

Fatima College (Autonomous), Madurai.
Minutes of the Board of Studies in the Research Centre of
Commerce for B.Com (Corporate Secretaryship) and B.Com (Honours)
held on 31/07/2023 at 03:00PM in Fatima College, Madurai-18.

Members Present:

Dr. Jeyanthi Vijayarani T

Head of the Department
T. Jeyanthi Vijayarani T
University Nominee

Dr. Mani M,
Assistant Professor of Commerce,
Madurai Kamaraj University College,
Madurai - 625002

M. Mani M
31/7/23

Dr. Ganapathy S,
Department of Commerce,
Alagappa University,
Karaikudi.

Subject Expert
Dr. Ganapathy S
31/7/23

Dr. Alexander Pravin Durai F.R.,
Head and Associate Professor,
Department of Commerce and Honours,
St. Joseph's College,
Trichy.

Subject Expert

A. Pravin Durai
31/7/23

Ms. Aishwarya Gomathi K - Nominated by the Principal
Audit Manager,
Suri & Co,
Chartered Accountants,
Old No: 43/4, New No: 7,
Lakshmi Road,
TVS Nagar,
Madurai - 3.

Industrialist
K. Aishwarya Gomathi K
Aishwarya Gomathi K

Mrs. Susan Anita Andrews,
Assistant Professor,
The American College,
Madurai -

Alumna
Susan

Dr. Meenakumari M

Dean of Academic Affairs
Meenakumari

Staff Members:

Dr. Jeyanthi Vijayarani T

Jeyanthi

Dr. Fatima Roseline Mary S

ABSENT

Dr. Lucia Vanitha C.

Lucia

Dr. Kalai Selvi P

Kalai Selvi

Dr. Sr. Bindu Antony

Bindu 31/7/23

Dr. Suganya V

ABSENT

Dr. Ruby Leela P

Ruby

Dr. Sangeetha K

Sangeetha

Dr. Maria Nisha S

Maria Nisha

Dr. Asasammal M

M. A

Dr. Sakunthala P

P. Sakunthala

Dr. Latha Maheswari TK

Latha Maheswari

Mrs. Fanny M

Fanny

Minutes of the Board of Studies - B.Com (Corporate Secretaryship)

New Courses Introduced

Core Courses Introduced (Part II)

S.No.	Course Code	Course Title with Semester	Relevance to *				Scope for #			Need for Introduction
			R	N	G	E	E	S	D	
1.	23FICC1	Financial Accounting				✓	✓			To update the curriculum
2.	23FICC2	Corporate Correspondence				✓	✓			To update the curriculum

S.No.	Course Code	Course Title with Semester	Relevance to *				Scope for #			Need for Introduction
			L	R	N	G	EMP	ENTRE	SD	
3.	23F2CC3	Financial Accounting II					✓	✓		Suggestions given by the Board Suggestions given by the Board
4.	23F2CC4	Business Law			✓		✓			

Elective Courses Introduced (Part II)

S.No.	Generic / Discipline Specific with Semester	Course Code	Course Title	Relevance to *				Scope for #			Need for Introduction
				L	R	N	G	EMP	ENTRE	SD	
1.	Discipline - I	23FIEC1	Corporate E Management				✓		✓		To update the curriculum
2.	Discipline - I	23FIEC2	Business Economics				✓		✓		To update the curriculum
3.	Discipline - II	23FIEC4	Office Management & Secretarial Practice				✓			✓	Suggestions given by the Board
4.	Discipline - II	23FIEC3	Business Environment				✓			✓	To avoid Redundancy

Skill Enhancement / Foundation / Ability Enhancement Course (Part IV)											
S.No.	SEC/FC/AEC with Semester	Course Code	Course Title	Relevance to *				Scope for #			Need for Introduction
				L	R	N	G	EMP	ENTRE	SD	
1.	SEC - I	23FISEI	Logistics Management				✓			✓	To avoid Redundancy

S.No.	SEC/FC/AECC With Semester	Course Code	Course Title	Relevance to LRN 2	Sample # EMP ENR RE	Need for SD Introduction
2.	FC-I	28F1FC	Fundamental Concepts Of Accounting & Commerce	✓		✓ To update the curriculum
3.	SEC-II	23F2SE2	Everyday Banking	✓		✓ To avoid Redundancy
4.	SEC-II	23F2SE3	Fundamentals Of Auditing	✓		✓ Suggestions given by the Board

Introduction of Value - Added Course - Certificate / Diploma / Advanced Diploma

S.No	Course Code	Course Title	MOU with Industry/ Organisation	Skills Sharpened	Course Outcome
1.	23UGVAFI	SPSS Software Package - Value Added Crash Course	-	-	To gain knowledge in Statistical Tools
2.	-	Photo Editing Techniques - Value Added Certificate Course (Offered as off- class Computer Application Programme)	-	-	To gain the knowledge related to Photo Editing Technique

Introduction of Purely - Skill - Embedded Certificate / Diploma / Advanced Diploma Course - Nil

T. Geyanth veg
N. veg
~~D. A. veg~~
31/7/23
K. A. veg

~~Sand~~

C. K. M. W.
P. J. A. M.
B. H.
ARSENT
D. F.
L. O. H.
S. Maria Alice
M. A.
P. S. L. A.
I. K. P. H.
F. J. H.

31/07/2023