



**FATIMA COLLEGE**

(Autonomous)

*Affiliated to Madurai Kamaraj University*  
*Re-Accredited with 'A++' by NAAC (Cycle - IV)*  
Mary Land, Madurai - 625018, Tamil Nadu

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# **Annual Quality Assurance Report (AQAR) 2023-2024**

## **5.2.1 Number of outgoing students who got placement during the year 2023-2024**

March 2024

Ms. Swetha. M  
4/98, Nethaji Street,  
Kurinji nagar, Athikulam,  
Madurai-625014

Dear Swetha,

Thank you for your interest in AVA SOFTWARE Pvt. Ltd. Subsequent to our discussion with you, we are delighted to extend you an offer to join AVASOFT. We believe you can play an important role in our rapid growth and success and look forward to welcoming you to the AVASOFT family.

**Position**

You will be undergoing an internship with AVASOFT for a period of 6 months and you will be designated as Trainee Engineer and will be paid a stipend of Rs.10,000/- per month subject to PF & ESI from the date of joining. After successful completion of your internship you will be designated as Software Engineer and your CTC would be Rs. 600000 CTC per annum is inclusive of basic salary, HRA, medical and regular conveyance which is effective from the date of employment.

**Probation**

You will be on probation from your date of joining for a period of twelve months as Software Engineer. You will continue to do so until the company confirms your services in writing, based on your conduct and performance during this period meeting the standards of the company.

**Compensation**

Your total cost to AVASOFT will be Rs. 600000 subject to Tax deduction. Further details are furnished in Annexure-1

**Confidentiality and Non Disclosure**

You are required to maintain the highest level of confidentiality regarding the company's affairs. This includes keeping all information, instruments, documents, and any other materials related to the company that you become aware of during your assessment period. Furthermore, you must not disclose any confidential information in accordance with the "Non-disclosure and Confidentiality Policy".

AVA Software Pvt. Ltd.,  
Alpha City (SSPDL), 3rd Floor - Beta Block, Navalur, Chennai 600 130  
Website: <http://www.avasoft.com>



February 2024

Ms. Seetai chitradevi S  
123, 236, Munichalai main road  
Ismailpuram 9th street oppo.  
Madurai- 625009

Dear Seetai,

Thank you for your interest in AVA SOFTWARE Pvt. Ltd. Subsequent to our discussion with you, we are delighted to extend you an offer to join AVASOFT. We believe you can play an important role in our rapid growth and success and look forward to welcoming you to the AVASOFT family.

**Position**

You will be undergoing an internship with AVASOFT for a period of 6 months and you will be designated as Trainee Engineer and will be paid a stipend of Rs.10,000/- per month subject to PF & ESI from the date of joining. After successful completion of your internship you will be designated as Software Engineer and your CTC would be Rs. 500000 CTC per annum is inclusive of basic salary, HRA, medical and regular conveyance which is effective from the date of employment.

**Probation**

You will be on probation from your date of joining for a period of twelve months as Software Engineer. You will continue to do so until the company confirms your services in writing, based on your conduct and performance during this period meeting the standards of the company.

**Compensation**

Your total cost to AVASOFT will be Rs. 500000 subject to Tax deduction. Further details are furnished in Annexure-1

**Confidentiality and Non Disclosure**

You are required to maintain the highest level of confidentiality regarding the company's affairs. This includes keeping all information, instruments, documents, and any other materials related to the company that you become aware of during your assessment period. Furthermore, you must not disclose any confidential information in accordance with the "Non-disclosure and Confidentiality Policy".

AVA Software Pvt. Ltd.,  
Alpha City (SSPDL), 3rd Floor - Beta Block, Navalur, Chennai 600 130  
Website: <http://www.avasoft.com>



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**Madura Coats Private Limited**  
Registered Office  
Unit 3 & 4, 3rd Floor, Navigator Building,  
International Tech Park Bangalore,  
Whitefield Road, Bangalore 560066, INDIA

Tel: +91 99004 05001  
coatsindia@coats.com

CIN: U18102KA1974FTC047421  
GST: 29AABCM8279K1ZR

4<sup>th</sup> April 2024

**Ms. Bhavani D S**  
5/1, Sourashtra Puram,  
2nd Street, Villapuram,  
Madurai - 625012.

### Offer Letter

**Dear Bhavani,**

Further to the interview you had with us, we are pleased to offer you the position of **Executive - Logistics**, based at **Ambasamudram**, on following terms & conditions:

Your remuneration will consist of the following:

Pay Group	Components	Amount (Rs.) Per Annum	Amount (Rs.) Per Month
Fixed Salary (A)	Basic Salary	1,80,000	15,000
	Flexible Benefit Allowance	1,62,189	13,516
	Leave Travel Allowance	15,000	
<b>Annual Guaranteed Cash (A)</b>		<b>3,57,189</b>	<b>28,516</b>
Other Benefits (B)	Company Contribution to Provident Fund	21,600	
	Group Medical Insurance Premium	12,553	
	Gratuity	8,658	
<b>Total CTC (A+B)</b>		<b>4,00,000</b>	

### Provident Fund

As an Executive, you will become a member of the Madura Coats Managers and Executives Provident Fund. Details of rules of the Managers Provident Fund will be advised to you on your joining the services of the Company. The employee's contribution to this Fund is 12% of Base Salary.

### Employee Pension Scheme

You will be required to become a member of the Employee Pension Scheme from the date of your joining the company under Employees' Provident Funds and Miscellaneous Provisions Act, 1952. At present 8.33% of the Base Salary restricted to a maximum salary of Rs.15,000/- per month is to be remitted to the Pension Fund operated by the Central Government of India from out of the employer's contribution to the Provident Fund.





(84)

**Offer: Computer Consultancy**  
**Ref: TCSL/DT20245637251/Chennai**  
**Date: 14/07/2024**

Ms. Rosary Nancy J  
4-5/7 Railar Nagar 5th Street,  
Koodal Nagar,  
Madurai-625018,  
Tamilnadu.  
Tel# -

Dear Rosary Nancy J,

**Sub: Letter of Offer**

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be assigned a role in any Unit as per business requirements of TCSL.

Your gross salary including all benefits will be **₹3,53,578/-** per annum, as per the terms and conditions set out herein.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore / TCS Initial Learning Program (ILP); detailed under Terms & Conditions. You will also be issued a letter of appointment at the time of your joining after completing joining formalities as per company policy. Your offer is subject to a positive background check.

**TCS Confidential**  
**TCSL/DT20245637251**

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**TATA CONSULTANCY SERVICES**  
Tata Consultancy Services Limited

415/21-24, Kumaran Nagar, Sholinganallur, Old Mahabalipuram, Chennai 600 119 Tamil Nadu India  
Tel: 91 44 6616 2222 Fax: 91 44 6616 2555 Website: www.tcs.com  
Registered Office: Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021  
TCS Careers Service Line: 1800 209 3111 Email: careers@tcs.com





(85)

Offer: Computer Consultancy  
Ref: TCSL/DT20234141152/Chennai  
Date: 17/07/2024

Ms. Varshini Muthuraman  
25, Indhirani Nagar, 1st Street, Mudakkusalai, Madurai-625016,  
Near Master Mahal,  
Madurai-625016,  
Tamilnadu.  
Tel# -

Dear Varshini Muthuraman,

**Sub: Letter of Offer**

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Assistant System Engineer-Trainee** in Grade Y. You will be assigned a role in any Unit as per business requirements of TCSL.

Your gross salary including all benefits will be ₹3,53,578/- per annum, as per the terms and conditions set out herein.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, it will be construed that you are not interested in this employment and this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course, you meeting the TCS eligibility criteria & you completing the mandatory pre-joining learning curriculum named TCS Xplore / TCS Initial Learning Program (ILP); detailed under Terms & Conditions. You will also be issued a letter of appointment at the time of your joining after completing joining formalities as per company policy. Your offer is subject to a positive background check.

TCS Confidential  
TCSL/DT20234141152

1

**TATA CONSULTANCY SERVICES**

Tata Consultancy Services Limited

415/21-24, Kumaran Nagar, Sholinganallur, Old Mahabalipuram, Chennai 600 119 Tamil Nadu India

Tel: 91 44 6616 2222 Fax: 91 44 6616 2555 Website: [www.tcs.com](http://www.tcs.com)

Registered Office Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021

TCS Careers Serviceline: 1800 209 3111 Email: [careers@tcs.com](mailto:careers@tcs.com)

APPOINTMENT LETTER

25.06.2024

**STRICTLY PRIVATE AND CONFIDENTIAL**

Ms. Dhara,  
344, R.S.Mangalam main road,  
Salaigramam, Sivaganga -630710.

**Dear Dhara,**

We are extremely pleased to offer you the position of "Office Administrator" in The Indian Public School reporting to the "Coordinator". The position is offered at The Indian Public School in Madurai, on the following terms and conditions:

1. Your total compensation value shall be **INR 27355/- (Rupees Twenty Seven Thousand Three Hundred and Fifty Five only) per month**. The compensation structure, benefits and reimbursements as applicable are as per the Annexure-I.
2. Your start date for employment is **25<sup>th</sup> June 2024** and the place of work will be **Madurai**. Confirmation of this date or earlier should be made at the earliest opportunity.
3. Your normal working hours shall be 8.20 AM to 4.45 PM from Monday to Saturday. However additional and more flexible hours of working including Sundays / Holidays may be expected in performance and deliverance of your duties. These timings are subject to variation as required by the organisation in future.
4. You are required to serve minimum two years with TIPS and the first three months of your employment will constitute a trial/probation period to determine your ability to perform the job. This may be extended at the discretion of the management for such period or periods as may be deemed necessary or you may be relieved from services with a week's notice. After successful completion of the probation, as assessed by the Management, your services shall be confirmed.
5. You are eligible for 10 days of casual leave every year (January – December), which shall be calculated and apportioned based on the date of joining.
6. You are required to submit any of your original highest degree certificates which shall be returned during your disengagement with TIPS after serving a proper notice period.
7. Your reporting structure is susceptible to change as needed from time-to-time in line with the changes in the organisation's needs.
8. Your designation and responsibilities are susceptible to change and shall be revised based on the organisation's need and expectations towards the roles assigned, including but not limited to.
9. You shall be part of TIPS trainings and workshops on a regular basis. As part of employee development and up-skilling policies, TIPS may invest in you by nominating you for in-school and regional workshops conducted by IBO's international faculty, on account of which you will be required to execute a bond which shall bind you with the organisation for two years from the day of training.
10. Any Part-time Staff/ Guest Teacher/ Visiting Faculty are not eligible for vacation salary (April/ May) that is applicable to other regular staff of the organisation as per the employment terms and policies of the organisation (in professional terms).

**The Indian Public School : 193, Sathy Road, S.S.Kulam(p.o.), Coimbatore - 641 107. Ph 0422-2366666**

**India Reg Office: The Indian Public School : 70 Dr Alagappa Road, Tatabad, Coimbatore - 641 012,  
Ph +91 422-4356966 / 4388977**

Andorra | Canada | Cyprus | France | Italy | Malaysia | Morocco | Netherlands | Portugal | Spain | UK  
Bengaluru | Chennai | Coimbatore | Hyderabad | Karur | Kochi | Madurai | Tirupur

[www.tipsglobal.org](http://www.tipsglobal.org) | [askcbemain@tipsglobal.net](mailto:askcbemain@tipsglobal.net)

**CIN: U80211TZ2006PTC013192**

**12 COUNTRIES, 60 + SCHOOLS and 1 Global Family**



11. Your notice period will be three months on either side in lieu of which you are liable to pay three months' salary as applicable to the company. However leaving the institution in the mid of academic year is not an accepted practice unless otherwise the situation is of extreme exception. In such cases of extreme exception, the organisation will expect the necessary documents to be submitted by you for verification and action further. Your notice period shall be reviewed at a later date, if the need be.
12. While in our service, you shall not seek or apply for any regular/part-time employment without permission in writing from the management.
13. As per the needs of the organization/ better utility of resources and as decided by the management a staff shall be transferred to another branch of TIPS, shift post of or place or to sister concern whether in existence or which may come into existence hereafter.
14. Denial/Non acceptance/Delay of transfer will not be entertained and decision of the management will be final in case of non-acceptance of transfer.
15. Paid vacation is eligible for staff who would have completed 8 months of continuous service with TIPS as on April 28 of a calendar year.
16. You shall not disclose any information regarding the affairs of the company, which come to your knowledge during the period of service, the disclosure of which is likely to be prejudicial to the company. You are required to sign a non-disclosure agreement as part of your association with TIPS.
17. Leaving the school in the mid of the academic session will not be possible, failing which the staff needs to pay for the period since the beginning of the academic year.
18. Teachers who shall be part of residence provided by the school either inside or outside shall be expected to take evening / weekend classes for residential children on a rotational basis.
19. Submission of the resignation after giving concurrence to continue in the employment continuity circular will not be accepted. However management's decision will be final.
20. As per the staff kid policy, only two children of a staff will be given concession for the fees.
21. If a staff leaves on her own or gets terminated as part of disciplinary measure/ poor conduct / unsatisfactory performance in the mid of an academic year, concession given to the staff's child/children shall cease to exist with immediate effect and if the relieved/terminated staff wants the child/children to continue in TIPS, relieved/terminated staff shall not be eligible for any concession in fees and relieved/terminated staff shall be liable to pay entire fee including registration, security deposit, term fees and other fees as applicable in full and as per the policy of TIPS.
22. Staff who leaves in the middle of an academic year even due to medical reason will have to pay for the damages of the school for finding a replacement. However management's decision will be final.
23. Taxes and deductions such as Income tax, Employees Provident Fund, ESI, Staff Uniform (If applicable) or any other statutory payments would be to your account, through deduction from salary due.
24. You will keep us informed of any change in your residential address, civil or marital status and other such matters.



25. Further, you are required to fulfill the following pre-employment formalities:

- a. Certified copies of academic qualifications mentioned in your resume.
- b. Submission of relieving letter in original from your previous employer, if any.
- c. A satisfactory proof of date of birth.
- d. 2 passport size photograph and 2 stamp size photograph for ID.
- e. Proof of your blood group.
- f. Address proof.

26. Other terms and conditions are set out in the company handbook, which will be made available to you soon. You shall bind yourself to follow the rules and regulations of the company as issued from time to time and presently in force.

Please sign and return the enclosed copy of this letter to signify your acceptance of the position. Your knowledge and experience will ensure that we make a positive start and we are confident that you will make a valuable contribution looking forward.

Yours sincerely,

For The Indian Public School



Authorised Signatory

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I have read and understood the above terms of my employment with TIPS and would abide by the instructions guidelines and decisions that are taken by the management from time to time.

Signature: Sh. Sathya

Name: S. Dhara

Date: 29.07.2024

ANNEXURE – A  
Cost to Company Break Up

Name Dhara

Designation Office Administrator

Nomenclature	Monthly(INR)	Yearly(INR)
Basic + DA	14115.00	169380.00
HRA	6050.00	72600.00
<b>Gross Salary</b>	<b>20165.00</b>	<b>241980.00</b>
Employer PF Component	1835.00	22020.00
<b>Gross Cost to Company</b>	<b>22000.00</b>	<b>264000.00</b>
<b>Benefits</b>		
Transport (if applicable)	600.00	7200.00
Accommodation (if applicable)	4000.00	48000.00
Life Insurance Premium	100.00	1200.00
ESI	655.00	7860.00
<b>Total Cost to Company</b>	<b>27355.00</b>	<b>328260.00</b>

**Note:**

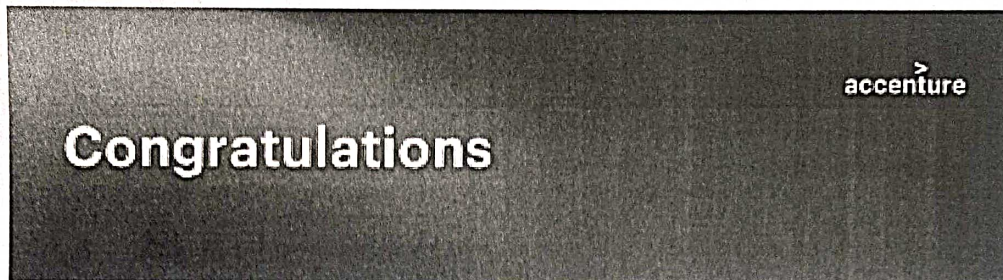
- From the Gross salary Employee PF component as applicable shall be deducted.
- Benefits are part of the total cost to the company and do not get deducted from employees' monthly salary.
- If the employee does not avail the transportation benefit it shall not be reimbursed back to the employee.(if applicable)
- Accommodation shall be on a shared basis.(if applicable)
- The above mentioned structure is for reference only, ESI/Medical Insurance and PF contribution deductions are subject to change with or without prior notice, as mandated by the Government.
- Deduction for food shall be done from the gross salary if the employee avails food from the campus.(if applicable)
- Self is covered in the life insurance and the coverage value is up to INR 1 Lakh/-.
- From the Gross Salary Employee ESI component (0.75%) shall be deducted.
- 3.25% of the Gross Salary will be paid by the Management as Employer Contribution towards ESI.

**Understood and Accepted**

  
Dhara

Date: 29.07.2024





26 June 2024

C08985854

Kavya Krishnamoorthy

13/A Solaiyappan compound, Alwarpuram, Valgal Vadakalai

Dear Kavya Krishnamoorthy,

We are pleased to extend an Offer to join Accenture Solutions Private Limited in our Advanced Technology Centers, India, as per the terms and conditions of the offer letter and its accompanying annexures:

Management Level - 12

Job Title - **Packaged App Development Associate**

Job Family Group - **Software Engineering**

You will be expected to work from the office location tagged to your project/role/client (referred as your Accenture Base Location). Accenture Base Location will be considered for all administrative & operational/official purposes. Exceptions if any/granted, will be interim / temporary, and will be subject to review with HR/business/client. The Company reserves the right to ask you to come to office locations pursuant to our business needs and client requirements. Working remotely is subject to business requirement and your agreeing to terms of the Remote working conditions listed in the attached Declaration. This offer is contingent to the above-mentioned agreement.

#### **ANNEXURE AND TERMS OF EMPLOYMENT DETAILS**

Please refer to:

- Annexure 1 for the compensation and benefits details.
- Annexure 2 for documentation to be submitted by you.
- Annexure 3 for Remote working condition - Declaration to be submitted by you.
- Annexure 4 for declaration to be submitted by you.
- Annexure 5 for the Terms of Employment, Compensation Plan and Car Lease Scheme

Your employment with the Company will be governed by the attached Terms of Employment. You are required to carefully read and understand these Terms of Employment as a part of accepting this Offer.

Please note that after joining the Company you may be required to undergo further trainings, assessments and verifications and your employment with the Company shall be subject to successful completion of such trainings, verifications and assessments.

As further detailed in the Terms of Employment, this Offer and your employment with Accenture is subject to successful completion of the qualifying examination from your college which shall be completed, without any delay or extension, as well as satisfactory

**ANNEXURE 1: COMPENSATION & BENEFITS**

TOTAL CASH COMPENSATION ELEMENTS	
Total Cash Compensation:	
	Annual(INR)
(A) Annual Fixed Compensation*	INR 300,000/-
(B) Variable Bonus earning potential (at maximum 8.5%)	INR 25,500/-
Annual Total earning potential (A+B)	INR 325,500/-
(C)##Additional Notional Benefits	
Gratuity for each year of service (indicative and assumed value calculated at an approximation of 4.81% of annual basic)	INR 5,000/-
Notional Insurance Premium paid by Company	INR 13,600/-
Annual Total Earning Potential + Additional Notional Benefits (A+B+C)	INR 344,100/-
(D)##Additional Discretionary Reimbursements	
Annual Internet reimbursement	INR 12,000/- (capped at INR 1,000/- per month)
(E) Optional opportunity to participate in the Employee Share Purchase Plan	
Employee Share Purchase plan – to purchase Accenture plc Class A ordinary shares at 15% discount on the fair market value	INR 4,500/- [discount opportunity with an optional investment of 10% of gross pay and no change in share price]

**\*Total Cash Compensation Elements****Annual Fixed Compensation\*\***

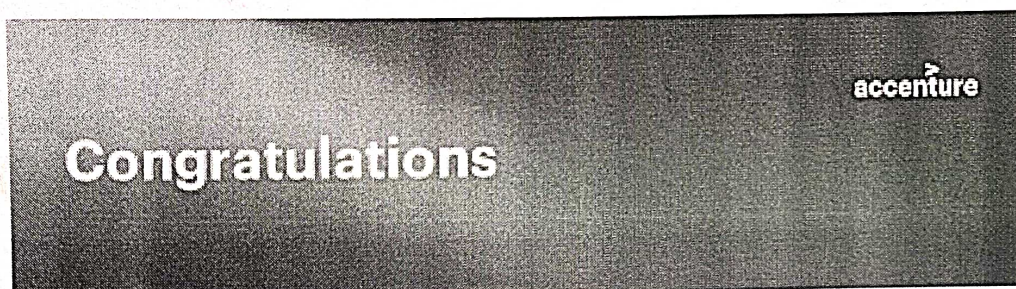
\*Annual Fixed Compensation includes allowances and statutory benefits and will be structured in accordance with the Company's compensation guidelines. It includes employer's contribution to Provident Fund, as applicable. Please refer to 'Compensation Plan Guidelines' document and Allsec Payroll FAQs which elaborates the guidelines applicable to structure your Fixed Compensation.

Your Annual Fixed Compensation will be structured in line with the Company policy. There are various components within in Fixed Compensation (key components - Basic pay, House Rental Allowance, Provident Fund). Please refer to 'Compensation Plan Guidelines' document and Allsec Payroll FAQs which elaborates the guidelines applicable to structure your Fixed Compensation.

\*\*Annual Fixed Compensation includes employer's contribution to Provident Fund, as applicable

**Note: For International Worker Only\***





09 April 2024

C06380425

Aanandabhairavee Sundararajan

6, 1st cross street, Bharathidasan street, Balasubramanian Nagar, Thiruparankundram

Dear Aanandabhairavee Sundararajan,

We are pleased to extend an Offer to join Accenture Solutions Private Limited in our Advanced Technology Centers, India, as per the terms and conditions of the offer letter and its accompanying annexures:

Management Level - 12

Job Title - Packaged App Development Associate

Job Family Group - Software Engineering

You will be expected to work from the office location tagged to your project/role/client (referred as your Accenture Base Location). Accenture Base Location will be considered for all administrative & operational/official purposes. Exceptions if any/granted, will be interim / temporary, and will be subject to review with HR/business/client. The Company reserves the right to ask you to come to office locations pursuant to our business needs and client requirements. Working remotely is subject to business requirement and your agreeing to terms of the Remote working conditions listed in the attached Declaration. This offer is contingent to the above-mentioned agreement.

#### ANNEXURE AND TERMS OF EMPLOYMENT DETAILS

Please refer to:

- Annexure 1 for the compensation and benefits details.
- Annexure 2 for documentation to be submitted by you.
- Annexure 3 for Remote working condition - Declaration to be submitted by you.
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Your employment with the Company will be governed by the attached Terms of Employment. You are required to carefully read and understand these Terms of Employment as a part of accepting this Offer.

Please note that after joining the Company you may be required to undergo further trainings, assessments and verifications and your employment with the Company shall be subject to successful completion of such trainings, verifications and assessments.

As further detailed in the Terms of Employment, this Offer and your employment with Accenture is subject to successful completion of the qualifying examination from your college which shall be completed, without any delay or extension, as well as satisfactory



# **ANNEXURE 1: COMPENSATION & BENEFITS**

TOTAL CASH COMPENSATION ELEMENTS	
Total Cash Compensation:	
	Annual(INR)
(A) Annual Fixed Compensation*	INR 300,000/-
(B) Variable Bonus earning potential (at maximum 8.5%)	INR 25,500/-
Annual Total earning potential (A+B)	INR 325,500/-
(C)#Additional Notional Benefits	
Gratuity for each year of service (indicative and assumed value calculated at an approximation of 4.81% of annual basic)	INR 5,000/-
Notional Insurance Premium paid by Company	INR 13,700/-
Annual Total Earning Potential + Additional Notional Benefits (A+B+C)	INR 344,200/-
(D)##Additional Discretionary Reimbursements	
Annual Internet reimbursement	INR 12,000/- (capped at INR 1,000/- per month)
(E) Optional opportunity to participate in the Employee Share Purchase Plan	
Employee Share Purchase plan – to purchase Accenture plc Class A ordinary shares at 15% discount on the fair market value	INR 4,500/- [discount opportunity with an optional investment of 10% of gross pay and no change in share price]

## **\*Total Cash Compensation Elements**

### **Annual Fixed Compensation\*\***

\*Annual Fixed Compensation includes allowances and statutory benefits and will be structured in accordance with the Company's compensation guidelines. It includes employer's contribution to Provident Fund, as applicable. Please refer to 'Compensation Plan Guidelines' document and Allsec Payroll FAQs which elaborates the guidelines applicable to structure your Fixed Compensation.

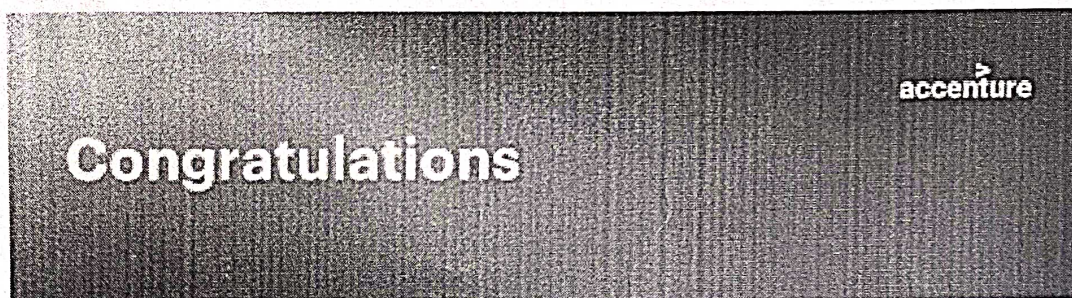
Your Annual Fixed Compensation will be structured in line with the Company policy. There are various components within in Fixed Compensation (key components - Basic pay, House Rental Allowance, Provident Fund). Please refer to 'Compensation Plan Guidelines' document and Allsec Payroll FAQs which elaborates the guidelines applicable to structure your Fixed Compensation.

\*\*Annual Fixed Compensation includes employer's contribution to Provident Fund, as applicable

**Note: For International Worker Only\***



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09 April 2024

C06380445

P Gnanasuja Parthiba Raja

130/F4, Vallalar Ashram Street, Sourastra teachers colony, Anuppanadi, Theppakulam

Dear P Gnanasuja Parthiba Raja,

We are pleased to extend an Offer to join Accenture Solutions Private Limited in our Advanced Technology Centers, India, as per the terms and conditions of the offer letter and its accompanying annexures:

Management Level - 12

Job Title - Packaged App Development Associate

Job Family Group - Software Engineering

You will be expected to work from the office location tagged to your project/role/client (referred as your Accenture Base Location). Accenture Base Location will be considered for all administrative & operational/official purposes. Exceptions if any/granted, will be interim / temporary, and will be subject to review with HR/business/client. The Company reserves the right to ask you to come to office locations pursuant to our business needs and client requirements. Working remotely is subject to business requirement and your agreeing to terms of the Remote working conditions listed in the attached Declaration. This offer is contingent to the above-mentioned agreement.

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As further detailed in the Terms of Employment, this Offer and your employment with Accenture is subject to successful completion of the qualifying examination from your college which shall be completed, without any delay or extension, as well as satisfactory

Candidate's Signature: p.gnanasuja



## **ANNEXURE 1: COMPENSATION & BENEFITS**

<b>TOTAL CASH COMPENSATION ELEMENTS</b>	
Total Cash Compensation:	
	Annual(INR)
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Annual Internet reimbursement	INR 12,000/- (capped at INR 1,000/- per month)
(E) Optional opportunity to participate in the Employee Share Purchase Plan	
Employee Share Purchase plan – to purchase Accenture plc Class A ordinary shares at 15% discount on the fair market value	INR 4,500/- [discount opportunity with an optional investment of 10% of gross pay and no change in share price]

### **\*Total Cash Compensation Elements**

#### **Annual Fixed Compensation\*\***

\*Annual Fixed Compensation includes allowances and statutory benefits and will be structured in accordance with the Company's compensation guidelines. It includes employer's contribution to Provident Fund, as applicable. Please refer to 'Compensation Plan Guidelines' document and Allsec Payroll FAQs which elaborates the guidelines applicable to structure your Fixed Compensation.

Your Annual Fixed Compensation will be structured in line with the Company policy. There are various components within in Fixed Compensation (key components - Basic pay, House Rental Allowance, Provident Fund). Please refer to 'Compensation Plan Guidelines' document and Allsec Payroll FAQs which elaborates the guidelines applicable to structure your Fixed Compensation.

\*\*Annual Fixed Compensation includes employer's contribution to Provident Fund, as applicable

**Note: For International Worker Only\***



# Congratulations

accenture

10 April 2024

C06380432

Swathika Kandavelan

3/435F, Kamarajar 1st street, Dinamani nagar

Dear Swathika Kandavelan,

We are pleased to extend an Offer to join Accenture Solutions Private Limited in our Advanced Technology Centers, India, as per the terms and conditions of the offer letter and its accompanying annexures:

Management Level - 12

Job Title - Packaged App Development Associate

Job Family Group - Software Engineering

You will be expected to work from the office location tagged to your project/role/client (referred as your Accenture Base Location). Accenture Base Location will be considered for all administrative & operational/official purposes. Exceptions if any/granted, will be interim / temporary, and will be subject to review with HR/business/client. The Company reserves the right to ask you to come to office locations pursuant to our business needs and client requirements. Working remotely is subject to business requirement and your agreeing to terms of the Remote working conditions listed in the attached Declaration. This offer is contingent to the above-mentioned agreement.

## ANNEXURE AND TERMS OF EMPLOYMENT DETAILS

Please refer to:

- Annexure 1 for the compensation and benefits details.
- Annexure 2 for documentation to be submitted by you.
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- Annexure 4 for declaration to be submitted by you.
- Annexure 5 for the Terms of Employment, Compensation Plan and Car Lease Scheme

Your employment with the Company will be governed by the attached Terms of Employment. You are required to carefully read and understand these Terms of Employment as a part of accepting this Offer.

Please note that after joining the Company you may be required to undergo further trainings, assessments and verifications and your employment with the Company shall be subject to successful completion of such trainings, verifications and assessments.

As further detailed in the Terms of Employment, this Offer and your employment with Accenture is subject to successful completion of the qualifying examination from your college which shall be completed, without any delay or extension, as well as satisfactory



## **ANNEXURE 1: COMPENSATION & BENEFITS**

<b>TOTAL CASH COMPENSATION ELEMENTS</b>	
Total Cash Compensation:	
	Annual(INR)
(A) Annual Fixed Compensation*	INR 300,000/-
(B) Variable Bonus earning potential (at maximum 8.5%)	INR 25,500/-
Annual Total earning potential (A+B)	INR 325,500/-
(C)#Additional Notional Benefits	
Gratuity for each year of service (indicative and assumed value calculated at an approximation of 4.81% of annual basic)	INR 5,000/-
Notional Insurance Premium paid by Company	INR 13,700/-
Annual Total Earning Potential + Additional Notional Benefits (A+B+C)	INR 344,200/-
(D)##Additional Discretionary Reimbursements	
Annual Internet reimbursement	INR 12,000/- (capped at INR 1,000/- per month)
(E) Optional opportunity to participate in the Employee Share Purchase Plan	
Employee Share Purchase plan – to purchase Accenture plc Class A ordinary shares at 15% discount on the fair market value	INR 4,500/- [discount opportunity with an optional investment of 10% of gross pay and no change in share price]

### **\*Total Cash Compensation Elements**

#### **Annual Fixed Compensation\*\***

\*Annual Fixed Compensation includes allowances and statutory benefits and will be structured in accordance with the Company's compensation guidelines. It includes employer's contribution to Provident Fund, as applicable. Please refer to 'Compensation Plan Guidelines' document and Allsec Payroll FAQs which elaborates the guidelines applicable to structure your Fixed Compensation.

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\*\*Annual Fixed Compensation includes employer's contribution to Provident Fund, as applicable

**Note: For International Worker Only\***

# Congratulations

accenture

09 April 2024

C06380417

Jaya Dharsheni Thiyagarajan  
31 Kothanar second street

Dear Jaya Dharsheni Thiyagarajan,

We are pleased to extend an Offer to join Accenture Solutions Private Limited in our Advanced Technology Centers, India, as per the terms and conditions of the offer letter and its accompanying annexures:

Management Level - 12

Job Title - Packaged App Development Associate

Job Family Group - Software Engineering

You will be expected to work from the office location tagged to your project/role/client (referred as your Accenture Base Location). Accenture Base Location will be considered for all administrative & operational/official purposes. Exceptions if any/granted, will be interim / temporary, and will be subject to review with HR/business/client. The Company reserves the right to ask you to come to office locations pursuant to our business needs and client requirements. Working remotely is subject to business requirement and your agreeing to terms of the Remote working conditions listed in the attached Declaration. This offer is contingent to the above-mentioned agreement.

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## ANNEXURE 1: COMPENSATION & BENEFITS

TOTAL CASH COMPENSATION ELEMENTS	
Total Cash Compensation:	
	Annual(INR)
(A) Annual Fixed Compensation*	INR 300,000/-
(B) Variable Bonus earning potential (at maximum 8.5%)	INR 25,500/-
Annual Total earning potential (A+B)	INR 325,500/-
(C)#Additional Notional Benefits	
Gratuity for each year of service (indicative and assumed value calculated at an approximation of 4.81% of annual basic)	INR 5,000/-
Notional Insurance Premium paid by Company	INR 13,700/-
Annual Total Earning Potential + Additional Notional Benefits (A+B+C)	INR 344,200/-
(D)##Additional Discretionary Reimbursements	
Annual Internet reimbursement	INR 12,000/- (capped at INR 1,000/- per month)
(E) Optional opportunity to participate in the Employee Share Purchase Plan	
Employee Share Purchase plan – to purchase Accenture plc Class A ordinary shares at 15% discount on the fair market value	INR 4,500/- [discount opportunity with an optional investment of 10% of gross pay and no change in share price]

### \*Total Cash Compensation Elements

#### Annual Fixed Compensation\*\*

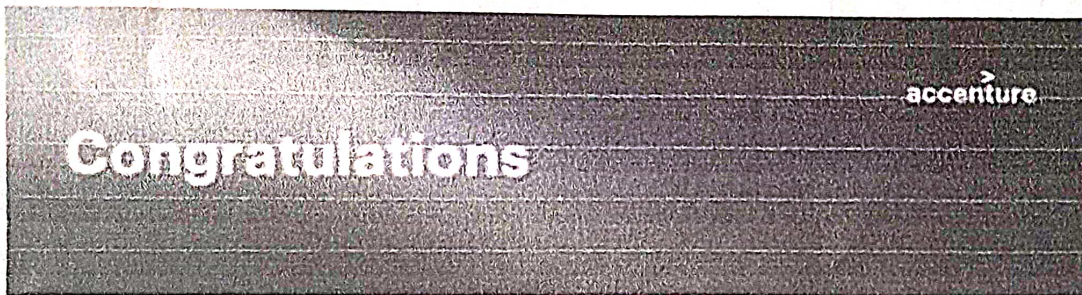
\*Annual Fixed Compensation includes allowances and statutory benefits and will be structured in accordance with the Company's compensation guidelines. It includes employer's contribution to Provident Fund, as applicable. Please refer to 'Compensation Plan Guidelines' document and Allsec Payroll FAQs which elaborates the guidelines applicable to structure your Fixed Compensation.

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\*\*Annual Fixed Compensation includes employer's contribution to Provident Fund, as applicable

Note: For International Worker Only\*





10 April 2024

C06399242

Abhiseka Sundara Rajan

1-1-20/1 Near government boys higher secondary school, Thathampatti, T. vadipatti.

Dear Abhiseka Sundara Rajan,

We are pleased to extend an Offer to join Accenture Solutions Private Limited in our Advanced Technology Centers, India, as per the terms and conditions of the offer letter and its accompanying annexures:

Management Level - 12

Job Title - Packaged App Development Associate

Job Family Group - Software Engineering

You will be expected to work from the office location tagged to your project/role/client (referred as your Accenture Base Location). Accenture Base Location will be considered for all administrative & operational/official purposes. Exceptions if any/granted, will be interim / temporary, and will be subject to review with HR/business/client. The Company reserves the right to ask you to come to office locations pursuant to our business needs and client requirements. Working remotely is subject to business requirement and your agreeing to terms of the Remote working conditions listed in the attached Declaration. This offer is contingent to the above-mentioned agreement.

#### **ANNEXURE AND TERMS OF EMPLOYMENT DETAILS**

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As further detailed in the Terms of Employment, this Offer and your employment with Accenture is subject to successful completion of the qualifying examination from your college which shall be completed, without any delay or extension, as well as satisfactory



## ANNEXURE 1: COMPENSATION & BENEFITS

TOTAL CASH COMPENSATION ELEMENTS	
Total Cash Compensation:	
	Annual(INR)
(A) Annual Fixed Compensation*	INR 300,000/-
(B) Variable Bonus earning potential (at maximum 8.5%)	INR 25,500/-
Annual Total earning potential (A+B)	INR 325,500/-
(C)#Additional Notional Benefits	
Gratuity for each year of service (indicative and assumed value calculated at an approximation of 4.81% of annual basic)	INR 5,000/-
Notional Insurance Premium paid by Company	INR 13,700/-
Annual Total Earning Potential + Additional Notional Benefits (A+B+C)	INR 344,200/-
(D)##Additional Discretionary Reimbursements	
Annual Internet reimbursement	INR 12,000/- (capped at INR 1,000/- per month)
(E) Optional opportunity to participate in the Employee Share Purchase Plan	
Employee Share Purchase plan – to purchase Accenture plc Class A ordinary shares at 15% discount on the fair market value	INR 4,500/- [discount opportunity with an optional investment of 10% of gross pay and no change in share price]

### \*Total Cash Compensation Elements

#### Annual Fixed Compensation\*\*

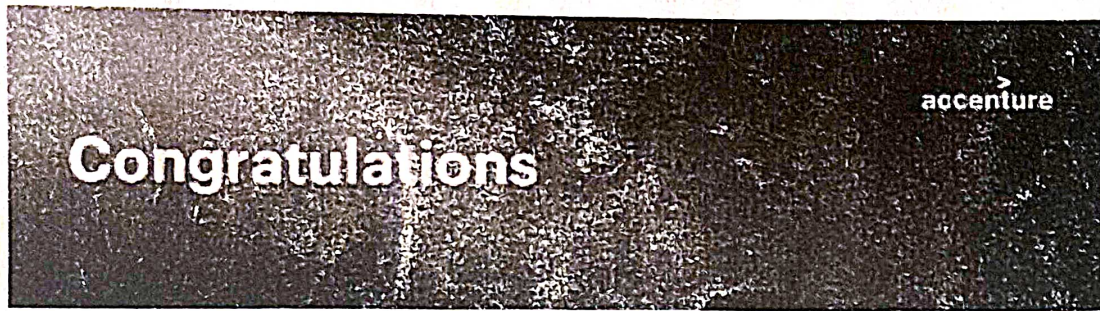
\*Annual Fixed Compensation includes allowances and statutory benefits and will be structured in accordance with the Company's compensation guidelines. It includes employer's contribution to Provident Fund, as applicable. Please refer to 'Compensation Plan Guidelines' document and Allsec Payroll FAQs which elaborates the guidelines applicable to structure your Fixed Compensation.

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\*\*Annual Fixed Compensation includes employer's contribution to Provident Fund, as applicable

Note: For International Worker Only\*





10 April 2024

C06399230

Preetha Harini Surya Narayana Moorthy  
27/128 Idayapetal street

Dear Preetha Harini Surya Narayana Moorthy,

We are pleased to extend an Offer to join Accenture Solutions Private Limited in our Advanced Technology Centers, India, as per the terms and conditions of the offer letter and its accompanying annexures:

Management Level - 12

Job Title - **Packaged App Development Associate**

Job Family Group - **Software Engineering**

You will be expected to work from the office location tagged to your project/role/client (referred as your Accenture Base Location). Accenture Base Location will be considered for all administrative & operational/official purposes. Exceptions if any/granted, will be interim / temporary, and will be subject to review with HR/business/client. The Company reserves the right to ask you to come to office locations pursuant to our business needs and client requirements. Working remotely is subject to business requirement and your agreeing to terms of the Remote working conditions listed in the attached Declaration. This offer is contingent to the above-mentioned agreement.

#### ANNEXURE AND TERMS OF EMPLOYMENT DETAILS

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Please note that after joining the Company you may be required to undergo further trainings, assessments and verifications and your employment with the Company shall be subject to successful completion of such trainings, verifications and assessments.

As further detailed in the Terms of Employment, this Offer and your employment with Accenture is subject to successful completion of the qualifying examination from your college which shall be completed, without any delay or extension, as well as satisfactory



**ANNEXURE 1: COMPENSATION & BENEFITS**

TOTAL CASH COMPENSATION ELEMENTS	
Total Cash Compensation:	
	Annual(INR)
(A) Annual Fixed Compensation*	INR 300,000/-
(B) Variable Bonus earning potential (at maximum 8.5%)	INR 25,500/-
Annual Total earning potential (A+B)	INR 325,500/-
(C)#Additional Notional Benefits	
Gratuity for each year of service (indicative and assumed value calculated at an approximation of 4.81% of annual basic)	INR 5,000/-
Notional Insurance Premium paid by Company	INR 13,700/-
Annual Total Earning Potential + Additional Notional Benefits (A+B+C)	INR 344,200/-
(D)##Additional Discretionary Reimbursements	
Annual Internet reimbursement	INR 12,000/- (capped at INR 1,000/- per month)
(E) Optional opportunity to participate in the Employee Share Purchase Plan	
Employee Share Purchase plan – to purchase Accenture plc Class A ordinary shares at 15% discount on the fair market value	INR 4,500/- [discount opportunity with an optional investment of 10% of gross pay and no change in share price]

**\*Total Cash Compensation Elements****Annual Fixed Compensation\*\***

\*Annual Fixed Compensation includes allowances and statutory benefits and will be structured in accordance with the Company's compensation guidelines. It includes employer's contribution to Provident Fund, as applicable. Please refer to 'Compensation Plan Guidelines' document and Allsec Payroll FAQs which elaborates the guidelines applicable to structure your Fixed Compensation.

Your Annual Fixed Compensation will be structured in line with the Company policy. There are various components within in Fixed Compensation (key components - Basic pay, House Rental Allowance, Provident Fund). Please refer to 'Compensation Plan Guidelines' document and Allsec Payroll FAQs which elaborates the guidelines applicable to structure your Fixed Compensation.

\*\*Annual Fixed Compensation includes employer's contribution to Provident Fund, as applicable

**Note: For International Worker Only\***

# Congratulations

09 April 2024

C06399260

Varshini Shanmugam

18/7C Vivek Illam, 1st main St, thiruvalluvar nagar ,palanganatham, Madurai.

Dear Varshini Shanmugam,

We are pleased to extend an Offer to join Accenture Solutions Private Limited in our Advanced Technology Centers, India, as per the terms and conditions of the offer letter and its accompanying annexures:

Management Level - 12

Job Title - Packaged App Development Associate

Job Family Group - Software Engineering

You will be expected to work from the office location tagged to your project/role/client (referred as your Accenture Base Location). Accenture Base Location will be considered for all administrative & operational/official purposes. Exceptions if any/granted, will be interim / temporary, and will be subject to review with HR/business/client. The Company reserves the right to ask you to come to office locations pursuant to our business needs and client requirements. Working remotely is subject to business requirement and your agreeing to terms of the Remote working conditions listed in the attached Declaration. This offer is contingent to the above-mentioned agreement.

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## ANNEXURE 1: COMPENSATION & BENEFITS

TOTAL CASH COMPENSATION ELEMENTS	
Total Cash Compensation:	
	Annual(INR)
(A) Annual Fixed Compensation*	INR 300,000/-
(B) Variable Bonus earning potential (at maximum 8.5%)	INR 25,500/-
Annual Total earning potential (A+B)	INR 325,500/-
(C)#Additional Notional Benefits	
Gratuity for each year of service (indicative and assumed value calculated at an approximation of 4.81% of annual basic)	INR 5,000/-
Notional Insurance Premium paid by Company	INR 13,700/-
Annual Total Earning Potential + Additional Notional Benefits (A+B+C)	INR 344,200/-
(D)##Additional Discretionary Reimbursements	
Annual Internet reimbursement	INR 12,000/- (capped at INR 1,000/- per month)
(E) Optional opportunity to participate in the Employee Share Purchase Plan	
Employee Share Purchase plan – to purchase Accenture plc Class A ordinary shares at 15% discount on the fair market value	INR 4,500/- [discount opportunity with an optional investment of 10% of gross pay and no change in share price]

### \*Total Cash Compensation Elements

#### Annual Fixed Compensation\*\*

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\*\*Annual Fixed Compensation includes employer's contribution to Provident Fund, as applicable

Note: For International Worker Only\*

# Congratulations

accenture

28 May 2024

C06380464

Amala Renitha B

134C/6, Krishna Street, Sammattipuram, Madurai-625016

Dear Amala Renitha B,

We are pleased to extend an Offer to join Accenture Solutions Private Limited in our Advanced Technology Centers, India, as per the terms and conditions of the offer letter and its accompanying annexures:

Management Level - 12

Job Title - **Packaged App Development Associate**

Job Family Group - **Software Engineering**

You will be expected to work from the office location tagged to your project/role/client (referred as your Accenture Base Location). Accenture Base Location will be considered for all administrative & operational/official purposes. Exceptions if any/granted, will be interim / temporary, and will be subject to review with HR/business/client. The Company reserves the right to ask you to come to office locations pursuant to our business needs and client requirements. Working remotely is subject to business requirement and your agreeing to terms of the Remote working conditions listed in the attached Declaration. This offer is contingent to the above-mentioned agreement.

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# ANNEXURE 1: COMPENSATION & BENEFITS

TOTAL CASH COMPENSATION ELEMENTS	
Total Cash Compensation:	
	Annual/(Mth)
(A) Annual Fixed Compensation*	INR 200,000/-
(B) Variable Bonus earning potential (at maximum 2.5%)	INR 25,500/-
Annual Total earning potential (A+B)	INR 225,500/-
(C)##Additional Notional Benefits	
Gratuity for each year of service (indicative and assumed value calculated at an approximation of 4.81% of annual basic)	INR 5,000/-
Notional Insurance Premium paid by Company	INR 12,600/-
Annual Total Earning Potential + Additional Notional Benefits (A+B+C)	INR 244,100/-
(D)##Additional Discretionary Reimbursements	
Annual Internet reimbursement	INR 12,000/- (capped at INR 1,000/- per month)
(E) Optional opportunity to participate in the Employee Share Purchase Plan	
Employee Share Purchase plan - to purchase Accenture plc Class A ordinary shares at 15% discount on the fair market value	INR 4,500/- (discount opportunity with an optional investment of 10% of gross pay and no change in share price)

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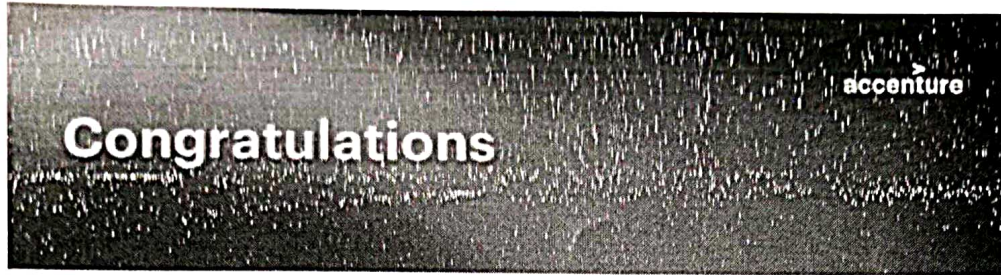
### Annual Fixed Compensation\*\*

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\*\*Annual Fixed Compensation includes employer's contribution to Provident Fund, as applicable

Note: For International Worker Only\*



11 July 2024

C09200973

Dheekshanaa Partheban

D-6 Annaibharath, saran villa, MM Nagar 8th street, thiruppalai

Dear Dheekshanaa Partheban,

We are pleased to extend an Offer to join Accenture Solutions Private Limited in our Advanced Technology Centers, India, as per the terms and conditions of the offer letter and its accompanying annexures:

Management Level - 12

Job Title - Packaged App Development Associate

Job Family Group - Software Engineering

You will be expected to work from the office location tagged to your project/role/client (referred as your Accenture Base Location). Accenture Base Location will be considered for all administrative & operational/official purposes. Exceptions if any/granted, will be interim / temporary, and will be subject to review with HR/business/client. The Company reserves the right to ask you to come to office locations pursuant to our business needs and client requirements. Working remotely is subject to business requirement and your agreeing to terms of the Remote working conditions listed in the attached Declaration. This offer is contingent to the above-mentioned agreement.

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## ANNEXURE 1: COMPENSATION & BENEFITS

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	Annual(INR)
(A) Annual Fixed Compensation*	INR 300,000/-
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Annual Total earning potential (A+B)	INR 325,500/-
(C)#Additional Notional Benefits	
Gratuity for each year of service (Indicative and assumed value calculated at an approximation of 4.81% of annual basic)	INR 5,000/-
Notional Insurance Premium paid by Company	INR 13,600/-
Annual Total Earning Potential + Additional Notional Benefits (A+B+C)	INR 344,100/-
(D)##Additional Discretionary Reimbursements	
Annual Internet reimbursement	INR 12,000/- (capped at INR 1,000/- per month)
(E) Optional opportunity to participate in the Employee Share Purchase Plan	
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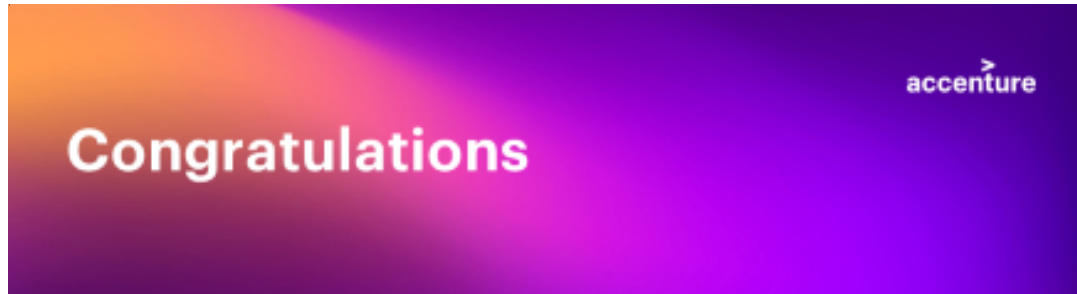
#### Annual Fixed Compensation\*\*

\*Annual Fixed Compensation includes allowances and statutory benefits and will be structured in accordance with the Company's compensation guidelines. It includes employer's contribution to Provident Fund, as applicable. Please refer to 'Compensation Plan Guidelines' document and Allsec Payroll FAQs which elaborates the guidelines applicable to structure your Fixed Compensation.

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\*\*Annual Fixed Compensation includes employer's contribution to Provident Fund, as applicable

#### Note: For International Worker Only\*



05 August 2024

C06380405

Janani Sri Arjusunairaj

SNS Stores, Main road, Ammayanayakkur.

Dear Janani Sri Arjusunairaj,

We are pleased to extend an Offer to join Accenture Solutions Private Limited in our Advanced Technology Centers, India, as per the terms and conditions of the offer letter and its accompanying annexures:

Management Level - 12

Job Title - **Packaged App Development Associate**

Job Family Group - **Software Engineering**

You will be expected to work from the office location tagged to your project/role/client (referred as your Accenture Base Location). Accenture Base Location will be considered for all administrative & operational/official purposes. Exceptions if any/granted, will be interim / temporary, and will be subject to review with HR/business/client. The Company reserves the right to ask you to come to office locations pursuant to our business needs and client requirements. Working remotely is subject to business requirement and your agreeing to terms of the Remote working conditions listed in the attached Declaration. This offer is contingent to the above-mentioned agreement.

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As further detailed in the Terms of Employment, this Offer and your employment with Accenture is subject to successful completion of the qualifying examination from your college which shall be completed, without any delay or extension, as well as satisfactory



completion of verification and/or background or reference checks, which may occur at any time prior to or after the effective start date of your employment.

Accenture is providing this offer of employment basis preliminary information provided by you at the registration stage and a declaration concerning your agreement with the eligibility criteria. You understand and acknowledge that your employment with Accenture shall be subject to further verification of details and materials/ documents provided to Accenture as well as any further verification deemed necessary to finalize your candidature. You shall continue to meet the eligibility criteria up till and on the date of joining Accenture (if applicable) and agree that Accenture has the right to revoke the offer of employment, in case of failure of verification, or if you are not meeting the eligibility criteria or in case of any misrepresentation at your end.

Your onboarding date will be intimated to you over a separate e-mail by Accenture onboarding team few weeks prior to your actual onboarding date. You are expected to confirm to the same by responding to our email and share your acceptance to join us on the stipulated date.

To indicate your acceptance of this offer and employment with Accenture, please submit a copy of this letter and all relevant Annexures with your signature on each page. In addition, please provide all the documentation identified in Annexure 2.

Post accepting this Offer, you are required to submit certain prerequisites / documents (Refer Annexure). The Offer will be contingent upon successful verification of your documents against the Employment Application Form submitted by you. Accenture may, at its sole discretion, elect to suspend or revoke your offer immediately in case of failure to submit the documents or any mismatch/misrepresentation in information shared by you.

Fundamental Skill Primers Learning Module: As you are aware that as part of providing our new joiners a unique learning experience, Accenture proposes an online learning module - Fundamental Skill Primers.

- The learning module of this program is typically made available to you to give you a reasonable time to learn at your pace and comfort.
- After completing the Fundamental Skill Primer Learning, you will need to go through the Fundamental Skill Primer assessment.

Upon joining the Company further Stream training program(s) will be conducted for a specific duration on the specific skill set assigned to you. Periodic assessments will be conducted throughout this training program which you are expected to clear. Each of such assessments including Primer assessment will add towards your final score. A min. of 60% will need to be scored for successful clearance. If you are unable to score 60% in the first attempt, you will have up to two additional attempts and will be required to score minimum 60% marks to clear the stream learning assessments.

Your employment with Accenture is subject to your successful completion of the Stream training program and assessments as mentioned above. If you are unable to clear the Stream training assessments in the given 3 attempts successfully, your services with the Company shall be terminated as per Clause 10 outlined in the Terms of Employment.

By completing 100% of Fundamental Skill Primer online modules before the Fundamental Skill primer assessment and scoring 75% or above in the Fundamental Skill Primer assessment, a potential new joiner will be eligible for a learning Incentive of **INR 10,000/-**.

In the event a government body/authority exercising its jurisdiction and statutory power/authority seeks information pertaining to any aspect of your employment, the Company shall provide such information to the government body/authority without any notification to you. The foregoing shall be applicable to information pertaining to your employment being shared in pursuance of statutory requirements/compliance. You may belong to this category and your details will be disclosed to these authorities.

After acceptance of the offer of employment or any time during the course of your employment with the Company you may be required to undergo drug/alcohol/substance test/and/or any other verifications based on the project you are deployed. This offer and your employment with the Company are contingent upon you completing particular tests/and/or any other verifications as per the requirements of the Company and in the instance of failing these tests namely the drug/alcohol/substance test/and/or any other verifications, the Company may, in its sole discretion, elect to terminate or suspend your employment immediately.

If we do not receive your acceptance or if, after receiving your acceptance of this Offer, if you do not join the Company on the mutually agreed date of joining, the terms of this letter and this Offer of employment will be deemed to have been rejected by you, unless otherwise communicated to you by the Company in writing. This offer also will be revoked based on the contingencies mentioned in the earlier para of this offer letter.

At Accenture, the health and well-being of our people, our clients and the community is our top priority. Before onboarding, we encourage you to take both doses of the COVID-19 vaccine.

**Important to note:**

Your joining and employment with the Company will be subject to submission of all the above along with the mandatory documents listed in Annexure 2.

You are required to provide copies of all mandatory documents required by the Company before joining and during the course of your employment, as per the timelines specified/ communicated by the Company from time to time. You may be required to submit additional documents which include but are not limited to your education and past employment/s. The offer of employment and your employment with the Company is dependent on timely submission of such required documents. Non furnishing of mandatory document/s within the specified time shall result in revocation of this Offer/termination of employment.

This offer is contingent on us working together to determine an appropriate start date for your employment. The terms of this letter and this offer are valid for seven (7) days from the date of this letter. If we do not receive the above requested documents from you before the expiration of this period or after receiving your acceptance of this offer if you do not join the Company on a mutually agreed date of joining, or if, we are unable to set an alternative date, the terms of this letter and this offer will be deemed to have been rejected by you, unless otherwise communicated to you by the company in writing. The Company at its sole discretion (including but not limited to unforeseen circumstances like a pandemic or natural calamities) may extend or defer the start date of your joining, for which deferment you will be duly informed. Your joining date and employment with the Company will then start from such deferred/extended date. The start of employment with the Company will be the date on which you have joined the company i.e. onboarding date.

You agree and affirm that the information (personal or otherwise) shared by you at the time of registration and in the application form is accurate, factually correct, and complete and no material information has been withheld by you. Accenture is providing this offer of employment basis preliminary information & documentation provided by you at the registration stage. You understand and acknowledge that this offer & your employment with Accenture shall be subject to further verification of details and materials/ documents provided to Accenture as well as any further verification deemed necessary to finalize your candidature. Accenture may, at its sole discretion, elect to suspend or revoke your offer immediately in case of failure to submit the documents or any mismatch in information shared by you. You may also be during your course of employment required by the company to provide documentation and information from time to time, you shall provide the same within the timelines prescribed by the company. Non furnishing of mandatory document/s within the specified time shall result in termination of employment.

If we do not receive your acceptance or if, after receiving your acceptance of this Offer, if you do not join the Company on the mutually agreed date of joining, the terms of this letter and this Offer of employment will be deemed to have been rejected by you, unless otherwise communicated to you by the Company in writing. This offer also will be revoked based on the contingencies mentioned in the earlier para of this offer letter.

Janani, we look forward to hearing from you regarding your decision to join our team. In the meantime, please do not hesitate to contact Mr Mohamed S Althaf at [campus.queries@accenture.com](mailto:campus.queries@accenture.com) should you have anything you would like to discuss further.

Yours sincerely,




Lakshmi C

Managing Director and Lead, Human Resources, Accenture in India



ACKNOWLEDGED AND AGREED:

Candidate's Signature   
Janani Sri Arjusunairaj

Date: Aug 5, 2024

## ANNEXURE 1: COMPENSATION & BENEFITS

TOTAL CASH COMPENSATION ELEMENTS	
Total Cash Compensation:	
	Annual(INR)
(A) Annual Fixed Compensation*	INR 300,000/-
(B) Variable Bonus earning potential (at maximum 8.5%)	INR 25,500/-
Annual Total earning potential (A+B)	INR 325,500/-
(C)#Additional Notional Benefits	
Gratuity for each year of service (indicative and assumed value calculated at an approximation of 4.81% of annual basic)	INR 5,000/-
Notional Insurance Premium paid by Company	INR 13,600/-
Annual Total Earning Potential + Additional Notional Benefits (A+B+C)	INR 344,100/-
(D)##Additional Discretionary Reimbursements	
Annual Internet reimbursement	INR 12,000/- (capped at INR 1,000/- per month)
(E) Optional opportunity to participate in the Employee Share Purchase Plan	
Employee Share Purchase plan – to purchase Accenture plc Class A ordinary shares at 15% discount on the fair market value	INR 4,500/- [discount opportunity with an optional investment of 10% of gross pay and no change in share price]

### \*Total Cash Compensation Elements

#### Annual Fixed Compensation\*\*

\*Annual Fixed Compensation includes allowances and statutory benefits and will be structured in accordance with the Company's compensation guidelines. It includes employer's contribution to Provident Fund, as applicable. Please refer to 'Compensation Plan Guidelines' document and Allsec Payroll FAQs which elaborates the guidelines applicable to structure your Fixed Compensation.

Your Annual Fixed Compensation will be structured in line with the Company policy. There are various components within in Fixed Compensation (key components - Basic pay, House Rental Allowance, Provident Fund). Please refer to 'Compensation Plan Guidelines' document and Allsec Payroll FAQs which elaborates the guidelines applicable to structure your Fixed Compensation.

\*\*Annual Fixed Compensation includes employer's contribution to Provident Fund, as applicable

#### Note: For International Worker Only\*



As per Indian Provident Fund (PF) regulations, membership to the Provident Fund is mandatory for all International Workers. Exemptions if any, shall be as per the existing law. Appropriate employee's contribution to PF will be deducted and submitted to the regulators by the Company as per applicable laws/regulation in existence (or amendments from time to time). Withdrawal (if any) from Provident Fund is regulated by the government of India and is subject to government approvals and prevailing laws (amended from time to time). Any person desirous of such withdrawal need to comply with applicable law and procedures laid down by the authorities.

\*As defined by applicable law from time to time.

#### **VARIABLE BONUS**

You will be eligible to participate in the FY23-24 Individual Performance Bonus (IPB) Programme. Your indicative pay-out can range from **0% to 8.5%** of the prorated fixed pay in the Fiscal Year, subject to the overall terms and conditions of the IPB, including but not limited to your individual performance achievements and the Company's performance. The Company may, at any time and in its sole and absolute discretion, amend, suspend, withdraw vary and/or modify any of the terms and conditions of the IPB programme guidelines. The IPB will be paid out subject to you being on the rolls of the Company on the date of disbursement of these payouts and will be prorated based on your tenure in Accenture India and considering the period of leave without pay during the said fiscal year.

#### **BENEFITS APPLICABLE FOR CURRENT COMPANY FINANCIAL YEAR**

In addition to your annual total cash compensation, effective your date of joining, you will be eligible for the following benefits, which will be governed by Company policy:

Insurance Policy	Coverage for	Coverage Amount	Premium paid by
Medical	Self, Spouse/partner (if you identify yourself as lesbian, gay, bisexual and transgender) & 4 Dependent children	INR 5,00,000/- per annum	Company
Personal Accident	Self	Up to 3 times of annual fixed compensation	Company
Life	Self	Equivalent to two times of your annual fixed compensation with minimum cover of <b>INR 7,50,000/-</b>	Company
Future Service Liability	Self	Up to <b>INR 20,00,000/-</b>	Company
Employee Deposit Linked Insurance (EDLI)	Self	<b>INR 7,05,000/-</b> (If you contribute towards Employee Provident Fund)	Company

1. a. Medical Insurance for self, spouse/partner and 4 dependent children up to **INR 5,00,000/-** per annum. This plan allows for coverage of pre-existing ailments. This is as per current arrangement with our Insurer and is subject to review from time to time.

b. You have the option of availing Accenture negotiated rates to cover your parents, parents-in-law up to **INR 20,00,000/-** and siblings up to **INR 10,00,000/-**. You also can avail optional Top-Up Policy for yourself and your dependents (spouse/partner and 4 dependents children) up to **INR 30,00,000/-**. The entire premium for this will have to be borne by you. These plans allow for coverage of pre-existing ailments. This is as per current arrangement with our Insurer and is subject to review from time to time

c. For Permissible claims under the Medical Insurance plans detailed above, you will be required to contribute a defined percentage of each claim, as under:

- 10% of such claims for self, spouse /partner and 4 dependent children
- 20% of such claims for parents, parent's in-law and siblings under the separate Insurance plan

Please note that all insurance benefits whether (Base or optional) will have a co-payment provision subject to the terms of the insurer

2. Personal Accident coverage for self, up to three times your annual fixed compensation.

a. You have the option of availing Supplemental Accident cover at Accenture negotiated rates for yourself and/or your spouse. The entire premium for this will have to be borne by you.

3. Life Insurance coverage equivalent to **two times** of your annual fixed compensation with minimum cover of **INR 7,50,000/-**

a. You have the option of availing Supplemental Life cover at Accenture negotiated rates for yourself and/or your spouse. The entire premium for this will have to be borne by you.

4. #(C) Gratuity amount shown above is an indicative approximation of your annual eligibility, and the final payout of any gratuity amount will be determined in accordance with the applicable provisions of the Payment of Gratuity Act, 1972, its amendment or prevailing legislation at that point of time and subject to eligibility and Company procedure and process at the time of your exit from the Company.

##(C) Notional Insurance Premium is an approximation based on individual factors which may include age, level and fixed pay depending on the insurance. Please note that there could hence be a slight difference in the actual premium amount borne by Accenture for your insurance coverage. The premium amount is directly paid by Accenture to the Insurance companies tied up with and will not be paid to you individually. Applicable only for current FY and can be withdrawn at any time at company's discretion

##(D) Reimbursements would be approved as per the policies' terms & conditions. The reimbursement amounts are subject to company policy and discretion and maybe updated/reviewed/withdrawn at any time basis company discretion.

5. You will also be eligible for the Employee Share Purchase Plan, which will provide a 15% Discounted Rate on ACN Stock traded on NYSE.

\*Employee Share Purchase Plan (ESPP): The Employee Share Purchase Plan gives the employee an opportunity to purchase Class A common shares in Accenture Limited at a discount through payroll contributions. By participating in this plan, an employee can develop his / her ownership in Accenture and increase his/ her stake in Accenture's success.

6. Accenture provides you with access to the Employee Assistance Program (EAP) at no cost. EAP helps you and your immediate family members deal with work-life stressors, family issues, financial concerns, relationship problems, and even drug or legal concerns. The EAP services cover up to 5 in-person visits, short-term counseling, confidential access to assessments, referrals and follow-up service

### **RELOCATION ASSISTANCE**

In case you are relocating from your current location to join Accenture, you would be eligible for relocation assistance. You are entitled to relocation assistance up to the maximum limit of **INR 2,500/-**, to be reimbursed on actuals along with appropriate supporting bills towards the following:

- Travel expenses by air / train for employee, spouse, dependent parents and children from previous work location / place of residence to the joining location, including any conveyance expenses.
- Expenses towards movement of goods and household articles (including insurance) from previous work location / place of residence to the joining location.
- Expenses towards movement of one vehicle including Road Tax / Octroi
- Brokerage charges for new residence at the joining location. Refundable deposits shall not be reimbursed.

You will be provided with transit accommodation for the first 14 days of your stay at your joining location. You will receive further updates reg your relocation assistance, 30 days before your date of joining from the onboarding team.

All the expenses would have to be claimed as a one- time reimbursement. You would require approval from your People Advisor for the reimbursement. All permissible expenses should be claimed through the Time and Expense Reporting application <Expense type - Other Expense - Sub Type-Relocation Expenses (Domestic) - Relocation Type- New Joiner Relocation (NJR) > within 90 days of joining.

In the unlikely event of you choosing to leave the Company, or your services being terminated, before the completion of one year of employment with the Company, the relocation amount will become payable by you and should be repaid on termination of your



employment/separation from the Company. In the event, you fail to repay the relocation amount, and it is necessary to take legal action against you to collect such amount, you agree to reimburse the Company for all costs incurred by the Company to collect such amounts, including attorney's fees and court costs.

Any dues payable by you on termination/separation from the Company as aforesaid will be recovered/adjusted from your final settlement to the extent possible and if adjustments/set off are not possible, you will need to pay back to the Company the required amounts (part or full as the case may be) on or before your last working day or within a timeline as demanded by the Company. The same applies to any partial or shortfalls that needs to be recovered from you.

#### **STATUTORY BONUS**

If you are currently eligible to receive Statutory Bonus, such amounts will be calculated on an annual figure and paid (as per prevailing law) to you on a monthly basis every year. Please note that your variable pay/variable bonus is inclusive of the Stat Bonus amounts if payable to you. Such stat bonus will be accordingly adjusted against variable pay. Excess variable pay, if any, post adjustment of Stat Bonus will be paid as per Company evaluation process applicable to your management level as per company payroll cycle.

The Company may, at any time and in its sole and absolute discretion, amend, suspend, vary and modify any of the terms and conditions of the Medical Insurance, Personal Accident Insurance and Relocation Assistance programme guidelines.

#### **GST CLAUSE**

Following the implementation to the GST regulations with effect from July 1st 2017, please note the treatment to any continuing obligations that you have, pursuant to any signing/joining/relocation/retention bonus as per the terms of your employment, will be as under:

Any signing, joining, relocation or retention bonus received by you will be paid along with salary of the relevant or succeeding pay month. This amount is recoverable as per your employment terms, if your service commitment with Accenture change. Any such recovery or adjustment shall be made from your salary pertaining to the service month before your last working day in the Company. Any shortfalls will be adjusted against any further amounts due and payable to you.

#### **GENERAL TAX**

All compensation will be paid to you after deduction of tax at source, in accordance with applicable law. You will be solely liable for your personal tax liabilities, as per applicable law, both in India and abroad.

## **ANNEXURE 2 : REQUIRED DOCUMENTATION**

- Two copies of your recent passport size photographs (mandatory to be submitted on day 1)
- PAN card copy (mandatory to be submitted on day 1)
- Document/s containing start date and end date of the last two employers
- Copy of Degree/PG/Diploma (wherever applicable) certificates
- Copy of all semester mark sheets (last semester mandatory)
- Relieving Letters from previous employer
- UAN Number and PF Statement for your last two employments before Accenture
- Form 16 and Form 26AS from any period of your tenure with the last two employments before Accenture
- Experience Certificate from 2 previous employers (if relieving letters not submitted)
- Passport copy , if available (if not please apply immediately)
- Certification Completion Document (as mentioned in the eligibility criteria)

Copy of Aadhaar Card- We request you to provide for meeting the UAN generation requirement and any other compliance required by governing regulating authorities like EPFO, ESIC, labour welfare fund and others. Please note that by voluntarily sharing your Aadhaar details, you are also authorizing us to share it with third parties under contract with the company and which are bound by confidentiality provisions to meet any regulatory requirements and internal procedures of the company including but not limited to making verifications. Do note that the provision of Aadhaar details and seeding Aadhaar with UAN as well as completing KYC requirements of EPFO is necessary and if you are unable to do so this may delay submission of your PF contributions to the regulators.



### **ANNEXURE 3: REMOTE WORKING CONDITIONS - DECLARATION**

#### **NOTE:**

- You will be expected to work from the office at a frequency determined by your project / role and you are expected to reside at your assigned / tagged location [referred as your Accenture Base Location]
- Your remote working is subject to strict compliance to the conditions mentioned below. In case of non-adherence, you will have to work from the office at your Accenture base location

#### ***While working remotely:***

- I understand and agree that I will continue to be governed by all clauses and obligations as set out in my Offer Letter, Terms of Employment & Accenture policies, as amended from time to time.
- I agree and accept that I will adhere to Accenture and client specific requirements around confidentiality and intellectual property
- I agree that I will use a secure and private workspace to meet the confidentiality requirements of my role
- I agree and undertake to follow the work timings defined by my organization
- I understand that it is my responsibility to ensure that power and internet connectivity access is available to perform my role
- I understand and confirm that I will be responsible for safety and security of the company assets assigned to me
- I understand and agree that I will be responsible for my well-being, health and safety while working remotely

I agree and acknowledge that my Terms of Employment, regulatory compliances, and any disputes connected thereto would be governed by jurisdiction of my Accenture Base Location

#### ANNEXURE 4 : DECLARATION

I hereby represent and warrant that as of my effective start date of employment with the Company, I will have: (a) terminated my employment with any current/previous employer and any other employment or contractor relationships; and (b) satisfactorily performed and completed all my obligations which apply/applied to me vis-à-vis any current/previous employer and any other employment or contractor relationships.

I hereby represent and warrant that I have not, during the course of any current/previous employment and any other employment or contractor relationships, entered into or agreed to any arrangement which may restrict, prohibit or debar or conflict or be inconsistent with my acceptance of the offer made by the Company or employment with the Company, including, but not limited to, any time-bound non-compete agreement, restrictive employment agreement or other restrictive terms.

I hereby represent and warrant that I shall not bring into company premises (or use in any manner) any third party documents (regardless of media) or materials (including but not limited to trade secrets) with myself to company, including any such documents or materials from my previous employer. To the extent I feel that my employment at company would require me to bring any third party documents or materials to company I shall not bring any such documents or materials unless I have taken all permissions/approvals from the third parties before accepting the offer from company. I further represent and warrant that I have not and will not inappropriately disclose or misuse any confidential information obtained from and/or in connection with any current/previous employer and any other employment or contractor relationships. I agree and acknowledge that a breach of this provision shall entitle company to terminate my services with immediate effect.

ACKNOWLEDGED AND AGREED:

\_\_\_\_\_  
Janani Sri Arjusunairaj

Date: Aug 5, 2024

#### Disclaimer

"This document and any attachments to it (in part or in whole the "Communication") are confidential, may constitute inside information and are for the use only of the addressee. The Communication is the property of company and its affiliates and may contain copyright material or intellectual property of company and/or any of its related entities or of third parties. If you are not the intended recipient of the Communication or have received the Communication in error, please notify the sender or company immediately, return the Communication (in entirety) and delete the Communication (in entirety and copies included) from your records and systems. Unauthorized use, disclosure or copying of this Communication or any part thereof is strictly prohibited and may be unlawful. Any views expressed in the Communication are those of the individual sender only, unless expressly stated to be those of company and its affiliates. company does not guarantee the integrity of the Communication, or that it is free from errors, viruses or interference."





**Deloitte Consulting India Private Limited**  
**Salarpuria Softzone, Sy. No. 80/1, 81/1 & 81/2,**  
**Bellandur Village, Varthur Hobli, Bengaluru South Taluk,**  
**Outer Ring Road, Bengaluru – 560103, India**

**Tel: +91 080 6755 5000/ +91 080 6755 4000**  
**www.deloitte.com**

Aug 7, 2024

**Ms. Anto Mullar Willma James**  
**Ap 366, Kambar Colony, 28th Street, Anna Nagar West,**  
**Chennai, 600040**  
**India**

**Subject: Offer of Employment**

**Dear Anto Mullar Willma James:**

On behalf of **Deloitte Consulting India Private Limited** (the "Employer" or "Company"), I am pleased to confirm our offer of employment to you as **Associate Analyst** based in **Bengaluru**.

We extend this offer, and the opportunity it represents, with great confidence in your abilities. You have made a very favorable impression with everyone you met and we are excited with the prospect of you joining our organization on **September 9, 2024**.

You will be required to register with the National Apprenticeship Training Scheme "NATS" as an Apprentice (As defined under the NATS) and the employment confirmation is subject to probation period of 12 months (from **September 9, 2024** to **September 9, 2025**). During the probation period you will be evaluated on various trainings and performance criteria. Upon successful completion of probation period your employment will be confirmed.

Your immediate manager will communicate details of your role and work responsibilities in the initial weeks of your joining the Employer. During your employment, the Company may require you to work on any project that you are assigned to, on any technical platforms/skills and nature of the project, in differentiated work timing, at designated work space and location as may be decided by the company.

As part of your annual compensation, you will receive a Total Salary of **Rs./₹ 325,008/-** and, will be eligible for a end term bonus of **Rs./₹ 32,500/-** upon successful completion of your probation period. Any amounts paid will be subject to statutory and other deductions as per Employer policies and practices. The details of your compensation breakdown are provided in the attached Annexure A.

As an incentive to join the Company, you are eligible to receive a joining bonus of **Rs./₹ 25,000/-** subject to your reporting for full-time employment on **September 9, 2024**. This amount will attract applicable taxes and will be processed as part of your first month's payroll. You will have an obligation to repay the entire amount of your joining bonus if you resign your position or are terminated for cause by the Company within **12 months** of your start date.

You may also receive additional benefits, including and not limited to, in cash and/or in kind and/or as reimbursement, which could be referred as rewards, awards and gifts, which are generally accorded to the employees of the Employer, subject to the applicable taxes, policies and practices of the Employer.

Your employment with us during the probation period of 12 months and post successful completion of the probation period and confirmation of employment will be governed by the Terms and Conditions as detailed in Annexure B, as well as any and all rules, regulations, guidelines, policies and practices of the Employer, which may be amended from time to time. Deloitte LLP and its U.S.-based subsidiaries (the "Deloitte U.S. Firms") requires their employees to make the necessary representations regarding independence and other matters, as the Employer is a subsidiary of Deloitte LLP. Accordingly, this offer is conditional upon you agreeing to make such representations under the Employer's Independence Representations requirements, as further explained in Annexure B

This offer letter, together with the Annexures described herein, and the Non-Disclosure, Non Solicit and Intellectual Property Rights Assignment Agreement, the Information Security Policy (which you are required to sign upon joining), constitute the entire agreement between the parties with respect to the subject matter of this offer, and supersedes all other previous or contemporaneous oral or written representations, understandings or agreements relating to the subject matter of this offer between you and the Employer or its affiliates.


In compliance with applicable laws, Deloitte India (Offices of the US) provides its professionals with home pick-up and drop transport services within **pre-defined** boundary if their shift timings are between 8:30 p.m. - 6:00 a.m. in Hyderabad, 9:00 p.m. - 6:00 a.m. in Mumbai, Pune; 7:00 p.m. - 6:00 a.m. in Gurugram, 8:00 p.m. - 6:00 a.m. in Bengaluru, Chennai, and Kolkata.

This letter and **Deloitte Consulting India Private Limited** employment application are intended to be final. To accept the offer and the terms of this letter, please sign below in the space provided within three business days.

**Anto Mullar Willma James**, everyone you have interviewed with joins me in extending to you congratulations and warm regards. We look forward to you joining our team.

Sincerely,

**For Deloitte Consulting India Private Limited**  
Best regards,


By:   
Signature

**Authorized Signatory**

**Acceptance**

I, **Anto Mullar Willma James**, hereby accept the terms and conditions of this employment offer.

Please sign and date your Acceptance

  
Signature

07-08-2024  
Date



Sealed By: DS DELOITTE CONSULTING INDIA PRIVATE LIMITED 10  
Sealed Time: 2024.08.07 07:03:55 -07:00



OFFER LETTER

10



13<sup>th</sup> April 2024  
MDU/ACA/23-24/1071  
Ms. P Aarthi  
5/2 Ismailpuram 7<sup>th</sup> Street,  
Munichalai, VTC,  
Madurai South Po, 625009.

Dear P Aarthi,

We are pleased to confirm our verbal offer of employment with The Indian Public School (TIPS) Madurai, as "Class Teacher" reporting to "Coordinator" beginning on June 2024.

- You will be on probation for a period of 3 months, upon completion of which your performance shall be appraised for confirmation further.
- You are required to serve a minimum period of two years with TIPS Globeducate.
- You are required to submit the original copy of the highest degree certificate on the day of collecting the offer letter.
- You are required to undergo a training program for 15 days (without pay) in Coimbatore Campus or online, the dates of which shall be intimated shortly via Email.
- You are required to undergo professional development trainings on conditional basis and sessions related to grooming and soft skills, as deemed by the organisation from time to time.
- You will be registered for the IGCSE or/and IBDP assessments, if/as applicable as per the TIPS Academic Assessment Programme for the staff.
- You are required to travel to other campuses for any academic or admin audits/ needs as preferred by the management, from time to time.

Your Total Annual Compensation Value shall be INR 303552/- (Rupees Three Lakhs Three Thousand and Five Hundred and Fifty Two Only) which includes a fixed monthly salary, employer's component of PF, transport/ food and accommodation, ESI / medical insurance and life insurance benefits. An appointment letter shall be given to you during the time of joining which shall state your duties and responsibilities during your association with TIPS Globeducate.

Please indicate your acceptance of this offer by signing below. By signing this letter, you acknowledge that this letter sets forth the entire agreement between you and TIPS Globeducate regarding your employment with TIPS Globeducate, and fully supersedes any prior agreements or understandings, whether written or oral.

We are excited that you are joining our organization and look forward to having you as part of our TIPS Globeducate Family!

Sincerely,

P.V. &

HR Authorised

For The Indian Public School

*Alhayan*  
Authorised Signatory

Understood and Accepted

*P. Aarthi*

P Aarthi

Chief Executive Officer

Date: 03/05/2024

The Indian Public School : 193, Sathy Road, S.S.Kulam(p.o)., Coimbatore - 641 107. Ph 0422-2366666

India Reg Office: The Indian Public School : 70 Dr Alagappa Road, Tatabad, Coimbatore - 641 012.  
Ph +91 422-4356966 / 4388977

Andorra | Canada | Cyprus | France | Italy | Malaysia | Portugal | Spain | UK

Bengaluru | Chennai | Coimbatore | Erode | Hyderabad | Karur | Kochi | Madurai | Salem | Tirupur | Trichy | Tirunelveli

CIN: U80211TZ2006PTC013192

[www.tipsglobal.org](http://www.tipsglobal.org) | [ask@tipsglobal.org](mailto:ask@tipsglobal.org)



OFFER LETTER

TIPS

13<sup>th</sup> April 2024  
MDU/ACA/23-24/1072  
Ms. Adammal Sushmitha  
No. 23, 10/7, East Street,  
Tirupparankundram,  
Madurai – 625005.

Dear Adammal Sushmitha,

We are pleased to confirm our verbal offer of employment with The Indian Public School (TIPS) Madurai, as "Class Teacher" reporting to "Coordinator" beginning on June 2024.

- You will be on probation for a period of 3 months, upon completion of which your performance shall be appraised for confirmation further.
- You are required to serve a minimum period of two years with TIPS Globeduate.
- You are required to submit the original copy of the highest degree certificate on the day of collecting the offer letter.
- You are required to undergo a training program for 15 days (without pay) in Coimbatore Campus or online, the dates of which shall be intimated shortly via Email.
- You are required to undergo professional development trainings on conditional basis and sessions related to grooming and soft skills, as deemed by the organisation from time to time.
- You will be registered for the IGCSE or/and IBDP assessments, if/as applicable as per the TIPS Academic Assessment Programme for the staff.
- You are required to travel to other campuses for any academic or admin audits/ needs as preferred by the management, from time to time.

Your Total Annual Compensation Value shall be INR 303552/- (Rupees Three Lakhs Three Thousand Five Hundred and Fifty Two Only) which includes a fixed monthly salary, employer's component of PF, transport/ food and accommodation, ESI / medical insurance and life insurance benefits. An appointment letter shall be given to you during the time of joining which shall state your duties and responsibilities during your association with TIPS Globeduate.

Please indicate your acceptance of this offer by signing below. By signing this letter, you acknowledge that this letter sets forth the entire agreement between you and TIPS Globeduate regarding your employment with TIPS Globeduate, and fully supersedes any prior agreements or understandings, whether written or oral.

We are excited that you are joining our organization and look forward to having you as part of our TIPS Globeduate Family!

Sincerely,

P.V. S

HR Authorised

For The Indian Public School

Alhachgan  
Authorised Signatory

Understood and Accepted

R. Adammal sushmitha  
Adammal Sushmitha

Chief Executive Officer

Date: 03.05.2024

The Indian Public School : 193, Sathy Road, S.S.Kulam(p.o), Coimbatore - 641 107. Ph 0422-2366666

India Reg Office: The Indian Public School : 70 Dr Alagappa Road, Tatabad, Coimbatore - 641 012.  
Ph +91 422-4356966 / 4388977

India | Canada | USA | France | Italy | Malaysia | Portugal | Spain | UK



10 COUNTRIES, 60 SCHOOLS and 1 Global Family



Enzyme Tech Park - HSR layout  
1st floor 1113, 6th Main Rd, Syndicate Bank Colony, Sector 7, HSR  
Layout, Bengaluru, Karnataka 560102  
(GSTIN: 29AAKCR7390F1ZU)  
(CIN: U74999KA2021PTC143276)  
(M)9663454129. Email: placements@rinex.ai

May 7, 2024

## INTERNSHIP CONFIRMATION LETTER

**Subject: Regarding the Internship Confirmation Letter at Rinex**

Dear VASAVI T

Welcome to Rinex Technologies Private Limited. The purpose of this letter is to confirm your appointment to the position of Inside Sales Strategist Intern in Rinex. The effective date of your hire by June 01, 2024

The performance pay for the internship period is up to Rs. 25,000/- per month (15,000/- as a Standard Earnings & upto 10,000/- as Variable Earnings) during Training & Internship period considering the working days as Inside Sales Strategist Interns.

Here are the terms of the Internship while working with Rinex:

- The duration of the internship will be for 2 months from the date of joining. You will have to complete 2 months of mandatory internship period to be eligible for the Internship Certificate.
- In the third month, interns will undergo a one-month probation period following their initial two months of internship.
- The full time offer will be determined based on the intern's performance throughout the Internship & Probation Period, their package as Full Time employee will be 5.2 LPA where 4.2 LPA as a Standard Earnings and 1LPA as a Variable Earnings.
- Interns will not be entitled to any other benefits from the company during this tenure.
- After joining, the first 7 days of training are unpaid.
- NOTE: A monthly salary structure requires a mandatory 30-days as working days.
- Intern performance will be evaluated on a regular basis.
- During the internship, you are required to abide by the Rinex Code of Conduct and Rinex Internship Policy prescribed by the Company to all Interns.

Yours Sincerely,



Nirmala D  
Talent Acquisition Team  
On Behalf of Rinex

Signature

Enzyme Tech Park - HSR layout  
1st floor 1113, 6th Main Rd, Syndicate Bank Colony, Sector 7, HSR  
Layout, Bengaluru, Karnataka 560102  
(GSTIN: 29AAKCR7390F1ZU)  
(CIN: U74999KA2021PTC143276)  
(M)9663454129. Email: placements@rinex.ai

May 20, 2024

**INTERNSHIP CONFIRMATION LETTER**

**Subject: Regarding the Internship Confirmation Letter at Rinex**

Dear N.subashini

Welcome to Rinex Technologies Private Limited. The purpose of this letter is to confirm your appointment to the position of Inside Sales Strategist Intern in Rinex. The effective date of your hire by June 1, 2024

The performance pay for the internship period is up to Rs. 25,000/- per month (15,000/- as a Standard Earnings & upto 10,000/- as Variable Earnings) during Training & Internship period considering the working days as Inside Sales Strategist Interns.

Here are the terms of the Internship while working with Rinex:

- The duration of the internship will be for 2 months from the date of joining. You will have to complete 2 months of mandatory internship period to be eligible for the Internship Certificate.
- In the third month, interns will undergo a one-month probation period following their initial two months of internship.
- The full time offer will be determined based on the intern's performance throughout the Internship & Probation Period, their package as Full Time employee will be 5.2 LPA where 4.2 LPA as a Standard Earnings and 1LPA as a Variable Earnings.
- Interns will not be entitled to any other benefits from the company during this tenure.
- After joining, the first 7 days of training are unpaid.
- NOTE: A monthly salary structure requires a mandatory 30-days as working days.
- Intern performance will be evaluated on a regular basis.
- During the internship, you are required to abide by the Rinex Code of Conduct and Rinex Internship Policy prescribed by the Company to all Interns.

Yours Sincerely,



**Nirmala D**  
**Talent Acquisition Team**  
**On Behalf of Rinex**

-----  
**Signature**



Enzyme Tech Park - HSR layout  
1st floor 1113, 6th Main Rd, Syndicate Bank Colony, Sector 7, HSR  
Layout, Bengaluru, Karnataka 560102  
(GSTIN: 29AAKCR7390F1ZU)  
(CIN: U74999KA2021PTC143276)  
(M)9663454129. Email: placements@rinex.ai

May 15, 2024

## INTERNSHIP CONFIRMATION LETTER

**Subject: Regarding the Internship Confirmation Letter at Rinex**

Dear Priyadhashini N

Welcome to Rinex Technologies Private Limited. The purpose of this letter is to confirm your appointment to the position of Inside Sales Strategist Intern in Rinex. The effective date of your hire by May 27, 2024

The performance pay for the internship period is up to Rs. 25,000/- per month (15,000/- as a Standard Earnings & upto 10,000/- as Variable Earnings) during Training & Internship period considering the working days as Inside Sales Strategist Interns.

Here are the terms of the Internship while working with Rinex:

- The duration of the internship will be for 2 months from the date of joining. You will have to complete 2 months of mandatory internship period to be eligible for the Internship Certificate.
- In the third month, interns will undergo a one-month probation period following their initial two months of internship.
- The full time offer will be determined based on the intern's performance throughout the Internship & Probation Period, their package as Full Time employee will be 5.2 LPA where 4.2 LPA as a Standard Earnings and 1LPA as a Variable Earnings.
- Interns will not be entitled to any other benefits from the company during this tenure.
- After joining, the first 7 days of training are unpaid.
- NOTE: A monthly salary structure requires a mandatory 30-days as working days.
- Intern performance will be evaluated on a regular basis.
- During the internship, you are required to abide by the Rinex Code of Conduct and Rinex Internship Policy prescribed by the Company to all Interns.

Yours Sincerely,



Nirmala D  
Talent Acquisition Team  
On Behalf of Rinex

Signature

Enzyme Tech Park - HSR layout  
1st floor 1113, 6th Main Rd, Syndicate Bank Colony, Sector 7, HSR  
Layout, Bengaluru, Karnataka 560102  
(GSTIN: 29AAKCR7390F1ZU)  
(CIN: U74999KA2021PTC143276)  
(M)9663454129. Email: placements@rinex.ai

May 7, 2024

**INTERNSHIP CONFIRMATION LETTER**

**Subject: Regarding the Internship Confirmation Letter at Rinex**

Dear JANANI

Welcome to Rinex Technologies Private Limited. The purpose of this letter is to confirm your appointment to the position of Inside Sales Strategist Intern in Rinex. The effective date of your hire by June 01, 2024

The performance pay for the internship period is up to Rs. 25,000/- per month (15,000/- as a Standard Earnings & upto 10,000/- as Variable Earnings) during Training & Internship period considering the working days as Inside Sales Strategist Interns.

Here are the terms of the Internship while working with Rinex:

- The duration of the internship will be for 2 months from the date of joining. You will have to complete 2 months of mandatory internship period to be eligible for the Internship Certificate.
- In the third month, interns will undergo a one-month probation period following their initial two months of internship.
- The full time offer will be determined based on the intern's performance throughout the Internship & Probation Period, their package as Full Time employee will be 5.2 LPA where 4.2 LPA as a Standard Earnings and 1LPA as a Variable Earnings.
- Interns will not be entitled to any other benefits from the company during this tenure.
- After joining, the first 7 days of training are unpaid.
- NOTE: A monthly salary structure requires a mandatory 30-days as working days.
- Intern performance will be evaluated on a regular basis.
- During the internship, you are required to abide by the Rinex Code of Conduct and Rinex Internship Policy prescribed by the Company to all Interns.

Yours Sincerely,



Nirmala D  
Talent Acquisition Team  
On Behalf of Rinex

Signature



May 30, 2024

A Nandhitha  
52/201, Petchiamman padithurai Road simmakal, Madurai,  
Tamil Nadu, India, .  
Document ID - e0be63b6-aaa0-4b4c-9393-908418f2c38b

## Sub: Offer & Appointment Letter

Dear A Nandhitha,

Congratulations! with reference to the interviews conducted by HCLTech Technologies Ltd ("HCLTech" or "Company"), we are pleased to inform you that you have been selected for employment in our organization as Graduate Trainee in band E1.1

This position is a great match for your talent and skills, and that you will enjoy the professional challenges and growth opportunities associated with this role.

You are requested to join us on on **June 13, 2024** . Your joining would be subject to successful completion and compliance with the pre-joining requirements as applicable.

We at HCLTech believe in our colleagues showing flexibility and willingness to be deployed and rotated across the various locations, geographies and subsidiaries. In line with the same approach, we look forward to you being flexible towards your placement in **HCL Technologies Ltd Madu** Your growth in this organization will be in line with your capabilities.

Your terms and conditions of employment are detailed in this offer and appointment letter and appended annexure(s).

Your Total Compensation will be **INR 2.4 Lacs per annum** outlined in Annexure I

You will be on probation for a period of **12 months** from the date of your joining. The general terms and conditions governing your employment are outlined in Annexure II.

You will be required to sign a service agreement of **12 months** with a surety amount of **INR 50,000**. This amount shall be payable to the Company only on the event of your separation from the company before **12 months** from the date of Joining.

You would be required to furnish digital copies of the documents and other listed information in **Annexure III**, before your joining date. Please note that the submission of all the documents is mandatory to facilitate joining within seven days from the date of offer or before the joining date whichever is earlier.

1

Signature of Employee:



May 30, 2024

ASMITHA M R B  
5/1139, Pandian nagar 1st, Madurai,  
Tamil Nadu, India, .  
Document ID - 3cdb07f-1c0d-4273-b100-be255ef7c960

**Sub: Offer & Appointment Letter**

**Dear ASMITHA M R B,**

Congratulations! with reference to the interviews conducted by HCLTech Technologies Ltd ("HCLTech" or "Company"), we are pleased to inform you that you have been selected for employment in our organization as **Graduate Trainee** in **band E1.1**

This position is a great match for your talent and skills, and that you will enjoy the professional challenges and growth opportunities associated with this role.

You are requested to join us on on **June 13, 2024** . Your joining would be subject to successful completion and compliance with the pre-joining requirements as applicable.

We at HCLTech believe in our colleagues showing flexibility and willingness to be deployed and rotated across the various locations, geographies and subsidiaries. In line with the same approach, we look forward to you being flexible towards your placement in **HCL Technologies Ltd Madu** Your growth in this organization will be in line with your capabilities.

Your terms and conditions of employment are detailed in this offer and appointment letter and appended annexure(s).

Your Total Compensation will be **INR 2.4 Lacs per annum** outlined in [Annexure I](#)

You will be on probation for a period of **12 months** from the date of your joining. The general terms and conditions governing your employment are outlined in [Annexure II](#).

You will be required to sign a service agreement of **12 months** with a surety amount of **INR 50,000**. This amount shall be payable to the Company only on the event of your separation from the company before **12 months** from the date of Joining.

You would be required to furnish digital copies of the documents and other listed information in **Annexure III**, before your joining date. Please note that the submission of all the documents is mandatory to facilitate joining within seven days from the date of offer or before the joining date whichever is earlier.

1

Signature of Employee:

May 30, 2024

Ramya J  
Plot no.20, Ramalinga Nagar 1st Street,HMS colony, Madurai,  
Tamil Nadu, India, .  
Document ID - 7793d844-1b2e-40b3-8774-43cf6900c2d5

**Sub: Offer & Appointment Letter**

**Dear Ramya J,**

Congratulations! with reference to the interviews conducted by HCLTech Technologies Ltd ("HCLTech" or "Company"), we are pleased to inform you that you have been selected for employment in our organization as Graduate Trainee in band E1.1

This position is a great match for your talent and skills, and that you will enjoy the professional challenges and growth opportunities associated with this role.

You are requested to join us on on **June 13, 2024** . Your joining would be subject to successful completion and compliance with the pre-joining requirements as applicable.

We at HCLTech believe in our colleagues showing flexibility and willingness to be deployed and rotated across the various locations, geographies and subsidiaries. In line with the same approach, we look forward to you being flexible towards your placement in HCL Technologies Ltd Madu Your growth in this organization will be in line with your capabilities.

Your terms and conditions of employment are detailed in this offer and appointment letter and appended annexure(s).

Your Total Compensation will be **INR 2.4 Lacs per annum** outlined in Annexure I

You will be on probation for a period of **12 months** from the date of your joining. The general terms and conditions governing your employment are outlined in Annexure II.

You will be required to sign a service agreement of **12 months** with a surety amount of **INR 50,000**. This amount shall be payable to the Company only on the event of your separation from the company before **12 months** from the date of Joining.

You would be required to furnish digital copies of the documents and other listed information in **Annexure III**, before your joining date. Please note that the submission of all the documents is mandatory to facilitate joining within seven days from the date of offer or before the joining date whichever is earlier.

1

Signature of Employee:



May 30, 2024

N. Bhuvaneswari  
L3/80, TNHB Colony, podhigai nagar, Railar nagar., Madurai,  
Tamil Nadu, India, .  
Document ID - ae6a7de5-2b62-4988-842a-27c906fd399d

**Sub: Offer & Appointment Letter**

**Dear N. Bhuvaneswari,**

Congratulations! with reference to the interviews conducted by HCLTech Technologies Ltd ("HCLTech" or "Company"), we are pleased to inform you that you have been selected for employment in our organization as **Graduate Trainee in band E1.1**

This position is a great match for your talent and skills, and that you will enjoy the professional challenges and growth opportunities associated with this role.

You are requested to join us on on **June 13, 2024** . Your joining would be subject to successful completion and compliance with the pre-joining requirements as applicable.

We at HCLTech believe in our colleagues showing flexibility and willingness to be deployed and rotated across the various locations, geographies and subsidiaries. In line with the same approach, we look forward to you being flexible towards your placement in **HCL Technologies Ltd Madu** Your growth in this organization will be in line with your capabilities.

Your terms and conditions of employment are detailed in this offer and appointment letter and appended annexure(s).

Your Total Compensation will be **INR 2.4 Lacs per annum** outlined in Annexure I

You will be on probation for a period of **12 months** from the date of your joining. The general terms and conditions governing your employment are outlined in Annexure II.

You will be required to sign a service agreement of **12 months** with a surety amount of **INR 50,000**. This amount shall be payable to the Company only on the event of your separation from the company before **12 months** from the date of Joining.

You would be required to furnish digital copies of the documents and other listed information in Annexure III, before your joining date. Please note that the submission of all the documents is mandatory to facilitate joining within seven days from the date of offer or before the joining date whichever is earlier.

1

Signature of Employee:





# MAHATMA MONTESSORI SCHOOL

(Affiliated to Central Board of Secondary Education, New Delhi)

Affiliation No. 1930248

School No. : 55174

67

Parent Teacher Road \* Gopalakrishnan Nagar \* Madurai - 625 007.

Ph. No. : 9843453682, 9787553778

email: mahatmaab@mahatmaschools.com

www.mahatmaschools.com

Dear JHEYASHREE K

This is in reference to your Job application followed by the rounds of interviews had with us; we are pleased to appoint you as a/an **TEACHING ASSISTANT - SENIOR - HOME SCIENCE** at MAHATMA BABA CBSE & NIOS with effect from 21.06.2024. You are entitled to the following benefits: -

#### Your compensation details

- Gross Salary: Rs 19,000/- (Per Month)
- Provident fund - 12% or 1800 (Equal contribution from the employer)
- ESI (Only for Gross, that is not exceeding Rs 21000)

#### Fringe Benefits:

- Private Medical Insurance - Covered by the Management
- Gratuity (eligible only after 5 years of service)
- Free Transport Facility for BB, AK & MGG Campuses
- Creche facility on every campus
- Fee concession for your child in Matric (KKM & BBM) and CBSE (AKC schools after completion of three years of service (As per the HR policy of 2023).

#### Terms & Conditions

- ✓ You shall be on probation for one year from the commencement date of your service at the end of which, your employment will be confirmed at the school's discretion.
- ✓ You will be subject to the school's rules and regulations (HR Policies & Guidelines) for the time being in force and as amended from time to time.
- ✓ It is agreed that the school may from time to time add, modify or repeal any remuneration, benefit, or facility that may have been extended to you on a review of the school's functioning, finances, and prospects and you shall be bound by the school decisions on this behalf.
- ✓ Notice period: You can serve a period of 3 months or pay 2 months' salary in lieu. May Holidays are not considered a part of the Notice period. A resignation letter needs to be submitted in writing.
- ✓ School reserves the right to terminate the appointment of employees, who/who are/due to
  - misconduct
  - mishandles children
  - poor performance (incompetent in teaching)
  - cannot work collaboratively in a team
  - unprofessional behavior or impolite in their words
  - insubordination or if disrespectful to co-workers, leaders & the school
  - excessive absenteeism
  - consistent failure to follow the HR policies and guidelines
  - genuine redundancy

You are requested to confirm your acceptance of the terms of appointment here in above by signing and returning to us the duplicate of this letter.

We warmly welcome you and wish you all the best for a successful career.

Yours Sincerely,

*[Signature]*

CORRESPONDENT

MAHATMA MONTESSORI SCHOOL (CBSE),  
GOPALAKRISHNAN NAGAR,

PARENT TEACHER ROAD, MADURAI - 625 007.

Acceptance

I have read the terms and conditions of this appointment and confirm my acceptance of the same.

K. Jeyashree

Name of the Employee

Date

*[Signature]*

Principal

MAHATMA MONTESSORI SCHOOL  
PARENT TEACHER ROAD  
GOPALAKRISHNAN NAGAR

MADURAI-625 007

K. Jeyashree  
Signature





# DOMEX e-Data Pvt. Ltd

(A MOLECULAR CONNECTIONS COMPANY)

CIN No. : U72900TN2003PTC051449

D N Complex, Ground Floor, 57 Lakshmi Talides Road, Shenoy Nagar, Chennai - 600 030. INDIA.

Tel : 91-44-26643911 / 42652041 Email : domtech@domexdata.in

(49)

June 15, 2024

Ms.G.Soundarya,  
2/32, West Street, Sekkapatti,  
Kunnuvarankottai, Nilakottai,  
Dindigul District – 624 220

Dear Ms.G.Soundarya,


## SUB: PROVISIONAL APPOINTMENT LETTER

With reference to the interview you had with us, we are pleased to issue this Provisional Appointment letter on the terms and conditions, briefly mentioned hereunder:

1. You will be designated as **Scientific Analyst Trainee**. You are however liable to be transferred to any other department, post or place as may be decided by the Management from time to time and you will have no objection to the same.
2. Your Annual CTC will be **Rs. 2,24,500/-** and the complete details will be mentioned in the Letter of Appointment. On Increments, your CTC will also increase.
3. Either side can terminate the appointment by giving Two months prior notice or Two months Gross Salary (Last drawn salary) in lieu thereof.
4. You will be reporting to the concerned authority as directed by the Management from time to time.
5. You may kindly note that you will be provided with "Letter of Appointment" which will supersedes this "Provisional Appointment Letter".
6. You are required to join the office on **17<sup>th</sup> June, 2024**.

Yours sincerely,

For Domex e-Data Pvt. Ltd.

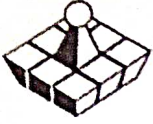
  
Authorised Signatory

## ACCEPTANCE BY THE CANDIDATE

I agree with the aforesaid terms and conditions stated in the above letter.

Signature:

Date:



**DOMEX e-Data Pvt. Ltd**

(A MOLECULAR CONNECTIONS COMPANY)

CIN No. : U72903TN2003PTC051499

D N Complex, Ground Floor, 57 Lakshmi Talkies Road, Shenoy Nagar, Chennai - 600 030. INDIA.

Tel : 91-44-26643911 / 42652041 Email : domtech@domexdata.in

(50)

June 11, 2024

Ms.J.Infant Natalia,  
182/1 , Anand Illam,  
Thiyagaraya Nagar, Ambathurai (RS),  
Dindigul District – 624 302.

Dear Ms.J.Infant Natalia,

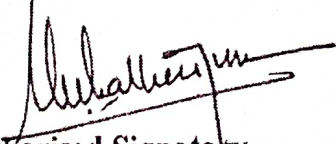
**SUB: PROVISIONAL APPOINTMENT LETTER**

With reference to the interview you had with us, we are pleased to issue this Provisional Appointment letter on the terms and conditions, briefly mentioned hereunder:

1. You will be designated as **Scientific Analyst Trainee**. You are however liable to be transferred to any other department, post or place as may be decided by the Management from time to time and you will have no objection to the same.
2. Your Annual CTC will be Rs. 2,24,500/- and the complete details will be mentioned in the Letter of Appointment. On Increments, your CTC will also increase.
3. Either side can terminate the appointment by giving Two months prior notice or Two months Gross Salary (Last drawn salary) in lieu thereof.
4. You will be reporting to the concerned authority as directed by the Management from time to time.
5. You may kindly note that you will be provided with "Letter of Appointment" which will supersede this "Provisional Appointment Letter".
6. You are required to join the office on 13<sup>th</sup> June, 2024.

Yours sincerely,

For Domex e-Data Pvt. Ltd.

  
Authorized Signatory

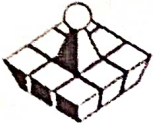
**ACCEPTANCE BY THE CANDIDATE**

I agree with the aforesaid terms and conditions stated in the above letter.

Signature:

Date:





## **DOMEX e-Data Pvt. Ltd**

(A MOLECULAR CONNECTIONS COMPANY)

CIN No. : U72900TN2003PTC051699

D N Complex, Ground Floor, 57 Lakshmi Talkies Road, Shendry Nagar, Chennai - 600 030. INDIA  
Tel : 91-44-26643911 / 42652041 Email : domitech@domexdata.in

(51)

June 1, 2024

Ms.S.Akila,  
1/147, North Street, Peravoor,  
Ramanathapuram - 623504

Dear Ms.S.Akila,

### **SUB: PROVISIONAL APPOINTMENT LETTER**

With reference to the interview you had with us, we are pleased to issue this Provisional Appointment letter on the terms and conditions, briefly mentioned hereunder:

1. You will be designated as **Scientific Analyst Trainee**. You are however liable to be transferred to any other department, post or place as may be decided by the Management from time to time and you will have no objection to the same.
2. Your Annual CTC will be **Rs. 2,24,500/-** and the complete details will be mentioned in the Letter of Appointment. On Increments, your CTC will also increase.
3. Either side can terminate the appointment by giving Two months prior notice or Two months Gross Salary (Last drawn salary) in lieu thereof.
4. You will be reporting to the concerned authority as directed by the Management from time to time.
5. You may kindly note that you will be provided with "Letter of Appointment" which will supersede this "Provisional Appointment Letter".
6. You are required to join the office on **3<sup>rd</sup> June, 2024**.

Yours sincerely,

For Domex e-Data Pvt. Ltd.

  
Authorised Signatory

### **ACCEPTANCE BY THE CANDIDATE**

I agree with the aforesaid terms and conditions stated in the above letter.

Signature:

Date:



**DOMEX e-Data Pvt. Ltd**

(A MOLECULAR CONNECTIONS COMPANY)

(CIN No. : U72900TN1003110011000000)

D N Complex, Ground Floor, 57 Lakshmi Tildes Road, Shenoy Nagar, Chennai - 600 030 INDIA.

Tel : 91-44-26043911 / 42652041 Email : domtech@domexdata.in

(46)

June 1, 2024

Ms.V.Reshma,  
91, Thamarai Street,  
Ram Nagar, Round Road,  
Dindigul - 624 005.

Dear Ms.V.Reshma,

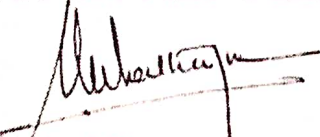
**SUB: PROVISIONAL APPOINTMENT LETTER**

With reference to the interview you had with us, we are pleased to issue this Provisional Appointment letter on the terms and conditions, briefly mentioned hereunder:

1. You will be designated as **Scientific Analyst Trainee**. You are however liable to be transferred to any other department, post or place as may be decided by the Management from time to time and you will have no objection to the same.
2. Your Annual CTC will be **Rs. 2,24,500/-** and the complete details will be mentioned in the Letter of Appointment. On Increments, your CTC will also increase.
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4. You will be reporting to the concerned authority as directed by the Management from time to time.
5. You may kindly note that you will be provided with "Letter of Appointment" which will supersede this "Provisional Appointment Letter".
6. You are required to join the office on **3<sup>rd</sup> June, 2024**.

Yours sincerely,

For Domex e-Data Pvt. Ltd.

  
Authorised Signatory

**ACCEPTANCE BY THE CANDIDATE**

I agree with the aforesaid terms and conditions stated in the above letter.

Signature:

Date:



27-03-2024

To,

Kiruthiga R  
Madurai

Dear Kiruthiga,

Greetings!

We are pleased to offer you the position of Jr HR Manager in BSETEC at Madurai. You are expected to join us on **05-05-2024**.

Your annual CTC will be **Rs. 2,16,000/- (Rupees Two Lakhs Sixteen Thousand) Only**.

A notice period of sixty days should be served for resigning from the company, subject to the approval of your reporting manager.

You are asked to submit the following on the day of joining:

1. Profile (duly filled in)
2. Certificates regarding educational qualification
3. Copy of Offer Letter
4. Photocopy of Permanent Account Number (PAN) card
5. Detailed Resume & Photos [4 Passport size]
6. Photocopy of Aadhar Card





27-03-2024

To,

Sowmiya H  
Madurai

Dear Sowmiyai,

Greetings!

We are pleased to offer you the position of **Trainee Software Developer** in BSETEC at **Madurai**. You are expected to join us on **05-05-2024**.

Your annual CTC will be **Rs. 2,16,000/- (Rupees Two Lakhs Sixteen Thousand) Only**.

A notice period of sixty days should be served for resigning from the company, subject to the approval of your reporting manager.

You are asked to submit the following on the day of joining:

1. Profile (duly filled in)
2. Certificates regarding educational qualification
3. Copy of Offer Letter
4. Photocopy of Permanent Account Number (PAN) card
5. Detailed Resume & Photos [4 Passport size]
6. Photocopy of Aadhar Card

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27-03-2024

To,

Sivanandhini A  
Madurai

Dear Sivanandhini,

Greetings!

We are pleased to offer you the position of **Trainee Software Developer** in BSETEC at Madurai. You are expected to join us on **05-05-2024**.

Your annual CTC will be **Rs. 2,16,000/- (Rupees Two Lakhs Sixteen Thousand) Only**.

A notice period of sixty days should be served for resigning from the company, subject to the approval of your reporting manager.

You are asked to submit the following on the day of joining:

1. Profile (duly filled in)
2. Certificates regarding educational qualification
3. Copy of Offer Letter
4. Photocopy of Permanent Account Number (PAN) card
5. Detailed Resume & Photos [4 Passport size]
6. Photocopy of Aadhar Card

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02-03-2024

To,

Angelin Blessy Bastina H  
Madurai

Dear Angelin Blessy,

Greetings!

We are pleased to offer you the position of Jr Admin Manager in BSETEC at Madurai. You are expected to join us on 06-05-2024.

Your annual CTC will be Rs. 2,16,000/- (Rupees Two Lakhs Sixteen Thousand) Only.

A notice period of sixty days should be served for resigning from the company, subject to the approval of your reporting manager.

You are asked to submit the following on the day of joining:

1. Profile (duly filled in)
2. Certificates regarding educational qualification
3. Copy of Offer Letter
4. Photocopy of Permanent Account Number (PAN) card
5. Detailed Resume & Photos [4 Passport size]
6. Photocopy of Aadhar Card





27-03-2024

To,

Jaisai  
Madurai

Dear Jaisai,

Greetings!

We are pleased to offer you the position of **Trainee Software Developer** in BSETEC at **Madurai**. You are expected to join us on **05-05-2024**.

Your annual CTC will be **Rs. 2,16,000/- (Rupees Two Lakhs Sixteen Thousand)** Only.

A notice period of sixty days should be served for resigning from the company, subject to the approval of your reporting manager.

You are asked to submit the following on the day of joining:

1. Profile (duly filled in)
2. Certificates regarding educational qualification
3. Copy of Offer Letter
4. Photocopy of Permanent Account Number (PAN) card
5. Detailed Resume & Photos [4 Passport size]
6. Photocopy of Aadhar Card



**BSE TEC**

QUALITY THROUGH RESEARCH

27-03-2024

To,

Deepsi R  
Madurai

Dear Deepsi,

Greetings!

We are pleased to offer you the position of Jr Accounts Manager in BSETEC at Madurai. You are expected to join us on 05-05-2024.

Your annual CTC will be Rs. 2,16,000/- (Rupees Two Lakhs Sixteen Thousand) Only.

A notice period of sixty days should be served for resigning from the company, subject to the approval of your reporting manager.

You are asked to submit the following on the day of joining:

1. Profile (duly filled in)
2. Certificates regarding educational qualification
3. Copy of Offer Letter
4. Photocopy of Permanent Account Number (PAN) card
5. Detailed Resume & Photos [4 Passport size]
6. Photocopy of Aadhar Card



**BSE TEC**  
QUALITY THROUGH RESEARCH

27-03-2024

To,

**Sushrutha J  
Madurai**

Dear Sushrutha,

Greetings!

We are pleased to offer you the position of **Jr SEO Analyst** in BSETEC at **Madurai**. You are expected to join us on **05-05-2024**.

Your annual CTC will be **Rs. 2,16,000/- (Rupees Two Lakhs Sixteen Thousand) Only**.

A notice period of sixty days should be served for resigning from the company, subject to the approval of your reporting manager.

You are asked to submit the following on the day of joining:

1. Profile (duly filled in)
2. Certificates regarding educational qualification
3. Copy of Offer Letter
4. Photocopy of Permanent Account Number (PAN) card
5. Detailed Resume & Photos [4 Passport size]
6. Photocopy of Aadhar Card





27-03-2024

To,

**Hemalatha V R**  
**Madurai**

Dear Hemalatha,

Greetings!

We are pleased to offer you the position of **Trainee Software Developer** in BSETEC at **Madurai**. You are expected to join us on **05-05-2024**.

Your annual CTC will be **Rs. 2,16,000/- (Rupees Two Lakhs Sixteen Thousand) Only**.

A notice period of sixty days should be served for resigning from the company, subject to the approval of your reporting manager.

You are asked to submit the following on the day of joining:

1. Profile (duly filled in)
2. Certificates regarding educational qualification
3. Copy of Offer Letter
4. Photocopy of Permanent Account Number (PAN) card
5. Detailed Resume & Photos [4 Passport size]
6. Photocopy of Aadhar Card



**BSE TEC**  
QUALITY THROUGH RESEARCH

27-03-2024

To,

**Mangala Jaya Shri T  
Madurai**

Dear Mangala Jaya Shri,

Greetings!

We are pleased to offer you the position of **Trainee Software Developer** in BSETEC at **Madurai**. You are expected to join us on **05-05-2024**.

Your annual CTC will be **Rs. 2,16,000/- (Rupees Two Lakhs Sixteen Thousand) Only**.

A notice period of sixty days should be served for resigning from the company, subject to the approval of your reporting manager.

You are asked to submit the following on the day of joining:

1. Profile (duly filled in)
2. Certificates regarding educational qualification
3. Copy of Offer Letter
4. Photocopy of Permanent Account Number (PAN) card
5. Detailed Resume & Photos [4 Passport size]
6. Photocopy of Aadhar Card



27-03-2024

To,

**Akila V  
Madurai**

Dear Akila,

Greetings!

We are pleased to offer you the position of **Jr Business Development Executive** in BSETEC at **Madurai**.  
You are expected to join us on **05-05-2024**.

Your annual CTC will be **Rs. 2,16,000/- (Rupees Two Lakhs Sixteen Thousand) Only**.

A notice period of sixty days should be served for resigning from the company, subject to the approval of your reporting manager.

You are asked to submit the following on the day of joining:

1. Profile (duly filled in)
2. Certificates regarding educational qualification
3. Copy of Offer Letter
4. Photocopy of Permanent Account Number (PAN) card
5. Detailed Resume & Photos [4 Passport size]
6. Photocopy of Aadhar Card





(79)

**Offer: Computer Consultancy**  
**Ref: TCSL/DT20234276062/Chennai**  
**Date: 13/03/2024**

Ms. Kavisri S  
228Kanmaikkarai,  
Behind Thangam Grand,  
Madurai-625016,  
Tamil Nadu.  
Tel# -

Dear Kavisri S,

**Sub: Letter of Offer**

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer of employment.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Graduate Trainee** in Grade **YG**. Your gross salary including all benefits will be **₹1,90,926/-** per annum, as per the terms and conditions set out herein.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, this offer is liable to lapse at the discretion of TCS this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course and you meeting the TCS eligibility criteria.

You will also be issued a letter of appointment at the time of your joining after completing joining formalities as per company policy. Your offer is subject to a positive background check.

**COMPENSATION AND BENEFITS**

**BASIC SALARY**

You will be eligible for a basic salary of **₹7,950/-** per month.

**TCS Confidential**  
**TCSL/DT20234276062**

**TATA CONSULTANCY SERVICES**  
**Tata Consultancy Services Limited**

415/21-24, Kumaran Nagar, Sholinganallur, Old Mahabalipuram, Chennai 600 119 Tamil Nadu India  
Tel: 91 44 6616 2222 Fax: 91 44 6616 2555 Website: www.tcs.com  
Registered Office: Nirmal, Birla Building, 9th Floor, Nariman Point, Mumbai 400 021  
TCS Careers Serviceline: 1800 209 3111 Email: careers@tcs.com

H. Koushika

2021AB43

II - Bcom CA.

**Provisional Offer : BUSINESS PROCESS SERVICES**

**Ref: TCSL/DT20234467462/Chennai/BPS/BTN**

**Date:29/12/2023**

Dear Ms. H Koushika,

**Sub: Letter of Provisional Offer and Terms of Employment.**

Thank you for exploring opportunities with **Tata Consultancy Services Limited(TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

Kindly confirm your acceptance on the traineeship offered by signing Annexure 1. If not accepted within 30 days of receipt, this offer of traineeship is liable to lapse at the discretion of the Company.

This is a provisional offer of traineeship and should not be construed as an Offer of Employment from TCSL. A detailed offer of traineeship will follow within 7 days from completion of all documentation formalities and your aforesaid acceptance on this provisional offer. The Offer of traineeship will be made to you provided this - opportunity continues to be available with TCSL.

Your traineeship with TCS is subject to your being declared medically fit and retaining that fitness during the tenure in the company and your Background / Reference check being favourable and acceptable to the Company.

On joining and successful completion of all Joining formalities including the back ground verification, you will be issued a Letter of Appointment by TCSL.

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time.

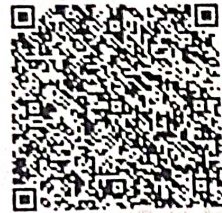


Please also note, TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. Those living beyond these boundaries would be required to make their own arrangements to reach the nearest location convenient to them from where they can be picked up or dropped.

Yours Sincerely,

For Tata Consultancy Services Limited.

**Girish V. Nandimath**  
**Global Head Talent Acquisition & AIP**



Click [Here](#) or use a QR code scanner from your mobile to validate the offer letter.

## ANNEXURE 1

**For the candidate to complete:**

This is to confirm that I have received & hereby accept the Provisional Letter of Traineeship Ref No **TCSL/DT20234467462/Chennai/BPS/BTN** on \_\_\_\_\_ (DD/MMM/YYYY).

Signature:

Name:

Date:





III - BBA

**Provisional Offer : BUSINESS PROCESS SERVICES**  
**Ref: TCSL/DT20234490288/Chennai/BPS/BTN**  
**Date:12/01/2024**

Dear Ms. Asha Parveen Nazeerkhan,

**Sub: Letter of Provisional Offer and Terms of Employment.**

Thank you for exploring opportunities with **Tata Consultancy Services Limited(TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

Kindly confirm your acceptance on the traineeship offered by signing Annexure 1. If not accepted within 30 days of receipt, this offer of traineeship is liable to lapse at the discretion of the Company.

This is a provisional offer of traineeship and should not be construed as an Offer of Employment from TCSL. A detailed offer of traineeship will follow within 7 days from completion of all documentation formalities and your aforesaid acceptance on this provisional offer. The Offer of traineeship will be made to you provided this - opportunity continues to be available with TCSL.

Your traineeship with TCS is subject to your being declared medically fit and retaining that fitness during the tenure in the company and your Background / Reference check being favourable and acceptable to the Company.

On joining and successful completion of all Joining formalities including the back ground verification, you will be issued a Letter of Appointment by TCSL.

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time.

Private and Confidential  
TCSL/DT20234490288

**TATA CONSULTANCY SERVICES**

Tata Consultancy Services Limited  
6<sup>th</sup> Floor III Phase, Spencer Plaza 769, Anna Salai, Chennai - 600 002, India  
Ph.: +91 44 66164111 Fax 91 44 6616 4050 E-mail: corporate.office@tcs.com, Website: <http://www.tcs.com>  
Registered Office 9th Floor, Nirmal Building, Nariman Point, Mumbai 400 021  
Corporate Identification No. (CIN): L22210MH1995PLC034781

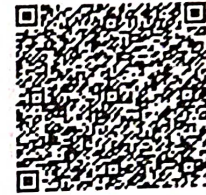


Please also note, TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. Those living beyond these boundaries would be required to make their own arrangements to reach the nearest location convenient to them from where they can be picked up or dropped.

Yours Sincerely,

For Tata Consultancy Services Limited.

**Girish V. Nandimath**  
Global Head Talent Acquisition & AIP



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter

## ANNEXURE 1

**For the candidate to complete:**

This is to confirm that I have received & hereby accept the Provisional Letter of Traineeship Ref No **TCSL/DT20234490288/Chennai/BPS/BTN** on \_\_\_\_\_(DD/MMM/YYYY).

Signature:

Name:

Date:

Private and Confidential  
TCSL/DT20234490288

## **TATA CONSULTANCY SERVICES**

Tata Consultancy Services Limited  
6<sup>th</sup> Floor III Phase, Spencer Plaza 769, Anna Salai, Chennai - 600 002, India  
Ph.: +91 44 66164111 Fax 91 44 6616 4050 E-mail: corporate.office@tcs.com, Website: <http://www.tcs.com>  
Registered Office 9th Floor, Nirmal Building, Nariman Point, Mumbai 400 021  
Corporate Identification No. (CIN): L22210MH1995PLC084781





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Offer: Computer Consultancy  
Ref: TCSL/DT20234231013/Chennai  
Date: 13/03/2024

Ms. Sreenithi Gunasekaran  
117/29a Mettu Street,  
Sammattipuram, Ponmeni Main Road,  
Madurai-625016,  
Tamilnadu.  
Tel# 91-9843490435

Dear Sreenithi Gunasekaran,

**Sub: Letter of Offer**

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer of employment.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Graduate Trainee** in Grade YG. Your gross salary including all benefits will be ₹1,90,926/- per annum, as per the terms and conditions set out herein.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, this offer is liable to lapse at the discretion of TCS this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course and you meeting the TCS eligibility criteria.

You will also be issued a letter of appointment at the time of your joining after completing joining formalities as per company policy. Your offer is subject to a positive background check.

**COMPENSATION AND BENEFITS**

**BASIC SALARY**

You will be eligible for a basic salary of ₹7,950/- per month.

TCS Confidential  
TCSL/DT20234231013

**TATA CONSULTANCY SERVICES**  
Tata Consultancy Services Limited

415/21-24, Kumaran Nagar, Sholinganallur, Old Mahabalipuram, Chennai 600 119 Tamil Nadu India  
Tel: 91 44 6616 2222 Fax: 91 44 6616 2555 Website: www.tcs.com  
Registered Office Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021





(814)

**Offer: Computer Consultancy**  
**Ref: TCSL/DT20234463892/Chennai**  
**Date: 13/03/2024**

Ms. Divya Dharshini S  
70/21 Chockkalinga Nagar 4th Street,  
Digital Reliance,  
Madurai-625016,  
Tamil Nadu.  
Tel# 91-9487075728

Dear Divya Dharshini S,

**Sub: Letter of Offer**

Thank you for exploring career opportunities with TATA Consultancy Services Limited (TCSL). You have successfully completed our initial selection process and we are pleased to make you an offer of employment.

This offer is based on your profile and performance in the selection process. You have been selected for the position of **Graduate Trainee** in Grade **YG**. Your gross salary including all benefits will be **₹1,90,926/-** per annum, as per the terms and conditions set out herein.

Kindly confirm your acceptance of this offer online through the option 'Accept Offer letter'. If not accepted within 7 Days, this offer is liable to lapse at the discretion of TCS this offer will be automatically withdrawn.

After you accept this offer, you will be given a joining letter indicating the details of your joining date and initial place of posting. The Joining letter will be issued to you only upon successful completion of your academic course and you meeting the TCS eligibility criteria.

You will also be issued a letter of appointment at the time of your joining after completing joining formalities as per company policy. Your offer is subject to a positive background check.

**COMPENSATION AND BENEFITS**

**BASIC SALARY**

You will be eligible for a basic salary of **₹7,950/-** per month.

TCS Confidential  
TCSL/DT20234463892

**TATA CONSULTANCY SERVICES**

Tata Consultancy Services Limited

415/21-24, Kumaran Nagar, Sholinganallur - Old Mahabalipuram - Chennai 600 119 Tamil Nadu India

Tel: 91 44 6616 2222 Fax: 91 44 6616 2555 Website: www.tcs.com

Registered Office: Nirmal Building, 9th Floor, Nariman Point, Mumbai 400 021

TCS Careers Service line: 1800 209 3111 Email: careers@tcs.com



**Provisional Offer : BUSINESS PROCESS SERVICES**

**Ref: TCSL/DT20234497902/Chennai/BPS/BTN**

**Date:26/07/2024**

Dear Ms. Alamelu M K,

**Sub: Letter of Provisional Offer and Terms of Employment.**

Thank you for exploring opportunities with **Tata Consultancy Services Limited(TCSL)**. You have successfully completed our initial selection process and we are pleased to make you a provisional offer of Traineeship.

You have been selected for a twelve month traineeship program at grade BPOS. You will receive a fixed monthly stipend during your internship. Your stipend amount will be decided on the basis of joining location and the process in which you will get allocation. The same will be communicated to you along with the detailed offer letter.

Kindly confirm your acceptance on the traineeship offered by signing Annexure 1. If not accepted within 30 days of receipt, this offer of traineeship is liable to lapse at the discretion of the Company.

This is a provisional offer of traineeship and should not be construed as an Offer of Employment from TCSL. A detailed offer of traineeship will follow within 7 days from completion of all documentation formalities and your aforesaid acceptance on this provisional offer. The Offer of traineeship will be made to you provided this - opportunity continues to be available with TCSL.

Your traineeship with TCS is subject to your being declared medically fit and retaining that fitness during the tenure in the company and your Background / Reference check being favourable and acceptable to the Company.

On joining and successful completion of all Joining formalities including the back ground verification, you will be issued a Letter of Appointment by TCSL.

Your appointment will be governed by the policies, rules, regulations, practices, processes and procedures of TCSL as applicable to you and the changes therein from time to time.



Please also note, TCS BPS provides company transport facility within a pre-defined radius for each location as defined in the company transport policy. Those living beyond these boundaries would be required to make their own arrangements to reach the nearest location convenient to them from where they can be picked up or dropped.

Yours Sincerely,

For **Tata Consultancy Services Limited.**

**Girish V. Nandimath**  
**Global Head Talent Acquisition & AIP**



[Click Here](#) or use a QR code scanner from your mobile to validate the offer letter

## ANNEXURE 1

**For the candidate to complete:**

This is to confirm that I have received & hereby accept the Provisional Letter of Traineeship Ref No **TCSL/DT20234497902/Chennai/BPS/BTN** on \_\_\_\_\_(DD/MMM/YYYY).

Signature:

Name:

Date:





**S.R.V.**

# **SRV Innovative Senior Secondary School**

Salem Main Road, Muthukalipatti, Rasipuram - 637 401. Namakkal Dist.

Affiliated to CBSE - New Delhi, Affiliation No:1931042

Web : [www.srvinnova.org](http://www.srvinnova.org)

Email: [srvinnova@gmail.com](mailto:srvinnova@gmail.com)

☎ 94433 19485, 94873 62689

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26.10.2023

## **APPOINTMENT ORDER**

**MS.M.ALAGU MEENAKSHI**, is appointed as U.G.ASST.IN ENGLISH in our institution in a consolidated salary of Rs.15,000/- during the provisional period. She has to join duty on 01.6.2024. However she should confirm her acceptance by handing over any one of the original Educational Degree Certificates in the School Office. A line of reply to confirm her willingness for having accepted the offer by sending the consent letter is appreciated.

For any further details contact the Directors through the Cell Phone Nos.9443222689 , 9443226445, 9443222644, 9443226899, 9443245099.

**President,  
S.R.V.Innovative Sr.Sec.School  
Muthukalipatti-637401  
Rasipuram.**

To

MS.M.ALAGU MEENAKSHI,B.A.,
D/O.MANIKANDAN
PLOT NO.19.MEENAKSHI NAGAR
MADAKULAM MAIN ROAD,MADURAI 3
6369060493

FATIMA

M.V.MUTHURAMALINGAM  
Chairman

**APPOINTMENT ORDER**

Dt:01.02.2024

To,

**Ms.B.Mutharasi,**  
8-A, Vannar madam,  
Classic avenue,  
Iravatha nallur,  
Madurai -9  
9566982007

1. You will be designated as Pre Primary Teacher( Home Teacher)
2. You should report for the duty on or before 03.06.2024, failing which this appointment order will automatically stand cancelled. Your appointment will take effect from the date of joining duty.
3. You will be on probation period of one year from the date of joining .This period may be extended if considered necessary by the management.
4. During this probationary period you will be paid a consolidated pay of Rs. 15,000/( Rupees Fifteen Thousand only).
5. Though the appointment is made for Velammal Matric Higher Secondary School Thiruppuvanam, it is transferable to any of our group of Institutions if necessity.
6. If necessity arises, your services can be terminated at the direction of the Management at anytime without giving any prior notice.
7. In the event of your resignation of appointment, the resignation will be effected only at the end of the Academic year, if you resign in between and if resignation is considered, you shall pay an amount equivalent to three months salary to the School.
8. Any application for appointment outside this institution must be routed through proper channel.
9. You will be in the whole time employment of the School and will not engage directly or indirectly without the prior permission in writing from the Management in any trade, business, services nor shall undertake any activities which are contrary to or inconsistent with the Management's interests.
10. You should deposit all your original certificates in the School for verification by statutory bodies.
11. You will be governed by the leave rules as applicable to the Teaching faculty of this School.
12. You should produce satisfactory evidence for having been relieved from your previous employment, if any.
13. You should produce physical fitness certificate issued by a civil assistant surgeon of Government Hospital.
14. You should abide by the job responsibilities of teachers prescribed by the Trust.
15. The duplicate copy of this appointment order should be signed and returned as an acceptance of the terms and conditions.

Accepted

B. Mutharasi

For, Velammal Educational Trust,

Chairman



M.V.MUTHURAMALINGAM  
Chairman

**APPOINTMENT ORDER**

Dt:01.02.2024

To,

**Ms.S.Shiba Fathima,**  
123, South marret street,  
Madurai  
9842178676

1. You will be designated as Pre Primary Teacher ( Home Teacher)
2. You should report for the duty on or before 03.06.2024, failing which this appointment order will automatically stand cancelled. Your appointment will take effect from the date of joining duty.
3. You will be on probation period of one year from the date of joining .This period may be extended if considered necessary by the management.
4. During this probationary period you will be paid a consolidated pay of Rs.15,000/( Rupees Fifteen thousand only).
5. Though the appointment is made for Velammal Vidyalaya, Anuppanadi, Madurai, it is transferable to any of our group of Institutions if necessity.
6. If necessity arises, your services can be terminated at the direction of the Management at anytime without giving any prior notice.
7. In the event of your resignation of appointment, the resignation will be effected only at the end of the Academic year, if you resign in between and if resignation is considered, you shall pay an amount equivalent to three months salary to the School.
8. Any application for appointment outside this Institution must be routed through proper channel.
9. You will be in the whole time employment of the School and will not engage directly or indirectly without the prior permission in writing from the Management in any trade, business, services nor shall undertake any activities which are contrary to or inconsistent with the Management's interests.
10. You should deposit all your original certificates in the School for verification by statutory bodies.
11. You will be governed by the leave rules as applicable to the Teaching faculty of this School.
12. You should produce satisfactory evidence for having been relieved from your previous employment, if any.
13. You should produce physical fitness certificate issued by a civil assistant surgeon of Government Hospital.
14. You should abide by the job responsibilities of teachers prescribed by the Trust.
15. The duplicate copy of this appointment order should be signed and returned as an acceptance of the terms and conditions.

For, Velammal Educational Trust,

Chairman



**APPOINTMENT ORDER**

Dt:01.02.2024

To,

Ms.V.Abigayel,  
2A/1, Kasthuri Lane,  
RC street,  
Palanganatham,  
Madurai  
8778056591

1. You will be designated as Primary Teacher ( Mathematics)
2. You should report for the duty on or before 03.06.2024, failing which this appointment order will automatically stand cancelled. Your appointment will take effect from the date of joining duty.
3. You will be on probation period of one year from the date of joining .This period may be extended if considered necessary by the management.
4. During this probationary period you will be paid a consolidated pay of Rs.15,000/( Rupees Fifteen thousand only).
5. Though the appointment is made for Velammal Residential School,Ladanenthall, Sivagangai District , it is transferable to any of our group of Institutions if necessity.
6. If necessity arises, your services can be terminated at the direction of the Management at anytime without giving any prior notice.
7. In the event of your resignation of appointment, the resignation will be effected only at the end of the Academic year, if you resign in between and if resignation is considered, you shall pay an amount equivalent to three months salary to the School.
8. Any application for appointment outside this Institution must be routed through proper channel.
9. You will be in the whole time employment of the School and will not engage directly or indirectly without the prior permission in writing from the Management in any trade, business. services nor shall undertake any activities which are contrary to or inconsistent with the Management's interests.
10. You should deposit all your original certificates in the School for verification by statutory bodies.
11. You will be governed by the leave rules as applicable to the Teaching faculty of this School.
12. You should produce satisfactory evidence for having been relieved from your previous employment, if any.
13. You should produce physical fitness certificate issued by a civil assistant surgeon of Government Hospital.
14. You should abide by the job responsibilities of teachers prescribed by the Trust.
15. The duplicate copy of this appointment order should be signed and returned as an acceptance of the terms and conditions.

For, Velammal Educational Trust,

Chairman

**APPOINTMENT ORDER**

Dt:01.02.2024

To.

Ms.V.Swathi,

Karpaga vinayagar 2<sup>nd</sup> street,  
Pothumbu,  
Madurai- 18  
9659665944

1. You will be designated as Pre Primary Teacher( Home Teacher)
2. You should report for the duty on or before 03.06.2024, failing which this appointment order will automatically stand cancelled. Your appointment will take effect from the date of joining duty.
3. You will be on probation period of one year from the date of joining .This period may be extended if considered necessary by the management.
4. During this probationary period you will be paid a consolidated pay of Rs. 15,000/( Rupees Fifteen Thousand only).
5. Though the appointment is made for Velammal Vidyalaya, Karur , it is transferable to any of our group of Institutions if necessity.
6. If necessity arises, your services can be terminated at the direction of the Management at anytime without giving any prior notice.
7. In the event of your resignation of appointment, the resignation will be effected only at the end of the Academic year, if you resign in between and if resignation is considered, you shall pay an amount equivalent to three months salary to the School.
8. Any application for appointment outside this Institution must be routed through proper channel.
9. You will be in the whole time employment of the School and will not engage directly or indirectly without the prior permission in writing from the Management in any trade, business, services nor shall undertake any activities which are contrary to or inconsistent with the Management's interests.
10. You should deposit all your original certificates in the School for verification by statutory bodies.
11. You will be governed by the leave rules as applicable to the Teaching faculty of this School.
12. You should produce satisfactory evidence for having been relieved from your previous employment, if any.
13. You should produce physical fitness certificate issued by a civil assistant surgeon of Government Hospital.
14. You should abide by the job responsibilities of teachers prescribed by the Trust.
15. The duplicate copy of this appointment order should be signed and returned as an acceptance of the terms and conditions.

For, Velammal Educational Trust,

Chairman

Received

05.02.2024

V. Swathi



**APPOINTMENT ORDER**

Dt:01.02.2024

To,

Ms. K.Jeya Veeralakshmi

22/2, South street,

Chiatrapatti

Rajapalayam,

Virudhunagar.

9344993967

1. You will be designated as Pre Primary Teacher( Home Teacher)
2. You should report for the duty on or before 03.06.2024, failing which this appointment order will automatically stand cancelled. Your appointment will take effect from the date of joining duty.
3. You will be on probation period of one year from the date of joining .This period may be extended if considered necessary by the management.
4. During this probationary period you will be paid a consolidated pay of Rs. 15,000/( Rupees Fifteen Thousand only).
5. Though the appointment is made for Velammal Vidyalaya,Viraganoor, it is transferable to any of our group of Institutions if necessity.
6. If necessity arises, your services can be terminated at the direction of the Management at anytime without giving any prior notice.
7. In the event of your resignation of appointment, the resignation will be effected only at the end of the Academic year, if you resign in between and if resignation is considered, you shall pay an amount equivalent to three months salary to the School.
8. Any application for appointment outside this Institution must be routed through proper channel.
9. You will be in the whole time employment of the School and will not engage directly or indirectly without the prior permission in writing from the Management in any trade, business, services nor shall undertake any activities which are contrary to or inconsistent with the Management's interests.
10. You should deposit all your original certificates in the School for verification by statutory bodies.
11. You will be governed by the leave rules as applicable to the Teaching faculty of this School.
12. You should produce satisfactory evidence for having been relieved from your previous employment, if any.
13. You should produce physical fitness certificate issued by a civil assistant surgeon of Government Hospital.
14. You should abide by the job responsibilities of teachers prescribed by the Trust.
15. The duplicate copy of this appointment order should be signed and returned as an acceptance of the terms and conditions.

For, Velammal Educational Trust,

Chairman





## EMPLOYMENT AGREEMENT

Effective from 1st of June, 2024 this AGREEMENT is made between **Apptivo Software Private Limited** a Company incorporated under the Companies Act, 1956 having its Registered Office at **No.1, Anthu Street, Santhome High Road, Chennai - 600004**, which expression, shall unless it be repugnant to the context or meaning thereof, mean and include its successors and assigns (hereinafter referred to as 'the Company') of the ONE PART and **Ms. Janet T** located at **No.7, TPM Nagar, Virattipattu Madurai- 625016** (hereinafter referred to as 'the Employee') of the OTHER PART:

WHEREAS the Company is engaged in the business of providing technology services and is carrying on its activities in India and USA;

AND WHEREAS the Company requires the expert services of a person having the experience and specialized knowledge in the field of HR. Job responsibility includes, but not limited to, recruitment of candidates based on company's requirements, on-boarding process, Attendance monitoring, Performance monitoring, payroll process, facility management and to prepare reports indicating the completion of the aforementioned.

AND WHEREAS the Employee has the basic knowledge in HR and offering her services to the Company on an individual basis;

NOW IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

### 1. APPOINTMENT

The Company hereby appoints the Employee, and the employee hereby accepts the same upon the terms and conditions hereinafter set forth.

The services will be rendered by the Employee to the Company in HR as per the directions and requirements of the Company.

The Employee shall devote her attention and energy to rendering the services under this Agreement following the directions of the Company.

### 2. TERM

The services to be provided under this Agreement shall be for a specific requirement and up to a period of 6 Months commencing with effect from 1st June 2024 and shall continue in force up to an additional 6 Months based on satisfactory performance, unless a notice of termination is given by either party.

### 3. EMPLOYEE'S SERVICES, DUTIES, AND OBLIGATIONS ("SERVICES")

"Services" shall mean the obligations, duties, and services to be provided by Employee under this Agreement as described below:

The Employee will perform the "Services" following the procedures described in the Statement of Work,

Apptivo Software Pvt. Ltd.

No. 1, Anthu Street, Santhome High Road, Chennai - 600004. [www.apptivo.com](http://www.apptivo.com)



in a timely and professional manner, consistent with industry standards, at a location, place, and time that the Employee deems appropriate, and all following the Statement of Work and this Agreement. The manner and means the Employee chooses to perform the Services are in the Employee's sole discretion and control. In providing the Services, the Employee agrees to provide her equipment, tools, and other materials at its own expense.

The Employee, in association with the Company, will determine the method, details, and means of performing the work to be carried out for the company. Also, the Company shall be entitled to exercise a broad general power of supervision and control over the results of the work performed by the Employee to ensure satisfactory performance. This power of supervision shall include the right to inspect, stop work, make suggestions or recommendations as to the details of the work, and request modifications to the Statement of Work. Modifications to the scope of the Statement of Work by the Company resulting in additional services by the Employee shall be compensated accordingly.

#### **4. FEES/EXPENSES.**

In consideration of the services to be rendered, the Employee shall receive a fixed amount of INR 15,000 per month.

All payments shall be subject to deduction of tax at source and any other taxes as under Indian law. The Employee must submit details of PAN (Permanent Account Number).

Payment Mode: Upon successful completion of the agreed service, the Company shall make the agreed payment.

#### **5. TERMINATION.**

Either party shall have the right to terminate this Agreement by giving written notice of termination to the other by registered post on the address given hereinabove. The Agreement shall terminate on the 30th day after such notice of termination.

The Employee shall return all documents including papers, memoranda, notes, programs, data, and all copies thereof including any electronic record containing any business and technical information disclosed to the Employee by the Company or in any manner procured, received by the Employee during his/her term of appointment with the Company.

Upon the termination of this Agreement for any reason whatsoever all amounts due and payable to the Employee shall be paid within 15 days from the date of termination of this Agreement.

#### **6. CONFIDENTIALITY.**

The Employee shall keep confidential all confidential information provided to her by the Company excepting only such information as is already generally known to the public and that she shall not release use or disclose of the same except with the prior written permission of the Company or if required by law or an order from the court. However, the Employee will be entitled to divulge the information to those who are directly concerned or as may be necessary to obtain certain information necessary for the performance of his/her obligations.

#### **7. RELATIONSHIP BETWEEN THE COMPANY AND THE EMPLOYEE.**

The Employee is an independent contractor and is not an agent or employee of the Company and is not authorized to act on behalf of the Company. While the Company is entitled to provide the Employee

Apptivo Software Pvt. Ltd.

No. 1, Anthu Street, Santhome High Road, Chennai - 600004. [www.apptivo.com](http://www.apptivo.com)





with general guidance to assist the Employee in completing the Services to the Company's satisfaction, nevertheless the Employee is ultimately responsible for directing and controlling the performance of the task comprising the Statement of Work, under the terms and conditions of this Agreement.

## 8. DISPUTE/RESOLUTIONS

Any dispute, difference, controversy arising relating to the interpretation of this Agreement shall be settled by arbitration under the rules of conciliation and arbitration of India. The place of arbitration shall be Chennai, India, and conducted in English.

## 9. JURISDICTION AND APPLICABLE LAW

This Agreement and any services rendered hereunder are subject to all applicable laws and regulations of India and the rights and obligations of the parties hereto under or in connection with this Agreement shall be determined under the laws of India.

## 10. COUNTERPARTS / ELECTRONIC SIGNATURES

This agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument. For purposes of this agreement, the use of facsimile, email or other electronic medium shall have the same force and effect as an original signature.

You are required to sign and submit a copy of this letter of appointment and agreement as a token of your acceptance of the Company's terms and conditions.

We once again welcome you to our team and look forward to your contribution towards the success of the organization and yourself.

IN WITNESS WHEREOF the respective parties have caused this instrument to be executed in duplicate, each of which shall be considered as original.

Apptivo Software Pvt Ltd.,

*Lavanya Raja*

**Lavanya Raja**  
**HR Director**

**Read and Accepted**

*Janet T*

**Janet T**





## EMPLOYMENT AGREEMENT

Effective from 1st of June, 2024 this AGREEMENT is made between **Apptivo Software Private Limited** a Company incorporated under the Companies Act, 1956 having its Registered Office at **No.1, Anthu Street, Santhome High Road, Chennai - 600004**, which expression, shall unless it be repugnant to the context or meaning thereof, mean and include its successors and assigns (hereinafter referred to as 'the Company') of the ONE PART and **Ms. Nagameenalokchini** located at **9/8-34, Agasthiar Street, Viswanathapuram, Madurai- 625014** (hereinafter referred to as 'the Employee') of the OTHER PART:

WHEREAS the Company is engaged in the business of providing technology services and is carrying on its activities in India and USA;

AND WHEREAS the Company requires the expert services of a person having the experience and specialized knowledge in the field of HR. Job responsibility includes, but not limited to, recruitment of candidates based on company's requirements, on-boarding process, Attendance monitoring, Performance monitoring, payroll process, facility management and to prepare reports indicating the completion of the aforementioned.

AND WHEREAS the Employee has the basic knowledge in HR and offering her services to the Company on an individual basis;

NOW IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

### 1. APPOINTMENT

The Company hereby appoints the Employee, and the employee hereby accepts the same upon the terms and conditions hereinafter set forth.

The services will be rendered by the Employee to the Company in HR as per the directions and requirements of the Company.

The Employee shall devote her attention and energy to rendering the services under this Agreement following the directions of the Company.

### 2. TERM

The services to be provided under this Agreement shall be for a specific requirement and up to a period of 6 Months commencing with effect from 1st June 2024 and shall continue in force up to an additional 6 Months based on satisfactory performance, unless a notice of termination is given by either party.

### 3. EMPLOYEE'S SERVICES, DUTIES, AND OBLIGATIONS ("SERVICES")

"Services" shall mean the obligations, duties, and services to be provided by Employee under this Agreement as described below:

Apptivo Software Pvt. Ltd.

No. 1, Anthu Street, Santhome High Road, Chennai - 600004. [www.apptivo.com](http://www.apptivo.com)



The Employee will perform the "Services" following the procedures described in the Statement of Work, in a timely and professional manner, consistent with industry standards, at a location, place, and time that the Employee deems appropriate, and all following the Statement of Work and this Agreement. The manner and means the Employee chooses to perform the Services are in the Employee's sole discretion and control. In providing the Services, the Employee agrees to provide her equipment, tools, and other materials at its own expense.

The Employee, in association with the Company, will determine the method, details, and means of performing the work to be carried out for the company. Also, the Company shall be entitled to exercise a broad general power of supervision and control over the results of the work performed by the Employee to ensure satisfactory performance. This power of supervision shall include the right to inspect, stop work, make suggestions or recommendations as to the details of the work, and request modifications to the Statement of Work. Modifications to the scope of the Statement of Work by the Company resulting in additional services by the Employee shall be compensated accordingly.

#### **4. FEES/EXPENSES.**

In consideration of the services to be rendered, the Employee shall receive a fixed amount of INR 15,000 per month.

All payments shall be subject to deduction of tax at source and any other taxes as under Indian law. The Employee must submit details of PAN (Permanent Account Number).

Payment Mode: Upon successful completion of the agreed service, the Company shall make the agreed payment.

#### **5. TERMINATION.**

Either party shall have the right to terminate this Agreement by giving written notice of termination to the other by registered post on the address given hereinabove. The Agreement shall terminate on the 30th day after such notice of termination.

The Employee shall return all documents including papers, memoranda, notes, programs, data, and all copies thereof including any electronic record containing any business and technical information disclosed to the Employee by the Company or in any manner procured, received by the Employee during his/her term of appointment with the Company.

Upon the termination of this Agreement for any reason whatsoever all amounts due and payable to the Employee shall be paid within 15 days from the date of termination of this Agreement.

#### **6. CONFIDENTIALITY.**

The Employee shall keep confidential all confidential information provided to her by the Company excepting only such information as is already generally known to the public and that she shall not release use or disclose of the same except with the prior written permission of the Company or if required by law or an order from the court. However, the Employee will be entitled to divulge the information to those who are directly concerned or as may be necessary to obtain certain information necessary for the performance of his/her obligations.

#### **7. RELATIONSHIP BETWEEN THE COMPANY AND THE EMPLOYEE.**

The Employee is an independent contractor and is not an agent or employee of the Company and is not

Apptivo Software Pvt. Ltd.

No. 1, Anthu Street, Santhome High Road, Chennai - 600004. [www.apptivo.com](http://www.apptivo.com)





authorized to act on behalf of the Company. While the Company is entitled to provide the Employee with general guidance to assist the Employee in completing the Services to the Company's satisfaction, nevertheless the Employee is ultimately responsible for directing and controlling the performance of the task comprising the Statement of Work, under the terms and conditions of this Agreement.

## 8. DISPUTE/RESOLUTIONS

Any dispute, difference, controversy arising relating to the interpretation of this Agreement shall be settled by arbitration under the rules of conciliation and arbitration of India. The place of arbitration shall be Chennai, India, and conducted in English.

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This agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument. For purposes of this agreement, the use of facsimile, email or other electronic medium shall have the same force and effect as an original signature.

You are required to sign and submit a copy of this letter of appointment and agreement as a token of your acceptance of the Company's terms and conditions.

We once again welcome you to our team and look forward to your contribution towards the success of the organization and yourself.

IN WITNESS WHEREOF the respective parties have caused this instrument to be executed in duplicate, each of which shall be considered as original.

**Apptivo Software Pvt Ltd.,**

**Lavanya Raja**  
**HR Director**

**Read and Accepted**

**Nagameenalokchini P**



20.05.2024

**OFFER LETTER**

**Ms. Kanishka VG,**

1, Santhanam Street,  
Nehru Nagar, Nethaji Main Road,  
By Pass Road,  
Madurai – 625016.

Dear Ms. Kanishka VG,

With reference to your application and subsequent interview, we are pleased to offer you the position of **Parent Relationship Manager** and your date of joining **May 20, 2024** will be as mutually agreed.

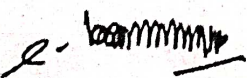
Your gross salary will be **Rs.15, 000 per month (Rupees Fifteen Thousand only)**.

On acceptance of the terms and conditions of our Employment agreement, your employment with our institution will be confirmed by issuance of **Appointment letter**.

We welcome you to be part of the QMIS family and look forward to a long-term association.

For any clarifications, please feel free to reach us.

Regards,



**Abinath Chandran**  
**Managing Director**





queen  
mira  
international  
school

20.05.2024

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**OFFER LETTER**

**Ms. Sirilla Jershilin J**

214-D, BSR Nagar,

Melavaniyangudi,

Sivagangai - 630561

Dear Ms. Sirilla Jershilin J,

With reference to your application and subsequent interview, we are pleased to offer you the position of Accountant Trainee and your date of joining May 20, 2024 will be as mutually agreed.

Your gross salary will be Rs.15, 000 per month (Rupees Fifteen Thousand only).

On acceptance of the terms and conditions of our Employment agreement, your employment with our institution will be confirmed by issuance of Appointment letter.

We welcome you to be part of the QMIS family and look forward to a long-term association.

For any clarifications, please feel free to reach us.

Regards,

Abinath Chandran

Managing Director



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20.05.2024

**OFFER LETTER**

**Ms. Kani Mozhi G,**

7/467, Venkatraman Nagar, 3<sup>rd</sup> Street,  
NGO Colony, Nagamalai Pudukottai,  
Madurai - 625019.

Dear Ms. Kani Mozhi G,

With reference to your application and subsequent interview, we are pleased to offer you the position of Parent Relationship Manager and your date of joining May 20, 2024 will be as mutually agreed.

Your gross salary will be Rs.15,000 per month (Rupees Fifteen Thousand only).

On acceptance of the terms and conditions of our Employment agreement, your employment with our institution will be confirmed by issuance of Appointment letter.

We welcome you to be part of the QMIS family and look forward to a long-term association.

For any clarifications, please feel free to reach us.

Regards,



Abinath Chandran  
Managing Director





CPG051460-8638319

Date: June 14, 2024

Dear: S Brindha

Sub: Letter of Intent

Congratulations! You have been selected by Genpact India Pvt. Ltd. ("the Company") as Process Associate.

You will be issued a letter of appointment, the terms of which will supersede this letter, upon meeting the pre requisites as mentioned below. Meanwhile, the Company is pleased to issue the following letter of intent.

Salient terms and conditions of your appointment with the Company are as follows.

1. Your annual Cost to Company (CTC) will be **INR 170,100.00** Variable component is additional and is paid in addition to your CTC.
2. Applicability of Location specific allowances may vary according to location and/or the Company policy. Company may provide facilities in lieu of these allowances.
3. Your initial place of work will be **India>Madurai>Madurai - Swami Vivekananda Nagar IN - Office**. However, the Company may transfer you to any location/process on a need basis.
4. Post consultation with you, the following has been agreed upon:
  - Date of Joining: **June 24, 2024**
  - Reporting Time: **9:00:00 AM**
  - Location: **India>Madurai>Madurai - Swami Vivekananda Nagar IN - Office**

Locations	On-boarding reporting time**	Genpact Office Address
NCR	10.30	Stellar 135 Building, Plot No 5 and 6, Sec-135, Noida, 201301, U.P. ,7th Floor, On-boarding Room , Noida
HYD	10.00	Genpact, Security In Gate no 3, 14-45,IDA,opp NGRI, Habsiguda,Uppal,Hyd-500009
JPR	9.30	Genpact India, JLN Marg , Malviya Nagar, Jaipur (NHO Room)
BLR	9.00	Genpact, # 99, Surya Park, Electronic City, Bangalore - 560100
KOL	10.00	Genpact India Unitech Hi Tech Structures Ltd. - IT/ITeS SEZ Building C1, 1st Floor Infospace Complex, DH 1, 2, 3 & 3/1, New Town Kolkata
<b>**In order to experience a smooth Onboarding, please reach the venue on time</b>		

Genpact India Private Limited

DLF City, Phase V

Sector 53

Gurgaon, Haryana 122002, India

T +91 124 283 2000; F +91 124 402 2674

CIN: U73100DL2005PTC307363

Regd. Off. 12A (Ground Floor),

Prakash Deep Building, 7, Tolstoy Marg,

New Delhi-110001

www.genpact.com

**Transformation  
Happens Here**



**M/s. Genius Career Training Academy**  
(Licensor of Advanced Educational Activities Pvt. Ltd.)

**Ms. Karthika B**

Department Of Mathematics,  
Fatima College,  
Madurai

Dear Ms. Karthika B,

**Sub: Letter of Offer Aptitude Trainer**

Thank you for exploring career opportunities with Genius Career Training Academy, Madurai, A Franchisee of Triumphant Institute of Management Education Pvt. Ltd. (T.I.M.E.), Secunderabad and we are pleased to make you an offer.

This Offer is based on your profile and performance in the selection process. You have been selected for the position of Aptitude Trainer. You will be a part of the Course Delivery Team of T.I.M.E. Private Ltd, Madurai.

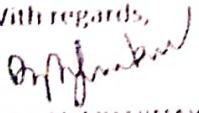
Your gross salary will be INR 13000 per month, as per the terms and conditions, which will be annexed with your Appointment Order.


You are required to commence your duties on May 1st, 2024. Your work hours are scheduled from 9.00 a.m. to 7.00 p.m. You are obligated to work on all Saturdays, any two Sundays per month, and may occasionally be required to work on government holidays, excluding National Holidays. However, you are granted the flexibility to select one weekday (Monday through Friday) as your designated day off.

During the initial three months of your employment, you will undergo a probationary period. Subsequently, the job confirmation will be contingent upon your performance during this probationary phase. Commitment to a minimum two-year tenure with the company is anticipated.

Kindly confirm your acceptance of this Offer in 7 days and send back a signed copy to us. If not, it will be construed that you are not interested in this job role and this offer will be automatically withdrawn.

With regards,

  
A.P. SABARE VINAYAKAM  
Centre Director

  
30/03/2024  
Signature with date:  
Name of the Candidate: Karthika.B

Acceptance of Offer Letter: 30.03.2024

Date: 30.03.2024

I accept this offer

9/5, 2<sup>nd</sup> Floor, Abdul Kabir Khan Road, Chinna Chokkikulam, Madurai - 625 002. Tel: 7868006060.  
e-mail : madurai@time4education.com website : www.time4education.com

Head Office : 95B, 2<sup>nd</sup> Floor, Siddamsetty Complex, Park Lane, Secunderabad - 500 003. Tel: 40088300/400





200007629, 9346646219

**ST. JOSEPH'S MATRIC HIGHER SECONDARY SCHOOL**  
(Recognized by the Director of Matriculation Schools, R.C.No.1061/C2/2023 dt. 27.03.2023)  
**KILANGATTOOR, MANAMADURAI-630606**

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N. Brindha, M.Com., M.Phil., B.Ed.,

PRINCIPAL

Dr. D. Christiraj, M.A.(Eco), M.A.(His), M.Ed., M.Phil., Ph.D.

SECRETARY

Dated:

## ORDER OF APPOINTMENT

To,

MISS. T.HARINI, BSc., M.C.A.,

DESIGNATION: CO-ORDINATOR

ADDRESS: 497/A KUMAR STREET, RAJAPALAYAM,  
VIRUDHUNAGAR.

Sir / Madam,

With reference to your application and the subsequent interview conducted on 24-05-2024 at the school premises, The Management is pleased to appoint you as a Teacher in **St. Joseph's Matric. Hr. Sec School / St. Joseph's Nursery & Primary School / St. Joseph's Elite Play School, Manamadurai**. You will be on probation for period of one year from the date of your joining duty. You are asked to take charge effectively from: 01-06-2024.

Your appointment shall be liable to be termination at the discretion of the management during the period of probation with 3 months' notice. In the event of your resignation without prior permission after receiving the appointment order or during the period of probation you should pay three months' salary. The notice for resignation will be accepted only on completion of the academic year. If there are any unavoidable reasons two months prior information should be given to the management. You are liable to be transferred to any of our schools, either Matric or Nursery or Play School.

The salary is fixed as 13000/- per month.



**APPOINTMENT ORDER – "TRAINEE"**

No. : AGR/HRE-MO/2024-25  
Date : 14.06.2024

Smt. Amritha Sri  
D/o Mr.V.M.Palanichamy  
No. 49- B West ponnagaram 3rd Street,  
Arappalayam, Madurai-625016

Dear Amritha Sri,

1. The company offers to engage you as a "Stipend Paid Trainee" for a period of 12 months from the date of your reporting for the training.
2. You will be initially posted for training in our Registered Office and will be trained on various aspects of business handling like attending to FAQ, receiving, and reading email from various customers, RFQ, etc.
3. You will be paid a stipend of Rs.13000/- per month.
4. You are expected to devote your entire time in learning the skill required to execute the work in an acceptable manner.
5. As a part of learning, you will be assigned special work by the Office Manager from time to time.
6. You may, if required, be advised to learn the connected work in the factory situated at Sempatti, Dindigul District. During such days, you will be eligible for reimbursement of actual bus fare.
7. On completion of six months of training or at any time in between, you will be assessed on the progress of learning, your attitude and interest. If the management finds your progress is not satisfactory, then, your training may be terminated at once. A similar assessment will be done on the twelfth month.
8. The training, if required will be extended by another six months finally.
9. On completion of 12 months as above, the training will come to an end automatically and by the efflux of time.
10. Please note this is a special offer to learn the skill required in an industry/establishment and has no guarantee for absorption on the rolls of the company on completion of the training.
11. You will not be eligible to any other allowances or perquisites, which other regular employees are entitled to, including bonus. As you are Trainee and not one on the rolls of the company and paid stipend only that too to learn the skill, you will not be covered under any law like EPF, etc.
12. During the tenure of your training with us, seeking employment with our competitors manufacturing similar or allied products is totally prohibited (either by application or through

Office:

**Arkay Glenrock Private Limited**  
"Meenatshi" Aswini Street, Duraisamy Nagar,  
By-pass Road, Madurai - 625 016. Tamilnadu, India  
☎ +91 452 4354000 / 4355000  
✉ india@arkayglenrock.com    🌐 www.arkayglenrock.com  
**GST NO : 33AACCA4825A1ZE**

Factory:

**Arkay Glenrock Private Limited**  
7/23 B, Nilakottai Road, Near Sempatti,  
Pachamalayankottai - 624 707,  
Dindigul District, Tamilnadu, India  
✉ agr@arkayglenrock.com





# PARIMALAM EDUCATIONAL TRUST

Union Office Road, Vadipatti - 625218. Madurai (Dist)  
E-mail : thaaischool@gmail.com Website : www.thaai.com  
Phone : (04543) 254155, Mobile : 99653 27057 | 90258 52090

Date : 07.03.2024

Date :

**S.V.GANDHI** B.com.,B.L.,M.P.Ed.,NIS

Chairman / Secretary

98421 54002

To

Mrs. Ishwarya Rani M.Sc.,  
W/o Mr. Thirumal Chandran,  
6, Raamuni Nagar 3<sup>rd</sup> st,  
Karisalkulam,  
Vilangudi.

## APPOINTMENT LETTER

Dear Sir / Madam,

With reference to the interview dated 01.03.2024 and the discussion we had with you, we are happy to inform that you are selected for the post of Teacher in Thaai Matric Hr.Sec.School, Vadipatti.

The date of joining will be confirmed later.

**CHAIRMAN**  
Chairman

Parimalam Educational Trust  
Vadipatti, Madurai-625 218

## ***Institutions managed by the trust***

Thaai Arts & Science College for Women, Vadipatti, Madurai - 63858 05244	Thaai Matric Hr.Sec.School, Vadipatti, Madurai - 87607 08064, 88702 88909
Thaai Polytechnic College, Vadipatti, Madurai - 90429 33224, 04543 255009	Thaai Matric Hr.Sec.School, Alanganallur, Madurai - 96593 91818, 70943 63974
Thaai School - CBSE, Vadipatti, Madurai - 86374 94655, 99767 63231	Thaai Nursery & Primary School, Palamedu, Madurai - 04543 246375, 96556 42845
Thaai Nursery & Primary School, Ammayanayakkanur, Dindigul (Dt) - 04543 238331, 82201 94467, 94885 83322	



# PARIMALAM EDUCATIONAL TRUST

Union Office Road, Vadipatti - 625218. Madurai (Dist)  
E-mail : thaaischool@gmail.com Website : www.thaai.com  
Phone : (04543) 254155, Mobile : 99653 27057 | 90258 52090

DIGNITY • KNOWLEDGE • WISDOM

**S.V.GANDHI** B.com.,B.L.,M.P.Ed.,NIS  
Chairman / Secretary  
98421 54002

Date : 07.03.2024  
Date :

To

Ms.Aparna M.Sc.,  
D/o Mr.Karthikeyan,  
Sambakulam (vill ),  
Kondayampatti (P.o),  
Vadipatti.

## APPOINTMENT LETTER

Dear Sir / Madam,

With reference to the interview dated 01.03.2024 and the discussion we had with you, we are happy to inform that you are selected for the post of Teacher in Thaai Matric Hr.Sec.School, Vadipatti.

The date of joining will be confirmed later.

**CHAIRMAN**

Parimalam Educational Trust  
Vadipatti, Madurai - 625 218

### *Institutions managed by the trust*

Thaai Arts & Science College for Women, Vadipatti, Madurai - 63858 05244  
Thaai Polytechnic College, Vadipatti, Madurai - 90429 33224, 04543 255009  
Thaai School - CBSE, Vadipatti, Madurai - 86374 94655, 99767 63231

Thaai Matric Hr.Sec.School, Vadipatti, Madurai - 87607 08064, 88702 889  
Thaai Matric Hr.Sec.School, Alanganallur, Madurai - 96593 91818, 70943 639  
Thaai Nursery & Primary School, Palamedu, Madurai - 04543 246375, 96556 428

Thaai Nursery & Primary School, Ammayanayakkanur, Dindigul (Dt) - 04543 238331, 82201 94467, 94385 83322





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## OFFER LETTER

Date: 30<sup>th</sup> May 202

Dear Naga Brindha S,

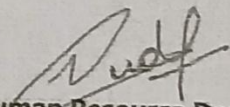
Congratulations! With reference to your application, we are pleased to inform you that you have been selected for Employment with AskEva as **Business Development Executive**. This is a full- time position; your expected starting date is **27.05.2024** & your working hours will be Monday to Saturday 09.30 am to 06.30 pm. Your current working location will be @**Madurai**. Your CTC will be **12,000/-** per month.

You are required to ensure the timely submission of the specified documents upon your commencement. Non-submission might lead to withdrawal of your offer.

1. Employee joining form
2. Bank A/c No – only through Cancelled Cheque leaf or bank passbook first page copy.
3. Educational Certificates – Highest education
4. Experience/Relieving letter and Last drawn Pay slips
5. PAN and Aadhaar Card
6. Passport size photographs and current address proof.

We eagerly anticipate your presence on our team.

Best regards,

  
Human Resource Department





Change  
the way of  
Messaging

## OFFER LETTER

59

Date: 1<sup>st</sup> May 2024

Dear Sherin Aarthifa S,

Congratulations! With reference to your application, we are pleased to inform you that you have been selected for Employment with AskEva as **Business Development Executive**. This is a full-time position; your expected starting date is **24.05.2024** & your working hours will be Monday to Saturday 09.30 am to 06.30 pm. Your current working location will be @Madurai. Your CTC will be **12,000/-** per month.

You are required to ensure the timely submission of the specified documents upon your commencement. Non-submission might lead to withdrawal of your offer.

1. Employee joining form
2. Bank A/c No – only through Cancelled Cheque leaf or bank passbook first page copy.
3. Educational Certificates – Highest education
4. Experience/Relieving letter and Last drawn Pay slips
5. PAN and Aadhaar Card
6. Passport size photographs and current address proof.

We eagerly anticipate your presence on our team.

Best regards,

Human Resource Department





Change  
the way of  
Messaging

## OFFER LETTER

60

Date: 1<sup>st</sup> May 2024

Dear Nandhini K,

Congratulations! With reference to your application, we are pleased to inform you that you have been selected for Employment with AskEva as **Business Development Executive**. This is a full-time position; your expected starting date is **24.05.2024** & your working hours will be Monday to Saturday 09.30 am to 06.30 pm. Your current working location will be @Madurai. Your CTC will be **12,000/-** per month.

You are required to ensure the timely submission of the specified documents upon your commencement. Non-submission might lead to withdrawal of your offer.

1. Employee joining form
2. Bank A/c No – only through Cancelled Cheque leaf or bank passbook first page copy.
3. Educational Certificates – Highest education
4. Experience/Relieving letter and Last drawn Pay slips
5. PAN and Aadhaar Card
6. Passport size photographs and current address proof.

We eagerly anticipate your presence on our team.

Best regards,

Human Resource Department





Change  
the way of  
Messaging

61

## OFFER LETTER

Date: 1<sup>st</sup> May 2024

Dear Naga Lakshmi M,

Congratulations! With reference to your application, we are pleased to inform you that you have been selected for Employment with AskEva as **Business Development Executive**. This is a full-time position; your expected starting date is **24.05.2024** & your working hours will be Monday to Saturday 09.30 am to 06.30 pm. Your current working location will be @Madurai. Your CTC will be **12,000/-** per month.

You are required to ensure the timely submission of the specified documents upon your commencement. Non-submission might lead to withdrawal of your offer.

1. Employee joining form
2. Bank A/c No – only through Cancelled Cheque leaf or bank passbook first page copy.
3. Educational Certificates – Highest education
4. Experience/Relieving letter and Last drawn Pay slips
5. PAN and Aadhaar Card
6. Passport size photographs and current address proof.

We eagerly anticipate your presence on our team.

Best regards,

Human Resource Department





# BS

## TEKNOLOGY PRIVATE LIMITED

#14, 1<sup>st</sup> Floor, Meenakshi Amman Nagar, Suriya Nagar  
Madurai-625007, Tamilnadu, India.  
e-Mail: info@bsteknologi.com  
Website : www.bsteknologi.com  
Tel: +91 904 700 5822

Ref: BSTEK/EMPOFF/240301/06

Date: 01.03.2024

Sub: Offer of Appointment - reg.

With respect to the interview held on 27/02/2024 we are pleased to offer you an appointment in our organization as **Web Designer - Trainee** at our **Madurai** Office, Subject to the terms and conditions outlined herein.

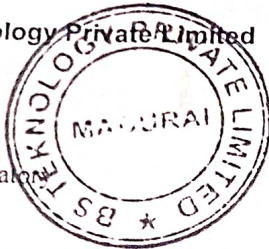
You are required to join on **03/06/2024** and the offer stands withdrawn thereafter, unless the date is extended by us and communicated to you in writing

**3 Months on the job training with Stipend INR 9,000/- p.m. (all inclusive)**

**CTC @ Regular Job: INR 12,000 – 15, 000 p.m. (all inclusive)**

For BS Teknology Private Limited

Authorized Signature



To,

**Ms. Meghasree M**  
L2/88, TNHB colony,  
Railar Nagar, Sector-4,  
Madurai - 625018.  
meghamurugan27@gmail.com

Please note that this offer of employment is subject to you being found medically fit at the medical examination to be arranged by us. Apart from this offer letter you have to sign the detailed service agreement on the time of joining.

### Compulsory Period of Service

- Associate has to work as on the job paid trainee for the period of 3 Month(s), which is subject to vary depend upon performance.
- Associate will be promoted to a regular employee in writing after successful completion of on the job training period based on the performance and the suitable vacancy/project exists on that time. Associate has to serve with the company for the mandatory period say 12 months from the date of confirmation/promotion.

### Termination of employment

- Associate can terminate this employment by serving a notice of 30 days or pay one month salary only after completion of the Month(s) on the job training and 12 months mandatory period of service on the other. However, if approved by the Company, associate may pay sum of salary (CTC) and stipend so far paid by the company, estimated liquidated damages and applicable training charges.
- If you involved in any of criminal / employment related cases either disposed or pending before any court of law then your employment shall automatically come to end without any notice of termination.

If the company lacks projects, or if you fail to cooperate in completing assigned tasks or meeting targets on time, or if your profile deviates from the company's requirements, the company reserves the right to terminate your employment without prior notice.

### General

For any service of notice or communication of whatever kind, you will be informed by ordinary post or e-mail or SMS or WhatsApp at the address given by you at the time of appointment or such other address which you may give in future or on notice board, which shall be considered to be the sufficient service on you. In case of any change of address, you will be inform the management in writing to this effect within one week of such change and get such new address recorded in your personal record.

**M. Meghasree**  
Signature of Associate





BS

TEKNOLOGY PRIVATE LIMITED

#14, 1<sup>st</sup> Floor, Meenakshi Amman Nagar, Suriya Nagar  
Madurai-625007, Tamilnadu, India.

e-Mail: info@bsteknology.com

Website : www.bsteknology.com

Tel: +91 904 700 5822

Ref: BSTEK/EMPOFF/240301/07

Date:

01.03.2024

Sub: Offer of Appointment - reg

With respect to the interview held on 27/02/2024 we are pleased to offer you an appointment in our organization as Web Designer - Trainee at our Madurai Office, Subject to the terms and conditions outlined herein.

You are required to join on 03/06/2024 and the offer stands withdrawn thereafter, unless the date is extended by us and communicated to you in writing

3 Months on the job training with Stipend INR 9,000/- p.m. (all inclusive)

CTC @ Regular Job: INR 12,000 – 15, 000 p.m. (all inclusive)

For BS Teknology Private Limited

To,

Ms. Subasri S

24, EB Colony,

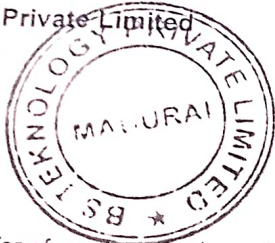
Near Swimming Pool,

Kovalan nagar Extension,

Madurai - 625003.

subaa2501@gmail.com

Authorized Signatory



Please note that this offer of employment is subject to you being found medically fit at the medical examination to be arranged by us. Apart from this offer letter you have to sign the detailed service agreement on the time of joining.

## Compulsory Period of Service

- Associate has to work as on the job paid trainee for the period of 3 Month(s), which is subject to vary depend on performance.
- Associate will be promoted to a regular employee in writing after successful completion of on the job training period based on the performance and the suitable vacancy/project exists on that time. Associate has to serve with the company for mandatory period say 12 months from the date of confirmation/promotion.

## Termination of employment

- Associate can terminate this employment by serving a notice of 30 days or pay one month salary only after completion of the Month(s) on the job training and 12 months mandatory period of service on the other. However, if approved by the Company, associate may pay sum of salary (CTC) and stipend so far paid by the company, estimated liquidated damages and applicable training charges.
- If you involved in any of criminal / employment related cases either disposed or pending before any court of law then your employment shall automatically come to end without any notice of termination.

If the company lacks projects, or if you fail to cooperate in completing assigned tasks or meeting targets on time, or if your profile deviates from the company's requirements, the company reserves the right to terminate your employment without prior notice.

## General

For any service of notice or communication of whatever kind, you will be informed by ordinary post or e-mail or SMS or WhatsApp at the address given by you at the time of appointment or such other address which you may give in future or on notice board, which shall be considered to be the sufficient service on you. In case of any change of address, you will be inform the management in writing to this effect within one week of such change and get such new address recorded in your personal record.

S. Subasri

Signature of Associate





# BS TEKNOLOGY PRIVATE LIMITED

#14, 1<sup>st</sup> Floor, Meenakshi Amman Nagar, Suriya Nagar  
Madurai-625007, Tamilnadu, India.  
e-Mail: info@bstechnology.com  
Website : www.bstechnology.com  
Tel: +91 904 700 5822

Ref: BSTEK/EMPOFF/240301/08

Date: 01.03.2024

Sub: Offer of Appointment - reg.

With respect to the interview held on 27/02/2024 we are pleased to offer you an appointment in our organization as Sales Executive -Trainee at our Madurai Office. Subject to the terms and conditions outlined herein.

You are required to join on 03/06/2024 and the offer stands withdrawn thereafter, unless the date is extended by us and communicated to you in writing

**3 Months on the job training with Stipend INR 9,000/- p.m. (all inclusive)**

**CTC @ Regular Job: INR 12,000 – 15, 000 p.m. (all inclusive)**

For BS Technology Private Limited

Authorized Signatory



To,

**Ms. Bhuvaneshwari V**  
Bala murugan Kovil First Street,  
Vilangudi,  
Madurai - 625018.  
bbhuvaneshwari323@gmail.com

Please note that this offer of employment is subject to you being found medically fit at the medical examination to be arranged by us. Part from this offer letter you have to sign the detailed service agreement on the time of joining.

## Compulsory Period of Service

- Associate has to work as on the job paid trainee for the period of 3 Month(s), which is subject to vary depend up performance.
- Associate will be promoted to a regular employee in writing after successful completion of on the job training period based on the performance and the suitable vacancy/project exists on that time. Associate has to serve with the company for the mandatory period say 12 months from the date of confirmation/promotion.

## Termination of employment

Associate can terminate this employment by serving a notice of 30 days or pay one month salary only after completion of the Month(s) on the job training and 12 months mandatory period of service on the other. However, if approved by the Company, associate may pay sum of salary (CTC) and stipend so far paid by the company, estimated liquidated damages and applicable training charges.

If you involved in any of criminal / employment related cases either disposed or pending before any court of law then your employment shall automatically come to end without any notice of termination.

If the company lacks projects, or if you fail to cooperate in completing assigned tasks or meeting targets on time, or if your profile deviates from the company's requirements, the company reserves the right to terminate your employment without prior notice.

For service of notice or communication of whatever kind, you will be informed by ordinary post or e-mail or SMS or WhatsApp at the address given by you at the time of appointment or such other address which you may give in future or on notice board, which shall be deemed to be the sufficient service on you. In case of any change of address, you will be inform the management in writing to this effect within one week of such change and get such new address recorded in your personal record.

**Signature of Associate**



# BS

## TEKNOLOGY PRIVATE LIMITED

#14, 1<sup>st</sup> Floor, Meenakshi Amman Nagar, Suriya Nagar  
Madurai-625007, Tamilnadu, India.

e-Mail: info@bsteknology.com

Website : www.bsteknology.com

Tel:+91 904 700 5822

Ref: BSTEK/EMPOFF/240301/10

Date: 01.03.2024

Sub: Offer of Appointment - reg.

With respect to the interview held on 27/02/2024 we are pleased to offer you an appointment in our organization as **Sales Executive - Trainee** at our **Madurai** Office, Subject to the terms and conditions outlined herein.

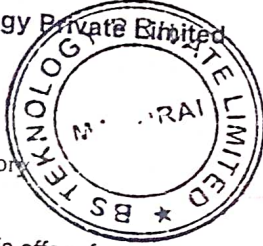
You are required to join on **03/06/2024** and the offer stands withdrawn thereafter, unless the date is extended by us and communicated to you in writing

**3 Months on the job training with Stipend INR 9,000/- p.m. (all inclusive)**

**CTC @ Regular Job: INR 12,000 – 15, 000 p.m. (all inclusive)**

For BS Teknology Private Limited

Authorized Signatory



To,

**Ms. Dharani B**

1/91, Keela Theru,

Nagamalai Pudhukottai,

Madurai - 625019.

baskarandharani13@gmail.com

Please note that this offer of employment is subject to you being found medically fit at the medical examination to be arranged by us. Apart from this offer letter you have to sign the detailed service agreement on the time of joining.

### Compulsory Period of Service

- Associate has to work as on the job paid trainee for the period of 3 Month(s), which is subject to vary depend upon performance.
- Associate will be promoted to a regular employee in writing after successful completion of on the job training period based on the performance and the suitable vacancy/project exists on that time. Associate has to serve with the company for the mandatory period say 12 months from the date of confirmation/promotion.

### Termination of employment

- Associate can terminate this employment by serving a notice of 30 days or pay one month salary only after completion of the Month(s) on the job training and 12 months mandatory period of service on the other. However, if approved by the Company, an associate may pay sum of salary (CTC) and stipend so far paid by the company, estimated liquidated damages and applicable training charges.
- If you involved in any of criminal / employment related cases either disposed or pending before any court of law then your employment shall automatically come to end without any notice of termination.

If the company lacks projects, or if you fail to cooperate in completing assigned tasks or meeting targets on time, or if your profile deviates from the company's requirements, the company reserves the right to terminate your employment without prior notice.

### General

For any service of notice or communication of whatever kind, you will be informed by ordinary post or e-mail or SMS or WhatsApp at the address given by you at the time of appointment or such other address which you may give in future or on notice board, which shall be considered to be the sufficient service on you. In case of any change of address, you will be inform the management in writing to this effect within one week of such change and get such new address recorded in your personal record.

B. Dhay  
Signature of Associate





# BS

## TEKNOLOGY PRIVATE LIMITED

#14, 1<sup>st</sup> Floor, Meenakshi Amman Nagar, Surya Nagar  
Madurai-625007, Tamilnadu, India  
e-Mail: info@bsteknology.com  
Website: www.bsteknology.com  
Tel: +91 904 700 5822

Ref: BSTEK/MPDET/240301/00

Date: 03.03.2024

### Sub: Offer of Appointment - (ed)

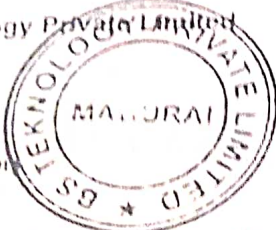
With respect to the interview held on 27/02/2024 we are pleased to offer you an appointment in our organization as Sales Executive -Trainee at our Madurai Office, subject to the terms and conditions outlined herein.

You are required to join on 03/08/2024 and the offer stands withdrawn thereafter, unless the date is extended by us and communicated to you in writing.

3 Months on the job training with Stipend INR 9,000/- p.m. (all inclusive)

CTC @ Regular Job INR 12,000 - 15,000 p.m. (all inclusive)

For BS Teknology Private Limited



Authorized Signatory

To,

Ms. Sahaya Nisha A  
26 D/A, Chinnammal Road,  
Soosaiappuram,  
Madurai - 625009.  
Sahayanisha81@gmail.com

Please note that this offer of employment is subject to you being found medically fit at the medical examination to be arranged by us. Apart from this offer letter you have to sign the detailed service agreement on the time of joining.

### Compulsory Period of Service

- Associate has to work as on the job paid trainee for the period of 3 Month(s), which is subject to vary depend up performance.
- Associate will be promoted to a regular employee in writing after successful completion of on the job training period based the performance and the suitable vacancy/project exists on that time. Associate has to serve with the company for mandatory period say 12 months from the date of confirmation/promotion.

### Termination of employment

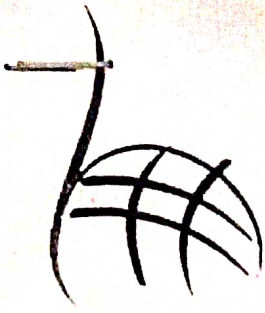
Associate can terminate this employment by serving a notice of 30 days or pay one month salary only after completion of 12 Month(s) on the job training and 12 months mandatory period of service on the other. However, if approved by the Company, associate may pay sum of salary (CTC) and stipend so far paid by the company, estimated liquidated damages and applicable training charges.

If you involved in any of criminal / employment related cases either disposed or pending before any court of law then employment shall automatically come to end without any notice of termination.

If the company lacks projects, or if you fail to cooperate in completing assigned tasks or meeting targets on time, or if your profile deviates from the company's requirements, the company reserves the right to terminate your employment without prior notice.

For service of notice or communication of whatever kind, you will be informed by ordinary post or e-mail or SMS or WhatsApp at the address given by you at the time of appointment or such other address which you may give in future or on notice board, which shall be deemed to be the sufficient service on you. In case of any change of address, you will be inform the management in writing to the company within one week of such change and get such new address recorded in your personal record.

A. Sahaya Nisha  
Signature of Associate



# BS

## TEKNOLOGY PRIVATE LIMITED

#14, 1<sup>st</sup> Floor, Meenakshi Amman Nagar, Suriya Nagar  
Madurai-625007, Tamilnadu, India.

e-Mail: info@bsteknology.com  
Website : www.bsteknology.com

Tel: +91 904 700 5822

Ref: BSTEK/EMPOFF/240301/03

Date: 01.03.2024

Sub: Offer of Appointment - reg.

With respect to the interview held on 27/02/2024 we are pleased to offer you an appointment in our organization as **Web Designer - Trainee** at our **Madurai** Office, Subject to the terms and conditions outlined herein.

You are required to join on **03/06/2024** and the offer stands withdrawn thereafter, unless the date is extended by us and communicated to you in writing

**3 Months on the job training with Stipend INR 9,000/- p.m. (all inclusive)**

**CTC @ Regular Job: INR 12,000 – 15, 000 p.m. (all inclusive)**

For BS Teknology Private Limited

To,

Ms. Keerthi M

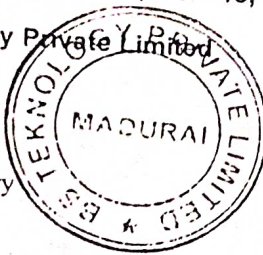
1, North Vell Street,

Paravai,

Madurai - 625402.

mkeerthi1762004@gmail.com

Authorized Signatory



Please note that this offer of employment is subject to you being found medically fit at the medical examination to be arranged by us. Apart from this offer letter you have to sign the detailed service agreement on the time of joining.

### Compulsory Period of Service

- Associate has to work as on the job paid trainee for the period of 3 Month(s), which is subject to vary depend up performance.
- Associate will be promoted to a regular employee in writing after successful completion of on the job training period based on the performance and the suitable vacancy/project exists on that time. Associate has to serve with the company for the mandatory period say 12 months from the date of confirmation/promotion

### Termination of employment

- Associate can terminate this employment by serving a notice of 30 days or pay one month salary only after completion of the Month(s) on the job training and 12 months mandatory period of service on the other. However, if approved by the Company, the associate may pay sum of salary (CTC) and stipend so far paid by the company, estimated liquidated damages and applicable training charges.
- If you involved in any of criminal / employment related cases either disposed or pending before any court of law then your employment shall automatically come to end without any notice of termination.

If the company lacks projects, or if you fail to cooperate in completing assigned tasks or meeting targets on time, or if your profile deviates from the company's requirements, the company reserves the right to terminate your employment without prior notice.

### General

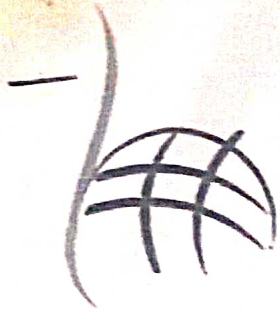
For any service of notice or communication of whatever kind, you will be informed by ordinary post or e-mail or SMS or WhatsApp at the address given by you at the time of appointment or such other address which you may give in future or on notice board, which shall be considered to be the sufficient service on you. In case of any change of address, you will be inform the management in writing to this effect within one week of such change and get such new address recorded in your personal record.

Signature of Associate

ment. of Computer Applications



23



BS

# TEKNOLOGY PRIVATE LIMITED

#14, 1<sup>st</sup> Floor, Meenakshi Amman Nagar, Suriya Nagar  
Madurai-625007, Tamilnadu, India.

e-Mail: [info@bsteknology.com](mailto:info@bsteknology.com)

Website : [www.bsteknology.com](http://www.bsteknology.com)

Tel: +91 904 700 5822

Ref: BSTEK/EMPOFF/240301/04

Date: 01.03.2024

Sub: Offer of Appointment - reg.

With respect to the interview held on 27/02/2024 we are pleased to offer you an appointment in our organization as **PHP Developer -Trainee** at our **Madurai** Office, Subject to the terms and conditions outlined herein.

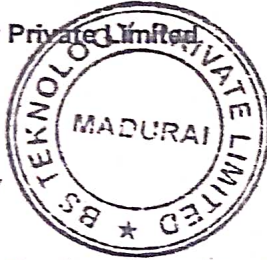
You are required to join on **03/06/2024** and the offer stands withdrawn thereafter, unless the date is extended by us and communicated to you in writing

**3 Months on the job training with Stipend INR 9,000/- p.m. (all inclusive)**

**CTC @ Regular Job: INR 12,000 – 15, 000 p.m. (all inclusive)**

For BS Teknology Private Limited

Authorized Signatory



To,

**Ms. Angelin Christhi S**

**U/730, C.R camp,**

**Anaiyur(PO),**

**Koodal Nagar ,**

**Madurai - 625017.**

**[achristhi@gmail.com](mailto:achristhi@gmail.com)**

Please note that this offer of employment is subject to you being found medically fit at the medical examination to be arranged by us. Apart from this offer letter you have to sign the detailed service agreement on the time of joining.

## Compulsory Period of Service

- Associate has to work as on the job paid trainee for the period of 3 Month(s), which is subject to vary depend upon performance.
- Associate will be promoted to a regular employee in writing after successful completion of on the job training period based on the performance and the suitable vacancy/project exists on that time. Associate has to serve with the company for the mandatory period say 12 months from the date of confirmation/promotion.

## Termination of employment

- Associate can terminate this employment by serving a notice of 30 days or pay one month salary only after completion of the 3 Month(s) on the job training and 12 months mandatory period of service on the other. However, if approved by the Company, an associate may pay sum of salary (CTC) and stipend so far paid by the company, estimated liquidated damages and applicable training charges.
- If you involved in any of criminal / employment related cases either disposed or pending before any court of law then your employment shall automatically come to end without any notice of termination.

If the company lacks projects, or if you fail to cooperate in completing assigned tasks or meeting targets on time, or if your profile deviates from the company's requirements, the company reserves the right to terminate your employment without prior notice.

## General

For any service of notice or communication of whatever kind, you will be informed by ordinary post or e-mail or SMS or WhatsApp at the address given by you at the time of appointment or such other address which you may give in future or on notice board, which shall be considered to be the sufficient service on you. In case of any change of address, you will be inform the management in writing to this effect within one week of such change and get such new address recorded in your personal record.

**Signature of Associate**

(24)



BS

# TEKNOLOGY PRIVATE LIMITED

#14, 1<sup>st</sup> Floor, Meenakshi Amman Nagar, Suriya Nagar  
Madurai-625007, Tamilnadu, India.

e-Mail: info@bsteknology.com

Website : www.bsteknology.com

Tel:+91 904 700 5822

Ref: BSTEK/EMPOFF/240301/02

Date: 01.03.2024

Sub: Offer of Appointment - reg.

With respect to the interview held on 27/02/2024 we are pleased to offer you an appointment in our organization as **PHP Developer Trainee** at our **Madurai** Office, Subject to the terms and conditions outlined herein.

You are required to join on **03/06/2024** and the offer stands withdrawn thereafter, unless the date is extended by us and communicated to you in writing

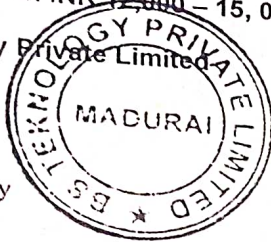
**3 Months on the job training with Stipend INR 9,000/- p.m. (all inclusive)**

**CTC @ Regular Job: INR 12,000 - 15,000 p.m. (all inclusive)**

For BS Teknology Private Limited

To,

Ms. Aasifa A  
2/108 Aasath street,  
New Meenakshi Nagar,  
Power House Backside,  
Madurai - 625009.  
aasifasheriff14@gmail.com



Authorized Signatory

Please note that this offer of employment is subject to you being found medically fit at the medical examination to be arranged by us. Apart from this offer letter you have to sign the detailed service agreement on the time of joining.

## Compulsory Period of Service

- Associate has to work as on the job paid trainee for the period of 3 Month(s), which is subject to vary depend upor performance.
- Associate will be promoted to a regular employee in writing after successful completion of on the job training period based on the performance and the suitable vacancy/project exists on that time. Associate has to serve with the company for the mandatory period say 12 months from the date of confirmation/promotion.

## Termination of employment

- Associate can terminate this employment by serving a notice of 30 days or pay one month salary only after completion of the 3 Month(s) on the job training and 12 months mandatory period of service on the other However, if approved by the Company, an associate may pay sum of salary (CTC) and stipend so far paid by the company, estimated liquidated damages and applicable training charges.
- If you involved in any of criminal / employment related cases either disposed or pending before any court of law then your employment shall automatically come to end without any notice of termination.

If the company lacks projects, or if you fail to cooperate in completing assigned tasks or meeting targets on time, or if your profile deviates from the company's requirements, the company reserves the right to terminate your employment without prior notice.

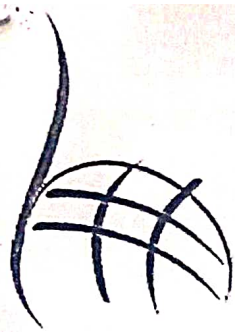
## General

For any service of notice or communication of whatever kind, you will be informed by ordinary post or e-mail or SMS or WhatsApp at the address given by you at the time of appointment or such other address which you may give in future or on notice board, which shall be considered to be the sufficient service on you. In case of any change of address, you will be inform the management in writing to this effect within one week of such change and get such new address recorded in your personal record.

A.A. Jey  
Signature of Associate



(25)



# BS

## TEKNOLOGY PRIVATE LIMITED

#14, 1<sup>st</sup> Floor, Meenakshi Amman Nagar, Suriya Nagar

Madurai-625007, Tamilnadu, India.

e-Mail: [info@bsteknology.com](mailto:info@bsteknology.com)

Website : [www.bsteknology.com](http://www.bsteknology.com)

Tel:+91 904 700 5822

Ref: BSTEK/EMPOFF/240301/01

Date: 01.03.2024

Sub: Offer of Appointment - reg.

With respect to the interview held on 27/02/2024 we are pleased to offer you an appointment in our organization as **Web Designer - Trainee** at our **Madurai** Office, Subject to the terms and conditions outlined herein.

You are required to join on **03/06/2024** and the offer stands withdrawn thereafter, unless the date is extended by us and communicated to you in writing

**3 Months** on the job training with Stipend INR 9,000/- p.m. (all inclusive)

**CTC @ Regular Job: INR 12,000 – 15,000 p.m. (all inclusive)**

For BS Teknology Private Limited

To,

**Ms. Swathi RC**

7, Vasantha Manam, Vaigai Veethi,

HMS Colony,

Madurai - 625016.

[swathijayakumar262@gmail.com](mailto:swathijayakumar262@gmail.com)



Authorized Signatory

Please note that this offer of employment is subject to you being found medically fit at the medical examination to be arranged by us. Apart from this offer letter you have to sign the detailed service agreement on the time of joining.

### Compulsory Period of Service

- Associate has to work as on the job paid trainee for the period of 3 Month(s), which is subject to vary depend upon performance.
- Associate will be promoted to a regular employee in writing after successful completion of on the job training period based on the performance and the suitable vacancy/project exists on that time. Associate has to serve with the company for the mandatory period say 12 months from the date of confirmation/promotion.

### Termination of employment

- Associate can terminate this employment by serving a notice of 30 days or pay one month salary only after completion of the 3 Month(s) on the job training and 12 months mandatory period of service on the other. However, if approved by the Company, an associate may pay sum of salary (CTC) and stipend so far paid by the company, estimated liquidated damages and applicable training charges.

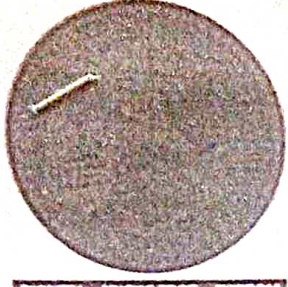
If you involved in any of criminal / employment related cases either disposed or pending before any court of law then your employment shall automatically come to end without any notice of termination.

If the company lacks projects, or if you fail to cooperate in completing assigned tasks or meeting targets on time, or if your profile deviates from the company's requirements, the company reserves the right to terminate your employment without prior notice.

General

Any service of notice or communication of whatever kind, you will be informed by ordinary post or e-mail or SMS or WhatsApp at the address given by you at the time of appointment or such other address which you may give in future or on notice board, which shall be considered to be the sufficient service on you. In case of any change of address, you will be inform the management in writing to this effect within one week of such change and get such new address recorded in your personal record.

  
Signature of Associate



# PARIMALAM EDUCATIONAL TRUST

Union Office Road, Vadipatti - 625218. Madurai (Dist)  
E-mail : thaaischool@gmail.com Website : www.thaai.com  
Phone : (04543) 254155, Mobile : 99653 27057 | 90258 52090

**S.V.GANDHI** B.com.,B.L.,M.P.Ed.,NIS  
Chairman / Secretary  
98421 54002

Date :

Date : 07.03.2024

To

Ms. Subhagini M.Com.,  
D/o Mr.Rajan,  
1/17, West st,  
Rayapuram.

## APPOINTMENT LETTER

Dear Sir / Madam,

With reference to the interview dated 01.03.2024 and the discussion we had with you, we are happy to inform that you are selected for the post of Teacher in Thaai Matric Hr.Sec.School, Vadipatti.

The date of joining will be confirmed later.

**CHAIRMAN**  
Chairman

Parimalam Educational Trust  
Vadipatti, Madurai-625 218

## *Institutions managed by the trust*

Thaai Arts & Science College for Women, Vadipatti, Madurai - 63858 05244	Thaai Matric Hr.Sec.School, Vadipatti, Madurai - 87607 08064, 88702 88906
Thaai Polytechnic College, Vadipatti, Madurai - 90429 33224, 04543 255009	Thaai Matric Hr.Sec.School, Alanganallur, Madurai - 96593 91818, 70943 63974
Thaai School - CBSE, Vadipatti, Madurai - 86374 94655, 99767 63231	Thaai Nursery & Primary School, Palamedu, Madurai - 04543 246375, 96556 42845
Thaai Nursery & Primary School, Ammayanayakkanur, Dindigul (Dt) - 04543 238331, 82201 94467, 94885 83322	



# ARR HOLIDAYS PVT LTD

NO. 12 A. ATP TOWER. BYPASS ROAD. MADURAI - 625016.  
+91 99439 99838 www.arrholidays.in

## OFFER LETTER

01 JUNE, 2024

TO:

Ms. FLORENCE BENCY. M

D/o. Mariselvam, 4 Near Ayyanar Kovil,  
Aruldasspuram, Thathneri, Madurai North,  
Madurai - 625018

**Dear Ms. FLORENCE BENCY. M**

Congratulations! We are pleased to confirm that you have been selected to work for ARR HOLIDAYS PVT LTD. We are delighted to make you The position we are offering you is that of **TRAVEL CONSULTANT**, after 10 month you will be promoted **TRAVEL EXPERT** monthly salary of an annual income **1,08,000 CTC.** with 1 year contract & Your working Time will be from 10:00 AM to 07:00 PM.

Benefits for the position include:


- 9 hours working hours flexible timings (lunch: 30 mins)
- 26 working days
- Incentive 5%, will need profits ₹. 1 Lacs
- Monthly 4 days leave.
- Yearly trip (Domestic/International)
- Every 2 months best employee graduates (lunch, Dinner, Movie Tickets).
- Every year best employee promotions

We would like you to start work on **20/05/2024 at 10 AM.** If this date is not acceptable, please contact us immediately.

Please sign the enclosed copy with any passport size photo, original mark sheet & id proof, of this letter and return it to me by to indicate your acceptance of this letter.

I accept the appointment offered in the above letter and I accept the Terms and Conditions as stated therein.

Regards,

  
Mrs. Esuari

General Manager  
ARR HOLIDAYS PVT LTD  
NO. 12A, ATP TOWERS,  
BYPASS ROAD,  
MADURAI - 625016.

With faithfully

  
Ms. FLORENCE BENCY. M



# ARR HOLIDAYS PVT LTD

NO. 12 A, ATP TOWER, BYPASS ROAD, MADURAI - 625016.  
+91 99439 99838 www.arrholidays.in

## OFFER LETTER

01 JUNE, 2024

TO:

Ms. LATHIKA. K

D/o: Kumar, 84, Pattukottai  
Kalyanasundaram Street,  
Meenampalayam, Madurai North,  
Madurai - 625002

**Dear Ms. LATHIKA. K**

Congratulations! We are pleased to confirm that you have been selected to work for **ARR HOLIDAYS PVT LTD**. We are delighted to make you The position we are offering you is that of **TRAVEL CONSULTANT**, after 10 months you will be promoted **TRAVEL EXPERT** monthly salary of an annual income **1,08,000 CTC**. with 1 year contract & Your working Time will be from 10:00 AM to 07:00 PM.

Benefits for the position include:

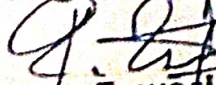
- 9 hours working hours flexible timings (lunch: 30 mins)
- 26 working days
- Incentive 5%, will need profits ₹. 1 Lacs
- Monthly 4 days leave.
- Yearly trip (Domestic/International)
- Every 2 months best employee graduates (lunch, Dinner, Movie Tickets).
- Every year best employee promotions

We would like you to start work on **20/05/2024** at **10 AM**. If this date is not acceptable, please contact us immediately.

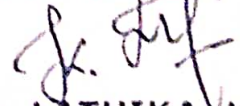
Please sign the enclosed copy with any passport size photo, original mark sheet & id proof, of this letter and return it to me by to indicate your acceptance of this letter.

I accept the appointment offered in the above letter and I accept the Terms and Conditions as stated therein.

Regards,

  
Mrs. Eswari  
General Manager  
ARR HOLIDAYS PVT LTD  
NO. 12A, ATP TOWERS,  
BYPASS ROAD,  
MADURAI - 625016.

With faithfully

  
Ms. LATHIKA. K



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# ARR HOLIDAYS PVT LTD

NO. 12 A. ATP TOWER. BYPASS ROAD. MADURAI - 625016.  
+91 99439 99838 www.arrholidays.in

## OFFER LETTER

TO:

01 JUNE, 2024

Ms. MALINI. R

C/o: Ravi Kumar, 166,  
Melaponnagaram, 2nd Street,  
Britto School, Gomaspalayam,  
Madurai South, Arasaradi  
Madurai - 625016.

**Dear Ms. MALINI. R**

Congratulations! We are pleased to confirm that you have been selected to work for **ARR HOLIDAYS PVT LTD**. We are delighted to make you The position we are offering you is that of **TRAVEL CONSULTANT**, after 10 months you will be promoted **TRAVEL EXPERT** monthly salary of an annual income **1,08,000 CTC**, with 1 year contract & Your working Time will be from 10:00 AM to 07:00 PM.

**Benefits for the position include:**

- 9 hours working hours flexible timings (lunch: 30 mins)
- 26 working days
- Incentive 5%, will need profits ₹. 1 Lacs
- Monthly 4 days leave.
- Yearly trip (Domestic/International)
- Every 2 months best employee graduates (lunch, Dinner, Movie Tickets).
- Every year best employee promotions

We would like you to start work on 20/05/2024 at 10 AM. If this date is not acceptable, please contact us immediately.

Please sign the enclosed copy with any passport size photo, original mark sheet & id proof, of this letter and return it to me by to indicate your acceptance of this letter.

I accept the appointment offered in the above letter and I accept the Terms and Conditions as stated therein.

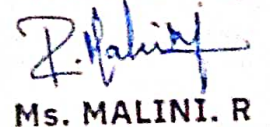
Regards,

  
Mrs. Eswari

General Manager

**ARR HOLIDAYS PVT LTD**  
NO. 12 A. ATP TOWERS,  
BYPASS ROAD,  
MADURAI - 625016

With faithfully

  
Ms. MALINI. R

# ARR HOLIDAYS PVT LTD

NO. 12 A, ATP TOWER, BYPASS ROAD, MADURAI - 625016.

+91 99439 99838

www.arrholidays.in

## OFFER LETTER

TO:

01 JUNE, 2024

Ms. LAVANYA. M

C/o: Mathiyalagan M,  
11/6 Jeeva Street, Bethaniyapuram,  
Madurai South, Arasaradi,  
Madurai - 625016.

**Dear Ms. LAVANYA. M**

Congratulations! We are pleased to confirm that you have been selected to work for **ARR HOLIDAYS PVT LTD**. We are delighted to make you The position we are offering you is that of **TRAVEL CONSULTANT**, after 10 months you will be promoted **TRAVEL EXPERT** monthly salary of an annual income **1,08,000 CTC**. with 1 year contract & Your working Time will be from 10:00 AM to 07:00 PM.

Benefits for the position include:

- 9 hours working hours flexible timings (lunch: 30 mins)
- 26 working days
- Incentive 5%, will need profits ₹. 1 Lacs
- Monthly 4 days leave.
- Yearly trip (Domestic/International)
- Every 2 months best employee graduates (lunch, Dinner, Movie Tickets).
- Every year best employee promotions

We would like you to start work on **20/05/2024 at 10 AM**. If this date is not acceptable, please contact us immediately.

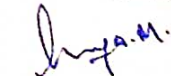
Please sign the enclosed copy with any passport size photo, original mark sheet & id proof, of this letter and return it to me by to indicate your acceptance of this letter.

I accept the appointment offered in the above letter and I accept the Terms and Conditions as stated therein.

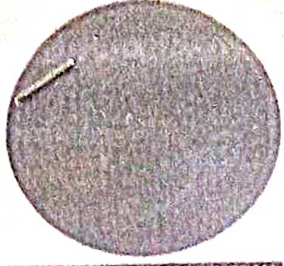
Regards,

  
**ARR HOLIDAYS PVT LTD**  
Mrs. Eswari NO. 12A, ATP TOWERS,  
General Manager BYPASS ROAD,  
MADURAI - 625016.

With faithfully

  
Ms. LAVANYA. M





# PARIMALAM EDUCATIONAL TRUST

Union Office Road, Vadipatti - 625218. Madurai (Dist)  
E-mail : thaaischool@gmail.com Website : www.thaai.com  
Phone : (04543) 254155, Mobile : 99653 27057 | 90258 52090

DIGNITY • KNOWLEDGE • WISDOM

**S.V.GANDHI** B.com.,B.L.,M.P.Ed.,NIS  
Chairman / Secretary  
98421 54002

Date :

Date : 07.03.2024

To

Ms. Haritha M.Com.,  
D/o Mr.Mahalingam,  
28,Max Spring Residency,  
Sivan Kovil stop,  
Pothumbu (P.o),  
Madurai.

## APPOINTMENT LETTER

Dear Sir / Madam,

With reference to the interview dated 01.03.2024 and the discussion we had with you, we are happy to inform that you are selected for the post of Teacher in Thaai Matric Hr.Sec.School, Vadipatti.

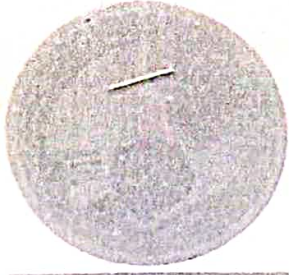
The date of joining will be confirmed later.

CHAIRMAN

Parimalam Educational Trust  
Vadipatti, Madurai-625 218

## *Institutions managed by the trust*

Thaai Arts & Science College for Women, Vadipatti, Madurai - 63858 05244	Thaai Matric Hr.Sec.School, Vadipatti, Madurai - 87607 08064, 88702 8890
Thaai Polytechnic College, Vadipatti, Madurai - 90429 33224, 04543 255009	Thaai Matric Hr.Sec.School, Alanganallur, Madurai - 96593 91818, 70943 6397
Thaai School - CBSE, Vadipatti, Madurai - 86374 94655, 99767 63231	Thaai Nursery & Primary School, Palamedu, Madurai - 04543 246375, 96556 4284
Thaai Nursery & Primary School, Ammayanayakkanur, Dindigul (Dt) - 04543 238331, 82201 94467, 94885 83322	



# PARIMALAM EDUCATIONAL TRUST

Union Office Road, Vadipatti - 625218. Madurai (Dist)  
E-mail : thaaischool@gmail.com Website : www.thaai.com  
Phone : (04543) 254155, Mobile : 99653 27057 | 90258 52090

DIGNITY • KNOWLEDGE • WISDOM

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**S.V.GANDHI** B.com.,B.L.,M.P.Ed.,NIS  
Chairman / Secretary  
98421 54002

Date :

Date : 07.03.2024

To

Ms. Carlin Lincy, B.Com.,  
D/o Mr. Lazar,  
106, Subramaniya Siva st,  
Nehru Nagar,  
Madurai.

## APPOINTMENT LETTER

Dear Sir / Madam,

With reference to the interview dated 01.03.2024 and the discussion we had with you, we are happy to inform that you are selected for the post of Teacher in Thaai Matric Hr.Sec.School, Alanganallur.

The date of joining will be confirmed later.

CHAIRMAN

Parimalam Educational Trust  
Vadipatti, Madurai-625 218

## *Institutions managed by the trust*

Thaai Arts & Science College for Women, Vadipatti, Madurai - 63858 05244	Thaai Matric Hr.Sec.School, Vadipatti, Madurai - 87607 08064, 88702 88905
Thaai Polytechnic College, Vadipatti, Madurai - 90429 33224, 04543 255009	Thaai Matric Hr.Sec.School, Alanganallur, Madurai - 96593 91818, 70943 63974
Thaai School - CBSE, Vadipatti, Madurai - 86374 94655, 99767 63231	Thaai Nursery & Primary School, Palamedu, Madurai - 04543 246375, 96556 42844
Thaai Nursery & Primary School, Ammayanayakkanur, Dindigul (Dt) - 04543 238331, 82201 94467, 94885 83322	



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## VINSUP INFOTECH PVT LTD

Date: 02<sup>nd</sup> May 2024  
Ref: Thanika Devi K  
Madurai  
Tamil Nadu 625016

Sub: Letter of Appointment

Dear Thanika Devi K  
Welcome to Vinsup InfoTech Pvt Ltd!

We are pleased to appoint you to the position of **Marketing Trainee**, at **Vinsup InfoTech Pvt Ltd** (hereinafter referred to as the "Company") having its registered office at No.369/4, Krishnan Kovil Street, Ayikudy, Kadayanallur, Tirunelveli, Tamil Nadu 627852, on the following terms and conditions:

### 1. EMPLOYMENT

**Commencement of Employment:** Your employment as **Software Trainee** will be effective as of 02<sup>nd</sup> MAY 2024.

- a. **Duties:** Your principal duties and responsibilities will be as assigned by the Company from time to time.
- b. **Transfers:** You may be transferred by the Company anywhere within and outside India to work at its branch offices, client or affiliate locations and you agree to relocate/transfer to any place within or outside India, at the Company so directs based on the exigencies of work, depending on the business requirements.

### 2. TERMS AND CONDITIONS

- a. **Work Schedule:** The standard work week for all employees is defined by the business with which an employee is associated. You are expected to cover the shifts as per your team working structure for proper discharge of your duties to the Company. The period and hours of work will be subject to alteration at any time. You shall comply with all regulations relating to hours of work as are laid down from time to time by the Management
- b. **Attendance and Punctuality:** You are required to adhere to work schedules by reporting to work at the specified starting time and taking lunch periods and breaks as authorized. The Company expects that every employee will be regular and punctual in attendance.
- c. **Holidays:** The Company shall notify list of declared holidays in the beginning of each year.

*Private & Confidential*

CIN: U72501TN2022PTC150576.

www.vinsupgroup.com 04633- 267865 admin@vinsupinfotech.com

Reg. Office:- Sf.No.369/4, Krishnan Kovil Street, Ayikudy Kadayanallur, Tirunelveli Tamil Nadu-627852  
Branch Office:- Bangalore, Madurai, Coimbatore, Chennai, Hyderabad



## VINSUP INFOTECH PVT LTD

Date: 05<sup>th</sup> May 2024  
Ref: Ms Sujitha, N  
Madurai  
Tamil Nadu 625016

Sub: Letter of Appointment

Dear Sujitha N.

Welcome to Vinsup InfoTech Pvt Ltd!

We are pleased to appoint you to the position of **Marketing Trainee**, at **Vinsup InfoTech Pvt Ltd** (hereinafter referred to as the "Company") having its registered office at No.369/4, Krishnan Kovil Street, Ayikudy, Kadayannallur, Tirunelveli, Tamil Nadu 627852, on the following terms and conditions:

### 1. EMPLOYMENT

**Commencement of Employment:** Your employment as **Marketing Trainee** will be effective as of **05<sup>th</sup> MAY 2024**.

- a. **Duties:** Your principal duties and responsibilities will be as assigned by the Company from time to time.
- b. **Transfers:** You may be transferred by the Company anywhere within and outside India to work at its branch offices, client or affiliate locations and you agree to relocate/transfer to any place within or outside India, at the Company so directs based on the exigencies of work, depending on the business requirements.

### 2. TERMS AND CONDITIONS

- a. **Work Schedule:** The standard work week for all employees is defined by the business with which an employee is associated. You are expected to cover the shifts as per your team working structure for proper discharge of your duties to the Company. The period and hours of work will be subject to alteration at any time. You shall comply with all regulations relating to hours of work as are laid down from time to time by the Management
- b. **Attendance and Punctuality:** You are required to adhere to work schedules by reporting to work at the specified starting time and taking lunch periods and breaks as authorized. The Company expects that every employee will be regular and punctual in attendance.
- c. **Holidays:** The Company shall notify list of declared holidays in the beginning of each year.

*Private & Confidential*

CIN: U72501TN2022PTC150576.

[www.vinsupgroup.com](http://www.vinsupgroup.com) 04633- 267865 [admin@vinsupinfotech.com](mailto:admin@vinsupinfotech.com)

Reg. Office:- Sf.No.369/4, Krishnan Kovil Street, Ayikudy Kadayannallur, Tirunelveli Tamil Nadu-627852

Branch Office:- Bangalore, Madurai, Coimbatore, Chennai, Hyderabad