

DATE- 07/08/2023

ACADEMIC COUNCIL MEETING
FOR THE ACADEMIC YEAR 2023-2024

Minutes of the Academic Council held at SJ5
Fatima College on 07/08/2023 at 2.30 P.m.

Members Present :

CHAIRPERSON OF THE ACADEMIC COUNCIL

1. Dr. Sr. G. Celine Sabaya Mary
Principal, Fatima College

G. Celine Sabaya Mary

CHAIRPERSONS OF THE BOARD OF STUDIES

2. Dr. Mrs. J. Saral Evangelin
3. Dr. Mrs. M. Regina Mary
4. Dr. Mrs. Fernando Delishia
5. Dr. Mrs. K. Latha
6. Dr. Mrs. E. Supriya
7. Mrs. Sarpiya Rani. A
8. Dr. Mrs. A. Paulin Mary
9. Dr. Mrs. A. Sheela Vimala Rani
10. Dr. Mrs. B. Medona
11. Dr. Mrs. Antony Amala Jeyaseeli
12. Dr. Mrs. S. Santhi
13. Dr. S. Vidya
14. Dr. Mrs. T. Jeyanthi Vijayarani
15. Dr. Mrs. S. Saira Banu
16. Dr. Mrs. V. Vanitha
17. Mrs. S. Selvarani
18. Mrs. T. Leena Premakumari
19. Dr. P. Sakuntala
20. Dr. Mrs. M. Arasamma I
21. Mrs. S. Mary Helan Felista
22. Dr. C. Sujatha.

J. Saral Evangelin

M. Regina Mary

Fernando Delishia

Latha

E. Supriya

A. Sarpiya Rani. A

A. Paulin Mary

A. Sheela Vimala Rani

B. Medona

Antony Amala Jeyaseeli

S. Santhi

S. Vidya

T. Jeyanthi Vijayarani

S. Saira Banu

V. Vanitha

S. Selvarani

T. Leena Premakumari

P. Sakuntala

M. Arasamma I

S. Mary Helan Felista

C. Sujatha.

SENIOR TEACHERS

23. Dr. Mrs. K. Rosemary Euphrasia
 24. Dr. Mrs. M. Meena Kumari
 25. Dr. Mrs. M. V. Leena Chandra
 26. Dr. Mrs. V. Mageshwari

K. Remya

Chandrasekhar

Vijay

UNIVERSITY NOMINEES

27. Dr. R. ASOKAN
 Professor II
 Head & Chair Person
 Department of Mathematics
 Madurai Kamaraj University
 Madurai - 625 021

R. Anand
07/08/2023

28. Dr. P. Padma
 Associate Professor
 Department of Education
 Directorate of Distance Education
 Madurai Kamaraj University
 Madurai - 625 021

B. G.
07/08/2023

29. Dr. T. Jebasingh
 Assistant Professor
 Department of Plant Science
 School of Biological Sciences
 Madurai Kamaraj University
 Madurai - 625 021

T. J.
7/8/23EXTERNAL EXPERTS

30. Prof. A. Joseph Dorairaj
 Professor of English & Dean
 School of English & Foreign Languages
 Gandhigram Rural Institute
 Deemed to be University
 Gandhigram 624 302

A. Joseph Dorairaj
07/08/23

DATE-

31. Mr. Raja Rameswaran
Auditor
167, 1st Floor
Opp. to Christian Mission Hospital
Madurai - 625 001

[Signature] 7.8.23
CA. RAJA RAMESWARAN P.V.

32. Mr. A. Velmurugan
Head Personnel
TVS Srichakra Tyres Ltd.
Perumalatti Road
Vellaripatti, Melur Tk
Madurai - 625 112

ABSENT

33. Sr. A. Amala
Advocate
St. Joseph's Convent
Madurai - 625 009

[Signature]
07/08/23

SPECIAL INVITEES

34. Dr. Sr. M. Francisca Flora
Secretary, Fatima College, Madurai

[Signature]
07/08/2023

35. Dr. Sr. A. Josephine Nirmala Mary
Controller of Examinations

Dr. Josephine Nirmala 7/8/2023

36. Mrs. Nigila Raghavan
Controller of Examinations

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37. Dr. Sr. M. Fatima Mary
Vice-Principal - I (Shift - I)

[Signature] 07/08/23

38. Dr. R. Dayana Christy
Vice-Principal - II (Shift - I)

07.08.2023

39. Dr. Sr. G. Jenita Rani
Vice-Principal - I (Shift - II)

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40. Dr. M. Meenachi
Vice-Principal - II (Shift - II)

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41. Dr. Mrs. S.J. Kala
Dean of Research (Shift - I)

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42. Dr. Mrs. P. Shyamala
Dean of Research (Shift - II)

[Signature]

Academic Accomplishments and Ongoing Process

Curriculum encompassing teaching, learning resources, Student activities and the support system is the foundation for the holistic Education offered at Fatima. The Curriculum are revised and revamped Periodically based on the topical demands.

Academic Reforms:

Regular, Relevant and innovative academic reforms are carried out every year. This year too is no exception.

- Academic Audit is a regular feature of the College
- Remedial Coaching and Communicative English are the distinctive Characteristics.
- The number of Value added and Skill embedded Courses are increased.

Academic Progress:

- New Programmes Introduced :
 - 1.) B.Com Honours
 - 2.) B.Com Corporate Secretaryship.
- The Core Courses of TANSCHÉ Model Syllabus with the Permitted 25 Percent autonomy have been implemented for the 2023 UG & PG batch
- The Existing Semester wise Practicals for all UG and PG Programmes of the Science Streams was mandated for the 2023 batch also.
- The existing evaluation Pattern 40:60 - Internal: External will be followed for the 2023 UG and PG batch.

Plans for the Academic Year 2023-2024

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Quality Initiatives

- Upgrade all PG Departments as Research Centres
- Establish a Centre for ICT based teaching and e-learning resources.
- Enhance inclusive education to rope in National and International Students.
- Encourage departments to offer Consultancy services to industries and Government Sectors.

Teaching - Learning

- Encourage faculty to take up additional Courses and training Programmes.

Research

- Encourage individuals or Departments applying for Patent rights
- Ensure Publication of atleast one research Paper by each staff every year
- Guideship to be obtained by all Ph.D holders.

Extension

- To increase employability in the adopted Villages by establishing a tie-up with local Corporate industries.
- To Set up Core Stakeholders' Committees in the target villages to ensure effective followup of Services extended to them.
- To initiate Organic farming in selected Villages using the manure Produced in College.

Green Practices in Campus

- To replace all tubelights with LED bulbs
- To install more Solar Panels.

MINUTES OF THE ACADEMIC COUNCIL

The Academic Council Meeting began with a Prayer by Dr. Sr. Jenita Rani, Vice-Principal, Shift - II, in SJ5 on August 07, 2023 at 2.30 P.m. The Chairperson of the Academic Council and the Principal, Dr. Sr. G. Celine Sahaya Mary welcomed the gathering, introduced the new members of the Academic Council and highlighted on the significant academic ventures on campus.

Dr. Sr. G. Celine Sahaya Mary invited Dr. M. Meenakumari, Dean of Academic Affairs (Arts) to Present the resolutions of the Curriculum Development Cell Meetings to be approved in the Council. She Presented its minutes and resolutions as follows :

The Meeting of the Curriculum Development Cell (CDC) was held in SJ5 at 11.00 a.m on August 03, 2023. The following were resolved in the Curriculum Development Cell Meeting :

Based on the Communication received from Registrar (i/c), Madurai Kamaraj University letter no - MKU/R/TANSCH/2022 dtd: 13/12/2022, TANSCH Guidelines for UG and PG Degree, Dr. Sr. Celine Sahaya Mary, the Chairperson of the Curriculum Development Cell initiated discussions on the revamping of the Syllabus as Proposed by the Tamil Nadu State Council for Higher Education (TANSCH) for the academic year 2023-2024 (IUG and I PG batch).

The Honorable Minister for Higher Education, Dr. K. Ponmudy on 02/08/2023 Convened a

Meeting for the Principals of Autonomous Colleges.
As a result of which, it was decided in the Curriculum Development Cell of Fatima College that it will ONLY follow the Core Courses given in the TANSICHE Model Syllabus with the Permitted 25 Percent autonomy and will follow its own syllabus under Part-I, Part-II, Part-III (Electives), Part-IV and Part-V.

It is also decided that the existing evaluation Pattern of 40:60 - Internal: External will be followed for the 2023 UG and PG batch also.

The ADD ON Credit for UG Programmes has been fixed as 13 and PG Programmes as 9.

ADD ON CREDITS FOR UNDER GRADUATE PROGRAMMES.

S.No	Semester	Course Title	No. of Credit
1	<u>I</u>	Computer Applications	2
2	<u>I</u>	Multi - Disciplinary Course (Science)	1
3	<u>II</u>	Multi - Disciplinary Course (Arts)	1
4	<u>III</u>	Professional Ethics	1
5	<u>IV</u>	Personality Development - Gender Studies	1
6	<u>V</u>	Human Rights	1
7	<u>V</u>	Online - Cyber Security	1
8	<u>V & VI</u>	ROSA (Reach out to Society through Action)	3
9	<u>III - VI</u>	Reading Culture	2
Total			13

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ADD ON CREDITS FOR POST GRADUATE PROGRAMMES

S.No	Semester	Course title	No. of Credit
1	I	Soft Skill	2
2	I	Online - Cyber Security	1
3	II	Computer Applications 2	2
4	I - IV	Reading Culture	2
5	IV	Comprehensive Viva	2
Total			9

Following it, the Chairpersons of the different Boards of Studies Presented the Action Taken Report and the minutes of the Board of Studies held from April 03, 2023 to April 06, 2023 and July 31, 2023 in the order followed on Campus.

Dr. M. Meenakumari, Head, Department of Sociology and Social Work brought to the notice of Academic Council, that in the Board of Studies Meeting held on April 05, 2023 at 2.00 P.m for B.A. Sociology with Computer Applications, it has been resolved to change the nomenclature of the UG Programme as B.A. Sociology instead of B.A. Sociology with Computer Applications, to avoid equivalency Problems Considering the interests of the Students who would take Jobs in Government Service. It has been resolved that the Programme would be offered as B.A. Sociology from the forthcoming academic year 2024-2025.

At the end of all the Presentations by the Chairpersons of the different Board of Studies, the University Nominees and the External Experts Placed on record the following Commendations and

Recommendations.

Commendations and Recommendations:

- The Systematic and meticulous organisation of the Academic Council Meeting and the efforts taken by the Staff members were appreciated by Prof. A. Joseph Dorairaj, Professor of English and Dean, School of English and Foreign Languages, Gandhigram Rural Institute. He also added that the Academic Council Meeting is a mammoth exercise, which the Staff members have done it well.
- Sr. Amala appreciated the systematic and meticulous way of the organization and applauded the Presentation done in an organized manner.
- Mr. Raja Rajeswaran, Auditor, External member, appreciated all the efforts taken by the College both in maintaining quality in academics and in maintaining discipline. He Proposed that he will
 - help the Students in the field of accounting and share his expertise in the arena of updated accounting to the Students.
 - help the institution in getting new employment opportunities in the field of Management and Accounting available for the Students
- Dr. Asokan, Professor, Department of Mathematics, School of Mathematics, Madurai Kamaraj University, asked the internal and external ratio. He also asked about the Conduct of Retest for absentees. Dr. Meenakumari, Dean of Arts Clarified that the internal and external ratio is 40:60 and also told that there is a Provision for Retest.
 - Dr. Asokan enquired about the non-Scholastic

Components and focused on the Percentage of marks for attendance. Dr. S.J. Kala, Dean of Research answered that the students having 80 Percent of attendance will be given full marks of 5 and it also includes class Participation.

- Dr. T. Jebasingh, Assistant Professor, Department of Plant Science, School of Biological Science, Madurai Kamaraj University, asked about the CIA Components and the reason for conduct of 2 internal tests. He also added that for 2023 batch in TANSCHIE it was given 3 tests. Dr. Meenakumari, explained as per the autonomy given by TANSCHIE, the evaluation pattern and the mark distribution are decided in the CDC of Fatima College.

- Dr. T. Jebasingh questioned the revision of MCA Courses with more than 25 Percent as given by TANSCHIE. Mrs. S. Mary Helen Felista, Chairman of MCA responded that for MCA, the regulations of AICTE is followed in the Institution.

- Dr. T. Jebasingh enquired about the title of the Lab Course Human Physiology and Environmental Biology in the III Semester. Dr. Mrs. Antony Amala Jeyaseeli, Chairperson of Zoology responded that Human Physiology and Environmental Biology is offered as Core Courses Separately, so for Practical knowledge both the Courses were integrated and given as Lab Course.

- Dr. T. Jebasingh suggested to have Value Added Course to be Discipline Specific

- Prof. A. Joseph Dorairaj, enquired about the Pattern of questions and the distribution of marks for UG and PG. Dr. S.J. Kala answered the Pattern followed in the College.

Prof. A. Joseph Dorairaj suggested to give

more Seminars. He also asked for the rationale for inclusion of PG Comprehensive Viva in add on credits. Dr. Meenakumari, answered that the Comprehensive Viva is not included under TANSICHE mandated credits, so that it is offered in the add on credits. He recommended

- to change the add on credits course Cyber Security offered to UG and PG as "Basics of Cyber Security" for UG and "Advanced Course on Cyber Security" for PG.
 - to incorporate the front Page of the Programme and also suggested to mention the deletion and introduction of new Courses in each Semester. As it will give a thorough knowledge to the external about the Courses offered Semester wise
 - to invite Subject experts from Premier Institutes like NIT, IIT, and importance should be given to experts outside Tamil Nadu.
- He also added that experts with research experience should be invited for evaluation of Project work

- Sr. Amala, suggested Subject experts should be called from outside the State, so that the College can exchange the knowledge of expertise and move to the next level.

As a response to the Commendations and Suggestions, the Chairperson of the Academic Council, Dr. Sr. Celine Sahaya Mary thanked the University Nominees and the external experts and assured that the Suggestions will be carried out in the forthcoming Academic year.

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The Meeting came to an end
with the vote of Thanks Proposed by
Dr. M.V. Leena chandra, Dean of Academic
Affairs (Science).

