

FATIMA COLLEGE, (AUTONOMOUS), MADURAI

DEPARTMENT OF HISTORY

Offers

Value Added Certificate Course on

TEACHING METHODS AND SKILLS

CERTIFICATE COURSE – Fee Rs.1500/- No. of Hours: 60 Hrs.

Papers Offered:

- Teaching Methods.
- Understand Student's Psychology.
- Teaching Learning Process.

“Teaching is a noble profession

that creates all other professions.”

Last Date for Registration: July 31, 2022



TEACHING METHODS AND SKILLS

(For those who joined in 2022 onwards)

PROGRAMME CODE	COURSE CODE	COURSE TITLE	CATEGORY	HRS/WE EK	CREDITS
USHI	22UGVA CH1	TEACHING METHODS AND SKILLS	VALUE ADDED CERTIFICATE COURSE	4	4

COURSE DESCRIPTION

This course highlights the different teaching methods, and gives an outline to understand teaching skills, approaches and instructional Media.

COURSE OBJECTIVES

- To learn the nature of teaching and its methods.
- To understand the teaching skills and approaches.
- To facilitate the students to know about various instructional media in classroom teaching.

UNIT I: Aims and Objectives of Teaching:

[8 HRS]

Meaning, Nature, Scope, Need and Significance, Values, Aims and Objectives: Instructional objectives and Behavioural Objectives – Need and Importance of Instructional Objectives. Revised Bloom's Taxonomy.

UNIT II: Teaching Skills :

[8 HRS]

Micro-Teaching : Concept, Definition, Steps, Cycle - Micro-teaching Vs Macro-Teaching - Skill of Set Induction - Skill of Explaining , Skill of Questioning, Skill of Blackboard Usage, , Skill of non-verbal clues.

UNIT III: Approaches and methods of Teaching and Learning: [8 HRS]

Approaches of Teaching: The Concentric Approach, Topical Approach, Chronological Approach, Unit Approach, Correlated Approach and Integrated Approach - Lesson Planning: Need for Lesson Planning, Steps in Lesson Planning, - self-Learning – Forms of Self-Learning: Activity Based Learning (ABL), Active Learning Method (ALM)-Mind Map, Advanced Active Learning Method (AALM).

UNIT IV: Instructional Media:**[8 HRS]**

Print Resources: Newspapers – Journals and magazines –Encyclopaedias.
Audio Resources: Radio talk – Audio Tapes – DVDs/CDs. Visual resources:
Pictures – Flash cards – charts – Posters – Photographs – Models. ICT
Resources: Radio – Television- Internet, Multimedia, Interactive whiteboard,
Online Teaching Resources, Community resources.

Method (ALM)-Mind Map, Advanced Active Learning Method (AALM).

UNIT IV: Teaching Practice in schools :**[28 HRS]**

Class Observation- Micro- Teaching- Macro Teaching -Evaluation Components
– Skill Assessment - Feedback from Students and Teachers

TEXT BOOKS:

Course Material prepared by the Department.

REFERENCE BOOKS:

1. Bawa, M.S. & Nagpal, B.M. (2010). Developing Teaching Competencies. New Delhi: Viva Book House.
2. Bhatia, K.K. (2001). Foundations of Teaching Learning Process. Ludhiana: Tendon Publications.
3. Bloom, S. Benjamin, (1984). Taxonomy of Educational objectives: Book 1 Cognitive domain. New York: Longmans, Green.
4. Joyce & Weil, (2004). Models of teaching. New Delhi: Prentice Hall of India.
5. Passi, B.K. (1991). Models of Teaching. New Delhi: NCERT.
6. Sharma, R. A. (2001). Technological Foundations of Education, R. Lal Book Depot.
7. Sharma, Sita Ram & A.L. Vohra. (1993). Encyclopedia of Educational Technology. Anmol.

COURSE CONTENTS & LECTURE SCHEDULE:

Module No.	Topic	No. of Lectures	Teaching Pedagogy	Teaching Aids
UNIT - I AIMS AND OBJECTIVES OF TEACHING				
1.1	Meaning, Nature, Scope, Need and Significance	2	Chalk & Talk	Black Board
1.2	Values, Aims and Objectives	1	Chalk & Talk	Black Board
1.3	Instructional objectives and Behavioural Objectives	2	Lecture	PPT & White board
1.4	Need and Importance of Instructional Objectives..	2	Lecture	Smart Board
1.5	Revised Bloom's Taxonomy	1	Lecture	PPT
UNIT - 2 TEACHING SKILLS				
2.1	Micro-Teaching : Concept, Definition, Steps, Cycle	2	Lecture	Black Board
2.2	Micro-teaching Vs Macro-Teaching	1	Chalk & Talk	Black Board
2.3	Skill of Set Induction - Skill of Explaining	2	Lecture	Black Board
2.4	Skill of Questioning, Skill of Blackboard Usage	2	Lecture	Black Board
2.5	Skill of non-verbal clues	1	Discussion	Google class room

Module No.	Topic	No. of Lectures	Teaching Pedagogy	Teaching Aids
UNIT - 3 APPROACHES AND METHODS OF TEACHING AND LEARNING				
3.1	Approaches of Teaching: The Concentric Approach, Chronological Approach	2	Lecture	Black Board
3.2	Unit Approach, Correlated Approach and Integrated Approach	2	Chalk & Talk	Black Board
3.3	Lesson Planning: Need for Lesson Planning, Steps in Lesson Planning,	1	Lecture	Black Board
3.4	self-Learning – Forms of Self-Learning: Activity Based Learning (ABL)	1	Lecture	Black Board/PPT
3.5	Active Learning Method (ALM)- Mind Map, Advanced Active Learning Method (AALM).	2	Google class room	PPT
UNIT - 4 INSTRUCTIONAL MEDIA				
4.1	Print Resources: Newspapers – Journals and magazines – Encyclopaedias.	2	Lecture	Black Board
4.2	Audio Resources: Radio talk – Audio Tapes – DVDs/CDs.	2	Chalk & Talk	Black Board
4.3	Visual resources: Pictures – Flash cards – charts – Posters – Photographs – Models	2	Lecture	Black Board
4.4	. ICT Resources: Radio – Television- Internet, Multimedia, Interactive whiteboard, Online	2	Lecture	Black Board

Module No.	Topic	No. of Lectures	Teaching Pedagogy	Teaching Aids
	Teaching Resources, Community resources			
UNIT - 5 TEACHING PRACTICE IN SCHOOLS				
5.1	Class Observation	5	School visit	Black Board
5.2	Micro- Teaching- Macro Teaching	15	School visit	Black Board
5.3	Evaluation Components	1	School visit	Black Board
5.4	Skill Assessment	5	School visit	Black Board
5.5	Feedback from Students and Teachers	2	School visit	Google class room

Levels	C1	C2	C3	C4	Total Scholastic Marks	Non Scholastic Marks C5	CIA Total	% of Assessment
	Session-wise Average	Better of W1, W2	M1+M2	MID-SEM TEST				
	5 Mks.	5 Mks	5+5=10 Mks.	15 Mks	35 Mks.	5 Mks.	40Mks.	
K1	5	-	-	2 ½	7.5	-	7.5	18.75 %
K2	-	5	4	2 ½	11.5	-	11.5	28.75 %

K3	-	-	3	5	8	-	8	20 %
K4	-	-	3	5	8	-	8	20 %
Non Scholastic	-	-	-	-		5	5	12.5 %
Total	5	5	10	15	35	5	40	100 %

CIA	
Scholastic	35
Non Scholastic	5
	40

- ✓ **All the course outcomes are to be assessed in the various CIA components.**
- ✓ **The levels of CIA Assessment based on Revised Bloom's Taxonomy for I UG are :**

K1- Remember, **K2-**Understand, **K3-**Apply, **K4-**Analyse

- ✓ **The I UG course teachers are requested to start conducting S1, W1, M1,**
in due intervals of time.

EVALUATION PATTERN

SCHOLASTIC				NON - SCHOLASTIC	MARKS		
C1	C2	C3	C4	C5	CIA	ESE	Total
5	10	15	5	5	40	60	100

C1 – Average of Two Session Wise Tests

C2 – Average of Two Monthly Tests

C3 - Mid Semester Test

C4 – Best of Two Weekly Tests

C5 – Non – Scholastic

COURSE OUTCOMES

On the successful completion of the course, students will be able to:

NO.	COURSE OUTCOMES	KNOWLEDGE LEVEL (ACCORDING TO REVISED BLOOM'S TAXONOMY)	PSOs ADDRESSED
CO 1	Define the Aims and Objectives of Teaching.	K1	PSO1& PSO2
CO 2	Describe the Teaching Skills.	K2	PSO3
CO 3	Identify the various Approaches and methods of Teaching and Learning.	K1	PSO1
CO 4	Classify the Instructional Media in Teaching..	K3	PSO2
CO 5	Analyze the learning outcomes.	K4	PSO2& PSO5

Mapping COs Consistency with PSOs

CO/ PSO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	3	2	2	2	2
CO2	2	3	2	2	2
CO3	2	3	2	2	2
CO4	2	2	3	2	2
CO5	2	2	2	2	3

Note: ♦ Strongly Correlated – 3 ♦ Moderately Correlated – 2
♦ Weakly Correlated -1

Mapping of COs with POs

CO/ PSO	PO1	PO2	PO3	PO4	PO5	PO6	PO7
CO1	3	2	2	2	2	2	2
CO2	2	2	2	2	2	2	2
CO3	2	2	1	2	2	2	2
CO4	2	2	2	2	2	2	2
CO5	2	2	2	2	2	2	2

COURSE DESIGNER:

1. Dr. W. Shyamala.

Forwarded By

HOD'S Signature & Name

DR. J. SARAL EVANGELIN.



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DEPARTMENT OF HISTORY

VALUE ADDED CERTIFICATE COURSE

TEACHING METHODS AND SKILLS CERTIFICATE 2022 -2023

Attendance

VALUE ADDED CERTIFICATE COURSE												TEACHING METHODS AND SKILLS																				மாணவர்			
வகுப்பு	பெயர்	பெயர்	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	மொத்தம்	குறிப்பு
		HISTORY																																	
1	செல்வசு	B. SAKTHI MURUGESWAR	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
2	செல்வசு	M. SAMITHA NASIN	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
3	செல்வசு	P. KEERTHIKA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
4	செல்வசு	P. INDUMATHI	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
5	செல்வசு	P. PRIYA DHARSHINI	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
6	செல்வசு	M. BHUVANESHWARI	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
7	செல்வசு	T. ARUNYA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
8	செல்வசு	D. AISWARYA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
9	செல்வசு	K.V. HARINI BALASRI	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
		COMMERCE																																	
10	செல்வசு	H. JESUNDRA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
11	செல்வசு	S. JULIA SHEREN	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
		MATHS.																																	
12	செல்வசு	S. ASMAITH	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
		PHYSICS																																	
13	செல்வசு	K. SOFIYA DEVI	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
14	செல்வசு	B. SWATHY	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
		ECONOMICS																																	
15	செல்வசு	V. A. DEEPA	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
16	செல்வசு	M. DHANALAKSHMI	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	

Signature of the HOD with Seal

Dr. J. Saral Evangeline

Signature of HOD

Dr. J. SARAL EVANGELINE,
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DEPARTMENT OF HISTORY

Value added Courses - Course Teacher Name list

S. No.	Course Title with Course Code	Course Teacher	No. of Hours Taken
1	22UGVACH1 TEACHING METHODS AND SKILLS	Dr.W.Shyamala	60 Hours
2	PRESERVATION AND CONSERVATION OF ANTIQUITIES	Ms.A.Arunjunai Devi	60 Hours

Signature of the HOD with Seal


Dr.J.Saral Evangeline
Signature of HOD

Dr. J. SARAL EVANGELIN,
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MADURAI-625 018

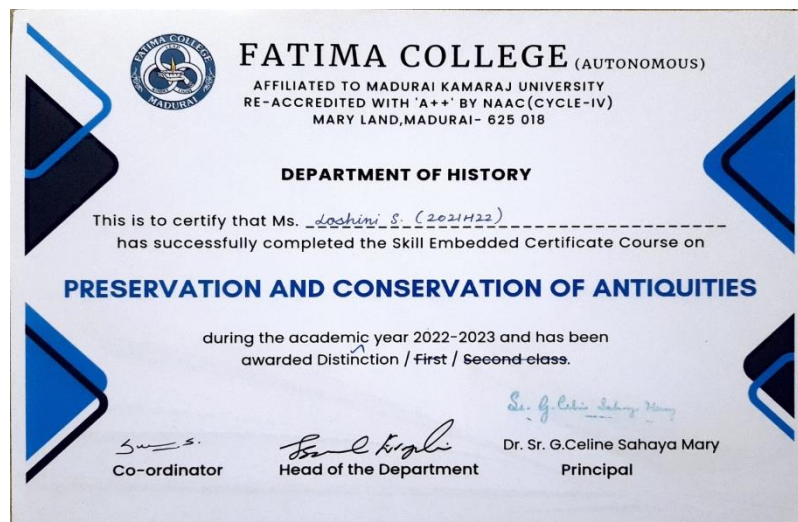
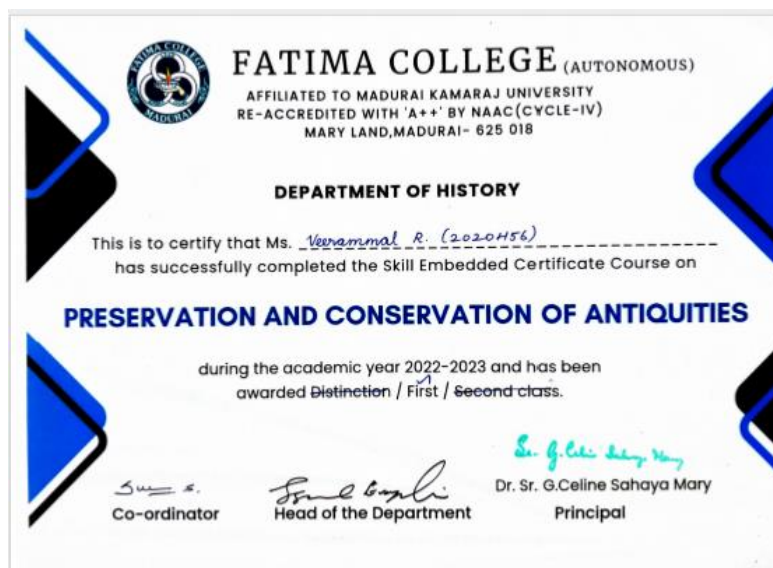


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DEPARTMENT OF HISTORY
CONSERVATION AND PRESERVATION OF ANTIQUITIES
CERTIFICATE COURSE 2022 -2023
CERTIFICATE





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DEPARTMENT OF HISTORY

This is to certify that Ms. Ishwarya A. (2021H15)-----
has successfully completed the Skill Embedded Certificate Course on

PRESERVATION AND CONSERVATION OF ANTIQUITIES

during the academic year 2022-2023 and has been
awarded Distinction / First / Second class.


Co-ordinator


Head of the Department


Dr. Sr. G.Celine Sahaya Mary
Principal



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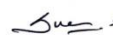
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DEPARTMENT OF HISTORY

This is to certify that Ms. Nandhini C.B. (2020H34)-----
has successfully completed the Skill Embedded Certificate Course on

PRESERVATION AND CONSERVATION OF ANTIQUITIES

during the academic year 2022-2023 and has been
awarded Distinction / First / Second class.


Co-ordinator


Head of the Department

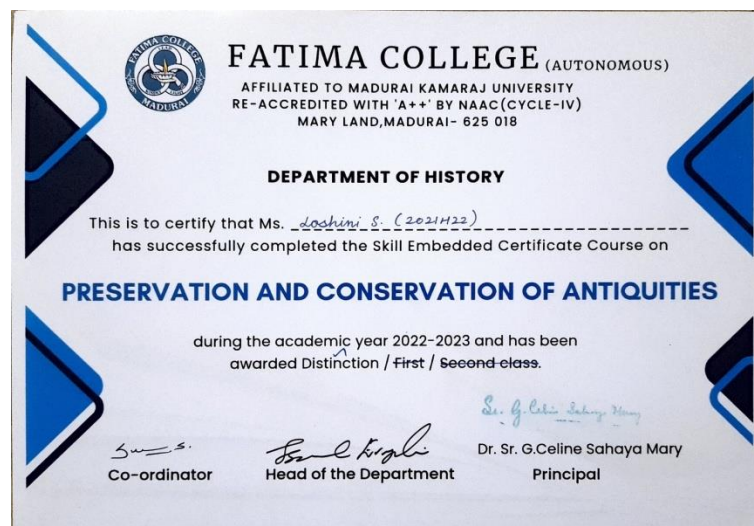

Dr. Sr. G.Celine Sahaya Mary
Principal



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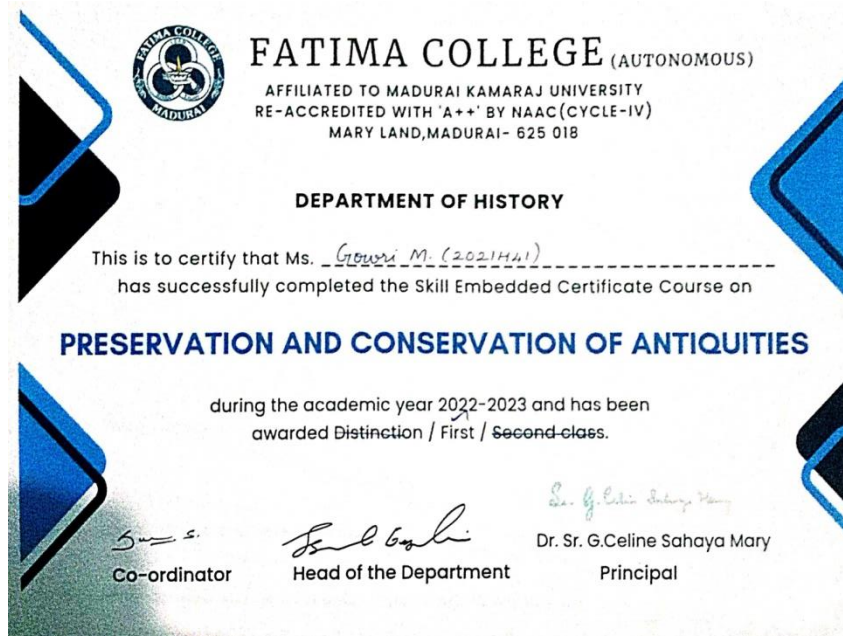




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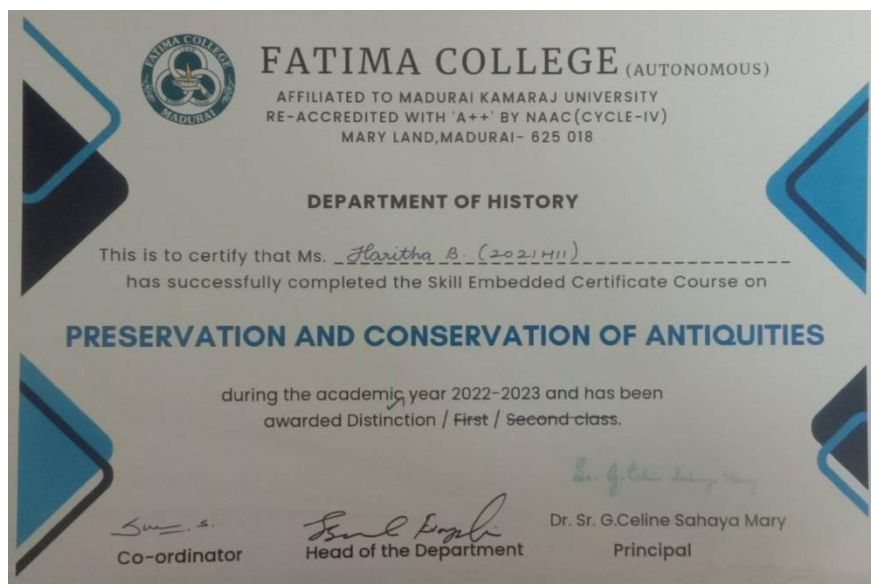
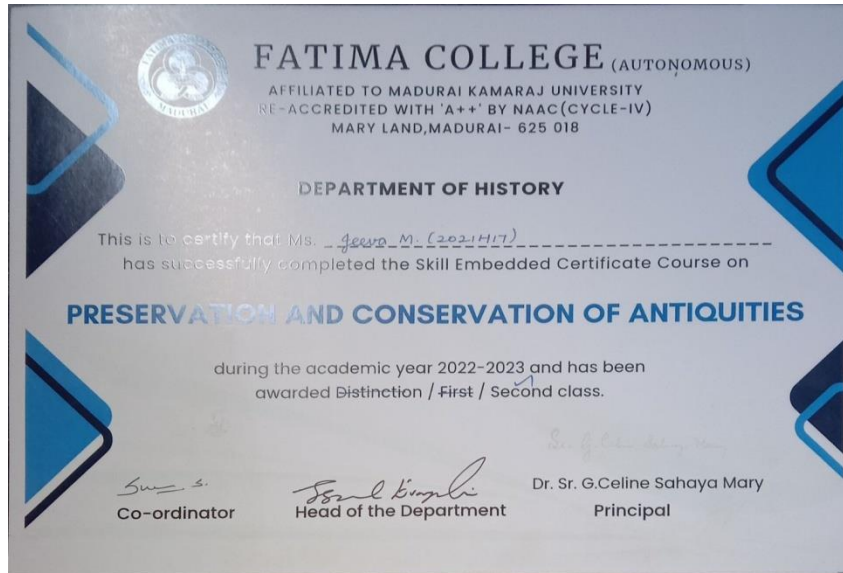




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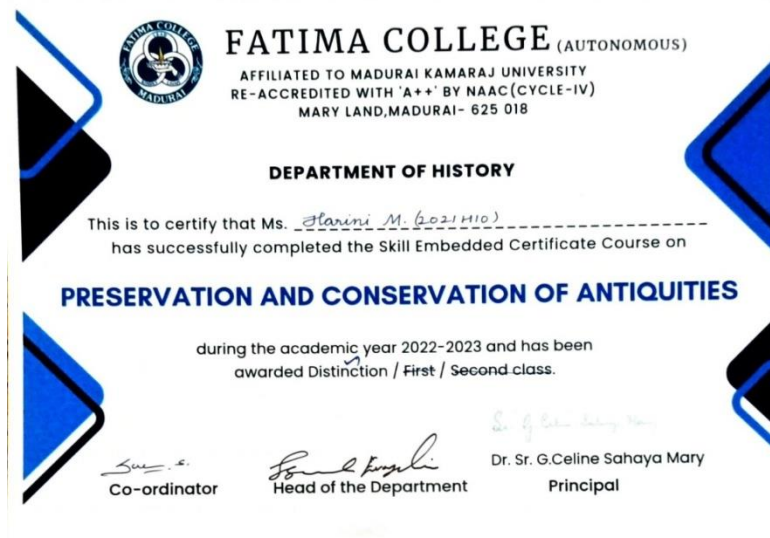




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HOD Signature

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