankaran - II M.Com : Treasurer - Students' Union (Shift I)
7. Ms. R. Hari Priya - II M.Sc. HNN : Treasurer - Students' Union (Shift II)

CELL FOR PREVENTION OF SEXUAL HARASSMENT

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Sr. M. Fatima Mary : Vice-Principal I (Shift I)
3. Mrs. B. Chandirika : Vice-Principal (Shift II)
4. Ms. P. Fatima Rohini : External Member Asst.
Commissioner of Police (Rtd.)
5. Sr. A. Amala : External Member (Advocate,
Madras High Court, Madurai Bench)
6. Dr. B. Sahayarani Fernando : Senior Staff
7. Ms. F. Mohammed Fazila : President - Students' Union (Shift I)
Fathima, III B.A English.
8. Ms. M. Sonia, III B.Sc Maths : Secretary - Students' Union (Shift II)

STAFF GRIEVANCE REDRESSAL COMMITTEE

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Dr. Sr. M. Francisca Flora : Secretary
3. Sr. M. Fatima Mary : Vice Principal - I (Shift I)

♦ ♦ ♦ ♦



Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



Minutes of Anti ragging Committee 2017-2018

DATE: _____

ANTI RAGGING COMMITTEE MEETING
2017-2018

ANTI RAGGING COMMITTEE MEMBERS

* Dr. Sr. M. Celine Sahaya Mary :	President
* Mrs. R. Velankanni Mathiasai	Coordinator
* Mrs. B. Chandilka :	Member
* Ms. F. Mohammed Fazila Fathima, D. B.A English :	Member
* Ms. P. Yashini, D. B.Com CA :	Member
* Ms. Vijayashree Shanmugam, D. M.Com :	Member
* Ms. R. Haripriya - D. M.Sc. HNN :	Member

The following regulations were passed in the meeting:

1. It shall be made known to the Students Office through the prospectus or issuing pamphlets that Ragging is totally Prohibited in the institution and any one found guilty of ragging is liable to be Punished.
2. The application form may contain an annexure to be filled in and signed by the Student, that she has understood the regulations and is aware of the Prohibition of ragging and Punishment Prescribed.



Criterion : VII – Institutional Values and Best Practices

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Year : 2015 - 2020



2017-2018

DATE-

2. Similarly an annexure to be filled in and signed by the Parent / Guardian of the applicant that he / she will not indulge in ragging.

4. The Freshers shall be instructed to promptly report any attempt of ragging Committee.

5. A student seeking admission in hostel shall submit an additional affidavit countersigned by her Parents that she will not indulge in ragging.

PUNISHMENT:

Depending on the nature of the offence as established by anti-ragging Committee the following punishments shall be given for those found guilty.

- * Cancellation of admission.
- * Suspension from attending classes.
- * With holding (or) withdrawing scholarship / fellowship and other benefits.
- * Debaring from appearing for test (or) examination.
- * Suspension (or) expulsion from hostel.
- * Imposing fine.

S. J. Latha Subbaraj
PRINCIPAL
FATIMA COLLEGE (AUTONOMOUS)
MADURAI-18



Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



Fatima College (Autonomous)

CELL FOR PREVENTION OF SEXUAL HARASSMENT

2017-2018

ANTI-RAGGING COMMITTEE

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Mrs. B. Chandirika : Vice-Principal (Shift II)
3. Dr. R. Velankanni Matharasi : Coordinator
4. Ms. F. Mohammed Fazila : President - Students' Union (Shift I)
Fathima, III B.A English
5. Ms. P. Yazhini, III B.Com CA : President - Students' Union (Shift II)
6. Ms. Gayathiri Shankaran - II M.Com : Treasurer - Students' Union (Shift I)
7. Ms. R. Hari Priya - II M.Sc. HNN : Treasurer - Students' Union (Shift II)

CELL FOR PREVENTION OF SEXUAL HARASSMENT

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2. Sr. M. Fatima Mary : Vice-Principal I (Shift I)
3. Mrs. B. Chandirika : Vice-Principal (Shift II)
4. Ms. P. Fatima Rohini : External Member Asst.
Commissioner of Police (Rtd.)
5. Sr. A. Amala : External Member (Advocate,
Madras High Court, Madurai Bench)
6. Dr. B. Sahayarani Fernando: Senior Staff
7. Ms. F. Mohammed Fazila : President - Students' Union (Shift I)
Fathima, III B.A English.
8. Ms. M. Sonia, III B.Sc Maths : Secretary - Students' Union (Shift II)

STAFF GRIEVANCE REDRESSAL COMMITTEE

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Dr. Sr. M. Francisca Flora : Secretary
3. Sr. M. Fatima Mary : Vice Principal - I (Shift I)





Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



Minutes of the Sexual Harassment Committee 2017-2016

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Cell for prevention of Sexual Harassment.

2017 - 2018

Date: 05.01.2018 Time: 2pm venue: A2

Members present:

1. Dr. S. A. Celine Sahaya Mary.
2. Sr. M. Fatima Mary.
3. Mrs. B. Chandisika
4. Ms. P. Fatima Rohini.
5. Sr. A. Amala
6. Dr. B. Sahaya sani fernando
7. Ms. F. mohammed farila Fathima.
8. Ms. M. Sonia

Minutes of the meeting:

The Members of the cell for Prevention of Sexual Harassment, gathered at A2 on 5th January 2018 at 2pm. The meeting started with a prayer song. There was short discussion on current scenario of girl students in a higher education institution. Since there was no report of Sexual Harassment the meeting came to an end at 2.45pm.

S. A. Celine Sahaya Mary
PRINCIPAL
FATIMA COLLEGE (AUTONOMOUS)
MADURAI - 625 018.

B. Sahaya Rani
Dr. B. Sahaya sani fernando



Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



Students Committee



Fatima College (Autonomous) Committee to monitor the code of Conduct 2017-2018 Shift-I

List of Students Members

S.No.	NAME	YEAR	Major
1.	JeyaPreethi R S (Co-ordinator)	III	Mathematics
2.	Pandeeswari M	III	History
3.	Pandeeswari M	II	History
4.	Pandimeena M	III	Economics
5.	SathiyaPriya M	II	Economics
6.	Shanmugapriya M	III	Sociology with CA
7.	Nivethasurabi A	II	Sociology with CA
8.	Jenith Jessy	III	English
9.	Mani Bharathi S S	II	English
10.	Subbulakshmi M	III	Tamil
11.	Aishwarya R	II	Tamil
12.	Rakshana Devi M	II	Maths
13.	PerarasiElakkiya E	III	Physics
14.	Yogadharshini B	II	Physics
15.	Nagalakshmi N	III	Chemistry
16.	Dhivya M	II	Chemistry
17.	SaravanaIshwarya	III	Zoology
18.	Bhavithra A	II	Zoology
19.	SunofarBeena A K	III	Home Science
20.	Tharanya R M	II	Home Science
21.	Thangasruthi S	III	Computer Science
22.	Gomathi R	II	Computer Science
23.	Mathura M	III	B.Com

fhima
Vice Principal
Shift-I

VICE PRINCIPAL
FATIMA COLLEGE (AUTONOMOUS)
MADURAI - 625 015.



Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



Fatima College (Autonomous)
Committee to monitor the Code of Conduct
2017-2018

Shift-II

List of Students Members

S.No.	NAME	Year	Major
1.	Ponshruthi M - (Co-ordinator)	III	BBA
2.	Shanthini S	III	BBA
3.	Srividhya C S	III	English
4.	Aiswarya M	III	English
5.	Ramya S	III	Maths 'A' Section
6.	Nachammai A	III	Maths 'B' Section
7.	Shamili A	III	BCA
8.	Muthumeena S	III	BCA
9.	Nandhini S	III	B.COM CA 'B' Section
10.	Monalisa	III	B.COM CA 'A' Section
11.	Ruth Hepziba D	III	JMC
12.	Indhuja MR Subaashini	III	B.Sc. IT
13.	Subhashini K	III	B.Sc Statistics
14.	Vinothini K	III	BCA
15.	Archana S	II	BA English
16.	Renganayaki V	II	B.Sc. Maths 'B' Section
17.	Carlin Lois J	II	B.COM. CA 'A' Section
18.	Roshni A	II	B.Sc. Statistics
19.	AhshayaPriya CR	II	BBA
20.	Saranya P	II	BBA
21.	Swathi D	II	English
22.	Shelsiya M	II	English


Vice Principal

VICE PRINCIPAL
FATIMA COLLEGE (AUTONOMOUS)
MADURAI - 625 018.



Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

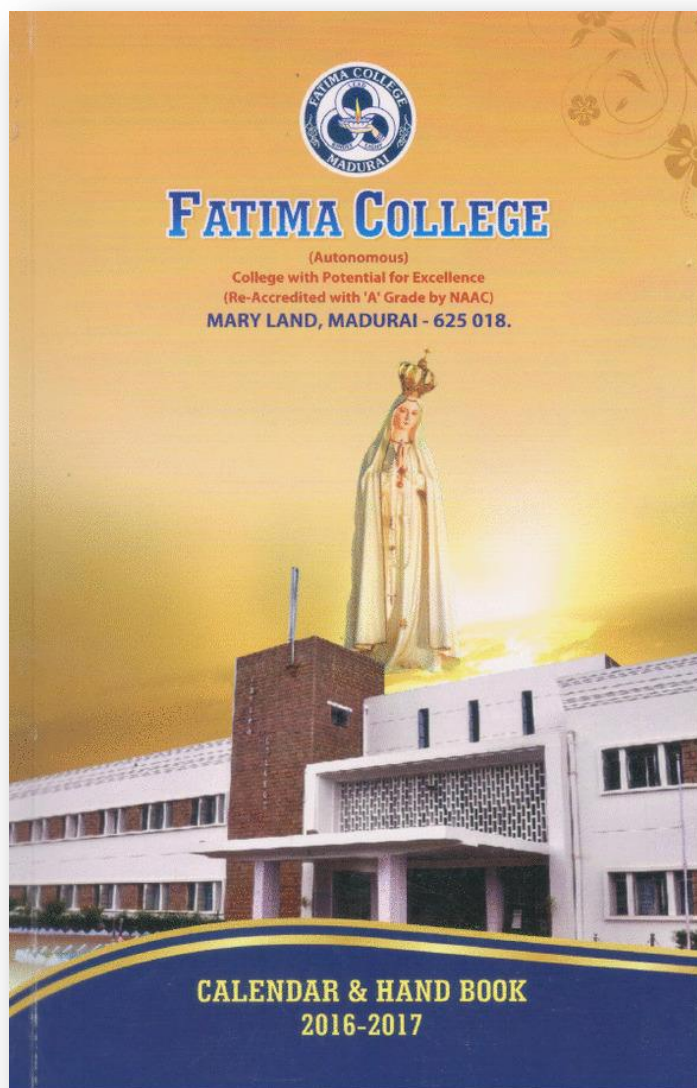
Year : 2015 - 2020



2016-2017



Fatima College (Autonomous) Committee to Monitor Code of Conduct of Students



DISCIPLINE COMMITTEE

- | | |
|--|---|
| 1. Dr. Sr. K. Fatima Mary | : Principal, Chairperson |
| 2. Mrs. R. Alphonsa Fernando | : Coordinator
Vice-Principal (Shift-I) |
| 3. Sr. M. Fatima Mary | : Vice-Principal II (Shift-I) |
| 4. Mrs. B. Chandirika | : Vice-Principal (Shift-II) |
| 5. Mrs. Fernando Delishia | : Member |
| 6. Dr. Shobana Nelasco | : Member |
| 7. Dr. K. Latha | : Member |
| 8. Dr. A. Rajeswari | : Member |
| 9. Dr. R. Velankanni Matharasi | : Member |
| 19 | |
| 10. Mrs. S. Parvathi | : Member |
| 11. Dr. C. Sahayamary Sophia | : Member |
| 12. Mrs. Kavipriya | : Member |
| 13. Mrs. A. Punitha Roseline | : Member |
| 14. Ms. Susan Anita Andrew - III B.Com | : President, Student's Union - Shift-I |
| 15. Ms. D.M.Kamieni - III B.Sc. Maths | : President, Student's Union - Shift-II |

EXTENSION ACTIVITIES COMMITTEE

- | | |
|---------------------------------|---------------------------|
| 1. Dr. Sr. K. Fatima Mary | : Principal, Chairperson |
| 2. Dr. C. Lucia Vanitha | : Coordinators (Shift-I) |
| Ms. J. Asnet Mary | |
| 3. Mrs. V. Mageswari | : Coordinators (Shift-II) |
| Mrs. T. K. Latha Maheswari | |
| 4. Sr. M. Fatima Mary | : Vice-Principal Shift I |
| 5. Mrs. B. Chandirika | : Vice-Principal Shift II |
| 6. Sr. S. Elizabeth Antoniammal | : WEAT Coordinator |

SPECIAL COORDINATORS

- | | |
|-------------------------------|---------------------------------------|
| 1. Mrs. A. Gracy Rani | : Certificate Courses Coordinators |
| Mrs. P. Nancy Vincentina Mary | |
| 2. Dr. S. Ivy Jeno | : Value Education Coordinators |
| Ms. A. Catherine Dhipthi | |
| 3. Dr. C. Sahayamary Sophia | : Human Rights Education Coordinators |
| Dr. S. N. Poongodi | |
| 4. Mrs. V. Vanitha | : Environmental Studies Coordinators |
| Dr. C. Priyalatha | |
| 5. Dr. A. Sheela Roseline | : Quality Circle Coordinators |
| Mrs. K. Kavi Priya | |
| 6. Mrs. Fernando Delishia | : Soft Skills Coordinators |
| Dr. Mary Magdalene Abraham | |
| Dr. S. P. Savitha | |
| Mrs. S. Renugadevi | |

FATIMA RESOURCE CENTRE

- | | |
|-------------------|---------------|
| 1. Dr. S. Vidya | : Coordinator |
| 2. Dr. S. J. Kala | : Coordinator |

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Criterion : VII – Institutional Values and Best Practices

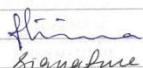

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



2016-2017

Minutes of Monitoring Committee for College Birthday

2016 - 17		TNPL	
DATE / /		DATE / /	
Discipline Committee		Event : College Birthday (02/07/2016)	
1. Dr. B. K. Fatima Mary.		Date of meeting : 30/06/2016	
2. Ms. R. Alphonsa Fernando		Venue : Vice Principal's Room.	
3. Sr. M. Fatima Mary.		Time : 1 pm.	
4. Mrs. D. Chandrika		The first meeting of the discipline committee staff members for academic year 2016-17 was conducted on 30/06/2016, at 1 pm.	
5. Mrs. Fernando Delishia		Important matters were discussed.	
6. Dr. Shobana Nilasco		→ General instructions to be maintained by the students regarding discipline were discussed.	
7. Dr. K. Latha		→ All the students to be seated in front of administrative block at 7.50 am.	
8. Dr. A. Rajeswari		→ Maintain silence during the prayer service	
9. Dr. R. Vellankanni Matharasi			
10. Mrs. S. Parvathi			
11. Dr. C. Sahaya Mary Sophia.			
12. Mrs. K. Kavi Priya.			
13. Mrs. A. Purnitha Roseline.			
14. Ms. Susan Andrew (student representative)			
15. Ms. D. M. Kamini (student representative)			
		 VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.	
			



Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



2016-2017

Minutes of Monitoring Committee for Christmas Celebration and Pongal Celebration

DATE / /	DATE / /
<p>Event : Christmas celebration (23/12/2016)</p> <p>Date of meeting : 22.12.2016.</p> <p>Venue : Vice Principal's Room.</p> <p>Time : 1 pm.</p> <p>The members of the discipline committee in Vice Principal office on 22.12.16 at 1 pm to discuss regarding discipline matters :</p> <ul style="list-style-type: none"> → Attendance at 8 am. → cake distribution 9 to 9.45 am. → Absentees list to be submitted in the office. → Assemble inside the Jubilee Hall at 9 am. → Discipline to be maintained during the function. <p>Signature VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>	<p>Event : Pongal celebration (28/01/2017)</p> <p>Date of meeting : 27/01/2017</p> <p>Venue : M3</p> <p>Time : 12.30 pm.</p> <p>Discipline committee meeting was held on 27.01.2017.</p> <p>Suggestions:</p> <ul style="list-style-type: none"> → Photo session starts at 8.30 am. → Pongal to be ready at 9 am. → Outgoing students have to gather in front of administrative block at 11.15 am for prayer service. → College decorums to be maintained. <p>Signature VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>



Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



2016-2017

Minutes of the Monitoring Committee for Sports Day and Convocation

TNPL DATE / /		TNPL DATE / /	
<p>Event : Sports day (11-02-2017)</p> <p>Date of meeting : 09-02-2017</p> <p>Venue : M3</p> <p>Time : 1:30 pm.</p>		<p>Event : Convocation (11-03-2017)</p> <p>Date of meeting : 08-03-2017</p> <p>Venue : M3</p> <p>Time : 12:30 pm.</p>	
<p>12 members of the discipline committee meet in M3, to discuss regarding discipline to be maintained during sports day.</p> <p>→ Instructions were given to the students to come with perfect white dress.</p> <p>→ Students have to gather in sports ground sharp at 7:45 am.</p> <p>→ The participants of Marchpast with uniform are to be ready at 7:30 am.</p> <p>→ Strictly mobile phones are not allowed.</p> <p>→ Assemble inside the Jubilee Hall at 11:30 am for prize distribution and Valedictory function.</p> <p>→ Maintain decorum of fatima college.</p> <p><i>[Signature]</i> VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>		<p>The following instructions to be given to the discipline committee students for the smooth functioning of convocation.</p> <p>→ The discipline committee students should be in white dress and with badges.</p> <p>→ They are expected to be in the campus at 11 am.</p> <p>→ Direct the outgoing students to report to their respective departments.</p> <p>→ Guide the parents to go to the place allotted for them.</p> <p>→ Distribute refreshment to staff, students and parents.</p> <p>→ Instruct the graduates to assemble in Jubilee Hall at 2 pm.</p> <p>→ Mobile phone to be switched off during function.</p> <p><i>[Signature]</i> VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>	



Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



2016-2017

Minutes of the Monitoring Committee for College Day

Event : College Day (25.03.2017)
 Date of meeting : 22.03.2017
 Venue : M3.
 Time : 1.30 pm.

The discipline committee staff meet in M3 at 1.30 pm to discuss about the college day celebration.

Suggestions :

- The outgoing students asked wear sarees.
- Attendance at 8.30 am.
- Cracker in Jubilee Hall at 9 am.
- Staff members in discipline committee are responsible for students discipline.

[Signature]
 Signature.

VICE PRINCIPAL
 FATIMA COLLEGE (AUTONOMOUS)
 MADURAI - 625 018.



Criterion : VII – Institutional Values and Best Practices

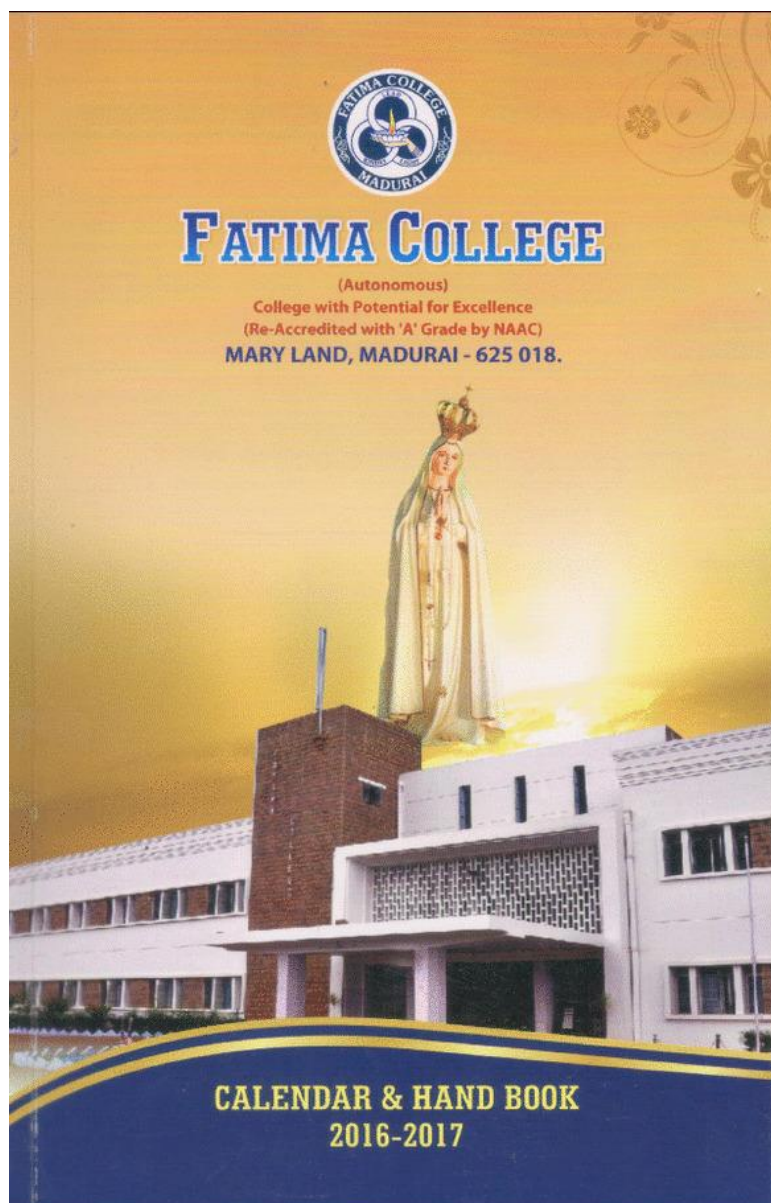
Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



Fatima College (Autonomous) Anti Ragging Committee

2016-2017



WEB COMMITTEE

- | | |
|--------------------------------|-----------------------------|
| 1. Dr. Sr. K. Fatima Mary | : Principal, Chairperson |
| 2. Mrs. B. Chandirika | : Vice Principal (Shift II) |
| 3. Dr. A. I. Auxilia Felicitas | : Member |
| 4. Mrs. M. V. Leena Chandra | : Member |
| 5. Dr. Sr. J. Arul Mary | : Member |
| 6. Dr. A. Arul Jothi | : Member |
| 7. Mrs. S. Sathya Kala | : Computer Technician |
| 8. Ms. M. Kiruthika Meenakshi | : Computer Technician |

FOREIGN STUDENTS' WELFARE CELL

- | | |
|---------------------------|-----------------------------|
| 1. Dr. Sr. K. Fatima Mary | : Principal |
| 2. Sr. M. Fatima Mary | : Vice-Principal (Shift-I) |
| 3. Mrs. B. Chandirika | : Vice-Principal (Shift-II) |
| 4. Dr. P. Shyamala | : Member |
| 5. Dr. M. Arasammal | : Member |

COUNSELLING & GUIDANCE CELL

- | | |
|---|----------------------------|
| 1. Dr. Sr. K. Fatima Mary | : Principal |
| 2. Sr. M. Fatima Mary | : Vice-Principal (Shift-I) |
| 3. Rev. Fr. Emma, S.J. | : Counselor |
| Director. JESCO, LTI. | |
| 4. Dr. Fr. M. Rudolf Maria Delfin, CHF | : Counselor |
| Provincial Prefect of Formation & Superior of Claret House, Madurai | |
| 5. Ms. M. Priya Percy | : Counselor |
| Psychotherapist / Trainer / Consultant | |

MENTORING FACILITATION COMMITTEE

- | | |
|-------------------------------|--------------------------|
| 1. Dr. Sr. K. Fatima Mary | : Principal, Chairperson |
| 2. Dr. Mary Magdalene Abraham | : Coordinator |
| 3. Dr. S. Arul Micheal Selvi | : Member |
| 4. Mrs. J. Sophia Gnanamani | : Member |

ANTI-RAGGING COMMITTEE

- | | |
|--|---|
| 1. Dr. Sr. K. Fatima Mary | : Principal, Chairperson |
| 2. Dr. R. Velankanni Matharasi | : Coordinator |
| 3. Mrs. S. Marry Helan Felista | : Member |
| 4. Ms. Susan Anita Andrew - III B.Com | : President, Student's Union - Shift I |
| 5. Ms. D. M. Kamieni - III B.Sc. Maths | : President, Student's Union - Shift II |
| 6. Ms. K. Anushya - II MA Tamil | : Treasurer, Student's Union - Shift I |
| 7. Ms. B. Udaya - II MSW | : Treasurer, Student's Union - Shift II |



Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



Minutes of Anti Ragging Committee 2016-2017

DATE: _____

ANTI - RAGGING COMMITTEE MEETING
2016 - 2017

ANTI - RAGGING COMMITTEE MEMBERS

* Dr. S. K. Fatima Mary	: President
* Mrs. R. Velankanni Matharasi	: Coordinator
* Mrs. S. Mary Helen Eelista	: Member
* Mrs. Susan Anita Andrews	: Member
* Mrs. D. M. Kancani	: Member
* Mrs. K. Anushya	: Member
* Mrs. B. Udaya	: Member

The following regulations were Passed in the meeting:

1. It shall be made known to the students either through the prospectus or issuing pamphlets that ragging is totally prohibited in the institution and any one found guilty of ragging is liable to be punished.
2. The application form may contain an annexure to be filled in and signed by the student, that she has understood the regulations and is aware of the prohibition of ragging and punishment prescribed.
3. Similarly an annexure to be filled in and



Criterion : VII – Institutional Values and Best Practices

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Year : 2015 - 2020



2016-2017

25 _____ DATE _____

Signed by the Parent / Guardian of the application
that his ward will not Indulge in ragging

4. The freshers shall be instructed to promptly
report any attempts of ragging committee.

5. A student seeking admission in hostel shall submit
an additional affidavit countersigned by her Parents
that she will not Indulge in ragging.

PUNISHMENT:

Depending on the nature of the offence
as established by anti-ragging committee the
following Punishments shall be given for those found
guilty.

- * Cancellation of admission
- * Suspension from attending classes.
- * Withholding from withdrawing scholarship/fellowship
and other benefits.
- * Debarring from appearing for test (or)
examination.
- * Suspension (or) expulsion from hostel
- * Imposing fine.

(For) PRINCIPAL
FATIMA COLLEGE (AUTONOMOUS)
MADURAI-18

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Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



Fatima College (Autonomous)

CELL FOR PREVENTION OF SEXUAL HARASSMENT

2016-2017

CELL FOR PREVENTION OF SEXUAL HARASSMENT	
1. Dr. Sr. K. Fatima Mary	: Principal, Chairperson
2. Ms. P. Fatima Rohini	: External Member [Asst. Commissioner of Police (Rtd.)]
3. Sr. A. Amala	: External Member (Lawyer)
4. Dr. B. Sahayarani Fernando	: Member
5. Sr. M. Fatima Mary	: Vice-Principal (Shift-I)
6. Mrs. B. Chandirika	: Vice Principal (Shift-II)
7. Ms. Susan Anita Andrew, III B.Com.	: President, Student's Union Shift-I
8. Ms. B. Madhumitha, III B.B.A.	: Secretary, Student's Union Shift-II

STAFF INCHARGE OF FIRST AID, & INFIRMARY	
1. Dr. R. Velankanni Matharasi	: Directress of Physical Education
2. Ms. E. Supriya	: Asst. Professor of Hindi
3. Mrs. A. Sarpia Rani	: Asst. Professor of French

STAFF GRIEVANCE REDRESSAL CELL	
1. Dr. Sr. K. Fatima Mary	: Principal
2. Dr. Sr. M. Francisca Flora	: Secretary
3. Dr. Sr. G. Celin Sahaya Mary	: Dean of Professional Courses

PUBLIC RELATIONS COMMITTEE	
1. Dr. R. Saktheswari	: Asst. Professor of English
2. Mrs. S. A. Suja	: Asst. Professor of Tamil



Criterion : VII – Institutional Values and Best Practices

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Year : 2015 - 2020



Minutes of Sexual Harassment Committee 2016-2017

5

CELL FOR PREVENTION OF SEXUAL HARASSMENT

2016-2017

Minutes of the Meeting

Date : 05.01.2017 Venue: L2
 Time : 2 to 4 pm

Members of the Cell:

1. Dr. Sr. K. Fatima Mary : Principal, chairperson
2. Ms. P. Fatima Rohini : External Member
[Assistant Commissioner of Police (Rtd.)]
3. Sr. A. Amala : External Member (Lawyer)
4. Dr. B. Sahayaran Fernando : Member
5. Sr. M. Fatima Mary : Vice-Principal (Shift-I)
6. Ms. B. Chandrika : Vice-Principal (Shift-II)
7. Ms. Susan Anita Andrew : President, Student's Union Shift-I
(III B.Com)
8. Ms. B. Madhumitha III BBA : Secretary, Student's Union Shift-II

The cell for Prevention of Sexual Harassment convened a meeting on 5th January 2017. The members discussed various issues against women and insisted that girls should be empowered for brighter tomorrow of the nation. No grievances received from the members.

B. Sahayaran Fernando
 Dr. B. Sahayaran Fernando

Sr. Fatima Mary
 Sr. Fatima Mary

PRINCIPAL
 FATIMA COLLEGE (AUTONOMOUS)
 MADURAI - 625 018.



Criterion : VII – Institutional Values and Best Practices

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Year : 2015 - 2020

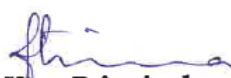


Students Committee



Fatima College (Autonomous)
Committee to Monitor the Code of Conduct
2016-2017
Shift-I
List of Student Members

S.No.	NAME	YEAR	Major
1.	Janci S.K (Co - coordinator)	III	Computer Science
2.	Benazir H	III	History
3.	Asha B	II	History
4.	Bama Devi S	III	Economics
5.	Pandimeena M	II	Economics
6.	Vinimol V	III	Sociology with CA
7.	RasmiPriya M	II	Sociology with CA
8.	Padmavathi S	III	English
9.	Jenith Jessy	II	English
10.	Divya K	III	Tamil
11.	Subbulakshmi M	II	Tamil
12.	Arul Infanta J	III	Mathematics
13.	JeyaPreethi R S	II	Mathematics
14.	Sherin	III	Physics
15.	PerarasiElakkiya E	II	Physics
16.	Shalini A	III	Chemistry
17.	Nagalakshmi N	II	Chemistry
18.	Akshaya Y	III	Zoology
19.	SaravanaIshwarya S	II	Zoology
20.	ThangaSruthi S	II	Computer Science
21.	Saraswathi R	III	Home Science with FBT
22.	SunoferBeena A. K.	II	Home Science With FBT
23.	Radha Lakshmi K	III	Commerce


Vice Principal
Shift-I
 VICE PRINCIPAL
 FATIMA COLLEGE (AUTONOMOUS)
 MADURAI - 625 018.



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Year : 2015 - 2020



Fatima College (Autonomous)
Committee to Monitor the Code of Conduct
2016-2017
Shift-II

List of Student Members

S.No	NAME	YEAR	Major
1.	BeenaCathrine A (Co Ordinator)	III	B.Com CA A Section
2.	Ramya U	III	B.Com CA B Section
3.	Vinothini K	II	B.Com CA A Section
4.	Sheela R	II	BBA
5.	ArockiaNivetha S	III	BA English
6.	Rajeshwari E	III	BBA
7.	Kiruthika V	III	BBA
8.	Malini R T	III	III Mathematic "A" Section
9.	Swathy M	III	Mathematics "B" Section
10.	Pavithra K	III	IT
11.	Mounika S	III	BCA
12.	Roselin Sofia	III	BCA
13.	Nandhini S	II	Mathematics "A" Section
14.	Yogalakshmi R	II	IT
15.	Ruth Hepziba D	II	BCA
16.	Nageswari C	III	BA English
17.	Muthumeena S	II	BA English
18.	Jayalakshmi T-	III	IT
19.	Carlin Lois J	I	Statistics

Vice Principal

VICE PRINCIPAL

FATIMA COLLEGE (AUTONOMOUS)
 MADURAI - 625 018.



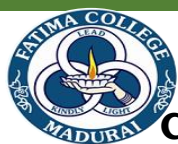
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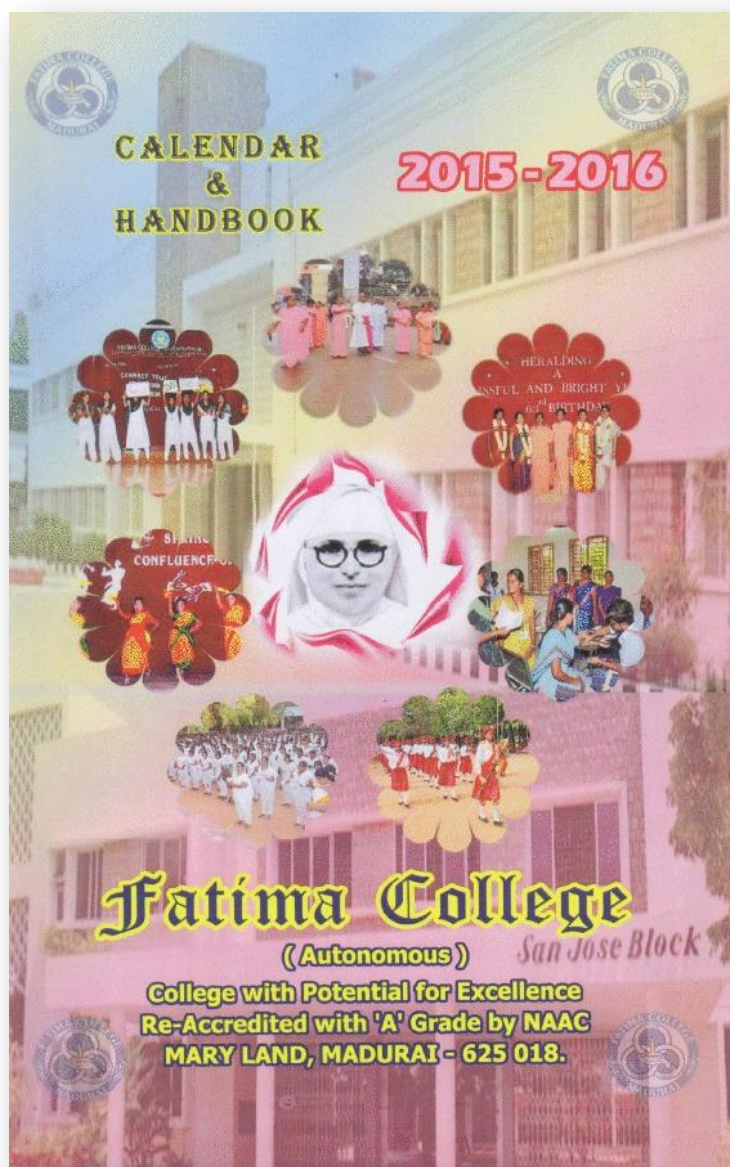
Year : 2015 - 2020



2015-2016



Fatima College (Autonomous) Committee to Monitor Code of Conduct of Students



HOSTEL COMMITTEE

- | | |
|----------------------------|--------------------------|
| 1. Dr. Sr. K. Fatima Mary | : Principal, Chairperson |
| 2. Sr. S. Francis Pauline | : Secretary |
| 3. Sr. Bindu Antony | : Chief Warden |
| 4. Sr. A. Victoria | : Asst. Warden |
| 5. Sr. J. Arul Mary | : Asst. Warden |
| 6. Sr. S. Stella Arul Mary | : Asst. Warden |
| 7. Sr. Sweptna Devasia | : Asst. Warden |

GAMES AND SPORTS COMMITTEE

- | | |
|---------------------------------|---|
| 1. Dr. Sr. K. Fatima Mary | : Principal, Chairperson |
| 2. Mrs. R. Velankanni Matharasi | : Physical Director |
| 3. Sr. M. Fatima Mary | : Vice Principal (Shift-I) |
| 4. Mrs. Fernando Delishia | : Vice Principal II (Shift-I) |
| 5. Mrs. K. Mary Jacinta | : Vice Principal (Shift-II) |
| 6. Mathu Mathi K. | : Students' Representative(Shift-I) (III Physics) |
| 7. Pavala Durga S. | : Students' Representative(Shift-II) (III BCA) |

DISCIPLINE COMMITTEE

- | | |
|---------------------------------|--|
| 1. Dr. Sr. K. Fatima Mary | : Principal, Chairperson |
| 2. Mrs. Fernando Delishia | : VP-II (Shift-I), Coordinator |
| 3. Sr. M. Fatima Mary | : Vice Principal (Shift-I) |
| 4. Mrs. K. Mary Jacinta | : Vice Principal (Shift-II) |
| 5. Dr. Mary Magdalene Abraham | : Member |
| 6. Mrs. R. Velankanni Matharasi | : Member |
| 7. Ms. A. Sheela Roselin | : Member |
| 8. Dr. C. Sahayamary Sophia | : Member |
| 9. Mathu Mathi K. | : Students' Representative (Shift-I) (III Physics) |
| 10. Pavala Durga S. | : Students' Representative (Shift-II) (III BCA) |



Criterion : VII – Institutional Values and Best Practices

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Year : 2015 - 2020



2015-2016

Minutes of Monitoring Committee

For College Birthday and Christmas Celebration

TNPL DATE / /		TNPL DATE / /	
2015 - 16		Event : Christmas celebration (23-12-2015)	
Discipline Committee - Staff		Date of meeting : 22-12-2015	
1. Dr. S. K. Fatima Mary		Venue : M3	
2. Mrs. Fernando Delisla		Time : 1 PM	
3. Dr. M. Fatima Mary			
4. Mrs. K. Mary Jatintha		The discipline committee meeting for the	
5. Dr. Mary Magdeline Abraham		staff was held on 22 nd Dec. 2015 in M3.	
6. Mrs. R. Velankanni Matharasi		Suggestions given by the staff are given below:	
7. Mrs. A. Sheela Roselin		→ Students to be assembled in front of	
8. Dr. C. Sahaya Mary Sophia		administrative block to give their attendance stamp	
9. Mathumathi - Student President (Shift-I)		at 7.50 am.	
10. Parala Rurga - " (Shift-II)		→ 8.00 to 8.45 am - cake distribution.	
Event : college Birthday (02-07-2015)		→ " " → Absentees list to office.	
Date of the meeting : 30-06-15		→ 8.45 am → assemble in Jubilee Hall.	
Venue : Vice principal's Room		→ function from 9 am to 11.30 am.	
Time : 1 PM		→ Discipline to be maintained during prayer.	
Seven members of the discipline committee			
met in Vice principal room to discuss the discipline			
to be maintained during the college Birthday.			
The following suggestions were given:			
→ All the students to be seated major wise			
at 7.45 am in front of administrative block			
→ class representatives are in charge of attendance.			
→ To maintain complete silence.			
Signature		Signature	
VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.		VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.	

MADURAI



Criterion : VII – Institutional Values and Best Practices

Metric : 7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



2015-2016

Minutes of Monitoring Committee For Pongal Celebration and Sports Day

DATE / /	DATE / /
<p>Event: Pongal celebration (05-02-2016)</p> <p>Date of Meeting: 04-02-2016</p> <p>Venue: Vice principal room</p> <p>Time: 10.00 am</p> <p>The meeting for discipline committee staff was held on 4th Feb at vice-principal's office.</p> <p>Suggestions:-</p> <ul style="list-style-type: none"> → Photo session starts at 8.30 am. → Pongal need to be ready by 10.45 am. → Out going students are asked to gather for prayer at 11 o'clock. → Staff members are in charge of discipline. <p><i>[Signature]</i> VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>	<p>Event: Sports Day (20-2-2016)</p> <p>Date of meeting: 18-02-2016</p> <p>Venue: M.I.B.</p> <p>Time: 1 PM</p> <p>Seven members of the discipline committee meet in M.I.B. on Feb 18 2016 at 1 PM. The following matters were discussed.</p> <ul style="list-style-type: none"> → The students were instructed to come with white dress. → Participants of the march past are to be ready by 7.30 am. → Mobile phones are strictly prohibited. → Out siders are not allowed. → The students have to assemble in Jubilee Hall at 11.30 am after the break for prize distribution and valedictory function. → Students are expected to main the decorum of fatima college. <p><i>[Signature]</i> VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>



Criterion : VII - Institutional Values and Best Practices

Metric : 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard

Year : 2015 - 2020



2015-2016

Minutes of Monitoring Committee for Convocation and College Day Celebration

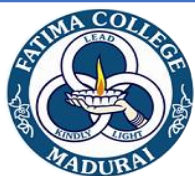
DATE / /	DATE / /
<p>Event : Convocation (27-2-2016).</p> <p>Date of Meeting : 25-02-2016.</p> <p>Venue : M3.</p> <p>Time : 11 am.</p> <p>The discipline committee staff were present in M3 to discuss the discipline to be maintained during Convocation day.</p> <p>The following decisions were taken:</p> <ol style="list-style-type: none"> 1. Discipline Committee students are asked to come with white dress and badges. 2. Different places were allotted for the students to direct the outgoing students and parents. 3. Refreshments will be given for students and parents. 4. Instruct the graduates to assemble in front of their respective departments to give attendance. 5. Direct the students to assemble in Jubilee Hall sharp at 2 pm. 6. Instruct the students to switch off the mobile phones during the function. 7. Candidates ^{are} not allowed to go out during the function. 	<p>Event : College Day (11-03-2016).</p> <p>Date of meeting : 9-3-2016.</p> <p>Venue : Vice principal Room.</p> <p>Time : 11-30 am.</p> <p>Discipline Committee meeting was conducted for the staff on March 9th at 11:30 am.</p> <p>The following matters were discussed:</p> <ul style="list-style-type: none"> → The out-going students are asked to come in Traditional wears. → Gather in Jubilee Hall at 9 am. → Staff members are asked to take care of discipline of the students. <p>Signature.</p> <p>VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>
<p>Signature.</p> <p>VICE PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018.</p>	<p>TNPL</p>



Criterion : VII – Institutional Values and Best Practices

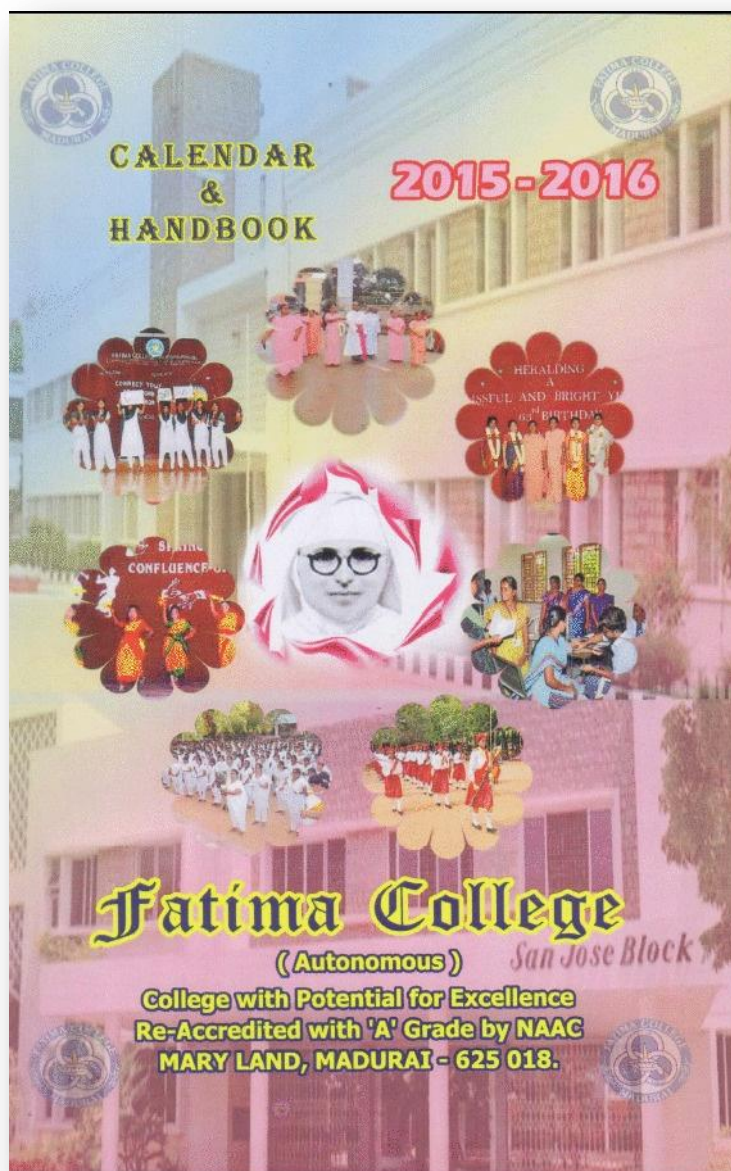
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Fatima College (Autonomous)

Anti-Ragging Committee



ANTI-RAGGING COMMITTEE

1. Dr. Sr. K. Fatima Mary : Principal, Chairperson
2. Mrs. R. Velankanni Matharasi : Coordinator
3. Mrs. B. Chandirika : Member
4. Mathu Mathi K. : Students' President (Shift-I) III Physics
5. Pavala Durga S. : Students' President (Shift-II) III BCA
6. Janabai G. : Students' Treasurer II M.Com

CELL FOR PREVENTION OF SEXUAL HARASSMENT

1. Dr. Sr. K. Fatima Mary : Principal, Chairperson
2. Ms. P. Fatima Rohini : External Member
[Asst. Commissioner of Police (Rtd.)]
3. Sr. A. Amala : External Member (Lawyer)
4. Dr. B. Sahayarani Fernando : Member
5. Sr. M. Fatima Mary : Vice Principal (Shift-I)
6. Mrs. B. Chandirika : Member
7. Mathu Mathi K. : Students' President (Shift-I) III Physics
8. Swathi C. : Students' Secretary (Shift-II) III B.Com.CA

CAMPUS MINISTRY

1. Sr. S. Elizabeth Antoniammal : Coordinator
2. Sr. M. Fatima Mary : Vice Principal (Shift-I)
Organization of Retreat for Students & Staff
3. Mrs. Mathavi Manisekar : Controller of Examinations
4. Dr. S. Maria Packiam : Member
5. Mrs. A. Roselin Mary : Member
6. Mrs. Fernando Delishia : Member

STAFF INCHARGE OF FIRST AID, MEDICINE & SICK ROOM

1. Mrs. R. Velankanni Matharasi : Physical Directress
2. Mrs. V. Sharmila : Asst. Prof. of Hindi
3. Mrs. A. Sarpia Rani : Asst. Prof. of French

STAFF GRIEVANCE REDRESSAL CELL

1. Dr. Sr. K. Fatima Mary : Principal
2. Sr. S. Francis Pauline : Secretary
3. Dr. Sr. G. Celine Sahaya Mary : Dean of Professional Courses
4. Dr. P. Uma : Director of Management Studies



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Minutes of Anti Ragging Committee 2015-2016

DATE- _____

ANTI - RAGGING COMMITTEE MEETING
2015 - 2016

ANTI - RAGGING COMMITTEE MEMBERS

* Dr. Sr. K. Fatima Mary	: President ✓
* Mrs. R. Velankanni Matharasi	: Co-ordinator
* Dr. P. Uma Director of MBA	: Member
* Mrs. B. Chandivika HOD & ASS. prof. MCA	: Member
* Ms. K. Madhurnati, B. Physica	: Member
* Ms. S. Pavaladurga, B. SCA	: Member
* Ms. Sr. Janabai, B. M. Com	: Member

The Following regulations were passed in the meeting:

1. It shall be made known to the students either through the prospectus or issuing pamphlets that ragging is totally prohibited in the institution and anyone found guilty of ragging is liable to be punished.
2. The application form may contain an annexure to be filled in and signed by the student, that she has understood the regulations.

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- DATE: _____
- and is aware of the prohibition of ragging and punishments prescribed.
3. Similarly an annexure to be filled in and signed by the parent / Guardian of the applicant that his ward will not indulge in ragging.
 4. The freshmen shall be instructed to promptly report any attempt of ragging committee.
 5. A student seeking admission in hostel shall submit an additional affidavit countersigned by her parents that she will not indulge in ragging.

PUNISHMENT :

Depending on the nature of the offence as established by anti-ragging committee the following punishments shall be given for those found guilty

- * Cancellation of admission
- * Suspension from attending classes
- * Withholding (or) Withdrawing Scholarship/ fellowship and other benefits.
- * Debarring from appearing for test or examination.
- * Suspension (or) expulsion from hostel
- * Imposing fine.



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Fatima College (Autonomous)

CELL FOR PREVENTION OF SEXUAL HARASSMENT

2015-2016

ANTI-RAGGING COMMITTEE	
1. Dr. Sr. K. Fatima Mary	: Principal, Chairperson
2. Mrs.R.Velankanni Matharasi	: Coordinator
3. Mrs. B. Chandirika	: Member
4. Mathu Mathi K.	: Students' President (Shift-I) III Physics
5. Pavala Durga S.	: Students' President (Shift-II) III BCA
6. Janabai G.	: Students' Treasurer II M.Com
CELL FOR PREVENTION OF SEXUAL HARASSMENT	
1. Dr. Sr. K. Fatima Mary	: Principal, Chairperson
2. Ms. P. Fatima Rohini	: External Member [Asst. Commissioner of Police (Rtd.)]
3. Sr. A. Amala	: External Member (Lawyer)
4. Dr. B. Sahayarani Fernando	: Member
5. Sr. M. Fatima Mary	: Vice Principal (Shift-I)
6. Mrs. B. Chandirika	: Member
7. Mathu Mathi K.	: Students' President (Shift-I) III Physics
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6. Mrs. Fernando Delishia	: Member
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2. Mrs. V. Sharmila	: Asst. Prof. of Hindi
3. Mrs. A. Sarpia Rani	: Asst. Prof. of French
STAFF GRIEVANCE REDRESSAL CELL	
1. Dr. Sr. K. Fatima Mary	: Principal
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3. Dr.Sr.G.Celine Sahaya Mary	: Dean of Professional Courses
4. Dr. P. Uma	: Director of Management Studies



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Minutes of Sexual Harassment Committee 2015-2016

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CELL FOR PREVENTION OF SEXUAL HARASSMENT

2015 - 2016

Minutes of the Meeting

Date : 04.02.2016 Venue : VP Room

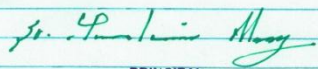
Time : 2 p.m.

Members Present :

1. Dr. Sr. K. Fatima Mary - Principal, Chairperson
2. Ms. P. Fatima Rohini - External Member
(Asst. Commissioner of Police (Rtd.))
3. Sr. A. Amala - External Member, Lawyer
4. Dr. B. Sahayarani Fernando - Member
5. Sr. M. Fatima Mary - Vice Principal (Shift-I)
6. Mrs. B. Chandirika - Member
7. Mathu Mathi K - Students' President (Shift-I) - III physics
8. Swathi C. - Students' Secretary (Shift-II) - III B.com CA.

The members oriented the students' representatives about moral ethics and values of life. Till 4 p.m. no grievances were received. NIL cases filed in 2015-2016

B. Sahayarani
Dr. B. Sahayarani Fernando


 PRINCIPAL
 FATIMA COLLEGE (AUTONOMOUS)
 MADURAI - 625 018.



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Students Committee



Fatima College (Autonomous) Committee to Monitor the Code of Conduct 2015-2016

Shift-I

List of Student Members

S.No.	NAME	YEAR	Major
1.	Piranha .P (Co Ordinator)	III	English
2.	Anupriya .S	II	History
3.	Akila .V	III	History
4.	Jeyasudha .M	III	History
5.	Visithra . T	III	Economics
6.	Manoja	III	Economics
7.	Bama Devi .S	II	Economics
8.	Nandhini .B	III	Sociology with CA
9.	Ragaventhini . K	III	Sociology with CA
10.	Vinimol . V	II	Sociology with CA
11.	Saleth RasmyLeon .D	III	English
12.	Padmavathi .S	II	Tamil
13.	Nandhini .P	III	Tamil
14.	Krishna Vent .A	III	Tamil
15.	Divya .K	II	Tamil
16.	Nivetha .M	II	Mathematics
17.	Mahalakshmi A.P	III	Mathematics
18.	Arul Irtfanta .J	II	Mathematics
19.	Sherin .J	III	Physics
20.	Nivetha .M	III	Physics
21.	ShaliniPriya .M	III	Physics
22.	Pradeepa .R	III	Chemistry
23.	Revathy .S	III	Chemistry
24.	Shalini .A	II	Zoology
25.	Sathya Lakshmi .B	III	Zoology
26.	Janaki Subalakshmi .S	III	Zoology
27.	Akshaya .S	II	Chemistry
28.	Sindhuj .E	III	Home Science
29.	Madhula .K	III	Home Science
30.	Saraswathi .R	II	Home Science
31.	Chellalakshmi R.G	III	Comp. Science
32.	German Sylvia. B	III	B.Com
33.	Janet .S.N	II	B.Com
34.	Thenammai .N	III	B.Com
35.	Abirami .S	III	B.Sc Mathematics

[Signature]
Vice Principal
Shift-I

VICE PRINCIPAL
FATIMA COLLEGE (AUTONOMOUS)
MADURAI - 625 018.



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Fatima College (Autonomous)
Committee to Monitor the Code of Conduct
2015-2016
Shift-II

List of Student Members

S.No.	NAME	YEAR	Major
1.	Vishnu Priya .M (Co Ordinator)	III	BCA
2.	Priya . R	II	BCA
3.	Amala .S	III	IT
4.	Vasanthapriya .M	II	IT
5.	Aishwarya K.L	III	Mathematics
6.	Sindhuja .K	III	Mathematics
7.	Abinaya G.R	II	Mathematics
8.	Guru Sundara Valli .T	III	B.Com CA
9.	Malini .R.T	II	BBA
10.	Chella Meena . K	II	B.Com CA
11.	Yogeswari .R	III	English
12.	BeenaCathrine. A	III	English
13.	Seetha lakshmi .S	II	English
14.	Suereka .M	III	BBA
15.	Sujitha .M	III	BBA
16.	Sharmila .S	III	B.Com CA
17.	Santhana .G.S	III	BCA
18.	Kowsalya. P	II	BCA


Vice Principal
 VICE PRINCIPAL
 FATIMA COLLEGE (AUTONOMOUS)
 MADURAI - 625 019.