



Criterion : VI - Governance, Leadership and Management

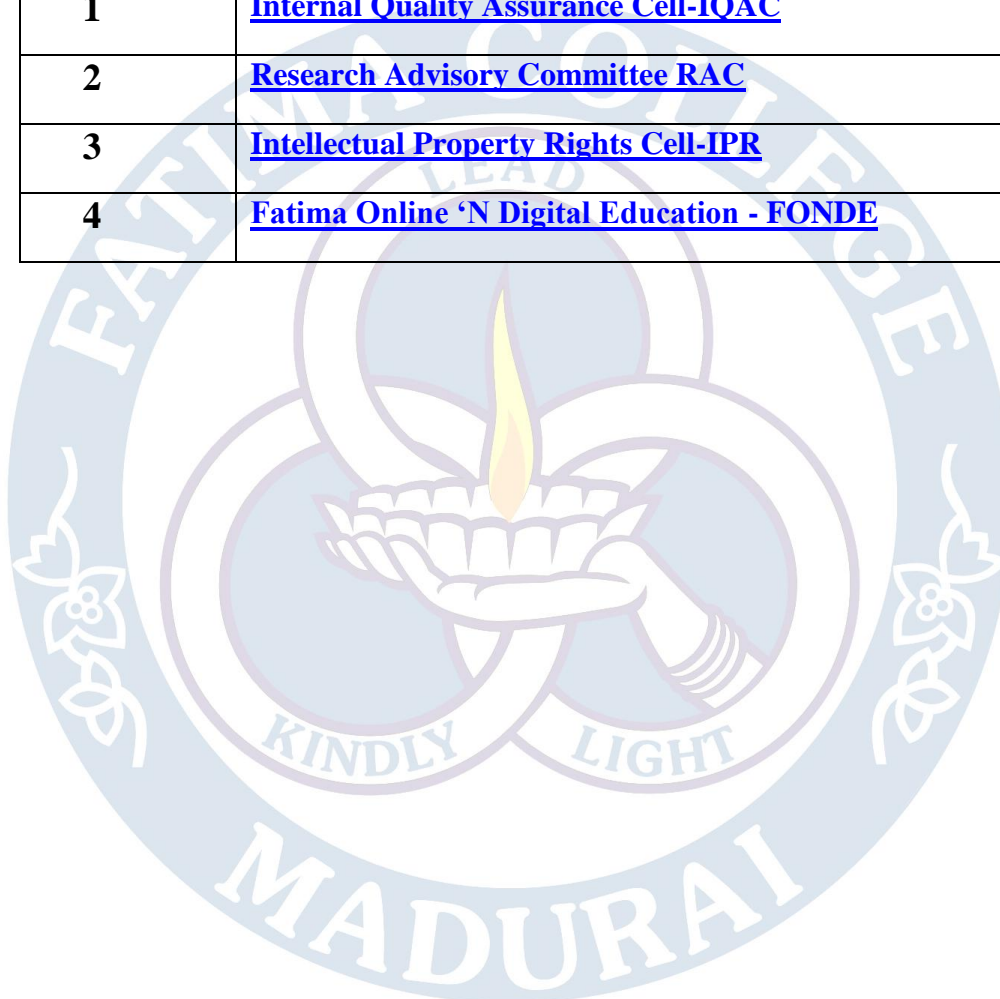
Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



2018 - 2019

S.NO.	<i>Professional development / Administrative training programs organized</i>
1	<u>Internal Quality Assurance Cell-IQAC</u>
2	<u>Research Advisory Committee RAC</u>
3	<u>Intellectual Property Rights Cell-IPR</u>
4	<u>Fatima Online 'N Digital Education - FONDE</u>





Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



2018-2019

IQAC

FATIMA COLLEGE (AUTONOMOUS), MADURAI
TWO DAY FACULTY ENRICHMENT PROGRAMME ON
QUALITY IN HIGHER EDUCATION
&
NAAC – CHALLENGES AND METRICS

ORGANISED BY IQAC

June 14-15, 2018

REPORT

The Internal Quality Assurance Cell of Fatima College, organized an two day Faculty Enrichment Programme with the objectives to disseminate the knowledge on “Quality in higher Education and NAAC –Challenges and Merits” and also to motivate the teaching fraternity to think out of the box by synergizing the concepts and to implement the procedure for re-assessment, mechanism for institutional appeals and accreditation of subsequent cycles.

The programme commenced with the prayer song. Mrs.P. Nancy Vincentina Mary, Assistant professor, Department of BCA, welcomed the gathering. Dr. M.Selvam, Syndicate member, Alagappa University, Senior advisor, IQAC, Bharathidasan University, resource person of the session presented the NAAC framework for Assessment and Accreditation based on the Core Values and Criteria for assessment and Key Indicators.

He made the presentation in to three session and the Session I deals with the curricular aspects, research innovation and extension. He highlighted the need of paradigm shift in quality of higher education. He accentuated about the nine R's and emphasised that the institution should have the practices in initiating a wide range of programme options and courses that are in tune with the emerging national and global trends and relevant to the local needs. He insisted the importance of implementing the value added course. He compared the traditional and integrated method of teaching and give information about dole's cone of experiences.

In Session II he explained the criterion on “Teaching learning and evaluation”. It is the mainstay of any educational institution. He emphasised the Mckinsey 7 framework and Six sigma concepts and insisted the institution must leaned with the above concepts which increase the institutional excellence.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



He discussed the importance of Infrastructure and learning resources, Student progression, Student Support, Governance, Leadership and Management, institutional values and best practices in session III. He contended that institution must provide necessary assistance to students, to enable them to acquire meaningful experiences for learning at the campus and to facilitate their holistic development and progression.

Finally, Mrs.A.Sarpia Rani, Assistant Professor, Department of French, Fatima College, Madurai delivered vote of thanks.



Dr. M.Selvam on NAAC framework for Assessment and Accreditation based on the Core Values and Criteria for assessment and Key Indicators

15/06/2018

Morning Session started with the prayer song and welcome address by Dr. K. Latha of Tamil Department. Dr. Sr. G. Celine Sahaya Mary, Principal started with Ramzan wishes and introduced new Vice- Principals Dr. G. Uma of Economics Department for Regular side and Sr. J. Arul Mary of Chemistry Department and Dr. M. Arasammal of Bcom (CA) Department.

The Spiritual Values for staff was handled by Dr. Sr. M.Francisca Flora Secretary of College.

It has three parts:

I. Vision, Mission and Charism:

- a. Vision -Women of communion to be contemplative and prophetic for the life of the world.
- b. Mission – We live inclusive, reconciling love building, fraternal communities stand for the cause of those at the periphery with compassion and participate creatively in the evolving Universe.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



II. How to Live it:

- a. Return to the sources to deepen the mystical and prophetic dimensions of our spirituality and allow ourselves to be seized by the charism.
- b. Re-examine our community life to discover new ways of being community which nourish the contemplative aspect of our lives and promote greater communion.
- c. Go to the peripheries not only in our mission but in the whole of our lives with courage and passion.
- d. Care for our common home compelled by the urgency for interdependence between human beings, society the environment and all of creation.
- e. To keep alive the desire of the Founder- Deepen our common mission with the laity discerning together the needs of our time and our responses.
- f. Be creative in living the international and intercultural dimension of our congregation, and impassioned by the culture of Encounter in all aspects of our lives.

III. Action Plan by Education Commission 2017:

- a. Create database of alcoholic parents, conduct counselling sessions, care of common home, by collaboration with peace and justice team, social action team, WEAT project and model village.
- b. Common cultural group, peace and justice club, and common De-addiction Centre.
- c. Separate bio-degradable and non bio-degradable, recycling of plastic, and making fertilizer out of bio- degradable.
- d. Green Movement, Roof top garden, tree planting with NGO, and more rain water sumps.

The Afternoon Session was handled by Dr. Sr. G. Celine Sahaya Mary, Principal of the College.

1. Introduction of newly appointed staff by the staff itself. She started with a thought that expectation is a gift not a burden.
2. The Rosa Extension Activity under Swatch Bharat Scheme carried out by students and staffs in Kondayampatti village was highly appreciated.
3. On Line Admission to the UG and PG courses was introduced in this year. Principal thanked computer science department and non-teaching staff for the work and support towards admission. Sister also recalled the co-operation of Sr. Arul Mary and Jenita for spot admission given nearly to 500 students on 9-6-18.
4. Awards Committee Meeting was held on 12-6-18. The appreciation given by external members was recalled in the meeting. Sister insisted that efforts be taken by departments regarding arrear students so as to get degrees at the earliest.
5. Team Work will be possible through good relationship between staff members. It should be taken care of by departments.
6. Plan the Lessons to be taught and regular feedback be taken for effective teaching by staff members. Sister also insisted that staff should try to improve communication skills for better teaching.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



7. Sister also recalls that staff should be source of inspiration and be thorough with students profile and mentoring be practiced regularly. Have a good rapport and be distant with students.
8. Track Record of staff be maintained by Management.
9. Rotation of Papers be done so that all staff members be expert in all subjects.
10. Sister insisted that course plan and lesson plan be submitted by staff members by the end of June and from next semester work plan be issued to students on the first day of semester itself.
11. First year classes starts on 20-6-18. This year also, we have ten days Bridge Course by English Department. No streamlining for English for II Degree class from this year onwards.
12. Value Education Committee Staff Members and Certificate/Diploma Courses Committee Staff Members were fixed for the year.
13. All Departments discussed relating to Certificate Courses, value education curriculum, mentoring methodologies and staff timings for meeting Principal. The discussions report was also submitted by departments to committee members.

The meeting came to an end with vote of thanks by Mrs. V. Maheswari of B.Sc.(IT) Department.



Living Vision, Mission and Charism - Dr. Sr. M.Francisca Flora Secretary of College.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI
TWO DAY FACULTY ENRICHMENT PROGRAMME ON
QUALITY IN HIGHER EDUCATION
&
NAAC – CHALLENGES AND METRICS

ORGANISED BY IQAC
June 14-15, 2018

PROGRAMME SCHEDULE

**Resource Person: Prof. M. Selvam, Former Professor, Alagappa University,
Karikudi & Senior Adviser of IQAC, Bharathidasan University**

Venue: San Jose Hall Time: 10.00 a.m. to 4.00 p.m.

JUNE 14, 2018

PROGRAMME

- 10.00 - 10.30 a.m. : Prayer Song
- 10.30 - 11.45 a.m. : Welcome
- 10.30 - 11.45 a.m. : Session I
- 11.45 a.m. – 12.00 Noon : Tea break
- 12.00 – 1.15 p.m. : Session II
- 1.15 - 2.15 p.m. : Lunch
- 2.15 - 3.15 p.m. : Session III
- 3.15 - 3.30 p.m. : Tea break
- 3.30– 4.00 p.m. ; Interaction

Vote of Thanks



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



DATE	TIME	SESSIONS	RESOURCE PERSON	TOPIC
15.06.2018	9.30 a.m.	Prayer		
	9.35- 10.15 a.m.	I	Dr. Sr. M. Francisca Flora,Secretary	Secretary Addresses the staff
	10.15- 10.30a.m.	Break		
	10.30 -12.00noon	II	Dr. Sr. G. Celine Sahaya Mary, Principal	Principal Addresses the staff
	12.00-1.00 p.m.	III	NAAC updates	
	1.00 p.m.	Lunch		



ORGANISED BY IQAC
June 14-15, 2018

STANDARD _____ SECTION _____		REGISTER OF ATTENDANCE												FOR THE MONTH OF _____												20		All Time Madurai	
Sl. No.	Admn. No.	NAME	14.06.18	15.06.18	16.06.18	17.06.18	18.06.18	19.06.18	20.06.18	21.06.18	22.06.18	23.06.18	24.06.18	25.06.18	26.06.18	27.06.18	28.06.18	29.06.18	30.06.18	31.06.18	No. of days present	Attendance B.F.	Total						
<u>TAMIL</u>																													
1.		Dr. A Pappu Kamala Bai	✓	✓			✓	✓																					
2.		Dr. K Latha	✓	✓	✓		✓	✓																					
3		Dr. S. Arul Micheal Selvi	✓	✓	✓		✓	✓																					
4		Mrs. G. Revathi	✓	✓	✓		✓	✓																					
5		Dr. R. Dayana Christy	✓	✓	✓		✓	✓																					
6		Dr. R. Angel	✓	✓	✓		✓	✓																					
7		Dr. P. Pappa	✓	✓	✓		✓	✓																					
8		Dr. P. Loyola Juliet Mary	✓	✓	✓		✓	✓																					
9		Dr. C. Sornamala	✓	✓	✓		✓	✓																					
10		Dr. S. A. Suja	✓	✓	✓		✓	✓																					
11		Dr. N. Renuka	✓	✓	✓		✓	✓																					
12		Dr. S. Anburani	✓	✓	✓		✓	✓																					
13		Dr. A. Mercy Angela	✓	✓	✓		✓	✓																					
14		Dr. J. Susai Jasinta	✓	✓	✓		✓	✓																					
		Mercy																											
15		Mrs. D. Annie Maria																											
		Jansi																											
<u>HINDI</u>																													
16		Ms. E. Supriya	✓	✓	✓		✓	✓																					
<u>FRENCH</u>																													
17		Ms. A. Sarpia Rani	✓	✓	✓		✓	✓																					
<u>ENGLISH</u>																													
18		Dr. A. Roselin Mary	✓	✓	✓		✓	✓																					
19		Dr. Fernando Delishia	✓	✓	✓		✓	✓																					
20		Dr. P. Varaprasadam Christy	✓	✓	✓		✓	✓																					
		Shanthi	✓	✓	✓		✓	✓																					
Number present daily { M _____																													



STANDARD		SECTION	REGISTER OF ATTENDANCE												FOR THE MONTH OF																	20	All Time Marked				
Sr. No.	Attn. No.	NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	No. of days present	Absence B/E	Total	
<u>Sociology CB</u>																																					
43		Dr. M. Moenakumari	-	-	-	AC		CA																													
45		Ms. V. Sofia Adhikari Mary	f	f	f	f		f							f	f																					
46		Dr. M. Suganya	W	W	W	W		W							W	W																					
47		Dr. K. Saritha	W	W	W	W		W							W	W																					
<u>MATHS</u>																																					
48		Dr. S. Rose Mary	✓	✓	✓	✓		✓																													
49		Mrs. A. Paulin Mary	✓	✓	✓	✓		✓																													
50		Mrs. A. Sheila Roselin	W	W	W	AC		W							W	W																					
51		Sr. M. Fatima Mary	✓	✓	✓			✓							✓	✓																					
52		Dr. S. Prasanna Devi	✓	✓	✓	✓		✓							✓	✓																					
53		Ms. C. Jalya Sathya	2	2	2	Relieved																															
<u>PHYSICS</u>																																					
54		Mrs. S. Anulmochi																																			
		Packaged	2	2	2	2		2							2	2																					
55		Dr. Mathavi Manickar	✓	✓	✓	✓		✓							✓	✓																					
56		Dr. A. Sheila Vinola Roy	✓	✓	✓	✓		✓							✓	✓																					
57		Dr. Theresse Pushpan	✓	✓	✓	✓		✓							✓	✓																					
58		Dr. L. Caroline Sigrith	✓	✓	✓	✓		✓							✓	✓																					
59		Dr. G. Divya Shantha Kumari	✓	✓	✓	✓		✓							✓	✓																					
60		Mrs. R. Phanees Fernando	✓	✓	✓	✓		✓							✓	✓																					
61		Dr. M. V. Leena Chand	✓	✓	✓	✓		✓							✓	✓																					
62		Mrs. T. Jaya Shula	✓	✓	✓	✓		✓							✓	✓																					
63		Dr. Mrs. Procerema Josep	✓	✓	✓	✓		✓							✓	✓																					
Number present daily			/																																		



STANDARD _____ SECTION _____		REGISTER OF ATTENDANCE												FOR THE MONTH OF _____										20		All Time Marked										
Sr No.	Adm. No.	NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	No. of days present	Absence B.F.	Total
82		Dr. K. Karthiga	P	P	P			P	P						P	P		P																		
83		Mrs. P. Magdalene Virgin	P	P	P			P	P						P	P		P																		
<u>COMPUTER SCIENCE</u>																																				
84		Dr. G. Gremina Mary	P	P	P			P	P						P	P		P																		
85		Dr. S. Vidya	P	P	P			P	P						P	P		P																		
86		Dr. K. Rosemary Euphemia	P	P	P			P	P						P	P		P																		
87		Mrs. D. Vimala	P	P	P			P	P						P	P		P																		
<u>COMMERCE</u>																																				
88		Dr. B. Sahayavani Fernando	P	P	P			P	P						P	P		P																		
89		Dr. A. I. Aniltha Felicia	P	P	P			P	P						P	P		P																		
90		Dr. T. Jeyanthi Vijayaraj	P	P	P			P	P						P	P		P																		
91		Dr. T. Pushpa Jothi Indira	P	P	P			P	P						P	P		P																		
92		Dr. B. Fatima Rosaline Mariam	P	P	P			P	P						P	P		P																		
93		Dr. C. Lucia Vanitha	P	P	P			P	P						P	P		P																		
94		Mrs. P. Kalai Selvi	P	P	P			P	P						P	P		P																		
95		Dr. S. Bindu Antony	P	P	P			P	P						P	P		P																		
96		Dr. V. Suganya	P	P	P			P	P						P	P		P																		
<u>PHYSICAL DIRECTRESS</u>																																				
97		Dr. R. Velankanni Matharasi	P	P	P			P	P						P	P		P																		
<u>LIBRARIAN</u>																																				
98		Mrs. C. Sujatha	P	P	P			P	P						P	P		P																		
30		MS J Kayal Anthony	-	-	-			P	P						P	P		P																		
Number present daily																																				

[illegible][illegible]

[illegible]

[illegible]



STANDARD		SECTION	REGISTER OF ATTENDANCE												FOR THE MONTH OF																		20	All Time Mastered				
Sr. No.	Adm. No.	NAME	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	No. of Days Present	Attendance B.P.	Total		
98		Dr. Mrs. S. Anil Jothi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
99		Dr. Mrs. J. Vasantha	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
<u>M. Com. C.A</u>																																						
100		Mrs. N. Jenifer Sharon Sumathi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
101		Dr. Mrs. S.P. Savitha	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
102		Mrs. P. Jayashri S. Anala Devi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
<u>M.A. History</u>																																						
103		Dr. Mrs. M. Nageshwari	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
104		Dr. Mrs. P. Parvatheswari	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
105		Dr. Mrs. B. Rajalakshmi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
106		Mrs. J. Indira Mary <u>Placement Officer</u>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
106		Mr. H. Vincent	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
<u>Tamil</u>																																						
		Mrs. P. Ramya	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
		Mrs. A. Shanthi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
<u>MATHS</u>																																						
		Dr. A. Yuvarani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
<u>HISTORY</u>																																						
107		Dr. S. Parvathi Subramanian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		
Number present daily																																						



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Three-day 'Train the Trainer' National Workshop on Creating Alternative Digital Teaching Learning Environment in Higher Education Institutions

Sponsored by

United Board for Christian Higher Education in Asia

Sept 6-8, 2018

COPY OF CIRCULAR

Invitation: UBCHEA Sponsored Three-Day 'Train the Trainer' National Workshop on "Creating Alternative Digital Teaching Learning Environment in Higher Education Institutions" from Sep. 06 to 08, 2018.

BROCHURE

Participants

Faculty members, Academicians, Trainers of Faculty and Students

Registration details

Registration fee Rs. 500 is to be paid in Demand Draft drawn in favour of **The Principal, Fatima College, Madurai** payable at Madurai on or before **August 28, 2018**. The participants have to register online through the following google form:
<https://goo.gl/forms/FLBf2A0ybRW3hZL12>.
 Email id for communication
dtileworkshop@fatimacollegedmu.org
 Participants will be provided with workshop kit, lunch and refreshment.

Number of participants

Since seats are limited (max.50) registration will be on first-come-first-served basis.

Accommodation

Accommodation can be arranged on request outside the campus. Subsidy of Rs. 750/- per day will be given for limited outstation participants.

Important instructions

75% of the workshop time is based on **hands-on activities**. Hence it is mandatory that participants bring **laptops with functional Webcam, Microphone & Head phones and Smart phones**.

Patrons

Dr. Sr. M. FRANCISCA FLORA
Secretary
Fatima College, Madurai

Dr. Sr. G. CELINE SAHAYA MARY
Principal
Fatima College, Madurai

Convenors

Dr. S. SAIRA BANU
Associate Professor
The Research Centre of English
Fatima College, Madurai
Ph : 99409 30131

Dr. J. SARAL EVANGELIN
Assistant Professor & Head
Department of History
Fatima College, Madurai
Ph : 9566493740

Dr. J. ASNET MARY
Assistant Professor
Department of Zoology
Fatima College, Madurai
Ph : 9943810081



FATIMA COLLEGE
(AUTONOMOUS)
College with Potential For Excellence
Re-accredited with 'A' Grade By NAAC (3rd Cycle)
65th Rank in India Ranking 2018 (NIRF) by MHRD
Mary Land, Madurai - 625 018.

**Three-day 'Train the Trainer' National Workshop on
Creating Alternative Digital Teaching Learning
Environment in Higher Education Institutions**

**Sponsored by
United Board for Christian Higher
Education in Asia (UBCHEA)**



**6th – 8th September, 2018
Venue: Audio Visual Hall**



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



About the College

Fatima College (Autonomous), Mary Land, Madurai, is a Postgraduate College for women affiliated to Madurai Kamaraj University. It is a Catholic Minority institution established and run by St. Joseph's Society of Madurai (of the Congregation of the Sisters of St. Joseph of Lyons, France). This institution came into existence through the tireless efforts of the missionary sisters of St. Joseph of Lyons and the zeal and heroic sacrifice of Rev.Sr. Rose Benedicta, the Foundress of the College.

The College was started with 63 students in 1953. It was upgraded and became a Postgraduate College in 1964 and autonomous in 1990. The College now offers 20 Undergraduate courses, 14 Postgraduate courses, 2 Professional courses, 5 M.Phil. courses and 6 departments have become Research Centres. It has 4510 students, 214 Teaching Staff and 95 Non-Teaching Staff.

About the Workshop

Higher Education Institutions across India have been taking large strides in moving ahead to face the new challenges put forward by the emergence of the Gen Z students of the new millennium. Most of them are visual learners and more than 65% of learning takes place through **audio-visual resources**. If these learners have to be engaged in classrooms it is high time that newer innovative **Digital learning environment** is created in the classrooms. Digital learning is a term that represents a broad range of technology-enhanced educational strategies including **blended learning, flipped learning, personalized learning**, and other strategies that rely on digital tools to a small or large degree.

Digital learning technologies can enable students to grasp concepts more quickly and fully, to connect theory and application more adeptly, and to engage in learning more readily, while also improving instructional techniques, leveraging instructor time, and facilitating the widespread sharing of knowledge. Therefore, it is the need of the hour for the higher education teachers to acquire skills on developing e-learning resources and to arrive at strategies and tools that would ensure effective student engagement and capacity building for global competency of the students.

Objectives of the workshop based on the expected outcome:

At the end of the workshop the participants would

- have gained knowledge of Digital learning tools like software, computer and mobile applications in order to facilitate MOOCs and flipped classrooms
- have received hands on experience in preparing teaching learning material to suit the unique needs of the respective Institutions and students
- be enabled to create a digital environment in the classrooms which can give a holistic education that would suit the Gen Z and Gen Alpha students of the digital era which can increase their global competency

Topics covered in the workshop

Moodle Mobile app & Moodle Desktop, Google Classroom, Presentation tube, Screencast-o-Matic, Screencastify Screen Recorder, Video Notes

PROGRAMME SCHEDULE

6th SEPTEMBER 2018 - DAY - 1

Registration	: 9.00 a.m – 9.30 a.m
Inauguration	: 9.30 a.m – 10.30 a.m
Plenary Lecture – I	: Prof. K. SRINIVAS Head ICT & Project Management Unit National Institute of Educational Planning and Administration (NIEPA) New Delhi - 10016
Lunch	
Technical session – I&II	: 1.30 p.m – 4.30 p.m

7th SEPTEMBER 2018 - DAY - 2

Plenary Lecture – II	: Prof. K. SAMUEL JOHNSON ISRAEL School of Business & Student Welfare Team, Digital Marketing Team External Events & Branding VIT-AP, Amaravati, Andhra Pradesh
Technical session – III	: 11.00 p.m – 12.30 p.m
Lunch	
Technical session – IV&V	: 1.30 p.m – 4.30 p.m

8th SEPTEMBER 2018 - DAY - 3

Plenary Lecture – III	: Dr. V. SOBHANA BAI Former Director The Educational Multimedia Research Centre (EMRC), Madurai Kamaraj University, Madurai
Technical session – VI	: Mr. N. RAMKEERTHI Producer Educational Multimedia Research Centre (EMRC), Madurai Kamaraj University, Madurai
Valediction	



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



INVITATION

<p>Resource Person : Mr. N. RAMKEERTHI Producer Educational Multimedia Research Centre (EMRC), Madurai Kamaraj University, Madurai</p> <p>Lunch : 12.30 p.m – 1.30 p.m.</p> <p>Valediction : 1.30 p.m. – 3.00 p.m.</p> <p>Welcome Address : Dr. S. SAIRA BANU Associate Professor The Research Centre of English Fatima College, Madurai</p> <p>Valedictory Address : Rev. Dr. MAHER SPURGEON Consultant Regional Programmes for South Asia United Board for Christian Higher Education in Asia</p> <p>Vote of Thanks : Dr. J. ASNET MARY Assistant Professor Department of Zoology Fatima College, Madurai</p>	 <h3>FATIMA COLLEGE</h3> (AUTONOMOUS), MADURAI College with Potential For Excellence, Re-accredited with 'A' Grade By NAAC 65th Rank in India Ranking 2018 (NIRF) <i>Cordially invites you to the</i> Three-Day 'Train the Trainer' National Workshop on Creating Alternative Digital Teaching Learning Environment in Higher Education Institutions Sponsored by United Board for Christian Higher Education in Asia
---	---




6th – 8th September, 2018
 Venue: San Jose Block



Criterion : VI – Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



PROGRAMME SCHEDULE

SEPTEMBER 6, 2018 - DAY – 1 – 9.00 a.m. – 4.30 p.m.

Registration	: 9.00 a.m – 9.30 a.m
Inauguration	: 9.30 a.m – 10.30 a.m
Prayer	
Welcome Address	: Dr. S. SAIRA BANU Associate Professor The Research Centre of English Fatima College, Madurai
Inaugural Address	: Dr. Sr. G. CELINE SAHAYA MARY Principal Fatima College, Madurai
Felicitation	: Dr. MERCY PUSHPALATHA Former Principal Lady Doak College, Madurai Member - United Board for Christian Higher Education in Asia
Vote of Thanks	: Dr. J. SARAL EVANGELIN Assistant Professor & Head Department of History Fatima College, Madurai
Break	: 10.30 a.m. – 10.45 a.m.
Plenary Lecture – I	: 10.45 a.m. - 12.30. p.m.
Resource Person	: Prof. K. SAMUEL JOHNSON ISRAEL School of Business & Student Welfare Team, Digital Marketing Team External Events & Branding Vellore Institute of Technology (VIT-AP), Amaravati, Andhra Pradesh
Lunch	: 12.30 p.m – 1.30 p.m.
Technical sessions – I & II	: 1.30 p.m – 4.30 p.m

SEPTEMBER 7, 2018 - DAY – 2 - 9.30 a.m. – 4.30 p.m.

Welcome Address	: Dr. J. ASNET MARY Assistant Professor Department of Zoology Fatima College, Madurai
Plenary Lecture – II	: 9.45 a.m. – 11.15 a.m.
Resource Person	: Prof. K. SRINIVAS Head ICT & Project Management Unit National Institute of Educational Planning and Administration (NIEPA) New Delhi – 10016
Break	: 11.15 a.m. – 11.30 a.m.
Technical session – III	: 11.30 a.m. – 1.00 p.m
Lunch	: 1.00 p.m – 1.45 p.m.
Technical sessions – IV&V	: 1.45 p.m – 4.30 p.m

SEPTEMBER 8, 2018 - DAY – 3 - 9.00 a.m. – 3.00 p.m.

Welcome Address	: Dr. J. SARAL EVANGELIN Assistant Professor & Head Department of History Fatima College, Madurai
Plenary Lecture – III	: 9.15 a.m. – 10.45 a.m.
Resource Person	: Dr. V. SOBHANA BAI Former Director Educational Multimedia Research Centre (EMRC), Madurai Kamaraj University, Madurai
Break	: 10.45 a.m. – 11.00 a.m.
Technical session - VI	: 11.00 a.m. – 12.30 p.m.

MADURAI



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



REPORT

Three-day 'Train the Trainer' National Workshop on Creating Alternative Digital Teaching Learning Environment in Higher Education Institutions

Sponsored by

United Board for Christian Higher Education in Asia

Sept 6-8, 2018

Day 1 – Sept 6, 2018

A three day 'National Workshop on Creating Alternative Digital Teaching Learning Environment in Higher Education Institution' sponsored by UBCHEA organised by IQAC was held in Fatima College (Autonomous), Madurai from 6th to 8th of September 2018. **63 Faculty members** from around **26 colleges** in and around Madurai enrolled themselves for the three day national workshop.

The inauguration programme started with an invocation to the almighty. Dr. S. Saira Banu, Associate Professor, The Research Centre of English, Fatima College, welcomed the erudite audience, including the resource person Prof. K. Samuel Johnson Israel, Vellore Institute of Technology, Andhra Pradesh, Dr. Sr. G. Celine Sahaya Mary, Principal, Fatima College and Dr. Mercy Pushpalatha, Former Principal, Lady Doak College and Member of United Board for Christian Higher Education in Asia.

A cheerful welcome was followed by the inaugural address of Dr. Sr. G. Celine Sahaya Mary. In the inaugural speech the principal stressed the need for a change in the role of a teacher to that of a facilitator. Through interesting anecdotes the principal reiterated the fact that e-learning and virtual classrooms are milestones in the evolution of a teacher from yester year 'gurukuls' to online classrooms.

Dr. Mercy Pushpalatha, felicitated the programme by highlighting the great divide between the Digital Natives and Digital Immigrants. She explained the need to bridge the gap with the help of alternative teaching methodology assisted with digital knowledge. She congratulated the staff participants – today's teachers who are Digital Immigrants for taking initiatives to meet the needs of Digital Natives. The inauguration programme came to a fitting closure with a Vote of Thanks rendered by Dr. J. Saral Evangelin, Assistant Professor and Head, Department of History, Fatima College.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



The Plenary lecture-1 and the technical sessions I & II in the afternoon were delivered by eminent resource person Prof. K. Samuel Johnson Israel, Vellore Institute of Technology, Andhra Pradesh. In his unique style Prof. K. Samuel Johnson Israel handled the entire session without a moment of dullness. He spiced up digital knowledge with lot of fun and humour.

He introduced various tools and applications to assist e-learning in classrooms. The staff participants rollicked with laughter while intensely taking note of all the technical knowledge he rendered. The busy day came to a closure from a fitting tribute from Ms. S. Devasudha, Assistant Professor, The Research Centre of English, Fatima College, Madurai.

Day 2 – Sept 7, 2018

The Second day of the workshop began with a prayer song. Dr. J. Asnet Mary, Assistant Professor, Department of Zoology, Fatima College, introduced the resource person of the day Prof. Dr. K. Srinivas, Head ICT & Project Management Unit, National Institute of Educational & Planning & Administration (NIEPA), New Delhi and welcomed the gathering.

The plenary session of the day began at 9.45 a.m. Prof. Dr. K. Srinivas enlightened the participants about the uses of technology in classroom teaching and explained how technology serves as an enabler in teaching. He prepared the participants' mind set of being in a workshop by giving continual tasks and theoretical inputs then and there.

The first task he gave was to prepare an action plan which consists of the learning outcomes of the workshop, the short term and long term goals that are to be done after the three day workshop. He sensitized on the need for the teachers to be in alignment with technology to suit the modern generation learners. He explained the importance given to technology based teaching and learning by the government, NAAC, NIRF and other assessing and accrediting bodies. He gave valuable insights on SWAYAM, SWAYAM PRABHA, OER and MOOC.

He elaborately discussed the uses and methods of these online learning portals and made a live demonstration of how to register in these portals and also about the enrollment procedures for learners.

The practical session of the day started after the lunch break. Prof. Dr. K. Srinivas gave introduction to Moodle app that can be used in mobile and laptops and asked everyone to create their own Moodle learning site on the spot followed by his live demonstration.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



He gave details of the apps like Screencastify, Presentation tube and some more apps that can be used for creating video lessons. Additionally, he also gave some tips like how to use Whatsapp in computers and how to download Youtube videos easily by ensave.net

He briefed about flipped classrooms and made the participants use all the apps and upload lessons in the Moodle site. He also gave assignments like uploading lessons in Moodle site and sending the links to him in Whatsapp and following the Action plan and making more innovations in teaching in online portals. All the participants enthusiastically participated in the practical session and raised doubts. Prof. Dr. K. Srinivas was patient enough to clear all the doubts and rectified all the trouble shooting that cropped up while doing the online portal.

This fruitful one day program ended with a vote of thanks delivered by one of the participants.

Day 3 – Sept 8, 2018

The day started with prayer song. Welcome address given by Dr. Saral Evanjeline, Head & Assistant Professor, Department of History, Fatima College, Madurai. Plenary lecture was given by Dr. V. Sobhana Bai, Former Director, The Educational Multimedia Research Centre (EMRC), Madurai Kamaraj University, Madurai. She explained about ICT learning. She also spoke about vision 2020 and role and significance of teacher in teaching the e-content. She explained that the government has instigates initiatives to take ICT-based learning to the students of remote areas also. She spoke about the need for the teachers to upgrade their presentation and content, and for the replacement of chalk and talk method with technology. She emphasized the importance of script writing for e-content and how necessary it is to prepare the content based on the need of the students. ICT becomes students friendly through listening audio and video repeatedly. She also spoke about teacher's role in adopting tool or technology depending on the type of the learners, like for eg. For a group of illiterate learners the teachers can go for visual video and creative presentation. The role of ICT is important in creating learning interest among the students. She also spoke about the creation of group in social media for learning purpose. She also talked about the role of ICT in curriculum development, credibility of the content and its nature. She also explained about the ways of incorporating of e-content, elements and formats in the regular lesson plans of the teachers. She also elucidated the concept of MOOCs program.

Mr. N. Ramkeerthi, Producer, The Educational Multimedia Research Centre (EMRC), Madurai Kamaraj University, Madurai explained about the consortium for educational communication.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



He explained the model of e-content with real examples. Vote of thanks was given by Mr. Tibi Thomas, Assistant Professor of English, Nesamani Memorial College, Marthandam.

Valedictory function

The welcome address was given by Dr. S. Saira Banu, Associate Professor, The Research Centre of English, Fatima College, Madurai.

Valedictory address was given by Rev. Dr. Maher Spurgeon, Consultant, Regional Programmes for South Asia, United Board for Christian Higher Education in Asia. He explained about the significance of the centre for teaching and learning. He also spoke about higher education in the Indian context. He described about the skill, technology and value development in education. Technology helps to build people. Responsible citizens can be created with skill and value based education. Following the Valedictory speech, the chief guest gave away the certificates to the participants.

Vote of thanks was given by Dr. J. Asnet Mary, Assistant Professor, Department of Zoology, Fatima College, Madurai.



Prof. K. Samuel Johnson Israel, Vellore Institute of Technology, Andhra Pradesh demonstrating the software tools to participants



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Prof. Dr. K. Srinivas, Head ICT & Project Management Unit, National Institute of Educational Planning & Administration (NIEPA), New Delhi is addressing the gathering



Mr. N. Ramkeerthi, Producer, The Educational Multimedia Research Centre (EMRC), Madurai Kamaraj University, Madurai clarifying the doubts of participants



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



UBCHEA Sponsored Three-Day 'Train the Trainer' National Workshop on "Creating Alternative Digital Teaching Learning Environment in Higher Education Institutions" from Sep. 06 to 08, 2018.

List of Institutes that participated: 26

No. of Participants

1. Vivekananda College, Thiruvudagam West, Madurai	3
2. Nesamony Memorial Christian College, Marthandam	1
3. Noorul Islam Centre for Higher Education, Kumaracoil, Thuckalay	1
4. Sri Meenakshi Govt. Arts College for Women, Madurai	1
5. SFR College, Sivakasi	1
6. Cauvery college for women, Trichy	2
7. V.V. Vanniaperumal College for Women, Virudhunagar	1
8. Arignar Anna Government Arts College, Cheyyar, Thiruvannamalai Dt	1
9. Thiagarajar College of Preceptors, Madurai	3
10. Madurai Sivakasi Nadars Pioneer Meenakshi Women's College, Poovanthi	3
11. Jayaraj Annapackiam college for women (Autonomous), Periyakulam	2
12. Yadava's College, Madurai	2
13. Govt Arts College, Thiruvannamalai	1
14. C. Kandaswami Naidu College for Women, Cuddalore	1
15. Annai Fathima college of Arts and Science, Madurai	1
16. St. Antony's college of arts and sciences for Women, Dindigul	1
17. Department of Management Studies DDE, Madurai Kamaraj University, Madurai	1
18. The Gandhigram Rural University, Dindigul	1
19. Ayya Nadar Janaki Ammal College, Sivakasi	2
20. PSG College Of Arts And Science, Coimbatore	1
21. V. H. N. S. N. College, Virudhunagar	1
22. Stella Maris College (Autonomous), Chennai	1
23. Lady Doak College, Madurai	1
24. Government Arts College, Melur	1
25. Holy Cross College, Trichy	1
26. Fatima College, Madurai	28
Total	63



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI

FACULTY DEVELOPMENT PROGRAMME -

One day Workshop on "Enhancing Emotional Intelligence"

ORGANISED BY IQAC

February 7, 2019

INVITATION

FATIMA COLLEGE

(Autonomous)

College with Potential for Excellence

Re-Accredited with 'A' Grade by NAAC (3rd Cycle)

65th Rank in India Ranking 2018 (NIRF) by MHRD

Mary Land, Madurai - 625 018.



**The Internal Quality Assurance Cell
(IQAC)**

Cordially invites you to the

One-Day Workshop

on

ENHANCING EMOTIONAL INTELLIGENCE

Resource Person

Rev. Dr. Fr. Sundar Wilson, OFM Cap.

Director, Anugraha,
Capuchin Institute for Counselling
and Psychotherapy, Dindigul

at

Fatima College

on

February 07, 2019 at 9:30 a.m.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



REPORT

FATIMA COLLEGE (AUTONOMOUS), MADURAI

FACULTY DEVELOPMENT PROGRAMME

One day Workshop on "Enhancing Emotional Intelligence"

ORGANISED BY IQAC

February 7, 2019

The IQAC organized a one day workshop on Emotional Intelligence for the Faculty Members of Fatima College on February 7, 2019. 95 staff members participated and benefitted from the session. The day was from 9.30 a.m. to 4.30 a.m. The Principal started the session introducing the purpose of the workshop with a message from Pope Francis.

To summarize the highlights of the day

- Values taught at Gurukulam have to be taught and followed
- Emotions are of two types General and Specific
- Life style of birds has to be watched to handle the emotions
- Six primary emotions are there. They are Fear, Anger, Grief, Happiness, Surprise and Disgust
- We should not accumulate bad memories
- Should Stop ruminating
- Should Process the emotions and share.
- The vessels of emotions are God, Counsellor, Spiritual Director, Guru, Far away Friend
- Explained about female anatomy and psychology and various emotions and diseases that have to be handled.
- He also taught about lifestyle that has to be followed for good physical and mental health and food habits.

The session was an eye opener and staff felt refreshed. The faculty of various departments gave feedback. Certificates were distributed and the day ended with a feeling of happiness.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



One day Workshop on "Enhancing Emotional Intelligence"

PARTICIPANTS LIST

FATIMA COLLEGE (AUTONOMOUS), MADURAI

FACULTY DEVELOPMENT PROGRAMME

One day Workshop on "Enhancing Emotional Intelligence"

ORGANISED BY IQAC

February 7, 2019

Workshop on "Enhancing Emotional Intelligence" organised by IQAC			
Time: 9.30 a.m.		Date: 07.02.2019	
Sl. No	Name of the Staff	Designation	Signature
History			
1.	Dr. J. Saral Evangelin	Assistant Professor & Head	J. Saral Evangelin
2.	Dr. M. Nageshwari	Assistant Professor	M. Nageshwari
The Research Centre of Economics			
3.	Mrs. A. Gracy Rani	Assistant Professor	A. Gracy Rani
4.	Dr. P. Anita	Assistant Professor	P. Anita
5.	Dr. C. Sahaya Mary Sophia	Assistant Professor	C. Sahaya Mary Sophia
The Research Centre of English			
6.	Dr. S. J. Kala	Associate Professor	S. J. Kala
7.	Mrs. S. Aarthi	Assistant Professor	S. Aarthi
8.	Mrs. S. Parvathi	Assistant Professor	S. Parvathi
9.	Dr. R. Saktheshwari	Assistant Professor	R. Saktheshwari
10.	Ms. A. Deva Sudha	Assistant Professor	A. Deva Sudha
11.	Dr. G. Priya	Assistant Professor	G. Priya
12.	Mrs. A. J. Aruna	Assistant Professor	A. J. Aruna
13.	Mrs. M. Esther	Assistant Professor	M. Esther
The Research Centre of Tamil			
14.	Dr. K. Latha	Associate Professor	K. Latha
15.	Dr. S. Arumugam Dr. R. Dayana Christy	Aust. Prof. Assistant Professor	S. Arumugam R. Dayana Christy
16.	Mrs. G. Revathi	Assistant Professor	G. Revathi
17.	Dr. R. Angel	Assistant Professor	R. Angel
18.	Dr. P. Pappa	Assistant Professor	P. Pappa



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Sl. No	Name of the Staff	Designation	Signature
19.	Dr. P. Loyola Juliet Mary	Assistant Professor	P. Loyola
20.	Dr. C. Sornamala	Assistant Professor	C. Sornamala 07/02/19
21.	Dr. S. A. Suja	Assistant Professor	S. A. Suja
22.	Dr. S. Arul Micheal Selvi	Assistant Professor	S. Arul Micheal Selvi 07.02.19
23.	Dr. S. Anburani	Assistant Professor	S. Anburani
24.	Dr. N. Renuka	Assistant Professor	N. Renuka
25.	Dr. A. Mercy Angela	Assistant Professor	A. Mercy Angela
Mathematics			
26.	Mrs. A. Sheela Roseline	Assistant Professor	A. Sheela Roseline
27.	Dr. C. Prasanna Devi	Assistant Professor	C. Prasanna Devi
28.	Mrs. M. Teresa Nirmala	Assistant Professor	M. Teresa Nirmala
29.	Mrs. V. Vanitha	Assistant Professor	V. Vanitha
30.	Ms. A. Sahaya Roseline Divya	Assistant Professor	A. Sahaya Roseline Divya
The Research Centre of Physics			
31.	Dr. M.V. Leena Chandra	Assistant Professor	M. V. Leena Chandra 7/2/19
32.	Mrs. I. Jeya Sheela	Assistant Professor	I. Jeya Sheela
33.	Dr. Ancemma Joseph	Assistant Professor	A. Ancemma Joseph 7/2/19
34.	Dr. M. Ragam	Assistant Professor	M. Ragam
Chemistry			
35.	Dr. S. Sukumari	Assistant Professor	S. Sukumari
36.	Dr. A. Rajeswari	Assistant Professor	A. Rajeswari 7/2/19



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Sl. No	Name of the Staff	Designation	Signature
37.	Dr. B. Vinosha	Assistant Professor	<i>B. Vinosha</i>
38.	Dr. B. Suganthana	Assistant Professor	<i>B. Suganthana</i>
39.	Mrs. RM. Nagalakshmi	Assistant Professor	<i>RM. Nagalakshmi</i>
40.	Mrs. M. Priyadharsani	Assistant Professor	<i>M. Priyadharsani</i>
41.	Mrs. V. Arul Deepa	Assistant Professor	<i>V. Arul Deepa</i>
Zoology			
42.	Dr. A. Tamil Selvi	Assistant Professor & Head	<i>A. Tamil Selvi</i>
43.	Dr. Antony Amala Jayaseeli	Assistant Professor	<i>Antony Amala Jayaseeli</i>
44.	Dr. N. Malathi	Assistant Professor	<i>N. Malathi</i>
45.	Dr. Ms. J. Asnet Mary	Assistant Professor	<i>Asnet Mary</i>
46.	Dr. V. Bharathy	Assistant Professor	<i>V. Bharathy</i>
47.	Dr. X. Devanya Rosaline	Assistant Professor	<i>X. Devanya Rosaline</i>
The Research Centre of Home Science			
48.	Dr. K. Karthiga	Assistant Professor	<i>K. Karthiga</i>
49.	Mrs. P. Magdalene Virjini	Assistant Professor	<i>P. Magdalene Virjini</i>
50.	Mrs. C. Helen	Assistant Professor	<i>C. Helen</i>
51.	Mrs. D. Mouna	Assistant Professor	<i>D. Mouna</i>
52.	Dr. C. Priyalatha	Assistant Professor	<i>C. Priyalatha</i>
53.	Mrs. J. Josephine Jesintha	Assistant Professor	<i>J. Josephine Jesintha</i>
Computer Science			
54.	Mrs. N. Muthulakshmi	Assistant Professor	<i>N. Muthulakshmi</i>



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Sl. No	Name of the Staff	Designation	Signature
55.	Dr. S. Arul Jothi	Assistant Professor	S. Arul Jothi
56.	Dr. T. Vasantha	Assistant Professor	T. Vasantha
The Research Centre of Commerce			
57. -	Dr. C. Lucia Vanitha	Assistant Professor	C. Lucia Vanitha
58. -	Mrs. P. Kalaiselvi	Assistant Professor	P. Kalaiselvi
Part-I Hindi			
59.	Ms. E. Supriya	Assistant Professor	E. Supriya
Part-I French			
60.	Ms. A. Sarpia Rani	Assistant Professor	A. Sarpia Rani
Librarian			
61.	Mrs. C. Sujatha	Librarian	C. Sujatha



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



**workshop on "Enhancing Emotional Intelligence"
organised by IQAC**

Time: 9.30 a.m.

Date: 07.02.2019

Sl. No	Name of the Staff	Designation	Signature
MBA			
1.	Mrs. N. Asha	Assistant Professor	<i>N. Asha</i>
2.	Dr. L. Meena	Assistant Professor	<i>L. Meena</i>
3.	Dr. B. Jayanthi	Assistant Professor	<i>B. Jayanthi</i>
4.	Dr. R. Suganya	Assistant Professor	<i>R. Suganya</i>
MCA			
5.	Mrs. S. Mary Helan Felista	Assistant Professor	<i>S. Mary Helan Felista</i>
6.	Mrs. R. Smeeta Mary	Assistant Professor	<i>R. Smeeta Mary</i>
7.	Mrs. S. Jeba Priya	Assistant Professor	<i>S. Jeba Priya</i>
8.	Mrs. B. Usha	Assistant Professor	<i>B. Usha</i>
9.	Mrs. S. Selvarani	Assistant Professor	<i>S. Selvarani</i>
PG IT			
10.	Mrs. R. Meenakshi	Assistant Professor	<i>R. Meenakshi</i>
11.	Mrs. S. Subha	Assistant Professor	<i>S. Subha</i>
BBA			
12.	Mrs. A. Rosary Infanta	Assistant Professor	<i>A. Rosary Infanta</i>
BCA			
13.	Mrs. A. Punitha Rosline	Assistant Professor	<i>A. Punitha Rosline</i>
14.	Dr. G. Preetha	Assistant Professor	<i>G. Preetha</i>
B.Sc. IT			
15.	Mrs. V. Mageshwari	Assistant Professor & HOD	<i>V. Mageshwari</i>



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Sl. No	Name of the Staff	Designation	Signature
16.	Mrs. T. Leena Premakumari	Assistant Professor	Tle
17.	Mrs. T. Charanya Nagammal	Assistant Professor	T. Charanya
B.Com. CA			
18.	Dr. M. Arasammal	Associate Professor & HOD	M. Arasammal
19.	Ms. A. Mable Jasmine Shobha	Assistant Professor	A. Mable
20.	Dr. K. Sangeetha	Assistant Professor	Sangeetha
21.	Mrs. P. Sakunthala	Assistant Professor	P. Sakunthala
22.	Dr. T. K. Latha Maheswari	Assistant Professor	T. K. Latha
23.	Ms. M. Fanny	Assistant Professor	Fanny
M.Com. CA			
24.	Mrs. N. Jenifer Sharon Sumathi	Assistant Professor	N. Jenifer
25.	Mrs. S. Amala Devi	Assistant Professor	S. Amala
26.	Dr. S. P. Savitha	Assistant Professor	S. P. Savitha
B.Sc. Maths (SF)			
27.	Mrs. E. Helena	Associate Professor & HOD	E. Helena
28.	Mrs. R. Jenovi Rosary Deepa	Assistant Professor	R. Jenovi
B.A. English (SF)			
29.	Mrs. D. Ramya	Assistant Professor	D. Ramya
30.	Mrs. A. Chris Marlyn	Assistant Professor	A. Chris



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Sl. No	Name of the Staff	Designation	Signature
31.	Mrs. L. Monica Lilly	Assistant Professor	<i>[Signature]</i>
32.	Mrs. P. Sumedha	Assistant Professor	<i>[Signature]</i>
Tamil (SF)			
33.	Dr. S. R. Poongodi	Assistant Professor	<i>[Signature]</i>
34.	Mrs. J. Sahaya Bowlin	Assistant Professor	<i>[Signature]</i>

Feed back 28 + 1

conferencing

absent 1

Chobla. (P. V. M. etc.)

28 + (5) = 33

or 28 + 5 = 33

disposition

28 + 5 = 33



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



CERTIFICATES





Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI

ORGANISED BY IQAC

3- DAY FACULTY TRAINING PROGRAMME

FOR NEWLY APPOINTED STAFF – 2018 -19

June 28 to 30, 2018

REPORT

The IQAC of Fatima College organised an training programme from 28th to 30th of June 2018 for a period of three days for the young staff with experience of 3 years and less with an objective of moulding and fine tuning young minds in order to familiarise them with the demands and expectations of their teaching profession.

On 28th June the programme began with Dr. Sr. Francisca Flora, the Secretary of the college, giving an overview of Fatima culture, rooted and nourished by the ideals of communion and collaboration for the betterment of people at the periphery. Sister enlightened the importance of transparency, humility and forgiveness as qualities that place the young minds and hearts on track in fulfilling the vision and mission of the college. The session was followed by the thought provoking words of Dr. Sr. G. Celine Sahaya Mary, the Principal on the title 'Teacher quality'. She emphasised the importance of commitment and strong ethical values in addition to knowledge capital.

Dr. S. SairaBanu, Assistant Coordinator, IQAC, from the Research Centre of English, highlighted the importance of non verbal communication using gestures and postures in class rooms and off the class. She hammered the idea of grafting and keeping the attention of students very effectively using positive body language, which can be used for better presentation.

Dr. Saira continued with Body Language on the 29th June, 2018 where she stressed the importance of tonal modulations in voice, eye contact and mobility of teacher in a classroom.

The Fourth Session of the Training Programme was presented by Dr. J. Asnet Mary, Assistant Professor of the Department of Zoology. She shared her experiences at the college, which were profound and down to earth. She started the session with a song "Good morning my dear Friends". She highlighted on the significance of behaviour and attitude of being a Teacher for Transformation. She explained about the key points for Transformation: ie. Be Proactive Not Reactive, Begin with the End in Mind, Think Win



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



and Win. With the example of the life cycle of the Butterfly she insisted on being a proactive individual, on developing the habit of being responsible and taking initiative.

Her experiential sharing on field experience, on skill based course in Vermiculture and Mock Parliament organized by the Department of Sociology and Social Work was very inspiring. This made the participants to visualize the concepts such as **“Keep Trying and Don’t Keep Boundaries.”** Begin with the End in Mind: Under this heading she started with an exercise of drawing the shapes like square circle and rectangle. Through this she made the participants understand the fact that in order to get transformed, individual should plan after visualizing the outcome. To move from Good to Great, root activities and fruit activities are vital. Human knot was the exercise given to the participants to get in to the topic Think Win and Win. Significance of Teamwork was realized by the participants.

The fifth session was spiced with psychological inputs from Dr. Sr. Francis Paulin, the student Counsellor and Former Secretary of Fatima College. She emphasized that identification of one’s own feeling is very important for self awareness. She spoke about Self Awareness, Self Management, Self Motivation, Empathy and Social Skills. This made the participants to internalize the necessity of thinking positively and thinking beyond. She concluded the session with the impression **“Our Emotions are Our Power.”**

The sixth session of Staff Training Programme was handled by Rev. Sr.EmilyJeseeph, the student Counsellor and Former Provincial, St. Joseph of Lyons Indian Province, entitled **“The power within you presented”**. The session started with some brain storming. Sister talked about Emotional Intelligence and its role. Initially Sister listed out the different types of intelligence like what feels good, what feels bad, and how to get move from bad to good. Sister explained the definition of Emotional Intelligence according to Daniel Goleman (1998) **“the capacity for recognizing our own feelings and those of others, for motivating ourselves and others in our relationships, Emotional Intelligence describes abilities distinct from, but complementary to academic intelligence.”** In her speech, she highlighted the difference between EQ and IQ. The **Emotional Intelligence**, or **Emotional Quotient (EQ)**, is defined as an individual's ability to identify, evaluate, control, and express emotions.. People with high EQ usually make great leaders and team players because of their ability to understand, empathize and connect with the people around them. **IQ**, or **Intelligence Quotient**, is a score derived from one of several standardized tests designed to assess an individual's intelligence. IQ is used to determine



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



academic abilities and identify individuals with off-the-chart intelligence or mental challenges.

EQ is a better indicator of success in the workplace and is used to identify leaders, good team players. Self awareness, self identity, pro activity, and maturity in handling situations were given a bird's eye view. Power within self is what that makes individuals to excel given a situation- bright or bleak.

The day ended with the session presented by Dr. Vasantha Esther Rani, Head, Research Centre of Home Science with Food Biotechnology, who gave pearls of wisdom on research and the various funding agencies that are supporting researchers. A brief outline was given on the preparation, submission and presentation of research proposals, bringing to the audience a personal touch to it. Perhaps, to her, research is not a single affair but buds from every day experiences and lessons from in and out. She also discussed about types of research, What is Research Proposal, Components of Research Proposal, Research Funding Agencies like:

- Department of Science and technology(DST)
- Atomic Energy Regulatory Board (AERB)
- Aeronautics **Research** and Development Board (ARDB)
- Board of **Research** in Nuclear Sciences (BRNS)
- Council of **Scientific**& Industrial **Research** (CSIR)
- Defence **Research**& Development Organisation (DRDO)
- Department of Atomic Energy.
- Department of Biotechnology (DBT)
- Department of Food Processing Industries
- Ministry of Health and Family Welfare (MOW).
- Indian Council of Medical Research (ICMR)
- Indian Council of Agricultural Research (ICAR)

The third day programme – 30th June was flagged off by Dr. S. J. Kala of the Research Centre of English who spoke about innovativeness in teaching. The past, present and future were synchronised and the demands of the present age were delicately conveyed to the members. One needs love and passion to perform creatively in classroom environment.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Dr. S. Vidya, the IQAC Co-ordinator, gave a deeper perspective of NAAC, NIRF explaining their complete process from applying to assessment. She highlighted the role of teacher in the whole process of taking the institution to the next level and the responsibility that every individual holds by contributing for the growth of the institution creating a win-win scenario. Dr. Mary Magdalene Abraham gave a mind blowing session on classroom etiquette and class control. The Faculty Training Programme prepared the young staff to take up new challenges, to learn and to teach, by emulating the best practices shared with them by their experienced colleagues. The programme left them with renewed zeal and forever to work for Fatima College, to bloom where they are planted.



3- Day Faculty Training Programme For Newly Appointed Staff



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI

ORGANISED BY IQAC

3 DAY FACULTY TRAINING PROGRAMME

FOR NEWLY APPOINTED STAFF – 2018 -19

28.06.2018 – 30.06.2018

PROGRAMME SCHEDULE

DATE	TIME	SESSIONS	RESOURCE PERSON	TOPIC
28.06.2018	9.30 - 9.45 a.m.	Inauguration		
	9.45 - 10.45 a.m.	I	Dr. Sr. Francisca Flora, Secretary,	Culture of Fatima College: Make a Difference
	10.45-11.00 a.m.	Break		
	11.00- 12.00 p.m.	II	Dr. Sr. G. Celine Sahaya Mary, Principal	Role of Teacher is Higher Education: Towards a New Horizon
	12.00 -1.00 p.m.	III	Dr. SairaBanu, Assistant Coordinator, IQAC & Associate Professor, The Research Centre of English	Body Language & Presentation Skills: Involve & Interact
29.06.2018	9.30 - 9.40 a.m.	Prayer		
	9.40- 10.45 a.m.	I	Dr. Asnet Mary, Assistant Professor, Dept. of Zoology	Aspirations & Ambitions: Reach for the Stars
	10.45- 11.00 p.m.	Break		
	11.00 -12.15 p.m.	II	Dr. Sr. Francis Pauline, Student Counselor	The Power within you: Session-I
	12.15-1.00 p.m.	Lunch		
	1.00 -2.30 p.m.	III	Sr. Emily, Former Provincial	The Power within you: Session-II



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



DATE	TIME	SESSIONS	RESOURCE PERSON	TOPIC
	2.30 – 4.00 p.m.	IV	Dr. Vasantha Esther Rani , Associate Professor & Head, Dept. of Home Science with FBT	Research in Higher Education: Explore & Excel
30.06.2018	9.00 - 9.10 a.m.	Prayer		
	9.10- 10.30 a.m.	I	Dr. S. J. Kala , Associate Professor, The Research Centre of English	Strategies of Curriculum Development: Innovate & Elevate
	10.30- 10.45 p.m.	Break		
	10.45-11.45 p.m.	II	Dr. S. Vidya , IQAC Coordinator	Teacher's Quality: Prepare to Perform
	11.45-12.45 p.m.	III	Dr. Mary Magdalene Abraham , Assistant Coordinator, IQAC & Associate Professor, The Research Centre of English	Communication Skills & Class Room Management: Lead using Language English Matters
	12.45-1.00 p.m.	Valediction		



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI

3 DAY FACULTY TRAINING PROGRAMME

FOR NEWLY APPOINTED STAFF – 2018 -2019

ORGANISED BY IQAC

28.06.2018 – 30.06.2018

ATTENDANCE SHEET

Name of the Faculty		28.06.2018	29.06.2018	30.06.2018
Department of History				
1.	Ms. S. Rajalakshmi	S. Rajalakshmi	S. Rajalakshmi	S. Rajalakshmi
2.	Dr. Mrs. W. Shymala	W. Shymala	W. Shymala	W. Shymala
3.	Dr. Mrs. M. Vijaya Shanthi	M. Vijaya Shanthi	M. Vijaya Shanthi	M. Vijaya Shanthi
The Research Centre of Economics				
4.	Dr. Mrs. K. Selva Lakshmi	K. Selva Lakshmi	K. Selva Lakshmi	K. Selva Lakshmi
Department of Sociology with Computer Applications				
5.	Ms. K. Saritha	K. Saritha	K. Saritha	K. Saritha
The Research Centre of English				
6.	Dr. Mrs. R. Saradha	R. Saradha	R. Saradha	R. Saradha
7.	Ms. B. Dharani	B. Dharani	B. Dharani	B. Dharani
The Research Centre of Tamil				
8.	Dr. J. Susai Jasinth Mercy	J. S. J. Mercy	J. S. J. Mercy	J. S. J. Mercy
Department of Mathematics				
9.	Ms. C. Jeslyn Sathya	C. Jeslyn Sathya	C. Jeslyn Sathya	C. Jeslyn Sathya
The Research Centre of Commerce				
10.	Dr. V. Suganya	V. Suganya	V. Suganya	V. Suganya
Hindi				
11.	Ms. E. Supriya	E. Supriya	E. Supriya	E. Supriya
Department of PGDCA				
12.	Mrs. A. Sahaya Anita Mary	A. S. Anita	A. S. Anita	A. S. Anita



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Name of the Faculty		28.06.2018	29.06.2018	30.06.2018
Department of Mathematics (SF)				
13.	Ms. R. Jenovi Rosary Deepa	R. Jenovi	R. Jenovi	R. Jenovi
14.	Ms. C. Stella	C. Stella	C. Stella	C. Stella
15.	Mrs. B. Vethamary Jacqueline	B. Vethamary	B. Vethamary	B. Vethamary
16.	Ms. H. Shanmuga Priya	H. Shanmuga	H. Shanmuga	H. Shanmuga
17.	Ms. V. Muthu Selvi	V. Muthu Selvi	V. Muthu Selvi	V. Muthu Selvi
18.	Dr. Ms. P. Santhi	P. Santhi	P. Santhi	P. Santhi
19.	Ms. J. Annaal Mercy	J. Annaal Mercy	J. Annaal Mercy	J. Annaal Mercy
Department of Statistics				
20.	Dr. P. Vetriselvi	P. Vetriselvi	P. Vetriselvi	P. Vetriselvi
21.	Ms. D. K. Pon ovya	D. K. Pon ovya	D. K. Pon ovya	D. K. Pon ovya
22.	Dr. Ms. R. Srija	R. Srija	R. Srija	R. Srija
Department of English (SF)				
23.	Ms. S. Vijaya Vasuki	S. Vijaya Vasuki	S. Vijaya Vasuki	S. Vijaya Vasuki
24.	Ms. B. Arulmonica	B. Arulmonica	B. Arulmonica	B. Arulmonica
25.	Ms. F. Adline Aruna	F. Adline Aruna	F. Adline Aruna	F. Adline Aruna
26.	Ms. J. Amala Jeya Shali	J. Amala Jeya Shali	J. Amala Jeya Shali	J. Amala Jeya Shali
27.	Ms. M. Aabidha Thaslim	M. Aabidha Thaslim	M. Aabidha Thaslim	M. Aabidha Thaslim
Department of Journalism & Mass communication				
28.	Ms. Jenomary	Jenomary	Jenomary	Jenomary
29.	Dr. C. Gladious Guna Ranjini	C. Gladious Guna Ranjini	C. Gladious Guna Ranjini	C. Gladious Guna Ranjini
Department of BBA				
30.	Ms. J. Saranya	J. Saranya	J. Saranya	J. Saranya
31.	Ms. P. Ruby Leela	P. Ruby Leela	P. Ruby Leela	P. Ruby Leela



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Name of the Faculty		28.06.2018	29.06.2018	30.06.2018
32.	Ms. K. A. Vanessa	<i>K.A. Vanessa</i>	<i>K.A. Vanessa</i>	<i>K.A. Vanessa</i>
Department of B.Sc. IT				
33.	Ms. V. Jane Varamani Sulekha	<i>V.J.V. Sulekha</i>	<i>V.J.V. Sulekha</i>	<i>V.J.V. Sulekha</i>
Department of B.Com. with CA				
34.	Ms. P. Amali Fatima	<i>P. Amali Fatima</i>	<i>P. Amali Fatima</i>	<i>P. Amali Fatima</i>
35.	Ms. K. M. Malini	<i>K.M. Malini</i>	<i>K.M. Malini</i>	<i>K.M. Malini</i>
36.	Ms. S. Raja Rajeswari	<i>S. Raja Rajeswari</i>	<i>S. Raja Rajeswari</i>	<i>S. Raja Rajeswari</i>
M.S.W				
37.	Dr. P. Jacintha Josephine Julie	<i>P. Jacintha Josephine Julie</i>	<i>P. Jacintha Josephine Julie</i>	<i>P. Jacintha Josephine Julie</i>
38.	Dr. M. Sapna Yasmin	<i>M. Sapna Yasmin</i>	<i>M. Sapna Yasmin</i>	<i>M. Sapna Yasmin</i>
39.	Dr. Geetha	<i>T. Geetha</i>	<i>T. Geetha</i>	<i>T. Geetha</i>
M.A. English				
40.	Ms. A. J. Bernita	<i>A.J. Bernita</i>	<i>A.J. Bernita</i>	<i>A.J. Bernita</i>
M.Sc. HNN				
41.	Ms. J. Josephine Jesintha	<i>J. Josephine Jesintha</i>	<i>J. Josephine Jesintha</i>	<i>J. Josephine Jesintha</i>
M.Sc. ZOOLOGY				
42.	Dr. Mrs. X. Devanya Rosaline	<i>X. Devanya Rosaline</i>	<i>X. Devanya Rosaline</i>	<i>X. Devanya Rosaline</i>
43.	Ms. R. Vanajothi	<i>R. Vanajothi</i>	<i>R. Vanajothi</i>	<i>R. Vanajothi</i>
M.Sc. COMPUTER SCIENCE				
44.	Dr. Mrs. T. Vasantha	<i>T. Vasantha</i>	<i>T. Vasantha</i>	<i>T. Vasantha</i>
M.A. History				
45.	Dr. Ms. M. Nageshwari	<i>M. Nageshwari</i>	<i>M. Nageshwari</i>	<i>M. Nageshwari</i>
46.	Dr. P. Parameswari	<i>P. Parameswari</i>	<i>P. Parameswari</i>	<i>P. Parameswari</i>



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Name of the Faculty		28.06.2018	29.06.2018	30.06.2018
47.	Dr. Ms. B. Rajalakshmi	B. Rajalakshmi	B. Rajalakshmi	B. Rajalakshmi
M.Com. CA				
48.	Ms. P. Jeyashri	P. Jeyashri	P. Jeyashri	P. Jeyashri
Tamil				
49.	Ms. F. Dhivya	F. Dhivya	F. Dhivya	F. Dhivya
50.	Ms. T. Chithra Devi	T. Chithra Devi	T. Chithra Devi	T. Chithra Devi
51.	Dr. Mrs. R. Ponni	R. Ponni	R. Ponni	R. Ponni
Department of Management Studies (MBA)				
52.	Dr. R. Suganya	R. Suganya	R. Suganya	R. Suganya
53.	Dr. B. Jayanthi	B. Jayanthi	B. Jayanthi	B. Jayanthi



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



SAMPLE CERTIFICATES

Faculty Induction Programme

Fatima College (Autonomous)
(College with Potential for Excellence)
(Re-Accredited with 'A' Grade by NAAC)
Madurai - 625 018.

CERTIFICATE OF PARTICIPATION

This is to Certify that Ms. V. JANE VARAMANI SULEKHA
ASSISTANT PROFESSOR IN IT has participated in
FACULTY INDUCTION PROGRAMME organised by
TRAC from 28.06.18 to 30.06.18 at
Fatima College, Madurai.

[Signature]
Organizer (s)

[Signature]
Principal

Faculty Induction Programme

Fatima College (Autonomous)
(College with Potential for Excellence)
(Re-Accredited with 'A' Grade by NAAC)
Madurai - 625 018.

CERTIFICATE OF PARTICIPATION

This is to Certify that Ms. K. M. MALINI ASSISTANT
PROFESSOR IN B.COM WITH CA has participated in
FACULTY INDUCTION PROGRAMME organised by
TRAC from 28.06.18 to 30.06.18 at
Fatima College, Madurai.

[Signature]
Organizer (s)

[Signature]
Principal



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI

ORGANISED BY IQAC

3- DAY FACULTY TRAINING PROGRAMME

MICRO TEACHING – 2018-2019

July 10-12, 2018

REPORT

The IQAC organized a Micro teaching session for the newly appointed staff members, scheduled for three days July 10th to July 12th, 2018. The Heads, the second senior and a member of the IQAC team were present during the presentation to evaluate. Newly appointed Staff and those who have not done Micro Teaching earlier are asked to do the same as per the schedule.

The newly appointed staff members from the departments History, Economics, Sociology, English(R), English(SF), Journalism, Tamil, Mathematics(R), Mathematics(SF), Statistics, M.Com(CA), MBA, BBA, Research Centres of Tamil, English and commerce presented a topic from their subject.

Suggestions and feed back were given by the Senior Staff to improve their presentation skills.



3 Day Faculty Training Programme Micro Teaching by Staff Members



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI
ORGANISED BY IQAC
3 DAY FACULTY TRAINING PROGRAMME
FOR NEWLY APPOINTED STAFF – 2018 -2019

SCHEDULE & EVALUATORS FOR MICRO TEACHING BY STAFF MEMBERS

GROUP	DEPARTMENTS	DATE	TIME	VENUE	STAFF
1.	History - 5 Economics - 1 MBA - 2	10.07.2018 & 11.07.2018	1.30 p.m-4.30 p.m	B14	Dr. S. Vidya
2.	English (Reg.)- 1 English (SF) - 2 Journalism - 2	11.07.2018 & 12.07.2018	11.30 a.m- 3.30 p.m	A2	Dr. Mary Magdalene Abraham
3.	Tamil (Reg.) – 1 Tamil (SF) - 2	10.07.2018	10.00 a.m – 12.00p.m	A2	Dr. S. Arul MichealSelvi
4.	Maths (SF) - 4 Statistics - 3	10.07.2018 & 11.07.2018	9.00 a.m – 12.00p.m Noon	B14	Dr. S. SairaBanu
5.	Commerce (Reg.) - 1 M.Com. with CA - 1 BBA – 1 Sociology - 3	12.07.2018	10.00 a.m – 2.00 p.m	B14	Dr. M. Arasammal



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



**FATIMA COLLEGE (AUTONOMOUS), MADURAI
ORGANISED BY IQAC**

**3 DAY FACULTY TRAINING PROGRAMME
FOR NEWLY APPOINTED STAFF – 2018 -2019
MICRO TEACHING BY STAFF MEMBERS**

PARTICIPANTS LIST

S. No.	Name	Department Evaluation – Consolidation 30 Marks	IQAC Evaluator 20 Marks		Grand Total 50 Marks
			Communication & Teaching Methodology 10 Marks	Overall Presentation 10 Marks	
Department of History					
1.	Ms. S. Rajalakshmi	23	7	7	37
2.	Dr. W. Shyamala	25	8	8	41
3.	Ms. V. Vijayashanthi	24	7	7	38
4.	Dr. P. Parameswari	24	8	8	40
5.	Dr. B. Rajalakshmi	24	6.5	6.5	37
The Research Centre of Economics					
6.	Dr. Selvalaksmi	24	8	8	40
Department of Sociology with CA					
7.	Ms. K. Saritha	21.75	8	8	37.75
8.	Dr. M. Shapa Yasmin	18	7	8	33
9.	Dr. T. Geetha	15.75	6	6	27.75
The Research Centre of Tamil					
10.	Ms. D. Annie Maria Jancy	23	8.5	8.5	40
The Research Centre of English					
11.	Ms. B. Dharani	21.5	8.5	7.5	37.5



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



S. No.	Name	Department Evaluation – Consolidation 30 Marks	IQAC Evaluator 20 Marks		Grand Total 50 Marks
			Communication & Teaching Methodology 10 Marks	Overall Presentation 10 Marks	
The Research Centre of Commerce					
12.	Dr. Suganya	25	9	9	43
Department of English (SF)					
13.	Ms. B. Arulmoncia	20	7½	7½	35
14.	Ms. S. Vijaya Vasuki	22	8	8½	39
Department of Journalism & Mass. Communication					
15.	Ms. P. Jeevithmariashanthini	20	7	7	34
Department of Mathematics (SF)					
16.	Mr. A. ShanmugaPriya	25	7	7	39
17.	Ms. V. Muthuselvi	24.5	7	6	37.5
18.	Ms. J. Annaal Mercy	24	7	7	38
19.	Dr. P. Santhi	24.5	7	8	39.5
Department of Statistics					
20.	Dr. R. Srija	16.5	5	6	27.5
21.	Ms. D. K. PonOviya	19	7	6	32
22.	Dr. P. Vetriselvi	19	5	6	30
23.	Dr. A. Yuvarani	19.5	6	6	33.5
Department of BBA					
24.	Ms. K. A. Vanessa	25.5	9	8	42.5
M.Com. with CA					
25.	Ms. P. Jeyashri	24.5	8	8	40.5



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



S. No.	Name	Department Evaluation – Consolidation 30 Marks	IQAC Evaluator 20 Marks		Grand Total 50 Marks
			Communication & Teaching Methodology 10 Marks	Overall Presentation 10 Marks	
Tamil (SF)					
26.	Ms. F. Dhivya	26.5	8.5	8.5	43.5
27.	Ms. T. Chithra Devi	22	8	8	38
MBA					
28.	Dr. B. Jayanthi	26	9	8	43
29.	Dr. R. Suganya	26	8	8	42

SAMPLE CERTIFICATES

Faculty Induction Programme

Fatima College (Autonomous)

(College with Potential for Excellence)
(Re-Accredited with 'A' Grade by NAAC)
Madurai - 625 018.

CERTIFICATE OF PARTICIPATION

This is to Certify that Ms. J. Annaal Mercy,
Assistant Professor in Maths (SF) has participated in
Micra Teaching organised by
IQAC from ton 10.07.18 at
Fatima College, Madurai.

Sanidys
Organizer (s)

Se. G. Lohi Sahaya Henry
Principal



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI
REGIONAL LEVEL WORKSHOP ON
OUTCOME BASED EDUCATION-I
30.08.2018

Outcome Based Education (OBE) is student-centered instruction model that focuses on measuring student performance through outcomes. Outcomes include knowledge, skills and attitudes. Its focus remains on evaluation of outcomes of the program by stating the knowledge, skill and behaviour a graduate is expected to attain upon completion of a program and after 3 – 5 years of graduation. It is being mandated by the National Accreditation bodies like NBA, NIRF, NAAC to adopt this strategy by higher education institutions of India, to help envisage the goals set on par with global standards. In purview of that workshop on “Outcome Based Education” was organized by IQAC, Fatima college on August 30, 2018. The Resource person was Dr. V. Parthasarathy, Associate Professor & Vice-Principal, Vivekananda College, Thiruvudagam, Madurai. Mrs. E. Helena, Dean of Arts welcomed the gathering. Rev. Dr. Sr. G. Celine Sahaya Mary, the Principal inducted the meeting.

Mr. V. Parthasarathy, in the course of his deliberation, emphasised the fact why OBE strategy need to be adopted in higher education institutions, which has become the order of the day. Also he focussed on the various attributes like Programme Educational Outcomes(PEO), Programme Outcomes, Course Outcomes and Graduate attributes which have to be framed keeping in alignment with the Vision and Mission of the College. The audience were Vice Principals (Shift I & Shift II), IQAC & Extended members, Head of the departments, Extension member Co-ordinators (ROSA), Value education Co-ordinators, Certificate course Co-ordinators, staff members from FONDE & FIESTA. Finally Dr. S. Vidya, IQAC Coordinator proposed the Vote of Thanks. A very informative session during the need of the hour.



Regional Level Workshop on “Outcome Based Education-I”



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI

REGIONAL LEVEL WORKSHOP

ON

“OUTCOME BASED EDUCATION-I”

SCHEDULE

- Resource Person : Dr. V. Parthasarathy,
Associate Professor & Vice-Principal,
Vivekananda College,
Thiruvedagam, Madurai
- Date : 30.08.2018
- Time : 10.00 a.m. – 1.00 p.m.
- Venue : SJ5



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI

REGIONAL LEVEL WORKSHOP

ON

“OUTCOME BASED EDUCATION-I”

30.08.2018

PARTICIPANTS LIST

1. Dr. Sr. G. Celine Sahaya Mary
2. Sr. M. Fatima Mary
3. Dr. Sr. J. Arul Mary
4. Dr. S. J. Kala
5. Dr. N. Malathi
6. Ms. E. Helena
7. Dr. S. Vidya
8. Dr. S. Saira Banu
9. Dr. Mary Magdalene Abraham
10. Dr. J. Saral Evangelin
11. Mrs. S. Rajalakshmi
12. Dr. M. Nageshwari
13. Dr. M. Suganya
14. Dr. Mrs. T. Geetha
15. Dr. M. Regina Mary
16. Mrs. A. Gracy Rani
17. Dr. Fernando Delishia
18. Dr. P. Varaprasadam Christi Shanthi
19. Dr. A. Pappy Kamala Bai
20. Dr. K. Latha
21. Dr. S. Arul Micheal Selvi
22. Mrs. G. Revathi
23. Dr. J. Susai Jesintha Mercy
24. Dr. S. Rose Mary
25. Dr. C. Prasanna Devi
26. Mrs. Nigila Ragavan
27. Dr. S. Selvarani
28. Dr. B. Medona
29. Dr. Vasantha Esther Rani
30. Dr. R. Latha
31. Dr. A. Tamilselvi
32. Dr. Antony Amala Jayaseeli
33. Dr. J. Asnet Mary
34. Dr. G. Germine Mary
35. Dr. B. Sahayarani Fernando



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



36. Dr. A. I. Auxilia Felicitas
37. Mrs. P. Sumedha
38. Dr. S. L. Kumari
39. Mrs. A. Rosary Infanta
40. Dr. A. Dev Mala
41. Dr. S. R. Poongodi
42. Ms. R. Rajeswari
43. Dr. C. Stella
44. Mrs. V. Mageshwari
45. Mrs. T. Leena Premakumari
46. Mrs. P. Nancy Vincentina Mary
47. Mrs. A. Punitha Rosline
48. Dr. K. Sangeetha
49. Mrs. R. Meenakshi
50. Mrs. S. Subha
51. Dr. P. Shyamala
52. Dr. L. Meena
53. Mrs. N. Asha
54. Mrs. B. Chandirika
55. Mrs. S. Mary Helan Felista
56. Mrs. H. Vincent
57. Dr. M. Arasammal
58. Ms. A. Mable Jasmine Shobha
59. Ms. J. Arockia Jackuline Joni
60. Mrs. A. Sahaya Anita Mary
61. Sr. Vinnarasi
62. Mrs. S. Sofia Adaikala Mary
63. Dr. T. K. Latha Maheswari
64. Mrs. A. Sarpia Rani
65. Ms. E. Supriya
66. Mrs. C. Sujatha


IQAC Coordinator

IQAC CO-ORDINATOR
 Fatima College (Autonomous),
 Madurai-625016.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI
REGIONAL LEVEL WORKSHOP
ON
“OUTCOME BASED EDUCATION-II”
24.11.2018

“The illiterate of the twenty first century will not be those who cannot read and write, but those who cannot learn, unlearn, and relearn”- Alvin Toffler

Aiming to provide an intense training on qualitative higher education, the Management of Fatima College arranged a workshop on outcome based education to the staff members of Fatima College. Welcome remark was given by Dr.Malathi, Department of Zoology. She introduced the resource person and gave an outline about the objective of the workshop. The program was taken over by Dr.M.G.Sethuraman, Professor, School of Chemistry, Gandhigram Rural Institute.



Welcome remarks by Dr.Malathi

Having a rich profile and great experience, he gave an overview of the history and present scenario of higher education. He pointed out the distinct gap between generations of what is taught and what is expected in the industry. He substantiated such ideas with his real life experiences and from the stories he read. He listed out the stakeholders of education: Industry, parents, government, civil society and educational institutions. He said that the uniqueness of higher education lies only if these stakeholders are linked.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



He gave tips on how to design the curriculum. It should not be a mere copy paste option but should be creative to improve the standard of students. He highlighted the issues to maintain standards in the higher education. To name a few: Gap between theory and practice; new branches of studies; traditional method of teaching and lack of soft skills.



Dr.Sethuraman addressing the staff members

He added by saying quality improvement can happen only if there are changes in time and sophistication in technologies. He gave a detailed analysis on NAAC metrics and how to implement it in a positive way. He created a cheer amidst the audience by sharing the do's and don'ts of the action words for outcomes. He emphasised the



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



importance of curriculum design as per OBE norms. He briefed the taxonomy of cognitive levels for learning objectives as proposed by psychologist Benjamin Bloom.



Interaction with staff members



Dr. P. Shyamala, Head, Department of Management Studies presenting a sample course outcome

The session sailed ahead with a practical experience. The staff members were asked to frame the course outcomes following the new metrics. A range of points emerged which was summarised and presented by the staff members.

Therefore the workshop was intellectual and interactive. It was a platform to learn, unlearn and relearn. With that as an end note the program was a success.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI

REGIONAL LEVEL WORKSHOP

ON

“OUTCOME BASED EDUCATION-II”

SCHEDULE

- Resource Person : Dr.M.G.Sethuraman, Professor,
School of Chemistry,
Gandhigram Rural Institute,
Dindugul
- Date : 24.11.2018
- Time : 9.00 a.m. – 1.00 p.m.
- Venue : Jubilee Hall

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution



PARTICIPANTS LIST

STANDARD _____ SECTION _____		REGISTER OF ATTENDANCE												FOR THE MONTH OF _____																	20		All Time Madurai	
Sl. No.	Admn. No.	NAME	16-06-18 17-06-18 18-06-18	4	5	6	7	8	9	10	11	12	13-06-19 14-06-19 15-06-19	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	No. of days present	Attendance B.F.	Total		
<u>TAMIL</u>																																		
1		Dr. A Pappy Kamala Bai	P P a						P	P			P	P																				
2		Dr. K. Latha	a a a						a	a			a	a																				
3		Dr. S. Arul Micheal Selvi	SV SV SV						SV	SV			SV	SV																				
4		Mrs. G. Revathi	G G G						Rc	Rc			R	G																				
5		Dr. R. Dayana Christy	Lg Lg Rg						Rc	Rg			Rg Rg																					
6		Dr. R. Angel	OC R R						R	R			R R																					
7		Dr. P. Pappa	OC a a						R	R			R R																					
8		Dr. P. Loyola Juliet Mary	P.P. P.P. P.P.						Rc	P.S.			P.P. P.P.																					
9		Dr. C. Sornamala	S.S. S.S. S.S.						Rc	S.S.			S.S. S.S.																					
10		Dr. S. A. Sujia	S S S						CC	S			S S																					
11		Dr. N. Renuka	R R R						R	R			R R																					
12		Dr. S. Anburani	OC R a						R	R			R R																					
13		Dr. A. Mercy Angela	A A A						A	A			A A																					
14		Dr. J. Susai Jasinth	C.C. C.C. C.C.						C.C.	C.C.			C.C. C.C.																					
		Mercy																																
15		Mrs. D. Annie Maria																																
		Jansi	J.J. J.J. J.J.						J	J			J J																					
<u>HINDI</u>																																		
16		Ms. E. Supriya	S.S. S						S	S			S S																					
<u>FRENCH</u>																																		
17		Ms. A. Sarpia Rani	J J J						J	J			J J																					
<u>ENGLISH</u>																																		
18		Dr. A. Roselin Mary	- a R						R	-			R R																					
19		Dr. Fernando Delishia	th th th						th	th			th th																					
20		Dr. P. Varaprasadam Christy																																
		Shanthi	L L L						L	L			L L																					
Number present daily { M _____																																		

Year : 2018-2019

[illegible]

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



STANDARD _____ SECTION _____		REGISTER OF ATTENDANCE												FOR THE MONTH OF _____															
Sl. No.	Admn. No.	NAME	¹⁴⁻⁰⁶⁻¹⁸ TQAC	¹⁵⁻⁰⁶⁻¹⁸	¹⁴⁻⁰⁷⁻¹⁸	⁹⁻¹¹⁻¹⁸	²⁴⁻¹¹⁻¹⁸	8	9	10	11	12	¹³⁻⁰⁶⁻¹⁹	¹⁴⁻⁰⁶⁻¹⁹	15	¹³⁻⁰⁷⁻¹⁹	¹⁰⁻¹²⁻¹⁹	18	19	20	21	22	23	24	25	26	27		
		<u>SOCIOLOGY CA</u>																											
44.		Dr. M. Meenakumari	-	e	b	RC	a						-	-			✓												
45		Mrs. V. Sofia Adakkala Mary	f	f	f	f	f						f	f			RC												
46		Dr. M. Suganya	H/H	H/H	H/H	H/H	H/H						H/H	H/H			H/H												
47.		Dr. K. Saritha	f/f	f/f	f/f	f/f	f/f						f/f	f/f			f/f												
		<u>MATHS</u>																											
48.		Dr. S. Rose Mary	✓	✓	✓	✓	✓																						
49		Mrs. A. Paulin Mary	e	e	e	✓	✓						e	e															
50		Mrs. A. Sheela Roselin	M	M	M	RC	not						M	M															
51		Sr. M. Fatima Mary	Q	w	w	-	-						Q	Q															
52		Dr. S ^c . Prasanna Devi	c ^r	c ^r	c ^r	c ^r	c ^r						c ^r	c ^r			c ^r												
53		M.S. C. Jeslyn Sathya	I	I	I	Relaxed																							
		<u>PHYSICS</u>																											
54		Mrs. S. Arulmozhi Packiasseeli	a	a	a	a	a						a	a															
55		Dr. Mathavi Marisekar	e	e	e	a	e						e	e															
56		Dr. A. Sheela Vimala Rani	B	B	B	B	B						B	B			B												
57		Dr. Therese Pushpan	Q	Q	Q	Q	Q						Q	Q			Q												
58		Dr. L. Caroline Sugirtham	Q	Q	w	Q	Q						Q	Q			Q												
59		Dr. G. Dheva Shantha Kumari	i	i	i	Q	Q						Q	Q			Q												
60		Mrs. Alphonso Fernando	Q	Q	Q	ML	Q						Q	L			Q												
61.		Dr. M.V. Leena Chandra	A	A	A	RC	A						A	A			A												
62.		Mrs. I. Jeya Sheela	Q	Q	Q	RC	Q						Q	Q			Q												
63		Dr. Mrs. Ancemba Joseph	Q	Q	Q	a	Q						t	L			Q												
Number present daily { M _____																													



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



STANDARD

SECTION

REGISTER OF ATTENDANCE

FOR THE MONTH OF

Sl. No.	Admn. No.	NAME	10-06-18	11-06-18	12-06-18	13-06-18	14-06-18	15-06-18	16-06-18	17-06-18	18-06-18	19-06-18	20-06-18	21-06-18	22-06-18	23-06-18	24-06-18	25-06-18	26-06-18	27-06-18
64		Dr. M. Ragam																		
65		Dr. Sr. Jenita Rani																		
CHEMISTRY																				
66		Dr. S. Selvarani																		
67		Dr. B. Medona																		
68		Dr. S. Sukumari																		
69		Dr. S. Rajeswari																		
70		Dr. B. Vinosha																		
71		Dr. B. Suganthana																		
72		Dr. Sr. J. Arulmary																		
ZOOLOGY																				
73		Mrs. A. Tamil Selvi																		
74		Dr. Antony Amala Jayaseeli																		
75		Dr. N. Malathi																		
76		Ms. J. Asnet Mary																		
77		Dr. Sr. Biji cyriac																		
BOTANY																				
78		Dr. V. Bharathy																		
HOME SCIENCE																				
79		Dr. Vasantha Esther Rani																		
80		Dr. R. Latha																		
81		Mrs. S. Shanthi																		

Number present daily

M

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

[illegible]



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



STANDARD

SECTION

REGISTER OF ATTENDANCE

FOR THE MONTH OF

Sl. No.	Admn. No.	NAME	10.06.18	11.06.18	12.06.18	13.06.18	14.06.18	15.06.18	16.06.18	17.06.18	18.06.18	19.06.18	20.06.18	21.06.18	22.06.18	23.06.18	24.06.18	25.06.18	26.06.18	27.06.18
		<u>M.B.A</u>																		
1.		Dr. Sr. Gr. Celine Sabaya Mary																		
2.		Dr. Mrs. P. Shyamala																		
3.		Mrs. N. Asha																		
4.		Dr. Mrs. L. Meena																		
5.		Dr. Mrs. M. Nagavenitha																		
6.		Dr. Ms. B. Jayanthi																		
7.		Dr. Ms. R. Suganya																		
8.		Ms. S. Angel Raphella																		
		<u>M.C.A</u>																		
9.		Mrs. B. Chandirika																		
10.		Mrs. S. Mary Helan Felista																		
11.		Mrs. R. Smeeta Mary																		
12.		Mrs. S. Jeba Priya																		
13.		Mrs. R. Meenakshi																		
14.		Mrs. S. Subba																		
15.		Mrs. B. Usha																		
16.		Mrs. S. Amala Devi																		
17.		Mrs. S. Selvarani																		
18.		Ms. V. Narayani																		
		<u>B.B.A</u>																		
19.		Dr. Mrs. S. L. Kumari																		
20.		Mrs. A. Rosary Infanta																		
21.		Ms. J. Saranya																		
22.		Ms. P. Ruby Leela																		
23.		Ms. K. A. Vanessa																		
		Ms. N. D. Rakshika																		

Number present daily

M



STANDARD		SECTION		REGISTER OF ATTENDANCE													FOR THE MONTH OF														
Sl. No.	Admn. No.	NAME	14.06.18	15.06.18	16.06.18	17.06.18	18.06.18	19.06.18	20.06.18	21.06.18	22.06.18	23.06.18	24.06.18	25.06.18	26.06.18	27.06.18	13.06.19	14.06.19	15.06.19	16.06.19	17.06.19	18.06.19	19.06.19	20.06.19	21.06.19	22.06.19	23.06.19	24.06.19	25.06.19	26.06.19	27.06.19
<u>B.C.A</u>																															
24.		Mrs. P. Nancy Vincentina Mary	P	P	P	P	P	P																							
25.		Mrs. A. Punitha Rosline	P	P	P	P	P	P																							
26.		Dr. Mrs. G. Preetha	P	P	P	P	P	P																							
27.		Mrs. J. Mary Monica	a	a	a	a	a	a																							
<u>B.Sc. IT</u>																															
28.		Mrs. V. Mageshwari	P	P	P	P	P	P																							
29.		Mrs. T. Leena Premkumari	P	P	P	P	P	P																							
30.		Mrs. T. Charanya Nagammal	P	P	P	P	P	P																							
31.		Mrs. V. Jane Vasamani Sulekha	P	P	P	P	P	P																							
<u>B.Com. CA</u>																															
32.		Dr. Mrs. M. Arasammal	P	P	P	P	P	P																							
33.		Mrs. A. Mable Jasmine Shobha	P	P	P	P	P	P																							
34.		Dr. Mrs. K. Sangeetha	P	P	P	P	P	P																							
35.		Mrs. P. Sakunthala	P	P	P	P	P	P																							
36.		Dr. Mrs. T. K. Latha Maheswari	P	P	P	P	P	P																							
37.		Mrs. M. Fanny	P	P	P	P	P	P																							
38.		Mrs. K. M. Malini	P	P	P	P	P	P																							
39.		Mrs. P. Amali Fatima	P	P	P	P	P	P																							
40.		Mrs. S. Raja Rajeswari	P	P	P	P	P	P																							
<u>B.Sc. Mathematics</u>																															
41.		Mrs. E. Helena	P	P	P	P	P	P																							

Number present daily { M

Number absent daily { M

[illegible]

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019

[illegible]



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



STANDARD _____ SECTION _____		REGISTER OF ATTENDANCE												FOR THE MONTH OF _____													
Sl. No.	Admn. No.	NAME	13.06.19	14.06.19	15.06.19	16.06.19	17.06.19	18.06.19	19.06.19	20.06.19	21.06.19	22.06.19	23.06.19	24.06.19	25.06.19	26.06.19	27.06.19	28.06.19	29.06.19	30.06.19	01.07.19	02.07.19	03.07.19	04.07.19	05.07.19	06.07.19	07.07.19
<u>M.Sc. Mathematics</u>																											
81.		Mrs. Nigila Ragavan	✓	✓	✓	✓			✓	✓																	
82.		Mrs. M. Teresa Nirmala	✓	✓	✓	✓			✓	✓																	
83.		Mrs. V. Vanitha	✓	✓	✓	✓			✓	✓																	
84.		Mrs. A. Sabaya Roseline Divya																									
<u>M.Sc. H.N.N</u>																											
85.		Mrs. D. Mouna	✓	✓	✓	✓			✓	✓																	
86.		Mrs. C. Helen	✓	✓	✓	✓			✓	✓																	
87.		Dr. Mrs. C. Priyalatha	✓	✓	✓	✓			✓	✓																	
88.		Mrs. J. Josephine Jesintha	✓	✓	✓	✓			✓	✓																	
<u>M.Sc. Chemistry</u>																											
89.		Mrs. RM Nagalakshmi	✓	✓	✓	✓			✓	✓																	
90.		Mrs. M. Priyadarsani	✓	✓	✓	✓			✓	✓																	
91.		Mrs. V. Arul Deepa	✓	✓	✓	✓			✓	✓																	
92.		Mrs. K. Catherine Karimogh Dr. R. SARIKA Dr. S. Prapilla M.Sc. Zoology																									
93.		Dr. Mrs. X. Devanya Rosaline	✓	✓	✓	✓			✓	✓																	
94.		Dr. Ms. R. Vanajothi	✓	✓	✓	✓			✓	✓																	
95.		Mrs. J. Thelma	✓	✓	✓	✓			✓	✓																	
<u>M.Sc. Computer Science</u>																											
96.		Dr. Mrs. P. Meenakshi Sundari	✓	✓	✓	✓			✓	✓																	
97.		Mrs. N. Muthulakshmi	✓	✓	✓	✓			✓	✓																	

Number present daily { M _____

Year : 2018-2019

[illegible]

[illegible]



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Workshop on preparedness for NAAC 04.04.2019

Prof. A. Joseph Dorairaj, Professor of English & Dean, School of English and Foreign Languages, Gandhigram Rural Institute (Deemed to be University), Gandhigram trained all the faculty on preparing for NAAC. Professor highlighted all the challenges and metrics.



Prof. A. Joseph Dorairaj trained all the faculty on preparing for NAAC

Participants List

S.No.	Name of the Faculty	Designation
1.	Dr. Sr. G. Celine Sahaya Mary	Principal
2.	Dr. Sr. Francisca Flora	Secretary
	Department of Tamil	
3.	Dr. Mrs. A. Pappy Kamala Bai	HOD & Associate Professor
4.	Dr. Mrs. K. Latha	Associate Professor
5.	Dr. Mrs. S. Arul Micheal Selvi	Assistant Professor
6.	Dr. Ms. R. Dayana Christy	Assistant Professor
7.	Mrs. G. Revathi	Assistant Professor
8.	Dr. Mrs. R. Angel	Assistant Professor
9.	Dr. Mrs. P. Pappa	Assistant Professor
10.	Dr. Mrs. Loyala Juliet Mary	Assistant Professor
11.	Dr. Mrs. C. Sornamala	Assistant Professor
12.	Dr. Mrs. S. A. Suja	Assistant Professor



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



13.	Dr. Mrs. N. Renuka	Assistant Professor
14.	Dr. Mrs. S. Anbu Rani	Assistant Professor
15.	Dr. Mrs. A. Mercy Angela	Assistant Professor
16.	Mrs. D. Annie Maria Jancy	Assistant Professor
	Hindi	
17.	Ms. E. Supriya	Assistant Professor
	French	
18.	Ms. A. Sarpia Rani	Assistant Professor
	Department of English	
19.	Dr. Mrs. A. Roselin Mary	HOD & Associate Professor
20.	Dr. Mrs. Fernando Delishia	Associate Professor
21.	Dr. Mrs. P. Varaprasadam Christi Shanthi	Associate Professor
22.	Dr. Mrs. S. Saira Banu	Associate Professor
23.	Dr. Mrs. Mary Magdalene Abraham	Associate Professor
24.	Dr. Mrs. S. J. Kala	Associate Professor
25.	Mrs. S. Aarthi	Assistant Professor
26.	Mrs. S. Parvathi	Assistant Professor
27.	Dr. Mrs. R. Saktheswari	Assistant Professor
28.	Ms. A. Deva sudha	Assistant Professor
29.	Dr. Ms. G. Priya	Assistant Professor
30.	Dr. Mrs. R. Saradha	Assistant Professor
31.	Ms. J. Bavithra	Assistant Professor
32.	Ms. Saranya	
33.	Ms. B. Dharani	Assistant Professor
	Department of History	
34.	Dr. Mrs. J. Saral Evangelin	HOD & Assistant Professor
35.	Dr. Mrs. B. Bala Parameswari	Assistant Professor
36.	Mrs. A. Gomathi	Assistant Professor
37.	Mrs. S. Rajalakshmi	Assistant Professor
	Department of Economics	
38.	Dr. Mrs. T. V. Anandhi	HOD & Associate Professor
39.	Dr. Mrs. Shobana Nelasco	Associate Professor
40.	Dr. Mrs. M. Regina Mary	Associate Professor
41.	Dr. Miss. G. Uma	Associate Professor
42.	Dr. Mrs. D. Fatima Baby	Associate Professor
43.	Dr. Mrs. S. Ivy Jeno	Associate Professor
44.	Mrs. A. Gracy Rani	Assistant Professor
45.	Dr. Mrs. P. Anita	Assistant Professor
46.	Dr. Mrs. C. Sahaya Mary Sophia	Assistant Professor
	Department of Sociology	
47.	Dr. Mrs. M. Meenakumari	HOD & Associate Professor
48.	Mrs. V. Sofia Adikala Mary	Assistant Professor
49.	Dr. Mrs. M. Suganya	Assistant Professor
50.	Mrs. K. Saritha	Assistant Professor
51.	Ms. T. Geetha	Assistant Professor
	Department of Maths	



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



52.	Dr. Mrs. S. Rose Mary	HOD & Associate Professor
53.	Sr. M. Fatima Mary	Assistant Professor
54.	Dr. Mrs. S. Prasanna Devi	Assistant Professor
55.	Dr. Mrs. J. S. Sathya	Assistant Professor
56.	Ms. C. Jeslyn Sathya	Assistant Professor
	Department of Physics	
57.	Mrs. S. Arulmozhi Packiaseli	HOD & Associate Professor
58.	Dr. Mrs. Mathavi Manisekar	Associate Professor
59.	Dr. Mrs. A. Sheela Vimala Rani	Associate Professor
60.	Dr. Mrs. Therese Pushpam	Associate Professor
61.	Dr. Miss. Caroline Sugirtham	Associate Professor
62.	Dr. Mrs. G. Dheva Shantha Kumari	Associate Professor
63.	Mrs. R. Alphonsa Fernando	Associate Professor
64.	Mrs. M.V. Leena Chandra	Assistant Professor
65.	Mrs. I. Jeya Sheela	Assistant Professor
66.	Dr. Mrs. Ancemma Joseph	Assistant Professor
67.	Dr. Mrs. M. Ragam	Assistant Professor
68.	Sr. G. Jenita Rani	Assistant Professor
	Department of Chemistry	
69.	Dr. Mrs. S. Selvarani	HOD & Associate Professor
70.	Dr. Mrs. B. Medona	Associate Professor
71.	Dr. Mrs. S. Sukumari	Assistant Professor
72.	Dr. Mrs. A. Rajeswari	Assistant Professor
73.	Dr. Mrs. B. Vinosha	Assistant Professor
74.	Dr. Mrs. B. Suganthana	Assistant Professor
75.	Dr. Sr. J. Arul Mary	Assistant Professor
	Department of Zoology	
76.	Dr. Mrs. Antony Amala Jeyaseeli	Assistant Professor
77.	Dr. Mrs. N. Malathi	Assistant Professor
78.	Ms. I. Asnet Mary	Assistant Professor
79.	Dr. Sr. Biji Cyriac	Assistant Professor
	Botany	
80.	Dr. Mrs. V. Bharathy	Assistant Professor
	Department of Home Science	
81.	Dr. Mrs. Vasantha Esther Rani	HOD & Associate Professor
82.	Dr. Mrs. R. Latha	Associate Professor
83.	Dr. Mrs. K. Karthiga	Assistant Professor
84.	Mrs. P. Magdalene Virjini	Assistant Professor
85.	Mrs. C. Helen	
	Department of Computer Science	
86.	Dr. Mrs. G. Germine Mary	HOD & Associate Professor
87.	Dr. Ms. S. Vidya	Associate Professor
88.	Mrs. K. Rosemary Euphrasia	Associate Professor
89.	Dr. Mrs. A. Vimala	Associate Professor
	Department of Commerce	
90.	Dr. Mrs. B. Sahayarani Fernando	Associate Professor
91.	Dr. Mrs. A. I. Auxilia Felicitas	Associate Professor



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



92.	Dr. Mrs. T. Jeyanthi Vijaya Rani	Associate Professor
93.	Dr. Mrs. T. Puspa Jothi Indira	Associate Professor
94.	Dr. Mrs. A. Fatima Rosaline Mary	Associate Professor
95.	Dr. Miss. C. Lucia Vanitha	Assistant Professor
96.	Mrs. P. Kalaiselvi	Assistant Professor
97.	Dr. Sr. Bindu Antony	Assistant Professor
	Physical Directress	
98.	Dr. Mrs. G. Velankanni Matharasi	Physical Directress
	Librarian	
99.	Mrs. C. Sujatha	Librarian
	FDGC	
100.	Ms. A. Mabel Esther Paripurna	Lecturer in Fashion Design
101.	Ms. C. Bhuvaneswari	Lecturer in Fashion Design
	PGDCA	
102.	Ms. J. Arockia Jackuline Jeni	Lecturer in PGDCA
103.	Ms. A. Sahaya Anita Mary	Lecturer in PGDCA
	MBA	
104.	Dr. Uma	Director
105.	Dr. Mrs. P. Shymala	Assistant Professor
106.	Mrs. N. Asha	Assistant Professor
107.	Mrs. L. Meena	Assistant Professor
108.	Dr. Mrs. M. Nagarenitha	Assistant Professor
	MCA	
109.	Mrs. B. Chandirika	Vice Principal
110.	Mrs. S. Mary Helan Felista	Assistant Professor
111.	Mrs. R. Smeeta Mary	Assistant Professor
112.	Mrs. S. Jeba Priya	Assistant Professor
113.	Mrs. R. Meenakshi	Assistant Professor
114.	Mrs. S. Subha	Assistant Professor
115.	Mrs. B. Usha	Assistant Professor
116.	Ms. M. Janani	Assistant Professor
117.	Mrs. S. Amala Devi	Assistant Professor
118.	Mrs. S. Selvarani	Assistant Professor
	BBA	
119.	Dr. Mrs. S.L. Kumari	Associate Professor & HOD
120.	Mrs. A. Rosary Infanta	Assistant Professor
121.	Ms. J. Saranya	Assistant Professor
	BCA	
122.	Mrs. P. Nancy Vincentina Mary	Assistant Professor & HOD
123.	Mrs. A. Punitha Roselin	Assistant Professor
124.	Dr. Mrs. G. Preetha	Assistant Professor
	B.Sc. IT	
125.	Mrs. V. Mageswari	Assistant Professor
126.	Mrs. T. Leena Premakumari	Assistant Professor
127.	Mrs. T. Charanya Nagammal	Assistant Professor
128.	Ms.V. Jane Varamani Sulekha	Assistant Professor
	B.Com CA	
129.	Dr. Mrs. M. Arasammal	Assistant Professor & HOD



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



130.	Ms. A. Mable Jasmine Shobha	Assistant Professor
131.	Mrs. K. Sangeetha	Assistant Professor
132.	Mrs. P. Sakunthala	Assistant Professor
133.	Mrs. T. K. Latha Maheswari	Assistant Professor
134.	Ms. M. Fanny	Assistant Professor
135.	Ms. K. M. Malini	Assistant Professor
136.	Ms. P. Amali Fatima	Assistant Professor
137.	Mrs. S. Raja Rajeswari	Assistant Professor
	B.Sc. Maths	
138.	Mrs. E. Helena	Assistant Professor & HOD
139.	Mrs. R. Rajeswari	Assistant Professor
140.	Ms. D. Catharine Dhipthi	Assistant Professor
141.	Mrs. R. Jenovi Rosary Deepa	Assistant Professor
142.	Mrs. B. Vethamary Jacqueline	Assistant Professor
143.	Ms. C. Stella (Physics)	Assistant Professor
144.	Ms. H. Shanmuga Priya	Assistant Professor
145.	Ms. J. Usha	Assistant Professor
146.	Ms. R. Udaya Suriya	Assistant Professor
	B.Sc. Statistics	
147.	Dr. Mrs. M. Rajeswari	Assistant Professor
148.	Dr. Ms. P. Vetriselvi	Assistant Professor
	B.A. English	
149.	Mrs. P. Sumedha	Assistant Professor & HOD
150.	Mrs. D. Ramya	Assistant Professor
151.	Ms. A. Chris Marlyn	Assistant Professor
152.	Ms. L. Monica Lilly	Assistant Professor
153.	Ms. F. Adline Aruna	Assistant Professor
154.	Ms. J. Amala Jeya Shali	Assistant Professor
155.	Ms. M. Aabidha Thaslim	Assistant Professor
156.	Ms. S. Vijaya Vasuki	Assistant Professor
157.	Ms. R. Infanta Selvarani	Assistant Professor
158.	Ms. B. Aurlmonica	Assistant Professor
	B.A. Jour & Mass. Comm.	
159.	Ms. Ponmalar	Assistant Professor
	Tamil	
160.	Dr. Mrs. A.Dev Mala	Assistant Professor
161.	Dr. Mrs. S. R. Poongodi	Assistant Professor
162.	Mrs. J. Sahaya Bowlin	Assistant Professor
163.	Ms. A. Thenmozhi	Assistant Professor
164.	Mrs. M. Anitha	Assistant Professor
	MSW	
165.	Mrs. M. Revathi	Assistant Professor
166.	Dr. P. Jacintha Josephine Julie	Assistant Professor
167.	Dr. M. Shapna Yasmin	Assistant Professor
	M.A. English	
168.	Mrs. N. Sangeetha Rani	Assistant Professor
169.	Mrs. A. J. Aruna	Assistant Professor
170.	Mrs. M. Esther	Assistant Professor



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



171.	Ms. A. J. Bernita	Assistant Professor
172.	Ms. Sudha Devi	Assistant Professor
	M.Sc. Maths	
173.	Mrs. Nigila Ragavan	Associate Professor
174.	Mrs. M. Teresa Nirmala	Assistant Professor
175.	Mrs. V. Vanitha	Assistant Professor
176.	Ms. A. Sahaya Roselin Divya	Assistant Professor
	M.Sc. HNN	
177.	Ms. D. Mouna	Assistant Professor
178.	Dr. C. Priyalatha	Assistant Professor
179.	Mrs. J. Josephine Jesintha	Assistant Professor
	M.Sc. Chemistry	
180.	Mrs. RM. Nagalakshmi	Assistant Professor
181.	Mrs. M. Priyadharsani	Assistant Professor
182.	Mrs. V. Arul Deepa	Assistant Professor
183.	Ms. J. Kileyoba Vinnarasi	Assistant Professor
	M.Sc. Zoology	
184.	Dr. Mrs. X. Devanya Rosaline	Assistant Professor
185.	Dr. Ms. R. Vanajothi	Assistant Professor
186.	Ms. J. Thelma	Assistant Professor
	M.Sc. Comp. Science	
187.	Mrs. P. Meenakshi Sundari	Assistant Professor
188.	Mrs. N. Muthulakshmi	Assistant Professor
189.	Dr. Mrs. S. Arul Jothi	Assistant Professor
190.	Dr. Mrs. T. Vasantha	Assistant Professor
	M.Com. CA	
191.	Mrs. N. Jenifer Sharon Sumathi	Assistant Professor
192.	Dr. Mrs. S. P. Savitha	Assistant Professor
193.	Ms. P. Jeyashri	Assistant Professor
	History	
194.	Dr. Ms. G. Vennila	Assistant Professor
195.	Dr. Mrs. M. Nageshwari	Assistant Professor
196.	Ms. S. Jenitha	Assistant Professor
	M.Phil. Tamil	
197.	Dr. Mrs. R. Ponni	Assistant Professor
	M.Phil. Commerce	
198.	Mrs. S. Renuga Devi	Assistant Professor
	Placement Officer	
199.	Mr. H. Vincent	Placement Officer

Sandhya
IQAC Coordinator

IQAC CO-ORDINATOR
Fatima College (Autonomous),
Madurai-625018.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI
CAPACITY BUILDING PROGRAMME ON MOTIVATION & TEAM BUILDING
FOR NON-TEACHING STAFF
ORGANISED BY IQAC
JULY 19 & 26, 2018
REPORT

Internal Quality Assurance Cell (IQAC), Fatima College (Autonomous) organized “Capacity Building Programme On Motivation & Team Building” for Non-Teaching Staff and support staff on 19th, 26th and 28th of July, 2018. **July 19th, 2018.** The programme was held at San Jose (SJ5) from 9.30 am to 3.30 pm. The first batch of 33 non-teaching staff attended the session. Rev. Dr. Sr. G. Celine Sahaya Mary, Principal, Fatima College (Autonomous) inaugurated the session. She oriented the participants on the importance of involvement in their respective work and applauded the IQAC team for organizing the session.

Dr. Mrs. P. Shyamala, Head of the Department, Department of Management Studies, Fatima College (Autonomous), was the resource person for the session on “Motivation”. She addressed the participants on the steps to be followed for a successful life viz. Developing ‘Can do’ attitude, getting away from negative people, thankfulness, positive self-talk and think present. She conducted a few interactive games and played videos which engaged the participants effectively.

Mr. Hariharan, Channel Head, Madurai Zone, Star Health Insurance, was the resource person for the next session on “Team building”. He highlighted the various types of personalities in reality based on their level of willingness and ability. He familiarized the participants on the four types of quadrants from A1 (with low willingness and low ability) to A4 (with high willingness and high ability), and the ways to deal with each type of personality in the workplace. The resource person conducted several activities and invited views from the participants continuously. He concluded his address by insisting on the attitude of a person as either ‘because of’ (those who give reasons for not doing things) and ‘in spite of’ (those who show results). Mr. Hariharan brought to light the fact that success is realized with employees displaying a sense of ownership.

During the post-lunch session, a discussion on the topic “Openness is necessary in daily life” was organized for the participants. Mr. Antony Dhanasekaran, Lab Assistant, Zoology Department, Fatima College (Autonomous), acted as the facilitator for the session.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



The participants were divided into two groups, the one who spoke for and the other group against the chosen topic. Members actively expressed their views on the chosen topic.

On the whole, participants recorded a positive feedback on the programme. The sessions in the morning motivated the members and offered a positive thinking towards their work and life. The discussion held in the afternoon session was fruitful enabling them for relationship-building and created an understanding among them. The members felt energized at the end of the programme and registered their gratitude to the management and IQAC team for organizing the session.

July 26th, 2018

The Session started at 9:40 a.m with prayer song. Mrs. C. Sujatha, Librarian, Fatima College, Madurai welcomed the chief guest Dr. Shyamala, Head of the Department, Management Studies, Fatima College, Madurai and the gathering. Dr. Shyamala motivated the participants through her vibrant talk and activities. The session's theme was **MOTIVATION**; she explained the thoughts and ideas through stories and videos. The concepts were you can do, Participation in the target, How to avoid negative thoughts, failure is part of our life, Never escape from failure. Mr. Palanigave the vote of thanks.

The second session was presented by Dr. Hariharan, Channel Head, Star Health Insurance, Madurai, who was welcomed by Mrs. Emelda Daisy of the library. His topic was based on **TEAM BUILDING**; he divided the society into quatrains and explained each section with examples, the participants got involved in fruitful debates over some of the ideas expressed. Mr. Ganesan concluded the session and thanked the chief guest.

Afternoon session started at 1: 40 PM. Two topics were taken up for discussion this time.

1. போதுமென்ற மனமே பொன் செய்யும் மருந்து (**Need for Contented life**)
2. வெளிப்படைத்தன்மை நம்மிடம் இருப்பது நன்மையா? தீமையா? (**Openness is a boon or a bane?**)

The above topics were seriously discussed and there were lot of views exchanged.

The participants were all very happy about this session. They suggested that many

more seminars of this type should be organized. They felt that they had good rejuvenation.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



CAPACITY BUILDING PROGRAMME ON MOTIVATION & TEAM BUILDING FOR NON-TEACHING STAFF



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI

IQAC – CAPACITY BUILDING PROGRAMME ON MOTIVATION & TEAM BUILDING FOR NON-TEACHING STAFF – 2018

SCHEDULE

DATE	TIME	SESSIONS	RESOURCE PERSON	TOPIC
19.07.2018 & 26.07.2018	9.30 a.m. - 9.45 a.m.		Prayer	
	9.45 a.m. - 11.00 a.m.	I	Dr. P. Shyamala, Head & Associate Professor, Dept. of MBA	Motivation
	11.00 a.m. - 11.30 a.m.		Break	
	11.30 a.m. - 1.00 p.m.	II	Dr. Hariharan, Channel Head, Star Health, Madurai Region	Team Building
	1.00 p.m. - 2.00 p.m.		Lunch	
	2.00 p.m. - 3.30 p.m.	III	Debate	



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI
IQAC - REPORT ON "CAPACITY BUILDING PROGRAMME ON
MOTIVATION & TEAM BUILDING FOR NON-TEACHING STAFF"

July 19 & 26, 2018

ATTENDANCE SHEET

FATIMA COLLEGE (AUTONOMOUS), MADURAI - 625 018.

IQAC - Capacity Building Programme - 2018

19.07.2018- Batch I

S. No.	NAME OF THE STAFF	SIGNATURE
1.	Mrs. P. J. Philomena	Philomena P.
2.	Mrs. S. MaryPuspaRani	S. Mary pushparani
3.	Mrs. S. Mahilprabha	S. Mahilprabha
4.	Mrs. K. Jeyabalaji	K. Jeyabalaji
5.	Mrs. L. Shanthi	L. Shanthi
6.	Mrs. P. Jeya	P. Jeya
7.	Mrs. M. Magdaline Manonmani	M. Magdaline
8.	Mrs. A. Maria Pushpam	A. Maria Pushpam
9.	Mrs. A. Kamali Ruby Rajakumari	A. Kamali
10.	Mrs. V. Saratha	V. Saratha
11.	Mrs. S. Muthumeenal	S. Muthumeenal
12.	Ms. M. Krithika Meenakshi	M. Krithika Meenakshi
13.	Mrs. C. Mahalakshmi @ Agnes	C. Mahalakshmi
14.	Mrs. V. Chandra	V. Chandra
15.	Mrs. M. Kavitha	M. Kavitha
16.	Mrs. R. Sakthivelammal	R. Sakthivelammal
17.	Mrs. P. Kavitha	P. Kavitha
18.	Mr. T. Antony Dhanasekaran	T. Antony Dhanasekaran
19.	Mr. S. Ganeson	—
20.	Mr. R. Gomathinathan	—



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



S. No.	NAME OF THE STAFF	SIGNATURE
21.	Mr. R. Boominathan	R. Boominathan
22.	Mr. G. Sai Sankar	G. Sai Sankar
23.	Mr. V. Venis	V. Venis
24.	Mr. P. Gell Prabhakaran Henry	P. Gell Prabhakaran Henry
25.	Mrs. A. Sahaya Josephine	A. Sahaya Josephine
26.	Mrs. J. Sylvia Vaiz	J. Sylvia Vaiz
27.	Mrs. R. Maria Chitra	R. Maria Chitra
28.	Mrs. G. Sangeetha	G. Sangeetha
29.	Ms. R. Suriya	R. Suriya
30.	Mrs. A. Jeyalakshmi	A. Jeyalakshmi
31.	Mrs. R. Ramya	R. Ramya
32.	Ms. M. Deepitha	M. Deepitha
33.	Mrs. Y. Catherine	Y. Catherine



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Sample Certificate





Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI - 625 018.
IQAC - Capacity Building Programme - 2018

26.07.2018- Batch II

S. No.	NAME OF THE STAFF	SIGNATURE
1.	Mrs. A. R. Jacintha	A.R. Jacintha
2.	Mrs. V. Elizebeth Rani	V. Elizabeth Rani
3.	Mrs. S. Siriya Malar Annai Mary	S. Malar
4.	Mrs. J. Mary Clarabai	J. clau
5.	Mrs. R Sundari	R. Sundari
6.	Mrs. S. Emelda Daisy	S. Emelda Daisy
7.	Mrs. M. Ahila	M Ahila
8.	Mrs. R. Leema Mary	Leema
9.	Mrs. P. Kala devi	P. Kala devi
10.	Mrs. P. Nirmala	P. Nirmala
11.	Mrs. P. Shanthi Reka	-
12.	Mrs. P. Senthil Vadivu	P. Senthil vadivu
13.	Mrs. R. Selva Ambika	R. Selva
14.	Mrs. D. Sahaya Hilda Mary	D. Hilda Mary
15.	Mrs. MU. Abiraami	MU. Abiraami
16.	Mrs. K. Kalyani	K. Kalyani



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



S. No.	NAME OF THE STAFF	SIGNATURE
17.	Mrs. S. Sathya Kala	S. Sathya Kala
18.	Mrs. P. Jansi Rani	P. Jansi Rani
19.	Mr. M. James	M. James.
20.	Mr. A. Silvester Lobo	A. Silvester Lobo
21.	Mr. I. Francis Xavier	—
22.	Mr. M. Jeyakumar	M. Jeyakumar
23.	Mr. P. Palanikumar	P. Palanikumar
24.	Mr. T. Appavu	T. Appavu
25.	Mr. R. Loyola Prince	R. Loyola Prince
26.	Mr. A. Pandi	M. Pandi
27.	Mr. A. Micheal James	A. James.
28.	Mr. L. Antony Raj	L. Antony Raj
29.	Mrs. S. Meenakumari	S. Meenakumari
30.	Mrs. G. Florence Sylvia	G. Florence Sylvia
31.	Mrs. S. Alice Mary	S. Alice Mary
32.	Ms. V. Nivetha	V. Nivetha
33.	Mrs. M. Suguna	M. Suguna
34.	Ms. V. Ebenezer Vimala Rani	V. Ebenezer Vimala Rani
35.	Ms. R. Bavithra	R. Bavithra



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



S. No.	NAME OF THE STAFF	SIGNATURE
36.	Mrs. A. Lourdu Jeyam	A. Lourdu Jeyam.
37.	Mr. S. Ganeson	Ganeson.
38.	Mr. R. Gomathinathan	R. Gomathinathan.
39.	Ms. Barvin	D. Musala Barvin.

SAMPLE CERTIFICATES

Faculty Induction Programme



Fatima College (Autonomous)
 (College with Potential for Excellence)
 (Re-Accredited with 'A' Grade by NAAC)
 Madurai - 625 018.

CERTIFICATE OF PARTICIPATION

This is to Certify that Mr. L. Antony Raj
 has participated in
Capacity Building Programme organised by
TOAC from to at
 Fatima College, Madurai.


 Organizer (s)


 Principal





Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI
Capacity Building Programme on Demonstration & Training of Fire
Extinguishers & Fire Safety & Health & Fitness For Non-Teaching Staff
ORGANISED BY IQAC

01.12.2018

REPORT

The Internal Quality Assurance Cell of Fatima College organized a Capacity Building programme for Non Teaching staff and Support staff on Dec. 01, 2018. The session started at 9.00 a.m. The session on Fire Service/ Safety Measures.

Session I -Fire Service/ Safety Measures

Mrs. Hilda, the non teaching staff, Fatima College welcomed the gathering. **Mr. Thirumurugan**, District Fire Officer, Fire & Rescue Services, Madurai, addressed the gathering by explaining valuable protective measures. He explained about the importance of Fire Safety and how to prevent ourselves from risks. He shared his experiences during his rescue operations. He explained about the monkey travel during smoke and how to get out of fire accidents in big building and malls. There was a practical demonstration of the operation of Fire Extinguishers, their varieties and which kind of extinguisher for what kind of fire was explained. The participants raised doubts and clarifications and he explained and clarified.



CAPACITY BUILDING PROGRAMME FOR NON-TEACHING STAFF



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Session II -Health Tips

Mr. Doss, Fitness Trainer from Kennet Hospital gave wonderful health tips for working women through his video clippings. He explained about the exercises and workouts that are helpful for both mental and physical health. Also highlighted about exercises will Improve health, strong muscles and flexibility and also how do exercising can reduce the risk of getting diseases.



Mr. Doss, Fitness Trainer from Kennet Hospital gave health tips

Session III

Games for all the non teaching staff were conducted and prizes were distributed. The participants enjoyed a lot and felt relaxed and got benefited out of this session.



Games conducted for all the non teaching staff



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI

Capacity Building Programme on Demonstration & Training of Fire Extinguishers & Fire Safety & Health & Fitness For Non-Teaching Staff

ORGANISED BY IQAC

01.12.2018

SCHEDULE

TIME	SESSIONS	RESOURCE PERSON
9.30 a.m.– 9.45 a.m.	Inauguration	
9.45 a.m. - 11.00 a.m.	Fire Safety & Demo	Mr. Thirumurugan, District Fire Officer, Fire & Rescue Services, Madurai
11.30 a.m.-1.00 a.m.	Fitness	Mr. Jesudoss, Fitness Consultant, Grace Kennett Hospital, Madurai
1.00 p.m. – 2.00 p.m.	Lunch	
2.00 p.m.- 3.00 p.m.	Talent Show & Games	



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI

Capacity Building Programme on Demonstration & Training of Fire
Extinguishers & Fire Safety & Health & Fitness For Non-Teaching Staff

ORGANISED BY IQAC

01.12.2018

PARTICIPANTS LIST

S. No.	Name
1.	Mrs. P. J. Philomena
2.	Mrs. A. R. Jacintha
3.	Mrs. J. Mary Clarabai
4.	Mrs. R. Sundari
5.	Mrs. S. Mary Pushpa Rani
6.	Mr. T. Appavu
7.	Mrs. M. Magdaline Manonmani
8.	Mrs. D. Emelda Daisy
9.	Mrs. M. Ahila
10.	Mrs. P. Kala Devi
11.	Mr. A. Silvester Lobo
12.	Mrs. S. Mahilpraba
13.	Mrs. K. Jeya Balaji
14.	Mrs. P. Jeya
15.	Mr. P. Palani Kumar
16.	Mrs. R. Leema Mary
17.	Mr. R. Gomathi Nathan
18.	Mrs. P. Nirmala
19.	Mr. R. Boomi Nathan
20.	Mr. G. Sai Sankar
21.	Mr. V. Venis
22.	Mrs. P. Senthil Vadivu
23.	Mrs. L. Shanthi
24.	Mrs. M. Maria Pushpam
25.	Mr. R. Gell Prabhakaran Henry
26.	Mrs. A. Kamali Ruby Rajakumari



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



27.	Mrs. V. Saradha
28.	Mrs. S. Muthu Meenal
29.	Mrs. R. Maria Chitra
30.	Mrs. M. Kalyani
31.	Mrs. P. Kavitha
32.	Mrs. S. Florence Sylvia
33.	Mrs. A. Sahaya Josphine
34.	Mrs. V. Chandra
35.	Mrs. Mu. Abiraami
36.	Mrs. R. Selva Ambika
37.	Mrs. D. Sahaya Hilda Mary
38.	Mrs. G. Sangeetha
39.	Mrs. R. Bavithra
40.	Mrs. S. Sathya Kala
41.	Mrs. C. Mahalakshmi @ Agnes
42.	Mrs. J. Sylvia Vaiz
43.	Ms. V. Nivetha
44.	Mrs. R. Sakthivelammal
45.	Ms. M. Kiruthika Meenakshi
46.	Mr. L. Antony Raj
47.	Mrs. M. Suguna
48.	Ms. V. Ebenezar Vimala Rani
49.	Ms. R. Suriya
50.	Mrs. A. Jeyalakshmi
51.	Ms. M. Deepitha
52.	Mrs. R. Ramya
53.	Ms. Menaka
54.	Ms. Sariya Malar Annai Mary
55.	Mrs. P. Jansi Rani

Sandhya
IQAC Coordinator

IQAC CO-ORDINATOR
Fatima College (Autonomous),
Madurai-625016.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



CERTIFICATES





Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI CAPACITY BUILDING PROGRAMME FOR SUPPORT STAFF

ORGANISED BY IQAC

July 28, 2018

REPORT

The programmed organized on July 28th, 2018 was meant for the support staff.

In the first session, **Dr. Sr. Francis Pauline**, Student Counselor (Shift-II) gave speech on 'Self Motivation & Emotional Stability'. Following this session there was a break for refreshment.

The second session was handled by **Dr. Saira Banu**, Assistant Coordinator, IQAC & Associate Professor, the Research Centre of English, who shared her views and ideas on one aspect of successful Interpersonal Relationships, namely 'Forgiveness'. The participants shared many personal stories.

The third session was handled by **Dr. Velanganni Matharasi**, Physical Director who shared with the participants several health tips and simple relaxation exercises. She conducted fun-filled games which acted as real stress-busters.

The programme gave a refreshingly different experience for the sub-staff, who took a day off from their routine in order to get physically and emotionally recharged for better performance at their workplace.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Capacity Building Programme For Support staff



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



**FATIMA COLLEGE (AUTONOMOUS), MADURAI
CAPACITY BUILDING PROGRAMME – 2018**

For Support staff

ORGANISED BY IQAC

PROGRAMME SCHEDULE

DATE	TIME	SESSIONS	RESOURCE PERSON	Topic
28.07.2018	9.00 a.m. - 9.15a.m.	Prayer		
	9.15a.m. - 10.15 a.m.	I	Dr. Sr. Francis Pauline, Student Counselor (Shift-II)	Self Motivation & Emotional Stability
	10.15 a.m.- 10.30 a.m.	Break		
	10.30 a.m.- 12.00 p.m.	II	Dr. Saira Banu, Assistant Coordinator, IQAC & Associate Professor, The Research Centre of English	Team Building
	12.00 noon- 1.00 p.m.	III	Dr. Velanganni Matharasi, Physical Director	Physical Fitness
	1.00 p.m.– 2.00 p.m.	Lunch		



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



**FATIMA COLLEGE (AUTONOMOUS), MADURAI
CAPACITY BUILDING PROGRAMME FOR SUPPORT STAFF**

ORGANISED BY IQAC

July 28, 2018

ATTENDANCE SHEET

FATIMA COLLEGE (AUTONOMOUS), MADURAI - 625 018.

IQAC – Capacity Building Programme – 2018 (28.07.2018)

S. No.	NAME OF THE STAFF	SIGNATURE
1.	திருமதி. சோ. அன்னமயில்	சோ. அன்னமயில்
2.	திருமதி. அ. அன்னகாமு	அ. அன்னகாமு
3.	திருமதி. மு. பாப்பாத்தி	பாப்பாத்தி
4.	திருமதி. பாக்கிய மேரி	பாக்கியமேரி
5.	திருமதி. பி. கவிதா	P. கவிதா
6.	திருமதி. பி. கண்ணியம்மாள்	P. கண்ணியம்மாள்
7.	திருமதி. இ. கலைச்செல்வி	E. கலைச்செல்வி
8.	திருமதி. செ. தவசெல்வி	S. தவசெல்வி
9.	திருமதி. வே. சிவகாமி	V. Sivamani
10.	திருமதி. பா. ரேணுகா தேவி	P. Renuka devi
11.	திருமதி. தீபா	D. தீபா
12.	திருமதி. நா. நாச்சம்மா	நா. நாச்சம்மா
13.	திருமதி. ச. குருவம்மாள்	ச. குருவம்மாள்
14.	திருமதி. மு. சாந்தி	M. சாந்தி
15.	திருமதி. அருத்தோணியம்மாள்	அருத்தோணியம்மாள்
16.	திருமதி. பி. செல்வி	S. செல்வி
17.	திருமதி. சோ. அமிர்தம்	S. அமிர்தம்
18.	திருமதி. செ. பூங்கொடி	S. Pongkodi
19.	திருமதி. மு. பத்மா	M. பத்மா

S. No.	NAME OF THE STAFF	SIGNATURE
20.	திருமதி. கா. மகேஸ்வரி	கா. மகேஸ்வரி
21.	திருமதி. மு. சசிகலா	-a-
22.	திருமதி. ஆ. சீதா	A. சீதா

23. திருமதி ர. மஞ்சளா R. மஞ்சளா



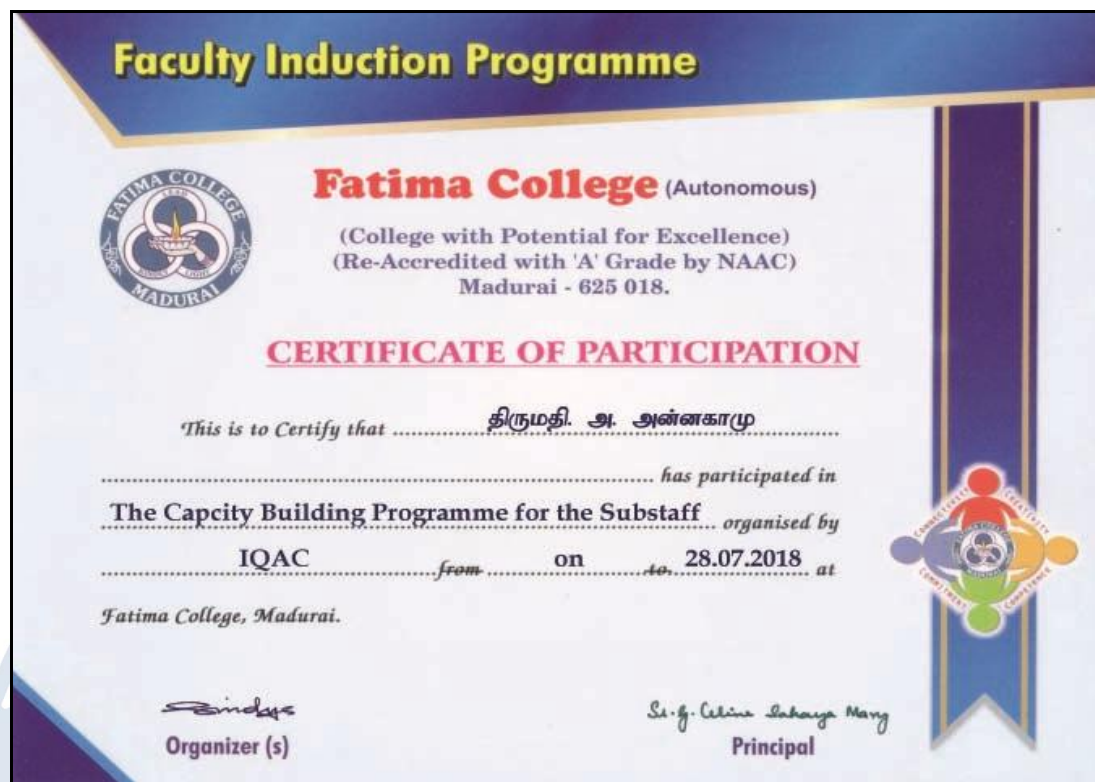
Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



CERTIFICATES





Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



SKILL TRAINING PROGRAMME ON MUSHROOM CULTIVATION

FOR SUPPORT STAFF

ORGANISED BY IQAC

Dec. 01, 2018

REPORT

- **Mr. Vijaya Kumar, cultivation trainer, V-Tech Mushroom, Sathrapatti** trained the Support Staff in Mushroom Cultivation - Dec. 01, 2018



Mr. Vijaya Kumar, Cultivation Trainer, V-Tech Mushroom, Sathrapatti trained the Support Staff



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



SKILL TRAINING PROGRAMME ON MUSHROOM CULTIVATION

FOR SUPPORT STAFF

ORGANISED BY IQAC

Dec.01, 2018

PARTICIPANTS LIST

S. No.	Name
1.	Mrs. S. Annamayil
2.	Mrs. Y. Catherine
3.	Mrs. N. Nachammai @ Maria Nancy
4.	Mrs. A. Anna Kamu
5.	Mrs. A. Lourdu Jeyam
6.	Mrs. M. Pappathy
7.	Mrs. M. Shanthi
8.	Mrs. S. Amirtham
9.	Ms. E. Kalai Selvi
10.	Mrs. M. Anthoriammal
11.	Mrs. Bagaya Mary
12.	Mrs. P. Kavitha
13.	Mrs. P. Kanniammal
14.	Mrs. P Selvi
15.	Mrs. S. Thavaselvi
16.	Mrs. S. Poongodi
17.	Mrs. M. Padma
18.	Mrs. Sasikala
19.	Mrs. Sivakami
20.	Mrs. Renuga Devi
21.	Mrs. Deepa
22.	Mr. M. Pandi
23.	Mr. Muhamad


IQAC Coordinator

IQAC CO-ORDINATOR
Fatima College (Autonomous),
Madurai-625 016.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



CERTIFICATE





Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI

Skill Training Programme on Soap Oil & Phenoyl Preparation for Support staff

ORGANISED BY IQAC

Jan.30, 2019

REPORT

The Internal Quality Assurance Cell of Fatima College organized a skill training programme on Soap Powder and Phenoyl preparation for Support staff on Jan. 30, 2019. Dr. S. SairaBanu, The Asst. Coordinator IQAC gave an introductory talk on the purpose of the programme. Dr. S. Sukumari, Assistant Profeessor, Dept. of Chemistry department provided the training for Soap Powder preparation and Phenoyl making at Chemistry Lab. The quantities of chemicals to be added were specified and the procedure was explained through a live demo session for both. The participants were given hands-on training. Twenty Three Support staff benefited out of the session.



Skill Training Programme on Soap Oil & Phenoyl Preparation for Support staff



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI

Skill Training Programme on Soap Oil & Phenoyl Preparation for Support staff

ORGANISED BY IQAC

Jan.30, 2019

SCHEDULE

Resource Person : Dr. S. Sukumari,
Assistant Professor,
Dept. of Chemistry,
Fatima College, Madurai

Date : 30.01.2019

Time : 3.00 p.m. – 4.00 p.m.

Venue : Chemistry Lab



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



FATIMA COLLEGE (AUTONOMOUS), MADURAI

Skill Training Programme on Soap Oil & Phenoyl Preparation for Support staff

ORGANISED BY IQAC

Jan.30, 2019

ATTENDANCE SHEET

FATIMA COLLEGE (AUTONOMOUS), MADURAI - 625 018.

IQAC – Skill Training Programme (30.01.2019)

S. No.	NAME OF THE STAFF	SIGNATURE
1.	திருமதி. சோ. அன்னமயில	சோ. அன்னமயில
2.	திருமதி. அ. அன்னகாழு	அ. அன்னகாழு
3.	திருமதி. மு. பாப்பாத்தி	பாப்பாத்தி
4.	திருமதி. பாக்கிய மேரி	பாக்கியமேரி
5.	திருமதி. பி. கவிதா	பி. கவிதா
6.	திருமதி. பி. கண்ணியம்மாள்	பி. கண்ணியம்மாள்
7.	திருமதி. இ. கலைச்செல்வி	இ. கலைச்செல்வி
8.	திருமதி, செ. தவசெல்வி	செ. தவசெல்வி
9.	திருமதி, வே. சிவகாமி	வே. சிவகாமி
10.	திருமதி, பா. ரேணுகா தேவி	பா. ரேணுகா தேவி
11.	திருமதி, தீபா	தீபா
12.	திருமதி. நா. நாச்சம்மை	நா. நாச்சம்மை
13.	திருமதி. ச. குருவம்மாள்	ச. குருவம்மாள்
14.	திருமதி. மு. சாந்தி	மு. சாந்தி
15.	திருமதி. அந்தோணியம்மாள்	அந்தோணியம்மாள்
16.	திருமதி. பி. செல்வி	பி. செல்வி



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



S. No.	NAME OF THE STAFF	SIGNATURE
17.	திருமதி. லூர்து ஜெயம்	P. ஜெயஜயம்.
18.	திருமதி, சோ. அமிர்தம்	S. அமிர்தம்
19.	திருமதி, செ. பூங்கொடி	S. Poongodi
20.	திருமதி, மு. பத்மா	M. பத்மா
21.	திருமதி, கா. மகேஸ்வரி	K. மகேஸ்வரி
22.	திருமதி, முா, சசிகலா	M. சசிகலா
23.	திருமதி, ஆ. சீதா	A. சீதா



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



CERTIFICATES





Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



RESEARCH ADVISORY COMMITTEE - RAC

2018-2019

International Symposium on the “The Future Research Trends and Challenges” 5.2.2019

On February 5th an **International Symposium on the “The Future Research Trends and Challenges”** was organized by the RAC. Four Malaysian delegates were the guests of honors who shared their findings about future research challenges and trends. Dr. Saravanan P.Veeramuthu, Senior Lecturer, Literature Section, School of Humanities, University of Science, Malaysia highlighted and shared about the steps of doing a good research. He gave the complete flow from scratch till the submission of the report. Dr. Malarvizhi Sinayah, Senior Lecturer, Tamil Programme Coordinator, Department of Malaysian Languages and Applied Linguistics, Faculty of Languages and Linguistics, University of Malaya, Kuala Lumpur shared about the needs of research and how our research can help the society. Dr. Thanalachime Perumal, Senior Lecturer, University of Malaya, Kuala Lumpur, Malaysia shared about the difficulties faces by woman in doing a research and she gave some key points on how to overcome the struggles. Dr. Ponniamah M. Muniandy, Secondary School Tamil Teacher, Sri Kota Secondary School, Taiping, Perak, Malaysia talked about the do's and don'ts of a proper research. She insisted that students should come out with innovative ideas and they should not just 'copy & paste'. Dr. Manonmani Devi D/O M.A.R Annamalai, Senior Lecturer, Faculty of Languages and Communication, Sultan Idris Education



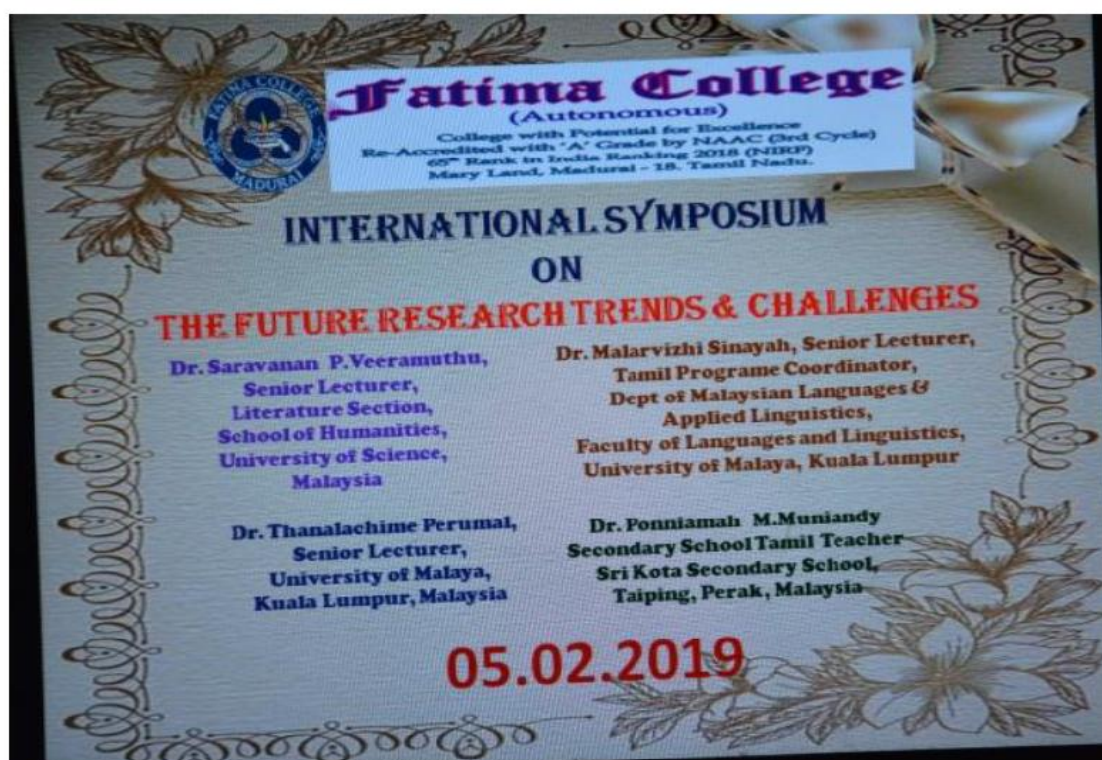
Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



University, Malaysia and Datin Dr.Saraswathi Olagan, Tamil Teacher, Georgetown Secondary School, Penang, Malaysia participated in the symposium. 23 RAC members were benefitted along with the other participants.



Dr.Sr.M.Francisca Flora, Secretary shares her views on “The Future Research Trends & Challenges”



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



**International Symposium on
“The Future Research Trends and Challenges”
05.02.2019**

Participants List:

1. Dr. Vasantha Esther Rani
2. Dr. S. L. Kumari
3. Dr. A. Tamilselvi
4. Mrs. S. Selvarani
5. Dr. Shobana Nelasco
6. Mrs. A. Paulin Mary
7. Dr. C. Lucia Vanitha
8. Dr. R. Dayana Christy
9. Dr. Ancemma Joseph
10. Dr. G. Priya
11. Dr. M. Suganya
12. Dr. Sr. G. Jenita Rani
13. Dr. P. Shyamala
14. Dr. M. Nagarenitha
15. Mrs. R. Meenakshi
16. Mrs. V. Arul Deepa
17. Mrs. J. Sahaya Bowlin
18. Dr. G. Preetha
19. Dr. T. Vasantha
20. Mrs. H. Shanmuga Priya
21. Dr. B. Jayanthi
22. Dr. P. Vetriselvi
23. Dr. P. Parameswari

Dean of Research
Research Advisory Committee
Fatima College (Autonomous)
Madurai - 625 018



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Intellectual Property Rights (IPR)

2018-2019

Professional Development Programme on Copy rights and Patents

11.02.2019

The registered patent agent Ms. Malarvizhi gave a detailed insight on the importance of starting an IPR cell in college involved in Multidisciplinary research.

The staff members from various arts and science departments were motivated to preserve their innovative ideas and go ahead to register in the form of copyrights, patents, research secrets, etc.,



Ms. Malarvizhi gave a detailed insight on the importance of an IPR cell



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



**Programme on Copy rights and Patents
11.02.2019**

Participants list:

1. Dr. Vasantha Esther Rani
2. Dr. S. L. Kumari
3. Dr. S. Sukumari
4. Dr.S.Vidya
5. Dr. Mrs. Mary Magdalene Abraham
6. Dr.S.J. Kala
7. Mrs. S. Selvarani
8. Dr. Mrs. S. Arul Micheal Selvi
9. Dr. R. Dayana Christy
10. Dr. Sr. G. Jenita Rani
11. Dr.Sr. Arul Mary
12. Dr.Malathi
13. Ms. I. Asnet Mary
14. Dr. Mrs. K. Karthiga
15. Ms. A. Mable Jasmine Shobha
16. Dr. C. Prasanna Devi
17. Mrs. KalaiSelvi
18. Dr. G. Priya
19. Dr. M. Suganya
20. Dr.V. Suganya
21. Dr. S. Barathy
22. Dr. P. Shyamala
23. Dr. M. Nagarenitha

Dean of Research
Fatima College (Autonomous)
Madurai - 625 018



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Professional Development Session on Patenting 08.05.2019

The Intellectual Property Rights Cell organized a session on 08.05.2019.

Mrs. Malarvizhi, Professional Patent Agent was the resource person. Mrs. Malarvizhi discussed the nature of IPR and different methods of IPR like copy right, trademark and graphical indicators. She explained how innovation that lend to product development and narrated the Indian Patent law and process involved in patenting. She explained the pipeline of patent filing and processing time duration.

She also discussed how the patent should be registered by the individual and the company. The products that cannot be patented in India were also discussed such as farming, animal breeding, food processing, horticulture, mathematical laws, atomic energy, multidisciplinary applications and pharma products. The role of WIPO and Paris Convention Treaty (PCT) were also discussed.



Mrs. Malarvizhi explains the nature of IPR



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



**A session on Patenting
08.05.2019**

Participants list:

1. Dr. Vasantha Esther Rani
2. Dr. S. L. Kumari
3. Dr. S. Sukumari
4. Dr.S.Vidya
5. Dr. Mrs. Mary Magdalene Abraham
6. Dr. Mrs. S. Saira Banu
7. Dr.S.J. Kala
8. Mrs. S. Selvarani
9. Dr. Mrs. S. Arul Micheal Selvi
10. Dr. R. Dayana Christy
11. Dr. Sr. M. Fatima Mary
12. Dr. Sr. Biji Cyriac
13. Dr.Sr. Arul Mary
14. Dr.Malathi
15. Ms. I. Asnet Mary
16. Dr. Mrs. K. Karthiga
17. Ms. A. Mable Jasmine Shobha
18. Dr. C. Prasanna Devi
19. Mrs. KalaiSelvi
20. Dr. G. Priya
21. Dr. M. Suganya
22. Dr.V. Suganya
23. Dr. S. Barathy
24. Dr. P. Shyamala
25. Dr. M. Nagarenitha

Dean of Research
Fatima College (Autonomous)
Madurai - 625 018



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Fatima Online 'N Digital Education - FONDE

2018-2019

Training Programme on E-Content production for MOOCs, Online course and Foundation Course 19.07.2018



Training Programme on E-Content production

Dr.Ms.A. Vimala, Coordinator, Fatima Online and Digital Education (FONDE) convened a meeting on E-Content production for MOOCs, Online course and Foundation Course for all the FONDE members and Heads the departments. FOUNDATION COURSE is offered as online program which is comfortable, convenient, flexible and also it motivates the students for self-paced learning. The course is available with Syllabus, course content in the form of videos - prepared by our staff members with the transcript and question bank with minimum of 50 questions from each stream. At the end of the semester, students take up the online test and get their grade.

FONDE provides online FOUNDATION COURSE for the first year students as two papers **G1FC1 – Arts and G2FC2 - Science** during I and II semesters respectively with 3 credits each.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



Apart from the FOUNDATION COURSE, FONDE also facilitate the departments to offer online courses as Value-Added courses. The following departments are offering Online Courses (2018-1019):

Department Name of the Online Course

History : Indian history for competitive exams

Computer Science : Web designing using HTML
Photo Editing Techniques

BBA : Event Management

MBA : Leadership for Women Professionals

- SWAYAM course is a 12-15 weeks structured course comprising of video lecture, Reading material(that can be downloaded / printed), self-assessment test and online discussion forum.
- Students can enroll for MOOCs on June and November every year
- Learner can earn certificate/credit on successful completion of course on SWAYAM
- MOOCs can be offered as Extra Credit or it can offered as part of the curricula to facilitate blended method of Teaching methodology.
- Once the learner acquires the credit, it can be entered in the cumulative marksheet.
- To encourage the students
UG – one course which earns 2 credits
PG – two courses which earns 4 credits for this academic year as Extra credit.



Criterion : VI - Governance, Leadership and Management

Metric : 6.3.3 Q_nM- Number of professional development / administrative training programs organized by the Institution

Year : 2018-2019



**Programme on E-Content production for MOOCs, Online course and
Foundation Course
19 - 07 - 2018**

Participants List:

1. Dr. A. Vimala
2. Mrs. B. Chandrika
3. Dr. M.V. Leena Chandra
4. Mrs. P. Kalai Selvi
5. Dr. R. Saktheswari
6. Mrs. V. Mageswari
7. Mrs. R. Smeeta Mary
8. Mrs. P. Nancy Vincintina Mary
9. Mrs. S. Jebapriya
10. Dr. S. Arul Jothi
11. Mrs. B. Usha
12. Dr. T. Vasantha
13. Dr. S. SaralEvangelin
14. Dr. ShobanaNelasco
15. Dr. M. Meena Kumari
16. Dr. A. Roselin Mary
17. Dr. A. Pappy Kamala Bai
18. Ms. E. Supriya
19. Ms. A. Sarpia Rani
20. Ms. A. Paulin Mary
21. Dr. A. Sheela Vimala Rani
22. Dr. S. Selvarani
23. Dr. A. Tamilselvi
24. Dr. Vasantha Esther Rani
25. Dr. G. Germine Mary
26. Dr. B. Sahayarani Fernando
27. Ms. P. Sumedha
28. Dr. S. Saira Banu
29. Dr. A. Dev Mala
30. Dr. S. L. Kumari
31. Dr. E. Helena
32. Ms. S. Selvarani
33. Ms. V. Mageshwari
34. Dr. M. Arasammal
35. Dr. P. Shyamala
36. Ms. B. Chandrika
37. Ms. J. Arockia Jackuline Joni

Arimala

Coordinator

FONDE