



Criterion : V–Student Support and Progression

Metric : 5.2.1 - Placement

Year : 2019 - 2020



SAMPLE APPOINTMENT ORDERS

2019-2020

28-May-2020

Dear Harini Senthil,
B. Sc, Mathematics
Fatima College



Candidate ID – 14254680

In continuation to our discussions, we are pleased to offer you the role of **Programmer Trainee** in **Cognizant Technology Solutions India Private Limited** ("Cognizant").

During your probation period of 12 months, which includes your training program, you are entitled to an Annual Total Remuneration (ATR) of **Rs.252,000/-**. This includes an annual incentive indication of **Rs.12,000/-**, as well as Cognizant's contribution of **Rs.19,500/-** towards benefits such as Medical, Accident, Life Insurance and Gratuity. The break up is presented in **Annexure A**.

On successful completion of the probation period, clearing the required training assessments and subject to you being part of a delivery project, your annual Total Remuneration (ATR) would stand revised to **Rs.284,111/-**. This includes an annual incentive indication of **Rs.12,000/-**, as well as Cognizant's contribution of **Rs.19,500/-** towards benefits such as Medical, Accident, Life Insurance, as applicable.

Your appointment will be governed by the terms and conditions of employment presented in **Annexure B**. You will also be governed by the other rules, regulations and practices in vogue and those that may change from time to time. Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager.

Cognizant is keen that there is a secure environment for clients and internally too. You are required to be registered with the National Skills Registry (NSR) and provide the ITPIN while joining the organization. Please refer **Annexure B** for more details.

Please note

- This appointment is subject to satisfactory professional reference checks and you securing a minimum of 60% aggregate (all subjects taken into consideration) with no standing arrears in your Graduation/Post-Graduation.
- Prior to commencing employment with Cognizant you must provide Cognizant with evidence of your right to work in India and other such documents as Cognizant may request.

We look forward to you joining us. Should you have any further questions or clarifications, please log into <https://campus2.cognizant.com/cognizant.com>

Yours sincerely,

For Cognizant Technology Solutions India Pvt. Ltd.,

Suresh Bethavandu

Global Head-Talent Acquisition

I have read the offer, understood and accept the above mentioned terms and conditions.

Signature :

Date:

Annexure A

Name: Harini Senthil Designation: Programmer Trainee

Sl. No. Description Monthly Yearly

1 Basic 6500 78,000

28-May-2020

Dear Jenifer Susmithagnanasekaran,
B. Sc, Computer Science
Fatima College

**Candidate ID – 14254685**

In continuation to our discussions, we are pleased to offer you the role of **Programmer Trainee** in **Cognizant Technology Solutions India Private Limited** ("Cognizant").

During your probation period of 12 months, which includes your training program, you are entitled to an Annual Total Remuneration (ATR) of **Rs.252,000/-**. This includes an annual incentive indication of **Rs.12,000/-**, as well as Cognizant's contribution of **Rs.19,500/-** towards benefits such as Medical, Accident, Life Insurance and Gratuity. The break up is presented in **Annexure A**.

On successful completion of the probation period, clearing the required training assessments and subject to you being part of a delivery project, your annual Total Remuneration (ATR) would stand revised to **Rs.284,111/-**. This includes an annual incentive indication of **Rs.12,000/-**, as well as Cognizant's contribution of **Rs.19,500/-** towards benefits such as Medical, Accident, Life Insurance, as applicable.

Your appointment will be governed by the terms and conditions of employment presented in **Annexure B**. You will also be governed by the other rules, regulations and practices in vogue and those that may change from time to time. Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager.

Cognizant is keen that there is a secure environment for clients and internally too. You are required to be registered with the National Skills Registry (NSR) and provide the ITPIN while joining the organization. Please refer Annexure B for more details.

Please note

- This appointment is subject to satisfactory professional reference checks and you securing a minimum of 60% aggregate (all subjects taken into consideration) with no standing arrears in your Graduation/Post-Graduation.
- Prior to commencing employment with Cognizant you must provide Cognizant with evidence of your right to work in India and other such documents as Cognizant may request.

We look forward to you joining us. Should you have any further questions or clarifications, please log into <https://campus2cognizant.cognizant.com>

Yours sincerely,

For Cognizant Technology Solutions India Pvt. Ltd.,

Suresh Bethavandu

Global Head-Talent Acquisition

I have read the offer, understood and accept the above mentioned terms and conditions.

Signature :

Date:



KAVITHA MURUGESAN - REG.NO. 2017MB101

10 Jul, 2020

Welcome to Wipro's Work Integrated Learning Program ("WILP")

Work Integrated Learning Program
Wipro Limited, Dodda Kannelli
Sarjapur Road, Bengaluru - 560 035.
Phone: (080) 28440011/12, Fax: (080) 28440256

Dear **Kavitha Murugesan**,

Sub: Enrolment letter to Wipro's Work Integrated Learning Program ("WILP") as Scholar Trainee – Work Integrated Learning Program

Welcome to WILP!

With reference to your application, it is our pleasure to enroll you as a Scholar Trainee – Work Integrated Learning Program with WILP. This is a scholarship program customized as a robust academic and training program which will allow you to obtain M. Tech degree from one of the premier engineering institution/University in India.

The duration of the academic program shall be 48 months from the **date of enrolment for academic program**. You will be enrolled into the academic program within 12 months from date of joining. Your date of joining will be intimated through a separate communication.

We hope you enjoy the learning with WILP and have an enriching experience being a part of Wipro Limited ("Wipro or "Company").

Please read through the terms and conditions of your enrolment as provided below.

We look forward to having a long and fruitful relationship with you at WILP, Wish you all the best!

Yours sincerely,
For **Wipro Limited**,

Sunil Kalachar
General Manager – Talent Acquisition

Registered Office:

Wipro Limited T : +91 (80) 2844 0011
Doddakannelli F : +91 (80) 2844 0054
Sarjapur Road E : info@wipro.com
Bengaluru 560 035 W : wipro.com
India C : L32102KA1945PLC020800

Sensitivity: Internal & Restricted

28-May-2020

Dear Srivarshinidevi Ragupathipremnath,
B. Sc, Mathematics
Madurai Kamaraj University



Candidate ID – 14254653

In continuation to our discussions, we are pleased to offer you the role of **Programmer Trainee** in **Cognizant Technology Solutions India Private Limited** ("Cognizant").

During your probation period of 12 months, which includes your training program, you are entitled to an Annual Total Remuneration (ATR) of **Rs.252,000/-**. This includes an annual incentive indication of **Rs.12,000/-**, as well as Cognizant's contribution of **Rs.19,500/-** towards benefits such as Medical, Accident, Life Insurance and Gratuity. The break up is presented in **Annexure A**.

On successful completion of the probation period, clearing the required training assessments and subject to you being part of a delivery project, your annual Total Remuneration (ATR) would stand revised to **Rs.284,111/-**. This includes an annual incentive indication of **Rs.12,000/-**, as well as Cognizant's contribution of **Rs.19,500/-** towards benefits such as Medical, Accident, Life Insurance, as applicable.

Your appointment will be governed by the terms and conditions of employment presented in **Annexure B**. You will also be governed by the other rules, regulations and practices in vogue and those that may change from time to time. Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager.

Cognizant is keen that there is a secure environment for clients and internally too. You are required to be registered with the National Skills Registry (NSR) and provide the ITPIN while joining the organization. Please refer Annexure B for more details.

Please note

- This appointment is subject to satisfactory professional reference checks and you securing a minimum of 60% aggregate (all subjects taken into consideration) with no standing arrears in your Graduation/Post-Graduation.
- Prior to commencing employment with Cognizant you must provide Cognizant with evidence of your right to work in India and other such documents as Cognizant may request.

We look forward to you joining us. Should you have any further questions or clarifications, please log into <https://campus2cognizant.cognizant.com>

Yours sincerely,

For Cognizant Technology Solutions India Pvt. Ltd.,

Suresh Bethavandu

Global Head-Talent Acquisition

I have read the offer, understood and accept the above mentioned terms and conditions.

Signature :

Date:

BHUVANESHWARI KUMARAN - REG.NO. 2017BC08

Cognizant

28-May-2020

Dear Bhuvaneshwari Kumaran,
BCA, Computer Applications
Fatima College



Candidate ID – 14254678

In continuation to our discussions, we are pleased to offer you the role of **Programmer Trainee** in **Cognizant Technology Solutions India Private Limited** ("Cognizant").

During your probation period of 12 months, which includes your training program, you are entitled to an Annual Total Remuneration (ATR) of Rs.252,000/- . This includes an annual incentive indication of Rs.12,000/-, as well as Cognizant's contribution of Rs.19,500/- towards benefits such as Medical, Accident, Life Insurance and Gratuity. The break up is presented in **Annexure A**.

On successful completion of the probation period, clearing the required training assessments and subject to you being part of a delivery project, your annual Total Remuneration (ATR) would stand revised to Rs.284,111/- . This includes an annual incentive indication of Rs.12,000/-, as well as Cognizant's contribution of Rs.19,500/- towards benefits such as Medical, Accident, Life Insurance, as applicable.

Your appointment will be governed by the terms and conditions of employment presented in **Annexure B**. You will also be governed by the other rules, regulations and practices in vogue and those that may change from time to time. Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager.

Cognizant is keen that there is a secure environment for clients and internally too. You are required to be registered with the National Skills Registry (NSR) and provide the ITPIN while joining the organization. Please refer **Annexure B** for more details.

Please note

- This appointment is subject to satisfactory professional reference checks and you securing a minimum of 60% aggregate (all subjects taken into consideration) with no standing arrears in your Graduation/Post-Graduation.
- Prior to commencing employment with Cognizant you must provide Cognizant with evidence of your right to work in India and other such documents as Cognizant may request.

We look forward to you joining us. Should you have any further questions or clarifications, please log into <https://campus2.cognizant.com>

Yours sincerely,

For Cognizant Technology Solutions India Pvt. Ltd.,

Suresh Behavandu
Global Head-Talent Acquisition

I have read the offer, understood and accept the above mentioned terms and conditions.

Signature :

Date:



FRANCIS GRACY - REG.NO. 2017P15
NICE EDUCATION

For Excellent Expression of Brilliant Young Minds...

(Reg. No. : 55/2011/IV)

A Venture By : NOBEL INSTITUTE OF COMMUNICATIVE ENGLISH CHARITABLE TRUST

Nalonnumpadavil, Kabanigiri, Pulpally, Wayanad, Kerala-673579

Ph. : 91-9826269091, 91-9047415416 e-mail : nicenicekerala@gmail.com

Website : www.niceeducation.in

Ref. No: NICE/2019/O.Le/.....

Date : 23-9-19

To :

III B.Sc physics [Regular]

Mr/Ms

: FRANCIS GRACY ASST. D/O ARACKIARAJA

Name of the College :

Fatima College

Place

: Madurai

SUB: Offer Letter

Greetings and Wishes from NICE EDUCATION, A Venture of NOBEL INSTITUTE OF COMMUNICATIVE ENGLISH CHARITABLE TRUST.

HR Team of NICE EDUCATION is delighted to inform you that you are selected for the position of Communicative English Trainer for the academic year 2020 -21

CTC Break Up :

Basic : 12,500.00 + (Allowance) 500% : Grant Total : 13,000.00
(Rupees Thirteen thousand only)

Other Allowances :

HRA : 1500 to 3500 / + HRA Facilities : 3500 to 5000 / + Other Allowances

You are requested to join for the training in the month of April or May. Dates of the training will be clued-up later. If you don't get any information regarding the training, you are requested to call or mail in the first week of April 2020 regarding the training.

For Further details: (09826269091, 09047415416, 09626158128, 09047968128, 09626798128)

To confirm your appointment, you are requested to drop a confirmation mail with a copy of this offer letter , your contact details to our HR department: dmitnice@gmail.com. before 10th of March 2020

Thanking You

Best Wishes



JAYASHREE

SPUN BOND

Mfrs. of Non Woven Fabrics

A Govt. of India recognised ★ Star Export House

Regd. Off. : No. 42, Old Kuyavarpalayam Road,
Madurai - 625 009. Tamil Nadu, India.
E-mail: info@jayashreespunbond.com
Web : www.jayashreespunbond.com
GSTIN : 33AAIFJ4747P2ZS
+91 - 93600 91122
+91 - 97895 78884
+91 - 80984 85444
+91 - 94880 90925

PREETHI G - REG.NO. 2018MSW11
NANDHINI M - REG.NO. 2018MSW08

To
The Principal
Fatima College,
Old Dindigul Rd,
Thathaneri,
Madurai-625001

Dear Sir,

Sub: Offer Letter

Thanks for attending the final round at our office held on **28-01-2020**. We hired for the designation of **Human Resource** with the salary Packages of Rs.10,000 CTC per month for the following students.

S.NO	NAME	DEPT
1	G.PREETHI	MSW
2	M.NANDHINI	MSW

Thanks & Regards,

For Jayashree Spun Bond

Authorised Signatory

Date: 31-01-2020

Place: Madurai

28-May-2020

Dear Swarnambigai Gowthaman,
B. Sc, Mathematics
Fatima College



- Candidate ID – 14254696

In continuation to our discussions, we are pleased to offer you the role of **Programmer Trainee** in **Cognizant Technology Solutions India Private Limited** ("Cognizant").

During your probation period of 12 months, which includes your training program, you are entitled to an Annual Total Remuneration (ATR) of **Rs.252,000/-**. This includes an annual incentive indication of **Rs.12,000/-**, as well as Cognizant's contribution of **Rs.19,500/-** towards benefits such as Medical, Accident, Life Insurance and Gratuity. The break up is presented in **Annexure A**.

On successful completion of the probation period, clearing the required training assessments and subject to you being part of a delivery project, your annual Total Remuneration (ATR) would stand revised to **Rs.284,111/-**. This includes an annual incentive indication of **Rs.12,000/-**, as well as Cognizant's contribution of **Rs.19,500/-** towards benefits such as Medical, Accident, Life Insurance, as applicable.

Your appointment will be governed by the terms and conditions of employment presented in **Annexure B**. You will also be governed by the other rules, regulations and practices in vogue and those that may change from time to time. Your compensation is highly confidential and if the need arises, you may discuss it only with your Manager.

Cognizant is keen that there is a secure environment for clients and internally too. You are required to be registered with the National Skills Registry (NSR) and provide the ITPIN while joining the organization. Please refer Annexure B for more details.

Please note

- This appointment is subject to satisfactory professional reference checks and you securing a minimum of 60% aggregate (all subjects taken into consideration) with no standing arrears in your Graduation/Post-Graduation.
- Prior to commencing employment with Cognizant you must provide Cognizant with evidence of your right to work in India and other such documents as Cognizant may request.

We look forward to you joining us. Should you have any further questions or clarifications, please log into <https://campus2cognizant.cognizant.com>

Yours sincerely,

For Cognizant Technology Solutions India Pvt. Ltd.,

Suresh Bethavandu
Global Head-Talent Acquisition

I have read the offer, understood and accept the above mentioned terms and conditions.

Signature :

Date:



Criterion : V–Student Support and Progression

Metric : 5.2.1 - Placement

Year : 2018 - 2019



SAMPLE APPOINTMENT ORDERS

2018-2019

Campus - Letter Of Intent

25-Oct-2018

Dear Pavithra Murugesapandian,

Based on our discussions with you, we would like to inform you of our intent to offer you the role of **Trainee - Computer Applications** which will be in Career Band **WASE/WIMS** of the organization.

712

15,712/-
(*)

The salary stack for this role is detailed below. Do reach out to us should you have any clarifications.

Period	Scholarship	ESI	Consolidated Scholarship* (INR pm)
First Year	15000		

Second Year

17000

810

17,810/-
(*)

Third Year

19000

910

19,910/-
(*)

Fourth Year

23000

0

23,000/-
(*)

Kindly note this letter of intent shall be followed by a letter of appointment from us.

Please confirm your interest to receive offer of appointment by accepting the contents of this communication. Your communication of interest is a precondition to the issuance offer of appointment.

Yours sincerely,

For Wipro Limited
Sunil Kalachar
General Manager - Talent Acquisition

The information contained in this electronic message and any attachments to this message are intended for the exclusive use of the addressee(s) and may contain proprietary, confidential or privileged information. If you are not the intended recipient, you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately and destroy all copies of this message and any attachments. **WARNING:** Computer viruses can be transmitted via email. The recipient should check this email and any attachments for the presence of viruses. The company accepts no liability for any damage caused by any virus transmitted by this email. www.wipro.com

Dear Anu Sharmila P,

Resume No.: 8653995

Greetings from Wipro!

Congratulations! We are pleased to inform that you have cleared the Online Assessment under **Wipro Work Integrated Learning Programme (WILP) Hiring 2019 Selection Process**.

You are required to attend the next step in the Selection Process i.e. **Technical & HR Interview** as per the details furnished below.

Please be present at the mentioned venue as scheduled:

Date & Time	Venue
8-Feb-2019 8:30 AM	Wipro Ltd, Elcot SEZ, Gate 2, CDC5, Learning Centre, Shollingnallur, Chennai
Please report at the venue 45 minutes prior to your Interview start time.	

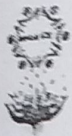
You will be required to carry below mandatory documents to attend the interview process.

- **A copy of this invite letter**
(a copy of this email)
- **Boarding Pass**
(available to download from Candidate desktop)
- **Original Govt. ID proof**
(Aadhaar Card, PAN card, Passport or Driver's License - photocopies/ scanned copies will not be accepted)
- **A copy of your most recent semester mark sheet** (which includes/ mentions the name of your Graduation Institute – photocopies/ original copies will be accepted)

For any queries/clarifications, please reach manager.campus@wipro.com.

Wish you all the best!

Regards,
Global Campus Hiring Team,
Wipro Limited



GRACE

Reg.235/2016/TV

A Venture by:

"Ablaze with passion for English"

Global Resources Academy of Communicative English Educational Charitable Trust

Building No. 268, Akkamparambil
Chettikulam P.O., Chalakudy, Kerala - 680 721

www.graceacademy.co.in

88079 04340
82208 08882
80755 32685
98465 57627

No: GRACE/2017/O.L/11141

Date: 28/2/2018

T. THAMARAI YAZHINI, B.A ENGLISH (REG)

Address: FATIMA COLLEGE,

MADURAI

PH: 9500337458

Offer Letter

Greetings and Wishes from GRACE (Global Resources Academy of Communicative English), A Venture of OF GRACE EDUCATIONAL CHARITABLE TRUST.

Team of GRACE is delighted to inform you that you are selected for the position of Communicative English Trainer for the academic year 2019 -20.

Remuneration: 14,000/- Only. + Other Benefits

(Accommodation + Travelling Allowance + Other Benefits.)

You are requested to join for the training. Dates of the training will be clued-up by phone call. If you don't get any information regarding training, you are requested to call or Mail.

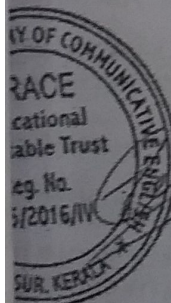
For further details you can call: (09846557627, 08807904340, 8075532685, 8220808882)

To confirm your appointment, you are requested to drop a confirmation mail to our HR department before 15th April.
academyhr@gmail.com

Thank You

Wishes

For (HR)



SANGEETHA R - REG.NO. 2017MCOM25

M. Com



Letter of Appointment

Date: 25th March, 2019

Ms. Sangeetha R.
Rajapandi illam, Siva beuro company(opp),
Thirumalai street, Madurai.11

Dear Mr. Sangeetha R.,

Sub: Letter of Appointment

We are pleased to appoint you in our organization as "Assistant Trainer - II" with a compensation of Rs. 1,92,000 /- (Rupees One Lakh Ninety-Two Thousands only) per annum. Your reporting location will be Madurai.

Your employment with us will be governed by the Terms & Conditions as detailed in Annexure - A.

Please sign and return duplicate copy of this letter in token of your acceptance. We congratulate you on your appointment and wish you a long and successful career with us. We are confident that your contribution will take us further in our journey towards becoming market leaders. We assure you of our support for your professional development and growth.

This is also to acknowledge that we have received your original UG degree certificate (carrying serial no. KPVP 40183385) for security reasons. The colour photocopy of the same has been attached. The same will be returned at the time of retirement.

For Surrender's Center for Learning Accountancy - SUCLA

A handwritten signature in dark ink, appearing to read 'Rajaseelan A.', is written over the printed name.

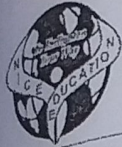
Rajaseelan A.
Proprietor

Surrender's Center for Learning Accountancy - SUCLA

CA, CMA & CS Exam Coaching Center

#22, 1st Floor, TMAK Kad Complex, Thirumalaivarayar Padibhuras Rd. (near Simmakul bus stop), Madurai - 625 001.
SE: 94434 63683, 81220 50333 E: suclainfo@gmail.com W: www.sucla.in

R. Sangeetha



NICE EDUCATION

For Excellent Expression of Brilliant Young Minds...

(Reg. No. : 55/2011/IV)

A Venture By : NOBEL INSTITUTE OF COMMUNICATIVE ENGLISH CHARITABLE TRUST

Nalonnumpadavil, Kabanigiri, Pulpally, Wayanad, Kerala-673579

Ph. : 91-9826269091, 91-9047415416 e-mail : nicenicekerala@gmail.com

Website : www.niceeducation.in

Ref. No: NICE/2018/.....

Date: 27/11/18

To

Mr/Ms :ASHIKANANTHINI R.V. S/O, D/O R.T. VASUDEVAN.....

Home Address:159/A, Ranganayekki Ammal, 1st Cross street
Kamarajar Salai, Madurai - 9.....

SUB: Offer Letter

Greetings and Wishes from NICE EDUCATION, A Venture of NOBEL INSTITUTE OF COMMUNICATIVE ENGLISH CHARITABLE TRUST.

HR Team of NICEEDUCATION is delighted to inform you that you are selected for the position of Communicative English Trainer for the academic year 2019-20

Remuneration :14000/-...../. Only. + Other Benefits

(.....)

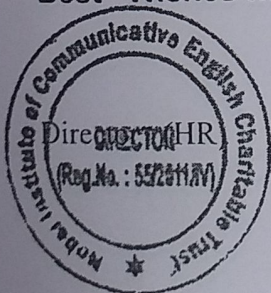
You are requested to join for the training in the month of April or May. Dates of the training will be clued-up later. If you don't get any information regarding the training, you are requested to call or mail in the first week of April 2019

For Further details you can call: (09826269091, 09047415416, 09626158128, 09047968128)

To confirm your appointment, you are requested to drop a confirmation mail with a copy of this offer letter before 31st of March 2019 to dmitnice@gmail.com.

Thanking You

Best Wishes



5

NICE EDUCATION

No. 65/1F, Near SBI Bank, Manaparai,
Dindugal Road, Trichy. Pin - 621306
91-9047415416, 91-9826269091

NICE EDUCATION

62, Brijeshwari Ext.,
Near Ring Road, Indore, M.P.-452016
91-9846627047, 91-9826269091
nicenice@gmail.com

NICE EDUCATION

St. Marys English Medium School Campus,
Katoria PO, Banka, Bihar - 813106
Contact@ +91-9626158128
jestlin@niceeducation.in



Criterion : V–Student Support and Progression

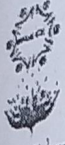
Metric : 5.2.1 - Placement

Year : 2017 - 2018



SAMPLE APPOINTMENT ORDERS

2017-2018



GRACE

"Ablaze with passion for English"

Reg.235/2016/IV

A Venture by:

Global Resources Academy of Communicative English Educational Charitable Trust

Building No. 268, Akkamparambil
Chettikulam P.O., Chalakudy, Kerala - 680 721

www.graceacademy.co.in

88079 04340
82208 08882
80755 32685
98465 57627

Ref.No: GRACE/2017/O.L/111090

Date:28/2/2018

To, M. NIVEDHAA, M.A. ENG
Address: FATIMA COLLEGE,
MADURAI.
PH: 7548856539.

SUB: Offer Letter

Greetings and Wishes from GRACE (Global Resources Academy of Communicative English), A Venture of OF GRACE EDUCATIONAL CHARITABLE TRUST.

HR Team of GRACE is delighted to inform you that you are selected for the position of Communicative English Trainer for the academic year 2019 -20.

Remuneration: 15,000/- Only.+ Other Benefits

(Accommodation +Travelling Allowance +Other Benefits.)

You are requested to join for the training . Dates of the training will be clued-up by phone call. If you don't get any information regarding the training, you are requested to call or Mail.

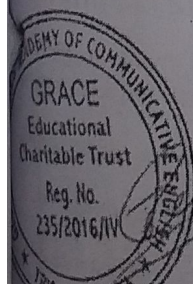
For Further details you can call: (09846557627, 08807904340 ,8075532685, 8220808882)

To confirm your appointment, you are requested to drop a confirmation mail to our HR department before 15th April.
graceacademyhr@gmail.com

Thanking You

Best Wishes

Director (HR)



KAMATCHI I - REG.NO. 2016MB96



April 29, 2019

Welcome to WILP

Work Integrated Learning Programme
Wipro Limited, Doddakannelli
Sarjapur Road, Bengaluru - 560 035.
Phone: (080) 28440011/12, Fax: (080) 28440256

Ms. Kamatchi Ilamparithy
7/15, Shenbaga Street,
Ganapathy Nagar, New Vilangudi,
Madurai- 625018
Tamil Nadu

Dear Kamatchi Ilamparithy,

Sub: Enrolment letter to Work Integrated Learning Programme ("WILP" or "Academy") as Trainee - Computer Applications

Welcome to WILP!

With reference to your application, it is our pleasure to enroll you as a Trainee - Computer Applications with the WILP which is a customized academic and training programme which will allow you to obtain M.Tech degree from one of the premier Engineer institutions in India.

The duration of the academic programme shall be 48 months from the date of enrollment with WILP. Your date of joining will be intimated through a separate communication.

We hope you enjoy the learning with WILP and have an enriching experience being a part of Wipro Limited ("Wipro" or "Company").

Please read through the terms and conditions of your enrolment as provided below.

We look forward to having a long and fruitful relationship with you at WILP, wish you all the best!

Yours sincerely,
For Wipro Limited,

A handwritten signature in black ink, appearing to read "Sunil Kalachar", is written over a horizontal line.

Sunil Kalachar
General Manager – Talent Acquisition

Endorsement

I accept the enrolment and the terms and conditions thereof as specified below. I shall report for undergoing study on

Signature: _____

Date: _____

Page 1/9

Registered Office:

Wipro Limited
Doddakannelli
Sarjapur Road
Bengaluru 560 035
India
T : 101 180 2844 0011
F : 101 180 2844 0034
E : info@wipro.com
W : wipro.com
C : L32102RA1946PLD020600

8215867

Terms & Conditions

1. PROFILE:

You are enrolled as a Trainee- Computer Applications with the **Work Integrated Learning Programme**. The Company, in association with a **collaborating University** is offering a customized academic and training program to the Trainee along with a "Project Readiness Program" ("PRP") for the purposes of participating in projects at Company as part of the program. This programme will require work integrated learning under WILP. The academic program will enable the Trainee to obtain **M.Tech degree** upon successful completion.

2. DURATION:

The duration of your academic programme will be for a period of 48 months from the date of enrolment. Unless the Academy extends the period of your study in writing, which is done solely at the discretion of the WILP Academy, your enrolment would automatically terminate at the end of the stated 48 months.

In case the Academy extends the academic period (in writing) you will continue to be enrolled as a Trainee - Computer Applications with WILP.

3. Scholarship/Stipend and Benefits

During the WILP program you would be entitled to a consolidated monthly scholarship.

Apart from the monthly scholarship, a life & medical insurance would include a cover for you, the premium / cost will be taken care of by Wipro.

1. A Group Personal Accident Insurance (GPAI) Program of **Rs.12,00,000/-**. You could also get an extra coverage for a nominal and highly negotiated premium. More details on the policy are available on My Policies Section in myWipro, the HR portal at Wipro.

2. Group Life Insurance Program of **Rs.14,00,000/-** is available for Trainees. This makes it possible to also get an extra coverage for a nominal and highly negotiated premium. More details on the policy are available on My Policies Section in myWipro, the HR portal at Wipro.

In addition to the above, Trainees are also eligible to participate in a contributory medical insurance cover towards hospitalization and additional medical cover.

a. A contributory mediclaim insurance program with reimbursements up to **Rs. 2,00,000 is available to the employee at a monthly nominal deduction**. 10% of the claim amount would need to be borne by the employee.

If you wish to enhance the coverage, a top up cover option is also available for a highly negotiated premium. More details on the policy are available on My Policies Section in myWipro, the HR portal at Wipro.

Page 2/9 8215867

The below table shows the prescribed scholarship for various years:

Period	Scholarship	ESI	Consolidated Scholarship (INR Per Month)
First year	15000	712	15,712/- (*)
Second year	17000	810	17,810/- (*)
Third year	19000	910	19,910/- (*)
Fourth year	23000	0	23,000/- (*)

(*)You shall be responsible for payment of all statutory contributions, taxes, dues and levies as required under the relevant laws including contributions under Employees' State Insurance Corporation Act (**at 1.75% of your Scholarship**) as and when applicable to you. Such contributions, taxes, dues and levies where required, shall be deducted from your Scholarship and benefits according to applicable laws and regulations.

The enhancement of the scholarship at the end of each academic year of study will be at the discretion of the Academy subject to your satisfactory progress of study, acquisition of skills, behavior, regularity and punctuality in attendance. Your continued enrolment in the course, will be at the discretion of the Academy, and is subject to satisfactory performance as prescribed in the WILP portal. In case your project performance at any stage is not found to be satisfactory, then you would be put on a performance improvement plan (PIP). Post PIP, if there is no improvement in project performance, the Academy may at its sole discretion discontinue your enrolment in the WILP program.

Book Allowance:

A Book Allowance of INR 1,250/- will be paid per Trainee per semester. This allowance will be paid every semester except the last semester when you will be engaged in dissertation. The allowance will be paid to you centrally along with your scholarship at the beginning of the semester and you will not be required to provide any inputs from your end to obtain the allowance. The allowance will be subject to tax. Book allowance is applicable only when a Trainee is registered for the semester.

Scholarship Advance:

You can avail a scholarship advance in case of any personal financial emergency. Details of the policy can be viewed in the policy section on the WILP portal

4. Training Agreement:

a. This letter of enrolment is subject to your Training Agreement in the prescribed proforma with Wipro Limited, Sarjapur Road, Doddakannelli, Bengaluru-560035 on or before joining Wipro.

b. Training agreement in Wipro is for a total period of 60 Months - for developing your skills and knowledge. Technical Class Room training will be for a period of 1.5 months and practical experience and training will be for the next 58.5 months. The Company invests on your behalf for the cost of the training Should you discontinue the WILP programme or your enrolment to

the program is cancelled for any reason whatsoever, before the completion of 60 months from the date of joining, the training expenses of Rs. 75,000/- will have to be reimbursed by you as detailed in the Training Agreement.

5. PROJECT READINESS PROGRAM (PRP)

a. Project Readiness Program (PRP) is offered by Wipro - Talent Transformation Department to all campus and off-campus recruits. The broad objective of PRP is to equip you with the necessary knowledge and skills that will enable you to start working on real-life project work which is an integral part of the Work Integrated Learning Program.

FARSANA PARVEEN G - REG.NO. 2015LB18



MAHATMA MONTESSORI SCHOOL

(Affiliated to Central Board of Secondary Education, New Delhi)

PARENT TEACHER ROAD,
GOPALAKRISHNAN NAGAR, MADURAI - 625 007

☎ 4243311 & 4381693

E-mail Address: cbsemahatma@gmail.com

Mrs. S.PREMALATHA M.A.,M.Ed.,
Secretary & Correspondent

Dear Mr./Ms.**FARSANA PARVEEN.G.**

Sub : Appointment as Teacher.

Our Management Committee proudly congratulates you on being appointed as Teaching Assistant for **JUNIOR SCHOOL** at **MAHATMA** with effect from **29.05.2018** based on your performance in the interview held in **APRIL** at Mahatma Montessori School.

Your appointment will be made permanent after one year of probation. During the term of the said appointment you are required to be solely responsible for class room teaching & care of your students. Your specific responsibilities are :

- to enable all children to achieve to the best of their ability.
- to teach effectively with all the available teaching techniques and resources.
- to participate in the Faculty development programmes and involve in all the school activities.

Your all inclusive salary will be **Rs.10,000/-** per month . You are required to uphold the tradition, standards and the image of the school and to maintain, protect and safeguard the interests of the school, and not to intentionally and or deliberately neglect or bring into disrepute the good reputation of the school in the discharge in your duties.

If you want to resign from the school for any personal reasons before the completion of your probation, you must submit it in writing three months earlier or surrender your two months' salary.

We look forward to your joining as a teaching staff in Mahatma. If the offer of appointment on these terms is acceptable to you, please sign and return the attached copy of this letter.

Yours Sincerely,

S. Premalatha
Secretary & Correspondent

Copies to:

1. School Office
2. Accounts Branch

I agree to serve as a teacher at Mahatma for one full academic year, complying with its norms and traditions.

Thanking you,

Date : 03.07.2018

Yours truly,

G. Farsana Parveen

SRV Hi-Tech Matriculation Hr.Sec.School

(Run by Sri Srinivasa Educational Trust, Rasipuram.)

Masakalipatty P.O., Rasipuram - 637 401. Namakkal Dt.,

masamy M.A., M.Sc., M.Ed.,
President

P. Swaminathan M.Sc., M.Ed.,
Secretary

S. Selvarajan M.Sc.Ed., M.Ed.,
Treasurer

Date :


APURVA THANGAM J - REG.NO. 2015Z02

1.2.2018

APPOINTMENT ORDER

MS.J.APURVA THANGAM is appointed as U.G..ASST.IN ZOOLOGY in our institution in a consolidated salary of Rs.14,000/- during the provisional period. He/She has to join duty on 1.6.2018. However he/she should confirm his/her acceptance by handing over any one of the original Educational Degree Certificates in the School Office within 15 days after getting the appointment order. A line of reply to confirm his/her willingness for having accepted the offer by sending the consent letter is appreciated.

For any further details contact the Directors through the Cell Phone Nos.9443222689 , 9443226445, 9443222644, 9443226899, 9443245099.


Secretary,
S.R.V.Hi-Tech Mat.Hr.Sec.School,
Rasipuram-637401
Namakkal District.

Important Note: You have to attend a Orientation-Cum-Training Programme for about 15 days in the month of May in our school premises.

To

MS.J.APURVA THANGAM,B.SC
D/O.N.JANANESWARA PANDIAN
6-1/49 ANNA ST, V.KARISALKULAM
MADURAI 625018
8148264489

FATHIMA

EEA

Laagoon English Educational Academy)
Quality & Fostering Excellence

MA eng

Ph : 0422-2513296
Mob : 97902 87444

3482, Gandhimaa Nagar,
Peelamedu, Coimbatore - 641 004.
e-mail : laagoongroupcbe@gmail.com
www.leeaenglishedu.in

SIVARANJANI S - REG.NO. 2016MAEL44

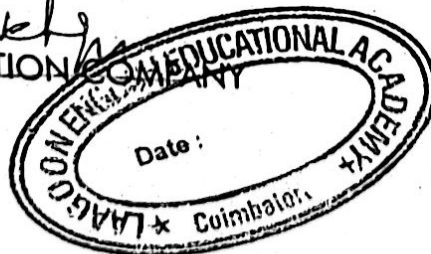
OFFER LETTER

Date: 19/09/2017.
Dear Mr/Ms. SIVARANJANI - S. II MA English
Name of the College FATIMA College, MADURAI.
Proposed Salary Rs. 11,000/-

We are pleased to inform you that, you have been short listed for the post of Trainee Communicative English Faculty (Language Trainer) in our organization. We wish you all the best and direct you to contact us at the above mentioned mobile no for further process and confirmation of you appointment.

- Please bring your original certificates for verification.

The Jawahar Lal Nehru
For THE LEEA EDUCATIONAL ACADEMY



Chief Executive Officer

Place:

[Signature]
Signature of the Candidate



Criterion : V–Student Support and Progression

Metric : 5.2.1 - Placement

Year : 2016 - 2017



SAMPLE APPOINTMENT ORDERS

2016-2017



S.R.V. BOYS HIGHER SECONDARY SCHOOL,

(Run by : Sri Srinivasa Educational Trust, Rasipuram.)

MUTHUKALIPATTI, RASIPURAM - 637 401. NAMAKKAL Dist.

A.R. DURAISAMY, M.Sc., M.Ed.,
Managing Trustee

☎ : 04287- 231261 - 65
Web : www.srvacademy.org

President :
M. KUMARAVEL, M.Sc., M.Ed.,

Secretary :
P. SWAMINATHAN, M.Sc., M.Ed.,

Treasurer :
S. SELVARAJAN, M.Sc.Ed., M.Ed.,

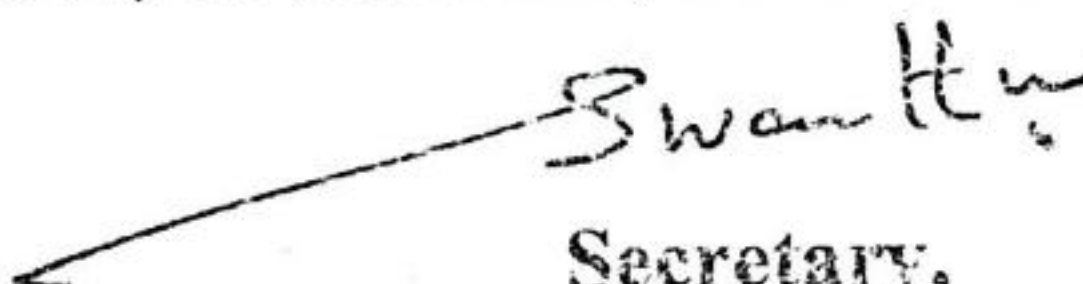
Date :

23.02.2017

APPOINTMENT ORDER

MS.R.SINDHUJA , is appointed as P.G..ASST.IN PHYSICS in our institution in a consolidated salary of Rs.20,000/- during the provisional period. He/She has to join duty on 1.6.2017. However he/she should confirm his/her acceptance by handing over any one of the original Educational Degree Certificates in the School Office within 10 days after getting the appointment order. A line of reply to confirm his/her willingness for having accepted the offer by sending the consent letter is appreciated.

For any further details contact the Directors through the Cell Phone Nos.9443222689 , 9443226445, 9443222644, 9443226899, 9443245099.


Secretary,
S.R.V.Boys/Hr-Tech Hr.Sec.School,
Muthukalipatti-637401 Rasipuram,
Namakkal District.

To

MS.R.SINDHUJA, M.SC.,
D/O.T.RAJENDRAN
13F/4 ROMAN MISSION I ST
YMR PATTY,
DINDIGUL 624001

FATHIMA COLLEGE





NICE EDUCATION

For Excellent Expression of Brilliant Young Minds

A Venture by : NOBEL INSTITUTE OF COMMUNICATIVE ENGLISH CHARITABLE TRUST

Kabanigiri, Pulpally, Wayanand, Kerala - 673579

Cell : 09047968128, 09047415416, 09826269091, 09626158128

Email : nicekerala@gmail.com Website : www.niceeducation.in

(Reg No. 55/2011/IV)

Date : 20-09-'16

To

Mr/Ms. M. Infant Sushmitha : S/O, D/O Q. Micheal Rai

College Name : Fatima College [Commerce (Reg)] B.Com

Home Address :

SUB: Offer Letter

Greetings and Wishes from NICE EDUCATION, A Venture of NOBEL INSTITUTE OF COMMUNICATIVE ENGLISH CHARITABLE TRUST.

HR Team of NICEEDUCATION is delighted to inform you that you are selected for the position of Communicative English Trainer for the academic year 2016-17.

Remuneration : 14,000/- / Only + Other Benefits (Accommodation & T.A.)

You are requested to join for the training in the month of April or May. Dates of the training will be clued-up later. If you don't get any information regarding the training, you are requested to call or mail in the first week of April 2017 regarding the training.

For Further details you can call: (09826269091, 09047415416, 09626158128, 09047968128)

To confirm your appointment, you are requested to drop a confirmation mail with a copy of this offer letter to our HR department: dmitnice@gmail.com.

Thanking You

Best Wishes



Note: It is a duplicate copy. You are requested to collect the original OFFER LETTER, when you join for the training.

NICE EDUCATION

No.39, Annai Complex, Near Amma Hotel,
Madurai Road, Manapparai,
Trichy, Tamilnadu-621306.
Ph: 09047415416, 09047968128
bineesh@niceeducation.in

NICE EDUCATION

No.62, Brijeshwari Extension,
Near Ring Road, Indore,
(Madhya Pradesh)-452016.
Ph: 09826269091
aneesh@niceeducation.in

NICE EDUCATION

St.Marys English Medium School Campus,
Katoria PO, Banka, Bihar - 813106
Ph: 09626158128
Jestin@niceeducation.in



NICE EDUCATION

For Excellent Expression of Brilliant Young Minds

A Venture by : NOBEL INSTITUTE OF COMMUNICATIVE ENGLISH CHARITABLE TRUST

Kabanigiri, Pulpally, Wayanand, Kerala - 673579

Cell : 09047968128, 09047415416, 09826269091, 09626158128

Email : nicenicekerala@gmail.com Website : www.niceeducation.in

(Reg.No. 55/2011/IV)

Ref:

Date : 20/9/16

To

Mr/Ms... S. Delecta Jasy...: S/O, D/O S. Sebastian.....

College Name: Fatima College (BA English) (S.F).....

Home Address:

SUB: Offer Letter

Greetings and Wishes from NICE EDUCATION, A Venture of NOBEL INSTITUTE OF COMMUNICATIVE ENGLISH CHARITABLE TRUST.

HR Team of NICEEDUCATION is delighted to inform you that you are selected for the position of Communicative English Trainer for the academic year 2016 -17.

Remuneration: 13,500...../Only + Other Benefits(Accommodation + T.A..)

You are requested to join for the training in the month of April or May. Dates of the training will be clued-up later. If you don't get any information regarding the training, you are requested to call or mail in the first week of April 2017 regarding the training.

For Further details you can call: (09826269091, 09047415416, 09626158128, 09047968128)

To confirm your appointment, you are requested to drop a confirmation mail with a copy of this offer letter to our HR department: dmitnice@gmail.com.

Thanking You

Best Wishes



Note: It is a duplicate copy. You are requested to collect the original OFFER LETTER when you join for the training.

NICE EDUCATION

No.39, Annai Complex, Near Amma Hotel,
Madurai Road, Manapparai,
Trichy, Tamilnadu-621306.
Ph: 09047415416, 09047968128
bineesh@niceeducation.in

NICE EDUCATION

No.62, Brijeshwari Extension,
Near Ring Road, Indore,
(Madhya Pradesh)-452016.
Ph: 09826269091
aneesh@niceeducation.in

NICE EDUCATION

St.Marys English Medium School Campus,
Katoria PO, Banka, Bihar - 813106
Ph: 09626158128
Jestin@niceeducation.in



SRV Hi-Tech Matriculation Hr.Sec.School

(Run by Sri Srinivasa Educational Trust, Rasipuram.)

Masakalipatty P.O., Rasipuram - 637 401. Namakkal Dt.,

A. Ramasamy M.A.,M.Sc.,M.Ed.,
President

P. Swaminathan M.Sc.,M.Ed.,
Secretary

S. Selvarajan M.Sc.Ed.,M.Ed.,
Treasurer


Date :

15.03.2017

APPOINTMENT ORDER

MS.B.UDAYA is appointed as PRIMARY TEACHER in our institution in a consolidated salary of Rs.13,000/- during the provisional period. He/She has to join duty on 1.6.2017. However he/she should confirm his/her acceptance by handing over any one of the original Educational Degree Certificates in the School Office within 10 days after getting the appointment order. A line of reply to confirm his/her willingness for having accepted the offer by sending the consent letter is appreciated.

For any further details contact the Directors through the Cell Phone Nos.9443222689 , 9443226445, 9443222644, 9443226899, 9443245099.


Secretary,
S.R.V.Boys/Hi-Tech Hr.Sec.School,
Muthukalipatti-637401 Rasipuram,
Namakkal District.

To

MS.B.UDAYA,M.S.W.,
D/O.A.BALAKRISHNAN
10/12 MADURAI VEERAN KOIL LANE
MANJANAKARA ST
MADURAI 1
9489650978, 9043683458
FATHIMA



**NICE EDUCATION**

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A Venture by : NOBEL INSTITUTE OF COMMUNICATIVE ENGLISH CHARITABLE TRUST

24

6

(Reg No. 55/2011/IV)

Kabanigiri, Pulpally, Wayanand, Kerala - 673579

Cell : 09047968128, 09047415416, 09826269091, 09626158128

Email : nicenicekerala@gmail.com Website : www.niceeducation.in

Date : 20 - 09 - 16

To

Mr/Ms. A. Joyce Christina Marys, D/O D. Antony Joseph Raj.

College Name: Fatima College [B.A. English Literature (Reg.)]

Home Address:

SUB: Offer Letter

Greetings and Wishes from NICE EDUCATION, A Venture of NOBEL INSTITUTE OF COMMUNICATIVE ENGLISH CHARITABLE TRUST.

HR Team of NICEEDUCATION is delighted to inform you that you are selected for the position of Communicative English Trainer for the academic year 2016 -17.

Remuneration: 13,000/- / Only. + Other Benefits (Accommodation + T.A.)

You are requested to join for the training in the month of April or May. Dates of the training will be clued-up later. If you don't get any information regarding the training, you are requested to call or mail in the first week of April 2017 regarding the training.

For Further details you can call: (09826269091, 09047415416, 09626158128, 09047968128)

To confirm your appointment, you are requested to drop a confirmation mail with a copy of this offer letter to our HR department: dmitnice@gmail.com.

Thanking You

Best Wishes



Note: It is a duplicate copy. You are requested to collect the original OFFER LETTER, when you join for the training.

NICE EDUCATIONN0.39, Annai Complex, Near Amma Hotel,
Madurai Road, Manapparai,
Trichy, Tamilnadu-621306.
Ph: 09047415416, 09047968128
bineesh@niceeducation.in**NICE EDUCATION**No.62, Brijeshwari Extension,
Near Ring Road, Indore,
(Madhya Pradesh)-452016.
Ph: 09826269091
aneesh@niceeducation.in**NICE EDUCATION**St.Marys English Medium School Campus,
Katoria PO, Banka, Bihar - 813106
Ph: 09626158128
Jestin@niceeducation.in



Criterion : V–Student Support and Progression

Metric : 5.2.1 - Placement

Year : 2015 – 2016



SAMPLE APPOINTMENT ORDERS

2015-2016

OFFER LETTER

22nd February 2016

Ms. Ragavi R
161, Sathyamoorthy Nagar,
Samayanallur,
Madurai – 625 402.

Dear Ragavi R,

We are pleased to confirm our verbal offer of employment with The Indian Public School (TIPS NACE), as "Class Teacher" reporting to "Coordinator" beginning on June 2016.

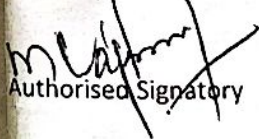
- You will be on probation for a period of 3 months, upon completion of which your performance shall be appraised for confirmation further.
- You are required to serve a minimum period of two years with TIPS NACE.
- You are required to submit the original copy of the highest degree certificate on the day of collecting the offer letter.
- You are required to undergo a training program in May 2016 (without pay) in Coimbatore Campus, the dates of which shall be intimated shortly via Email.

Your Total Annual Compensation Value shall be INR 284400/- (Rupees Two Lakhs Eighty Four Thousand Four Hundred Only/-) which includes a fixed monthly salary, employer's component of PF, transport/ food and accommodation, medical insurance and life insurance benefits. An appointment letter shall be given to you during the time of joining which shall state your duties and responsibilities during your association with TIPS NACE.

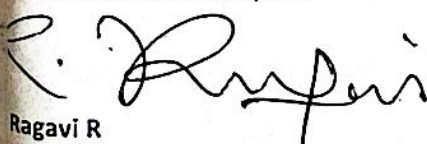
Please indicate your acceptance of this offer by signing below. By signing this letter, you acknowledge that this letter sets forth the entire agreement between you and TIPS NACE regarding your employment with TIPS NACE, and fully supersedes any prior agreements or understandings, whether written or oral.

We are excited that you are joining our organization and look forward to having you as part of our TIPS NACE Family!

Sincerely,


Authorised Signatory

Understood and Accepted


Ragavi R

Date: 7.3.2016

The Indian Public School : 70 Dr Alagappa Road, Tatabad, Coimbatore – 641012. Ph : +91 422 647 2222.

Stellon | Chennai | Coimbatore | Erode | Karur | Kochi | London | Los Angeles | Madrid | Mallorca | Paris | Tirupur
CIN: U80211TZ2006PTC013192

www.tinsglobal.org | ask@tipsglobal.org

NICE EDUCATION

For Excellent Expression of Brilliant Young Minds

A Venture by : NOBEL INSTITUTE OF COMMUNICATIVE ENGLISH CHARITABLE TRUST

Kabanigiri, Pulpally, Wayanand, Kerala - 673579

Cell : 09047968128, 09047415416, 09826269091, 09626158128

Email : nice@kerala@gmail.com Website : www.niceeducation.in

Ref: NICE/2015/04/535

Date: 11/12/2015

To

Ms.

D/O

: S. Shanmugambica... B.Sc (IT) (ST)

: R. Selvakumar.....

SUB: Offer Letter

Greetings and Wishes from NICE EDUCATION, A Venture of NOBEL INSTITUTE OF COMMUNICATIVE ENGLISH CHARITABLE TRUST.

HR Team of NICEEDUCATION is delighted to inform you that you are selected for the position of Communicative English Trainer for the academic year 2016-17.

Remuneration : 14,000/- Only. + Other Benefits

(.....)

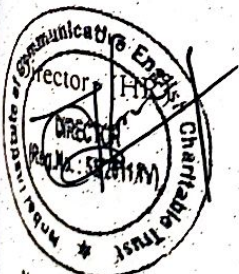
You are requested to join for the training in the month of April or May. Dates of the training will be clued-up later. If you don't get any information regarding the training, you are requested to call or mail in the first week of April 2016 regarding the training.

For Further details you can call: (09826269091, 09047415416, 09626158128, 09047968128)

To confirm your appointment, you are requested to drop a confirmation mail to our HR department. dmitnice@gmail.com.

Thanking You

Best Wishes



Note: It is a duplicate copy. You are requested to collect the original OFFER LETTER when you join for the training.

NICE EDUCATIONNo.39, Annai Complex, Near Amma Hotel,
Madurai Road, Manapparai,
Trichy, Tamilnadu-621306.
Ph: 09047415416, 09047968128
aneesh@niceeducation.in**NICE EDUCATION**No.62, Brijeshwari Extension,
Near Ring Road, Indore,
(Madhya Pradesh)-452016.
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aneesh@niceeducation.in**NICE EDUCATION**St. Marys English Medium School Campus,
Katoria PO, Banka, Bihar - 813106
Ph: 09626158128
Jestin@niceeducation.in

PARIMALAM EDUCATIONAL TRUST



Managers of

- Thaai Polytechnic College - Vadipatti - 625 218. Ph - 255008**
Thaai Matric Hr.Sec.School - Vadipatti - 625 218. Ph - 254155
Thaai CBSE.School - Vadipatti - 625 218. Ph - 254142
Thaai Nursery Primary School - Palamedu - 625 503. Ph - 246375
Thaai Nursery Primary School - Ammayanayakkanur - 624 218. Ph - 238331

S.V.Gandhi B.Com., M.P.Ed., NIS
Chairman

PROCEEDINGS OF THE CHAIRMAN

Present: Thiru S.V. GANDHI, B.Com., B.L., M.P.Ed., NIS.

Proc. No. 602/ Estbt. Section/ 2016.

Date: 10. 02.2016.

Sub: ADMINISTRATION – Establishment – Appointment of Teaching Staff - Orders – Issued.

Ref: Her application dated 22. 01. 2016.

With reference to the application cited and based on the performance in the interview, **Ms. B. SELVA PRAPHA** is selected and temporarily appointed as a **TEACHER** and posted in the Institution of **THAAI NURSERY AND PRIMARY SCHOOL, PALAMEDU**, on a Gross Salary of **Rs. 5,000/- (Rupees Five Thousand only)** as prescribed by the Management.

She should serve at least one year continuously from the date of joining in the post. If she dislikes continuing in the service, she may relinquish the post by submitting one month notice or one month salary in lieu thereof and it can only be at the end of the term which is also subject to acceptance of the Management.

She is specifically informed that during the period of Probation, if her services are found unsatisfactory, she will be terminated from service immediately, without any reason or prior notice. Therefore, the question of One month notice or one month salary (in full) will not arise in such cases. However, the salary will be worked out and settled only on total number of days worked on the particular month only.

- She is instructed to produce the Certificates in original to the Recruiting Department at the time of receiving the Appointment order.
- Resignation, Experience and Queries are related to Department of Recruitment.
- Employees Provident Fund will be deducted from her salary as per rules.
- On relieving, if any dues payable to the Concern Department, will be deducted from the salary as per rules.
- She is instructed to join duty on **23.05.2016**.
- All the rules and regulations are reserved for the Management.
- The Head of Institution is requested to intimate the date of joining immediately.

To,
Ms. B. SELVA PRAPHA, D/o P. Balakrishnan,
Kavi Nagar, AYYUR POST,
ALANGANALLUR.


CHAIRMAN

Copy to: Account Section.
Recruitment Section



The Little Kingdom

Date: 3.09.2015

To
Ms.P.Rita Marcilin B.Com.,
Madurai.

Dear Madam,

We are glad to inform that you have been appointed as a Physical Education Teacher in our school. Your remuneration will be as follows.

Basic	:	Rs. 7000
DA	:	Rs. 3500
HRA	:	Rs. 500
MA	:	Rs. 50
Special Allowance	:	Rs. 950

Rs. 12,000

Thank You

For The Little Kingdom



Suzette ka
Principal