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Mary Land, Madurai - 625018, Tamil Nadu

### 6.5.3 QUALTY ASSURANCE INITIATIVES OF THE INSTITUTION

IQAC spearheads good practices, innovative ideas, planning, implementation and gauges the outcome of academic and administrative performance of the college. It sets realistic and attainable benchmarks manifested in the following activities organized by IQAC.

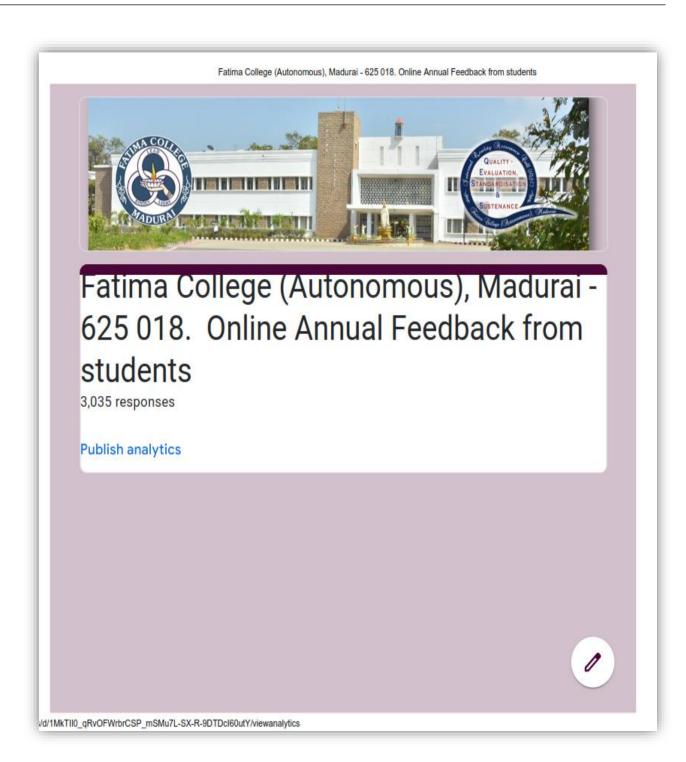
### **FEEDBACK**

Online Annual Feedback from students	https://forms.gle/i8vqYyx 8Wi8fQZ3c8	3,035 participants	Apr. 14, 2021
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Parents Survey	https://forms.gle/3RwuW	3780 participants	May 31,
on Online	mdmF8tLqkVg8		2021
Classes			



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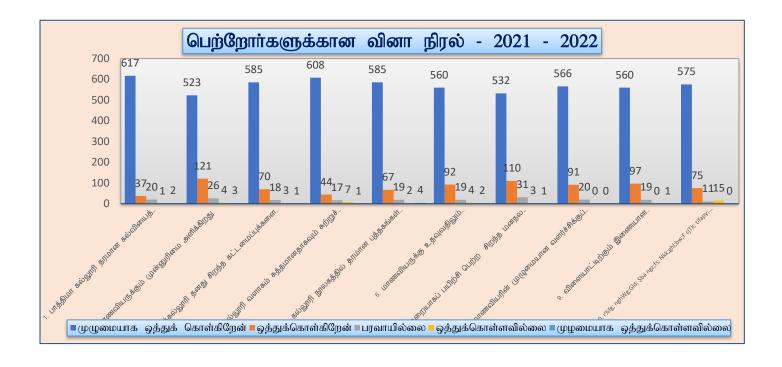
### பெற்றோர்களுக்கான வினா நிரல்

2021 - 2022

விவரங்கள்	முழுமையாக ஒத்துக் கொள்கிறேன்	ஒத்துக்கெ ாள்கிறேன்	பரவா யில் ை ல	ஒத்துக்கெ ாள்ளவில் லை	முழமையாக ஒத்துக்கொள்ள வில்லை
<ol> <li>பாத்திமாகல்லூரிதரமானக ல்வியைத்தருகின்றது</li> </ol>	617	37	20	1	2
<ol> <li>மாணவியருக்கும்முன்னுரி மைஅளிக்கிறது.</li> </ol>	523	121	26	4	3
<ol> <li>இக்கல்லூரிதனதுசிறந்தகட் டமைப்புக்களைமுறையாக ப்பயன்படுத்துகிறது.</li> </ol>	585	70	18	3	1
<ol> <li>கல்லூரிவளாகம்சுத்தமான தாகவும்சுற்றுச்சூழலுக்குஉ கந்ததாகவும்உள்ளது</li> </ol>	608	44	17	7	1
<ol> <li>கல்லூரிநூலகத்தில்தரமான புத்தகங்கள்உள்ளன. வகுப்புமுடிந்தவுடன்நூலகத் தைமுறையாகப்பயன்படுத் துவதற்கானசிறப்புவசதிகள் செய்யப்பட்டுள்ளன.</li> </ol>	585	67	19	2	4
<ol> <li>மாணவியருக்குஉதவுவதிலு ம்வழிகாட்டுவதிலும்மிகவும் சிறப்பாகச்செயல்படுகின்ற து.</li> </ol>	560	92	19	4	2
7. முறையாகப்பயிற்சிபெற்ற சிறந்தமனநலஆலொசகர்க ள்வழியாகஆற்றுப்படுத்துத லும், நெறிப்படுத்துதலும்வழங்கு கிறது)	532	110	31	3	1
<ol> <li>மாணவியரின்முழுமையான வளர்ச்சிக்குப்பயன்படும்பல் வேறுகலைகளைவளர்க்கஉ தவிசெய்கின்றது.</li> </ol>	566	91	20	0	0
9. விளையாட்டிற்கும்இணை யானமுக்கியத்துவம்அளிக் கிறது.	560	97	19	0	1
10. சமூகப் பொறுப்புடன் கூடிய பெண்கள் மேம்பாட்டிற்கு உதவும் வகையில் பயிற்சியளிக்கிறது.	575	75	11	15	0



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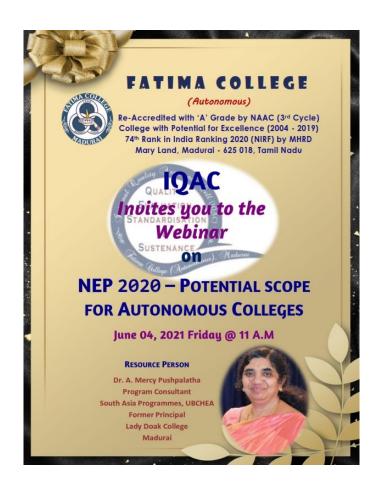




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# NEP 2020-POTENTIAL SCOPE FOR AUTONOMOUS COLLEGES JUNE 04, 2021





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#### **REPORT**

The IQAC of Fatima College organized a Webinar on "NEP 2020 - Potential Scope for Autonomous Colleges" on June 4, 2021 for all the teaching faculty of Fatima College. Dr Magdalene Abraham, Assistant Coordinator of IQAC& Associate Professor of the Research Centre of English welcomed the participants. Dr. G. Celine Sahaya Mary, Principal, introduced the resource person Dr. A. Mercy Pushpalatha, Program Consultant, South Asia Programmes, UBCHEA& former Principal, Lady Doak College, Madurai.

The resource person began the session by stating that the National Education Policy 2020 proposes a paradigm shift in the teaching learning pedagogy in all institutes of higher education. Dr. Ms. Mercy Pushpalatha focused on its impact on autonomous colleges and explained the need to become proactive so that the domain of HE could be revolutionized to meet the challenges. She identified the multi- disciplinary approach and the skill development programmes that promote better employment opportunities. There is a dire need for the HE institutions to judiciously combine research and academics that would facilitate multidisciplinary options. The students should be given the privilege of completing four-year integrated programmes in the institutes of their choice. This will enhance the quality of the Colleges on par with the international standards. Collaborative research, teaching and curriculum development would be another milestone of the NEP. The resource person emphasized the importance of the role of teachers as facilitators and curriculum designers in taking the autonomous colleges to greater heights. She also pointed out the need to practice Blended learning and Open Distance



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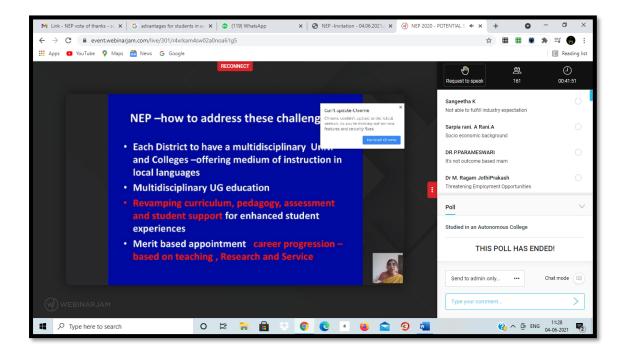
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Learning which would bring about a sea change in teaching-learning methodology. The session was lively and interactive. The session came to an

end with the vote of thanks proposed by Mrs. P. Sumedha, Head of the Department of English (SF).



The Chief Guest Addressing the Virtual Gathering



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### NEP 2020 - POTENTIAL SCOPE FOR AUTONOMOUS COLLEGES

Participants List: 171

Date & Time: Friday, 4 June 2021, 11:00 AM

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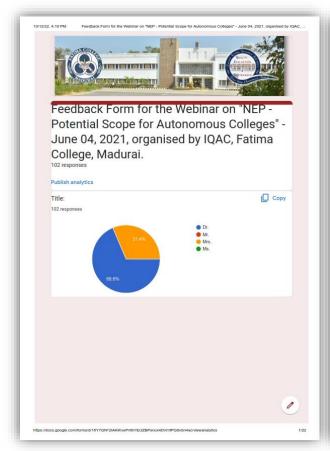


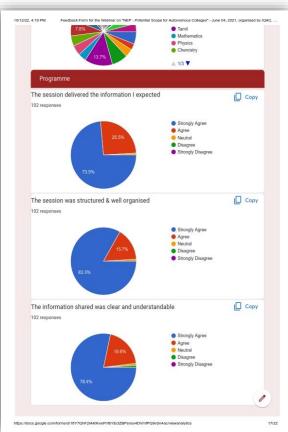
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### NEP 2020 - POTENTIAL SCOPE FOR AUTONOMOUS COLLEGES

### FEEDBACK FORM







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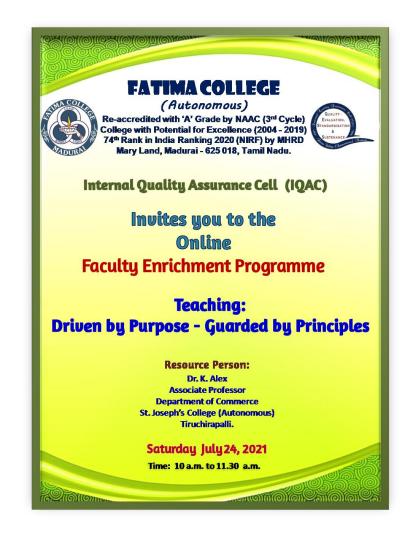
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### ONE - DAY FACULTY ENRICHMENT PROGRAMME ON

# TEACHING: DRIVEN BY PURPOSE- GUARDED BY PRINCIPLES

**JULY 24, 2021** 





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#### **REPORT**

A one – day Faculty Enrichment Programme was successfully conducted by the IQAC of Fatima College on July 24, 2021. The FEP programme received an overwhelming response with around 190 teaching staff from Shift I and Shift II. The entire programme was moderated by Dr. S. Vidya, Coordinator of IQAC who invited Dr. Mary Magdalene, Assistant Coordinator of IQAC to welcome the Resource Person and the audience. In her welcome address Dr. Magdalene introduced the chief guest Dr. Alex, Associate Professor, Department of Commerce, St. Joseph's College (Autonomous) and briefed some of his academic achievements, highlighting his expertise in training the teachers and entrepreneurs. She then invited the Principal Dr. Sr. Celine Sahaya Mary to give the introductory comments. Sister Principal shared her views with the faculty participants about the importance of attending such enrichment programmes which would enhance their skills of teaching effectively.

The floor was then open to the Guest Speaker to address the audience who began by stressing upon the paradigm changes from black board-based teaching to modern ICT based teaching and the importance of using online tools for teaching and evaluation in present days. Dr. Alex quoted various examples from history and the life of the Greek philosophers to drive his point home. He also emphasised saying, "If teachers are not updated, they are outdated."

Quoting Ron Kurtus, Dr. Alex explained how one can be happy in life. The resource person also narrated few anecdotes that made the session more lively, interactive and interesting. Throughout the programme the audience were very interactive and kept on participating and responding to the questions of the speaker. Dr. Alex also pointed out how a teacher has to



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"learn, unlearn and relearn"; how a teacher has to be always ready to learn and facilitate the needs of the students in the classroom. The life lessons they were taught by the speaker were enriching and really those were the precious take aways of the day. It was absolutely an enriching session which had rejuvenated the teachers and made them once again enlightened and refreshed.

The latter part of the session was taken over by Dr. Saira Banu, Assistant Coordinator of IQAC who mediated the interaction and finally thanked the speaker and everyone virtually present.



Virtual presence of the speaker



**Instilling confidence** 

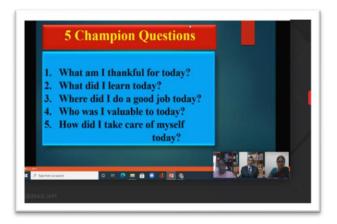
Annual Quality Assurance Report (AQAR) (2021-2022)



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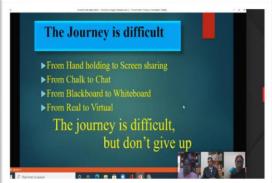
### **Examples of Great Men**





### **QuotingRon Kurtus**

# Making it clear with life examples





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IQAC Co-ordinator
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### **FEEDBACK**





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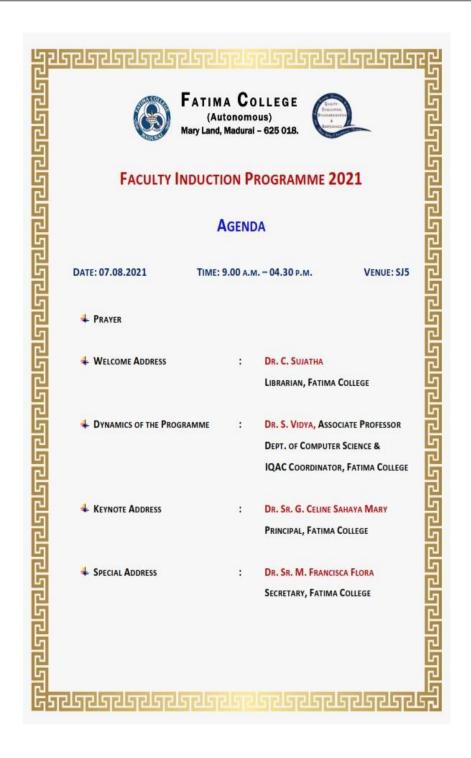
# FACULTY INDUCTION PROGRAMME

**AUGUST 07,2021** 





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#### **REPORT**

The Internal Quality Assurance Cell of Fatima College organised an induction program for the newly joined faculty on 07.08.2021 in San Jose. The Programme started at 9.00 am with a prayer song. Dr. C. Sujatha, Librarian, Fatima College, welcomed the gathering. Dr. S. Vidya, Associate Professor, Dept. of Computer Science and IQAC Co-Ordinator, Fatima College introduced the gathering to the Induction Programme and welcomed the faculty (33 members) to be a part of the history that Fatima College has created and will continue to create.

Dr. Sr. Celine Sahaya Mary, Principal, Fatima College briefed on the objectives of the college. She stared her speech by welcoming the new faculty to be a part of Fatima's Golden History. She then stated that the ultimate purpose of the college is Empowerment of Women. Sr. Principal spoke about the importance of achieving unity within oneself, one's family, at home, at college and among the students. She suggested faculty to get feedback from the students and to approach the HOD and the management when in need of guidance. She then quoted Socrates' "An unexamined life is not worth living" and urged the gathering to know oneself. She ended her speech with a set of questions which will help one to discover and identify oneself. The Principal, IQAC and the faculty then gathered for a group picture.

Dr. Sr. M. Francisca Flora, Secretary, Fatima College delivered the speech for the first session. She traced the history of St. Josephs of Lyons and Fatima College. She elaborated the St. Josephs' charism since St. Josephs' culture and Fatima's culture are the same. She then urged the faculty to train themselves and help others train in the Fatima culture. She further stated the three important qualities one has to develop: Credibility, Visibility and





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Identity. Her informative and inspiring videos kept the audience hooked to the session and instilled the basic qualities one has to have as a teacher and a human.

The second session was led by Dr. Sr. A. Jospin Nirmala Mary, Controller of Examinations, Fatima College. She facilitated the staff members about the methods of examination and evaluation systems followed in the college. She briefed about the Choice Based Credit System and Outcome Based Education. She even imparted the staff with eye for details about the ad on credits, self-learning and foundation courses for better entrepreneurial opportunities of the students. She also highlighted the internal/external examination patterns, mark sheets. Finally, she insisted the faculty to be more responsible and to be committed to follow the rules sincerely.

Dr. S. J. Kala, Associate Professor, The Research Centre of English and Dean of Academic Affairs (Arts), Fatima College led the third session. She briefed on the Curriculum and Evaluation pattern at Fatima College. She explained in detail about the OBE, Graduate attributes, Academic Flexibility and Add-on credits. Clear-cut details were provided on UG and PG courses. She instructed the faculty to practise time management in order to execute the teaching effectively. She then highlighted the importance of understanding the Revised Blooms Taxonomy and the assessment ratio that is to be followed in the examination and evaluation process.

The post lunch session started with the session by Dr. Mary Magdalene Abraham, Associate Professor, The Research Centre of English & IQAC Assistant Co-ordinator, Fatima College. She spoke about the Courage one needs to Teach. She stated the two pillars of teaching: technique and its connectedness. She stressed that a proper guidance would be to encourage the student to be independent and to enable them to be capable of making wise decisions. She then compared the teacher to a weaver who toils hard and



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ends up with an invaluable fruit of labour. Dr. Mary Magdalene Abraham discussed and elaborated on the terms, Knowledge, Intelligence and Wisdom. She urged the faculty to be friendly and not familiar to the students. She then ended her session with a list of classroom management and teacher personality tips.

The last session was led by Dr. S. Saira Banu, Associate Professor, The Research Centre of English, IQAC Assistant Co-ordinator and Head, Department of Journalism and Mass Communication, Fatima College. She spoke about The New Normal Teacher. She highlighted the merits and demerits of online classes and discussed the various roles of a teacher in the pandemic period. She also suggested different techniques to make online teaching more effective. She concluded her session by telling the teachers to find their own voice and motivated the new normal teacher to drive in their own learning process without getting demotivated and disillusioned.

Three participants: Mrs. N. Kalaichelvi, Assistant Professor, M.Sc IT; Mrs. I. Razul Beevi, Assistant Professor, M.Sc IT; Mrs. J. Shifa Fathima, Assistant Professor, B.Com CA shared their comments on the programme. Their positive feedbacks proved that they had much to take away from the numerous sessions they had and the wide topics that were discussed. The programme ended at 4:20 pm with a vote of thanks by Dr. Mrs. R. Jothi Mani, Assistant Professor, Department of Physics.



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# THE SECRETARY AND THE PRINCIPAL WITH THE IQAC TEAM AND THE NEWLY RECRUITED FACULTY



### **ATTENDANCE**



FATIMA COLLEGE (AUTONOMOUS), MADURAI
FACULTY INDUCTION PROGRAMME
ORGANIZED BY IQAC



VENUE: S)

DATE: AUGUST 07 (SATURDAY), 2021 TIME: 09.00 a.m. – 04.30 p.m.

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2.	Dr. R. Suji Karthika	Economics	R. Nigi Kanthika.	
3.	Ms. J. Kayal Antony	English	J. Lasgot of	
4.	Dr. F. Dhivya,	Tamil	f. 500	
5.	Mrs. K. Amutha	Mathematics	Ol The	
6.	Ms. P. Muthu Meena	Mathematics	Musthimum	
7.	Dr. M. Rasi	Mathematics	ALL	
8.	Dr. M. V. Sothu Meenakshi	Mathematics	11. V. Liharlih	
9.	Ms. J. Joseline Charisma	Mathematics	Letz.	
10.	Dr. R. Jothi Mani	Physics	R. John	
11.	Dr. P. Silviya Reeta	Chemistry	P. Ship Post.	
12.	Dr. K. R. Subimol	Chemistry	bruthlo.	
13.	Mrs. G. Rajathilagam	Computer Science	Rejotilyans	
14.	Ms. F. Gnanadeepam	Commerce	I della.	

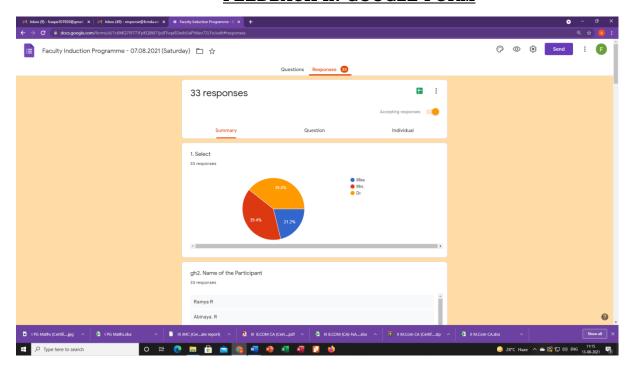
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16.	Mrs. K. Ashtalakshmi	English	K. Sehla Lakehi	
17,	Dr. J. Vency Jasmine	English	dif .	
18.	Ms. P. Eunice	English	P. Ba	
19.	Ms. N. Shajitha Parveen	English	NULL	
20.	Ms. C. Gladious Guna Ranjini	Journalism & Mass Communication	(B) Ed: 018	
21.	Ms. L. Madhumitha	Journalism & Mass Communication	Hodbe	
22.	Mrs. D. Guna Graciyal	Journalism & Mass Communication	D. Enterti	
23.	Ms. K. Mano	Statistics	K.mano	
24.	Dr. Mrs. M. Manoprabha	Statistics	Moth	
25.	Mrs. K. Bhuvaneswari	Statistics	18 J	
26.	Mrs. P. Dhanapriya	Statistics	Domapay	
27.	Mrs. R. Abinaya,	ВВА	M	
28.	Mrs. J. Shifa Fathima	B. Com. CA	de .	
29.	Mrs. R. Ramya	BCA	PER	
30.	Mrs. M. Priya	M.Com. CA	M. Pay.	
31.	Mrs. N. Kalaichefvi	M.Se IT	u Oli	
32.	Mrs. I. Razul Beevi	М.Sc ГГ	I fame	
33.	Dr. Mrs. M. Latha	B. Com. CA	M. Lette	



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### FEEDBACK IN GOOGLE FORM







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Dr. Sr. G.Celine Sahaya Mary, Principal, Presenting The Keynote Address



Dr.S.Vidya , Coordinator, Iqac, Informing The Dynamics Of The Programme



Dr. Sr.M.Francisca Flora, Secretary, Giving The Special Address



Dr. Sr. A. Jospin Nirmala Mary, Coe, Facilitating The Staff On Methods Of Examinations And Evaluation System



Dr. S. J. Kala, Associate Professor, The Research Centre Of English And Dean Of Academic Affairs (Arts), Briefing The Curriculum And Evaluation Pattern



Dr. Mary Magdalene Abraham, Associate Professor, The Research Centre Of English & IQAC Assistant Co-Ordinator Addressing On "The Courage One Needs To Teach"



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Dr. S. Saira Banu, Associate Professor, The Research Centre Of English, IQAC Assistant Co-Ordinator And Head, Department Of Journalism And Mass Communication, Fatima College Oriented On "The New Normal Teacher."



Overall Feedback By Dr. Mrs. R. Jothi Mani, Assistant Professor, Department Of Physics.



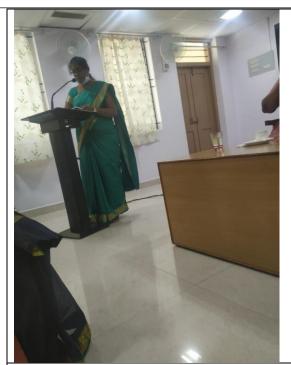








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STAFF PARTICIPANTS SHARING THEIR EXPERIENCE ABOUT THE INDUCTION



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### **CERTIFICATES**







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### STUDENT INDUCTION PROGRAMME

### AUGUST 25 TO SEPTEMBER 02, 2021



#### FATIMA COLLEGE (AUTONOMOUS), MADURAI STUDENT INDUCTION PROGRAMME ORGANISED BY IQAC AUGUST 25 TO SEPTEMBER 02, 2021



Date / Time		10.00 – 12.00 α.m.		12.00 – 12.15 α.m.	12.15 – 12.45 p.m.	12.45 - 2.00 p.m
25.08.2021 (Wednesday)	Prayer by Staff Readings from Three Scriptures Blessing by Secretary Principal's Address Dr. S. Gaira Banu - The Journey Begins Video About College Ms. J. Agnes Angeline — President — Students' Union		BREAK	Departmentwise     Attendance     Name List	EAT	
	9.00 - 9.30 a.m. 9.30- 11.00 a.m.			11.00 - 11.30 a.m.	11.30 - 01.45 p.m.	
26.08.2021 (Thursday)	Major wise Attendance (Dept. Should Take care)	SIP - Session-I - Curriculum Dr. S. J. Kala Dean of Arts The Research Centre of English	SIP- Session-II - Activities  Ms. A. Sheela Roselin Dept. of Mathematics  Ms. A. Mable Jasmine Shobha Dean of Self-Financing Courses Dept. of Commerce with Comp. Appli.	BREAK	11.30 - 12.15 p.m. 12.15 - 01.00 p.m. 01.00 - 01.45 p.m. Bridge Course – I UG	
27.08.2021 (Friday)		SIP - Session-III - NAAC & NIRF Dr. S. Vidya Coordinator of IQAC Dept. of Computer Science	SIP- Session - IV Fitness Dr. G. Velankanni Matharasi Physical Director			
28.08.2021 (Saturday)		SIP - Session-V - Finding Yourself Through Community Service Dr. M. Ragam Coordinator - NSS (Shift I) The Research Centre of Physics	SIP- Session-VI Rosa Mystica Library: An Overview Dr. C. Sujatha Librarian			
31.08.2021 (Tuesday)		SIP - Session-VII Making the Best Out of Challenges Dr. Sr. Francis Pauline Counselor	SIP- Session-VIII Introduction to Placement Mr. H. Vincent Coordinator & Institute Industry Liaison Officer			
01.09.2021 (Wednesday)		SIP- Session-IX The New Normal Student Dr. S. Saira Banu Asst. Coordinator of IQAC The Research Centre of English	SIP - Session-X - Activities  • Ms. A. Sheela Roselin Dept. of Mathematics  • Ms. A. Mable Jasmine Shobha Dean of Self-Financing Courses Dept. of Commerce with Comp. Appli.			
02.09.2021 (Thursday)		SIP- Session-XI - Research - A Formalized Curiosity! Dr. Vasantha Esther Rani Dean of Research (Shift I) The Research Centre of Home Science	SIP - Session-XII What it means to be a Fatimite Dr. Mary Magdalene Abraham Asst. Coordinator of IQAC The Research Centre of English			

#### COORDINATORS FOR SIP

- Ms. A. Sheela Roselin, Dept. of Mathematics
  Ms. Mable Jasmine Shoba, Dept. of Commerce with Computer applications



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### STUDENT INDUCTION PROGRAMME REPORT

#### DAY 1

The Student Induction Programme (SIP) was organized by IQAC to the Undergraduate First year students who had stepped into the portals of Fatima. The six day SIP comprised twelve sessions, from 9.30 to 11.00 a.m.from 25<sup>th</sup>August to 2<sup>nd</sup> September 021.

The coordinators Mrs.A.SheelaRoselin, Assistant Professor, Department of Mathematics and Ms. A. Mable Jasmine Shobha, Dean of Academic Affairs (Self Financing Courses), Assistant Professor, Department of Commerce with Computer Applicationlead the programme with a Prayer song followed by College Prayer.

The first day SIP session I was handled by Dr.S.J.Kala, Dean of Academic Affairs (Arts), Associate Professor, The Research Centre of English. She a gave a brief note on Holistic formation at Fatima. She explored on Keybodies in Higher Education, Quality Based Curriculum Designing, Outcome Based Education, and Examination System.

\*



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# CHOICE BASED CREDIT SYSTEM

- Choice Based Credit System (CBCS) introduced in 2001
  - Learner-centric curriculum in the digital era.
  - ICT-based learning beyond the opted discipline across the departments

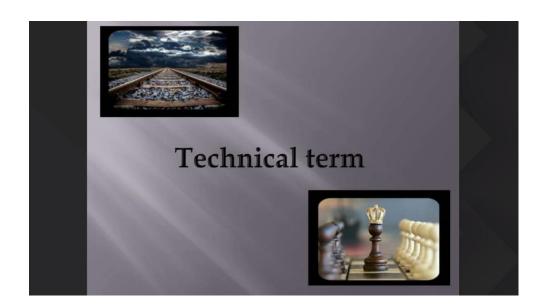


Session II was handled by the Coordinators of SIP. Students were entertained with different activity oriented tasks. The students enthusiastically participated in the activities. The students posted answers in the Chat box for Mind games, Word games related to Academic oriented terminologies.



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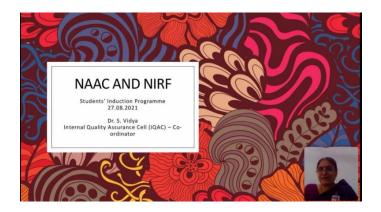
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#### DAY 2

The Second day Session III Student Induction Programme was handled of by Dr.S.Vidya, Coordinator IQAC, Associate Professor, Department of Computer Science. The Resource person gave a wide exposure regarding National Assessment and Accreditation Council (NAAC) and National Institutional Ranking Framework (NIRF). She insisted that Fatima College has long history, received lot of laurels. She outlined College Website, College with Potential for Excellence, UGC etc., explained the freedom what Autonomy gives. Students were clearly explained about the terminologies where they have stepped in.



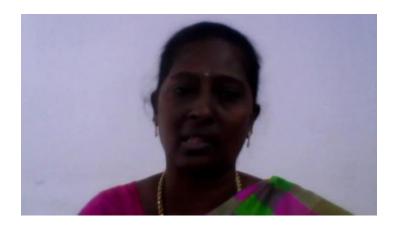
NIRF – 74<sup>TH</sup> RANK 2020 AT NATIONAL LEVEL – ALL INDIA



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The second session was handled by Dr. Velankanni Matharasi, Directress of Physical Education. She explained about Psychological fitness and Physical fitness. She described on Self Confidence and Emotional Control. She clarified the difference between Confidence and Self-Confidence. She insisted on Proper Food Habit and Sufficient Rest. Dr. Velankanni Matharasi made a live demo with a help of a Physical education student. It included Next Rotation, Finger Shoot, Wrist Rotation, Shoulder Rotation, Arm Rotation, Hip Rotation, Knee Rotation, Ankle Rotation, etc...







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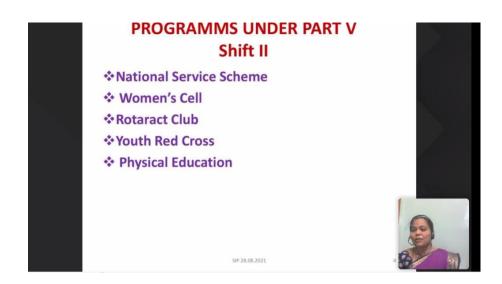
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#### DAY 3

The Session V third day was handled by Dr. M. Ragam, Coordinator-NSS (Shift I), Assistant Professor, The Research Centre of Physics. She briefed on the Part V activites existing in Fatima. She explained various activities which includes NSS, NCC, AICUF, Women's Cell, Rotract Club, etc.





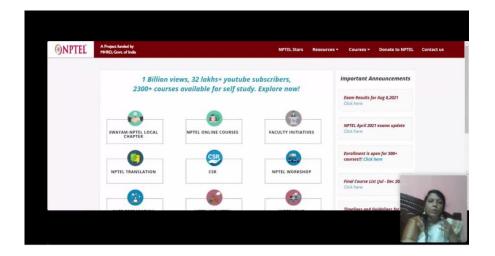


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The Session VI was about Rosa Mystica Library: An Overview handled by Dr.C.Sujatha, Librarian. She gave a wide exposure on Library and other related online portals. She insisted students to inculcate knowledge in their own discipline as well as in other Programmes. The resource person was interested in the holistic development of Students by imparting more knowledge.







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#### DAY 4

The fourth day Session VII was taken up by Dr. Sr. Francis Pauline, Counselor. The resource person made a positive approach on Making the Best Out of Challenges. She explored on human psychology in facing problems. The students were given a strong understanding that Challenges cannot be avoided but can be faced with courage. She insisted students that, Good Thoughts and Actions never produce bad fruits. She concluded with the quotes 'Our thoughts are more powerful'.







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Session VIII was handled by Mr. H. Vincent, Coordinator & Institute Industry Liaison Officer on Introduction to Placement. He gave a brief note on Placement for different Programmes. He made students to get interested in knowing about their Job opportunities in their respective areas. Various queries were posted in the chat box and was answered by the resource person.







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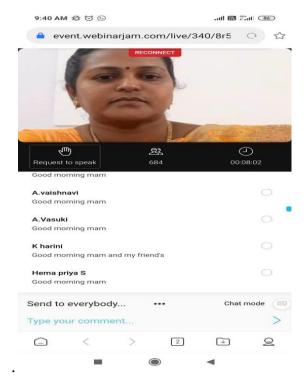
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#### DAY 5

The Fifth Session IX handled Dr.S.SairaBanu, day was by Assistant Coordinator of IQAC, Associate Professor & Head, Department of Journalism and Mass Communication on the New Normal Student. She started with the inspirational thought about MalalaYousatzai's quotes. She explained the reality of online classes. She made students to think, that things are not to be taken for granted. The resource person inculcated that Fatimites should be grateful, for, they are the chosen of few. Session X was activity session handled by the Coordinators of SIP. The Students actively participated in the session.



Annual Quality Assurance Report (AQAR) (2021-2022)

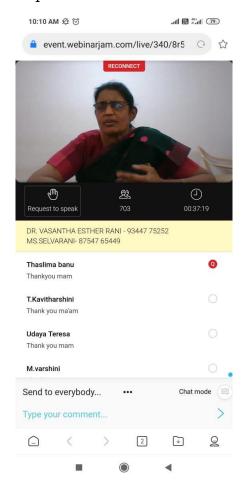


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#### DAY 6

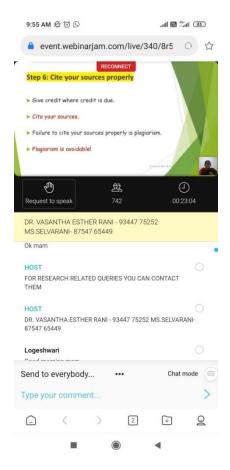
The session XI of the sixth day - Student Induction Programme was handled by Dr. Vasantha Esther Rani, Dean of Reasearch, Associate Professor and Head, The Research Centre of Home Science. The Resource person gave an overview about 'Research-a Formalized Curiosity'. She explored on Research tips, stages in pre-research, etc., She insisted Fatimites to have thirst in Research by quoting that 'Research is Creating new knowledge'. She assured that Fatimites will be guided by the experts in each department and the link person's contacts were published.





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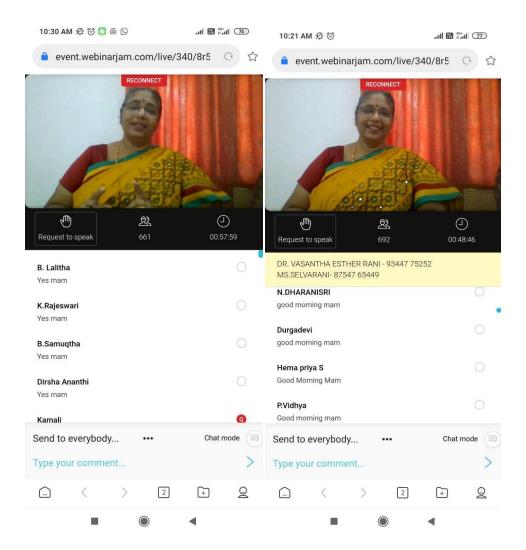
The twelth session of the day was handled by the Resource person Dr. Mary Magdalene Abraham, Assistant Coordinator of IQAC, Associate Professor, The Research Centre of English. She inculcated Fatima College is a Secular Institution, in the minds of Fatimites. She insisted Fatimites should make a difference to their family and thyself. She clearly explained about the Mission and Vision of the college. Dr. Magdalene Abraham explained the LOGO of the college expressing that Students are the torch bearers to spread the light of knowledge in the society. She gave a brief note on the Ivy leaves which has the symbolic representations of Loyality and Humility. A lovable song HAPPY BAND... was sung by the Resource person. The way the College Prayer was made to reach the students was priceless. Finally the



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students submitted Online Feedback forms.

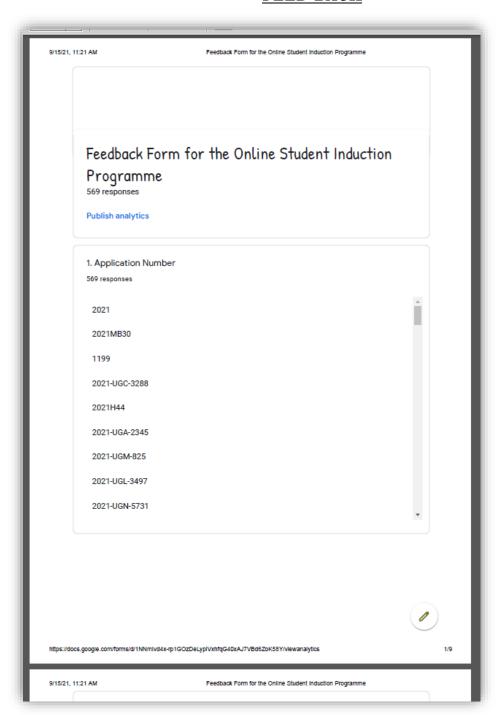




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#### **FEED BACK**





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# COVID-19 VACCINATION PROGRAMME AUGUST 26, 2021

#### REPORT

In the view of Covid-19 pandemic Fatima College in collaboration with CII (Confederation of Indian Industry) organized a vaccination programme for college staff members and their family in order to keep them protected from corona virus.

Covid-19 Vaccination programme was organized by IQAC in San Jose block of Fatima College on 26.08.2021. Around 150 staff members and 50 members of the family were given Covishield as vaccine 1st & 2nd doses as per their vaccination schedule. Later on, they were asked to follow the suggestions as per doctor's advice.

Dr. S.Vidya, Coordinator of IQAC inaugurated the Vaccination Drive and along with her team synchronised the entire event. The Vice Principals of Shift I and Shift II also extended their support in getting the members registered. The Campaign commenced at 2 pm and went up to 5 pm. The event was a real success and Dr. S. Vidya thanked the staff from UPHC WP CVC, Ansari Nagar, Madurai and CII Staff for sponsoring the event and expressed that by developing a collective immunity through vaccination, we will be able to save the society from the coming danger of corona in future. The day ended with a photo session.



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Vice Principals, IQAC with the CII Staff



**Teaching Staff getting Vaccinated** 



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Non-Teaching Staff Getting the Dose





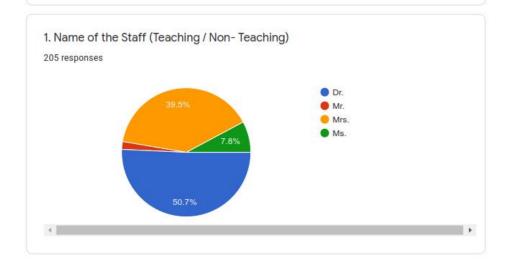
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Data for Vaccination Camp (only Covishield) organized by Confederation of Indian Industry (CII) and Fatima College

205 responses

Publish analytics





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#### FACULTY DEVELOPMENT PROGRAMME

# for the Staff of Networking Colleges "The New Normal Teacher" AUGUST 26, 2021

#### **REPORT**

The Internal Quality Assurance Cell (IQAC) of Fatima College organised an online Faculty Development Programme for the faculty of Cluster Colleges on 26.08.2021 at 2 pm. The Programme was conducted through Webinar Jam. Around 150 participants from Mangayarkarasi College of Arts & Science for Women, Madurai, N.M.S. Sermathai Vasan College for Women, Madurai and Senthamarai College of Arts and Science, Madurai were the audience for the day. The Programme commenced with invoking the blessings of God and after that with a welcome given by P. Sumedha, Assistant Professor and Head, Department of English (SF). The floor was then open to the resource person Dr. S. Saira Banu, Associate Professor, The Research Centre of English& Head, Department of Journalism and Mass Communication, Fatima College (Autonomous), Madurai.

Dr. S. Saira Banu spoke on the topic "The New Normal Teacher" the most essential one in current situation. She discussed the condition of present-day children and also the future of the students who would continue to attend classes online. Dr. Saira also presented the difficulties faced by teachers during online classes and very interestingly she convinced the audience by giving few tips and strategies to tackle those hindrances and and ways to overcome them. The entire session was packed with lot of information and examples taken from real life situations. Throughout the



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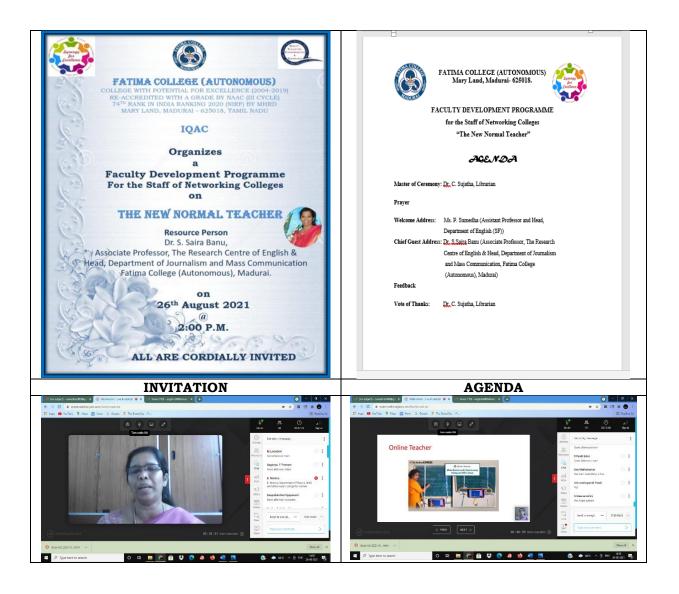
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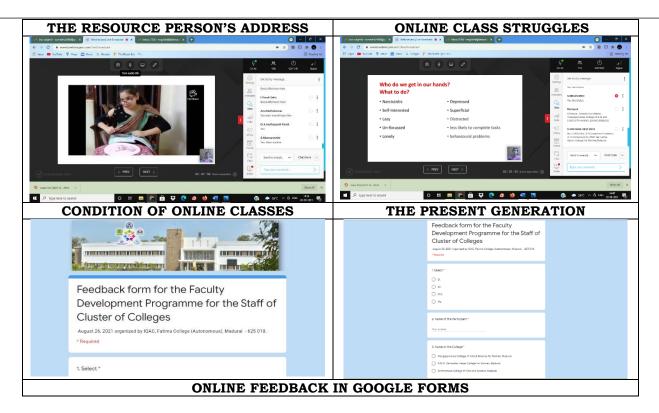
session the audience was very active and attentive and was responding in the chat with great enthusiasm. There was a feedback session towards the end where the participants shared their experience about the programme and acknowledged how the session was very much beneficial to them. Also, separate feedback was collected in Google Forms from the participants. The Programme ended with Dr. C.Sujatha, the librarian thanking the Resource Person and the attendees.

#### PHOTO GALORE





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89.	Mrs. S. Vichitra	Mangayarkarasi College of Arts & Science for Women, Madurai	vichitraengmcw@gmail.com
90.	Mrs. T. Muthamil Selvi	Mangayarkarasi College of Arts & Science for Women, Madurai	tmtamil18@gmail.com
91.	Mrs. Thanga Priya	N.M.S. Sermathai Vasan College for Women, Madurai	thangapriya26031990@gmail.com



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92.	Mrs. V. Kalaiselvi	Mangayarkarasi College of Arts & Science for Women, Madurai	vkalaiselvi11@gmail.com
93.	Mrs. V. Vijayalakshmi	N.M.S. Sermathai Vasan College for Women, Madurai	arunvijiavmavd@gmail.com
94.	Mrs. V. Vinodhini	Mangayarkarasi College of Arts & Science for Women, Madurai	vinoga1930@gmail.com
95.	Ms. A. Sethu Priya	N.M.S. Sermathai Vasan College for Women, Madurai	asethupriya99@gmail.com
96.	Ms. A. Sowmiya	Mangayarkarasi College of Arts & Science for Women, Madurai	sowmiseela@gmail.com
97.	Ms. B. Jansi Rani	N.M.S. Sermathai Vasan College for Women, Madurai	Jansirani1533@gmail.com
98.	Ms. B. Jeyapriya	N.M.S. Sermathai Vasan College for Women, Madurai	jeyapriya95@gmail.com
99.	Ms. B. Sharmila	N.M.S. Sermathai Vasan College for Women, Madurai	bsharmila152@gmail.com
100.	Ms. D. Monica	N.M.S. Sermathai Vasan College for Women, Madurai	d.u.moni97@gmail.com
101.	Ms. F. Monica Berlin	Mangayarkarasi College of Arts & Science for Women, Madurai	monimcw@gmail.com
102.	Ms. G. Nirmaladevi	Mangayarkarasi College of Arts & Science for Women, Madurai	sivanirmala29@gmail.com
103.	Ms. J. Krithiga	N.M.S. Sermathai Vasan College for Women, Madurai	krithi.jegan@gmail.com
104.	Ms. Jeyathangam	Senthamarai College of Arts and Science, Madurai	jeyathangam86@gmail.com
105.	Ms. K. Karthiga	Mangayarkarasi College of Arts & Science for Women, Madurai	Karthigapriya003@gmail.com



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106.	Ms. K. Keerthana	Mangayarkarasi College of Arts & Science for Women, Madurai	keerthanakannan226@gmail.com
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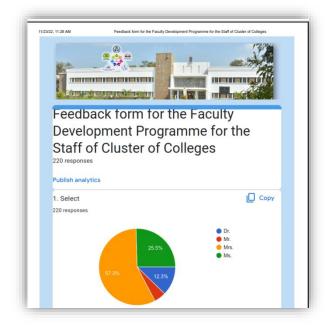
107.	Ms. K. Parameswari	Mangayarkarasi College of Arts & Science for Women, Madurai	parameswaricommerce1993@gmail.com
108.	Ms. M. Karpagavalli	Mangayarkarasi College of Arts & Science for Women, Madurai	mvkarpagam3@gmail.com
109.	Ms. M. Karthika	N.M.S. Sermathai Vasan College for Women, Madurai	karthika190992@gmail.com
110.	Ms. M. Thivya Barathi	N.M.S. Sermathai Vasan College for Women, Madurai	divya.barathi257@gmail.com
111.	Ms. N. Snekha	Mangayarkarasi College of Arts & Science for Women, Madurai	msk28905@gmail.com
112.	Ms. P. Muthupandiyammal	Mangayarkarasi College of Arts & Science for Women, Madurai	muthucommerce2@gmail.com
113.	Ms. P. Shanmuga Preethi	N.M.S. Sermathai Vasan College for Women, Madurai	engshanpre@gmail.com
114.	Ms. P. Umadevi	Mangayarkarasi College of Arts & Science for Women, Madurai	umacs2k19@gmail.com
115.	Ms. R. Suganya	Senthamarai College of Arts and Science, Madurai	suganrpls4@gmail.com
116.	Ms. S. Divya Lakshmi	Mangayarkarasi College of Arts & Science for Women, Madurai	divyasuresh758@gmail.com
117.	Ms. S. Kaleeswari	Mangayarkarasi College of Arts & Science for Women, Madurai	kaleeswarimcwca@gmail.com
118.	Ms. S. Mohana Devi	N.M.S. Sermathai Vasan College for Women, Madurai	sweetymohanadevi3@gmail.com
119.	Ms. S. Reshma	Mangayarkarasi College of Arts & Science for Women, Madurai	labourlaw2020resh@gmail.com
120.	Ms. S. Sathya	N.M.S. Sermathai Vasan College for Women, Madurai	ssmathsnmssvc@gmail.com
121.	Ms. S. Steffi Graf	Mangayarkarasi College of Arts & Science for Women, Madurai	s.edwinsteffi@gmail.com
122.	Ms. S. Yoga	N.M.S. Sermathai Vasan College for Women, Madurai	yogasundaram16@gmail.com
123.	Ms. T. Suganya	N.M.S. Sermathai Vasan College for Women, Madurai	suganyatheivam@gmail.com
124.	Ms. V. Gayathri	Mangayarkarasi College of Arts & Science for Women, Madurai	gayathribcommcw@gmail.com

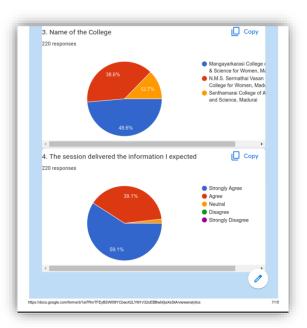




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# A TEN-DAY SKILL DEVELOPMENT PROGRAMME FOR NON-TEACHING STAFF ON

**COMMUNICATION SKILLS** 



### FATIMA COLLEGE (AUTONOMOUS)





A TEN-DAY SKILL DEVELOPMENT PROGRAMME

ON

### COMMUNICATION SKILLS

FOR THE NON-TEACHING STAFF

21 SEPTEMBER 2021 - 04 OCTOBER 2021

**ORGANISED BY** 

THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

å

THE ENGLISH LANGUAGE TEACHING & TRAINING CENTRE (ELTTC)
THE RESEARCH CENTRE OF ENGLISH

VENUE: M1 & M2 TIME: 2- 4 PM

COORDINATORS

QUSINITY Associate Professor of Computer Science &

IQAC Coordinator

Dr. A. Roselin Mary Associate Professor& Head The Research Centre of English CONVENORS

Dr. S. Aarthi

Assistant Professor of English

Dr. R. Saktheswari Assistant Professor of English



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Mary Land, Madurai - 625018, Tamil Nadu

# A Ten-day Skill Development Programme for Non-Teaching Staff

on

### **Communication Skills**

### Organized by

### **Internal Quality Assurance Cell (IQAC)**

and

### **English Language Teaching & Training Centre (ELTTC)**

Sep. 21 - Oct. 4, 2021

### Time Table - Section A

S. No.	Date	Topic	Content & Suggested Activities	Staff
1.	21.09.2021	Inauguration	<ul><li>Introduction to the Programme</li><li>Entry Test</li></ul>	
2.	22.09.2021	Soft Skills - I	Confidence building	Dr. A. Roselin Mary
3.	23.09.2021	Soft Skills - II	Nonverbal     Communication Skills	Dr. S. Saira Banu
4.	24.09.2021	Speaking Skills - I	Self-Introduction     (official)	Dr. P.V. Christi Shanthi
5.	27.09.2021	Writing Skills	<ul><li>Leave Letters</li><li>Permission</li><li>To do List</li></ul>	Dr. S. Aarthi
6.	28.09.2021	Listening Skills & Speaking Skills	• Telephone Conversation & Etiquette	Dr. S. J. Kala
7.	29.09.2021	Speaking Skills - II	<ul><li>Common errors in pronunciation</li><li>Indianism</li></ul>	Dr. Mary Magdalene
8.	30.09.2021	Speaking Skills - III	Vocabulary Building     (Job-related)	Ms. P. Sumedha



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9.	01.10.2021	Speaking Skills - IV	<ul> <li>Every day conversation (informal)</li> <li>Self-introduction (informal)</li> <li>Expressing Requests &amp; Enquiries, Greetings, Appreciations, Apologies</li> </ul>
10.	04.10.2021	Speaking Skills - V	Every day conversation Ms. Eunice (Formal)

### Time Table - - Section B

S. No.	Date	Topic	Content & Suggested	Staff
			Activities	
1.	21.09.2021	Inauguration	<ul><li>Introduction to the Programme</li><li>Entry test</li></ul>	
2.	22.09.2021	Speaking Skills - I	<ul><li>Idioms and Phrases</li><li>Common Errors in Pronunciation</li><li>Indianism</li></ul>	Dr. Mary Magdalene
3.	23.09.2021	Soft Skills-I	<ul><li>Self-introduction</li><li>Confidence Building</li></ul>	Dr. A. Roselin Mary
4.	24.09.2021	Soft Skills - II	Communications Skills     Verbal & Nonverbal	Dr. S. Saira Banu
5.	27.09.2021	Speaking Skills - II	<ul><li>Everyday Conversation</li><li>Polite Speaking</li></ul>	Dr. P.V. Christi Shanthi
6.	28.09.2021	Writing Skills - I	<ul><li>Email etiquette</li><li>Template for Official Letters</li></ul>	Dr. S. Aarthi



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7.	29.09.2021	Listening Skills &	•	Telephone	Dr. S. J. Kala
		Speaking Skills III		Conversation &	
				Etiquette	
8.	30.09.2021	Speaking Skills -	•	Vocabularsy building	Dr. G. Priya
		IV			
9.	01.10.2021	Writing Skills - II	•	To-do List	Dr. S. Parvathi
			•	Simple Subject-Verb	
				Agreement	
10.	04.10.2021	Reading Skills &	•	Reading aloud GOs,	R. Saktheswari
		Writing Skills III		Communication from	
				UGC, MHRD, JDCE,	
				etc.	
			•	Understanding and	
				making notes	
	ı		1		



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### TEN-DAY SKILL DEVELOPMENT PROGRAMME

ON

### **COMMUNICATION SKILLS**

### SEPTEMBER 21 - OCTOBER 04, 2021

### REPORT

Internal Quality Assurance Cell (IQAC) and English Language Teaching and Training Centre (ELTTC), The Research Centre of English, Fatima College organised a **Ten** – **Day Skill Development Programme** on *Communication Skills* for the Non-Teaching Staff of Fatima College from September 21 to October 04, 2021 in the afternoon (2 – 4 pm). The programme was organised to acquaint the non-teaching staff with the nuances of English language and to induce the spirit of learning English language as per the demand of the day. Dr. A. Roselin Mary, Associate Professor and Head was the Coordinator. Dr. S. Aarthi and Dr. R. Saktheswari were the convenors of the Training programme. 43 non-teaching staff participated in the programme. The Resource Persons were from the Research Centre of English and the Department of English (SF).



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### **SECTION- A**

### **Resource Persons:**

- 1. Dr. A. Roselin Mary, Associate Prof. & Head, The Research Centre of English
- 2. Dr. P.V. Christi Shanthi, Associate Prof.
- 3. Dr. S. Saira Banu, Associate Prof.
- 4. Dr. Mary Magdalene, Associate Prof.
- 5. Dr. S. J. Kala, Associate Prof.
- 6. Dr. S. Parvathi, Assistant Prof.
- 7. Dr. R. Saktheswari, Assistant Prof.
- 6. Dr. S. Aarthi, Assistant Professor
- 7. Dr. G. Priya, Assistant Professor
- 8. Ms. P. Sumedha, Assistant Prof. & Head, Department of English (SF)
- 9. Ms. Eunice, Assistant Professor

### **SECTION-B**

### **Resource Persons:**

- 10. Dr. A. Roselin Mary, Associate Prof. & Head, The Research centre of English
- 11. Dr. P.V. Christi Shanthi, Associate Prof.
- 12. Dr. S. Saira Banu, Associate Prof.





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The inauguration of the Ten-Day Skill Training Programme was held on 21.09.2021 by 2 pm. Dr. A. Roselin Mary, Associate Professor and Head, the Research Centre of English felicitated the gathering and enumerated the objective of organising the programme. An Entry Test was conducted after the Inaugural function. All the participants were enthusiastic in attending the training programme.

### **SECTION- A**

On 22 September 2021, Dr. A. Roselin Mary was the Resource Person. She handled a session on Soft Skills. In the session the Resource Person talked about the importance of soft skills and the ways to acquire confidence and develop relationship through soft skills. There were different activities that created interest among the participants.

On 23 September 2021, Dr. S. Saira Banu was the Resource Person. She took a session on Soft Skills. The session focused on non-verbal communication skills. Various activities involving efficient communication skills were given.

On 24 September 2021, Dr. P.V. Christi Shanthi was the Resource Person. The Resource Person trained the participants in presenting self-introduction in an official manner. The practical exercise was well performed by the participants.

On 27 September 2021, Dr. S. Aarthi was the Resource Person. The session focused on writing skills. The procedure to write leave and permission letters was taught with useful tips. The importance of making To-do list based on priority was emphasized.



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On 28 September 2021, Dr. S J Kala was the Resource Person. The Resource Person emphasized the need to use language effectively while conversing on Telephone. Etiquettes necessary for administrative work and for handling people were discussed.

On 29 September 2021, Dr. Mary Magdalene was the Resource Person. The Resource Person oriented the participants on Common errors in pronunciation and Indianism. The common errors that are committed during speaking are efficiently handled by the Resource Person. Also she stressed the importance of avoiding Indianism while speaking.

On 30 September 2021, Ms. P. Sumedha was the Resource Person. The session trained the participants in Speaking Skills. The significance of using right expression is underscored. Various Vocabulary building activities were given to the participants.

On 01 October 2021, Dr. G. Priya was the Resource Person. The activities of the day centred on Speaking Skills. Usage of language effectively during Everyday conversation was dealt with by giving practice. The Resource Person also trained the participants in informal self-introduction. Expressions used for expressing requests, enquiries, greetings, appreciations and apologies were discussed.

On 04 October 2021, Ms. Eunice was the Resource Person. The Resource person talked on the various ways of handling everyday conversation in a formal atmosphere. The participants were enthusiastic in presenting some model conversations.

### **SECTION- B**

On 22 September 2021, Dr. Mary Magdalene was the Resource Person. The Resource Person oriented the participants on the usage of Idioms & Phrases, Common errors in pronunciation and Indianism. The common errors that are committed during speaking are efficiently handled by the Resource



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Person. Also she stressed the importance of avoiding Indianism while speaking.

On 23 September 2021, Dr. A. Roselin Mary was the Resource Person. She handled a session on Soft Skills. In the session the Resource Person talked about the importance of soft skills and the ways to acquire confidence and develop relationship through soft skills. She gave activities that created interest among the participants.

On 24 September 2021, Dr. S. Saira Banu was the Resource Person. She took a session on Soft Skills. The session focused on verbal and non-verbal communication skills. Various activities involving efficient communication skills were given. The significance of communication skills was highlighted.

On 27 September 2021, Dr. P.V. Christi Shanthi was the Resource Person. The Resource Person trained the participants in everyday conversation that takes place in an official atmosphere. She also imparted the necessity of speaking politely to the colleagues and visitors. Certain polite expressions used in certain situations were focused on.

On 28 September 2021, Dr. S. Aarthi was the Resource Person. The session focused on writing skills. The procedure to write a letter/ content for email was taught with useful tips. Template for writing official letters was given and the participants were trained to write official letter based on need.

On 29 September 2021, Dr. S J Kala was the Resource Person. The Resource Person emphasized the need to use language effectively while conversing on Telephone. Etiquettes necessary for administrative work and for handling people were discussed.

On 30 September 2021, Dr. G. Priya was the Resource Person. The session trained the participants in Speaking Skills. The significance of using right expression is underscored. Various Vocabulary building activities were done by the participants enthusiastically.





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On 01 October 2021, Dr. S. Parvathi was the Resource Person. The Resource Person focussed on training the participants in writing skills. Subject-verb agreement was discussed in order to give focus on using language effectively. Common errors that are committed during writing are explained with examples. The importance of making To do list based on priority was emphasized.

On 04 October 2021, Dr. R. Saktheswari was the Resource Person. The session focused on reading and writing skills. Training regarding reading and understanding the communications from UGC, MHRS, JDCE and other Government offices was given to the participants. Tips for making notes were also given.

At the end of the session, the Exit-test was conducted for both sections. All the participants who took part in the training sessions attended the test.

On 05 and 06 October 2021, the External Evaluators Dr. A I Auxilia Felicitas, Associate Professor of Commerce and Dr. S. Raju, Director of Management Studies evaluated the performance of the participants based on the sessions they had attended. The Evaluators appreciated the overall performance of the participants.



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### **PHOTO GALLERY**











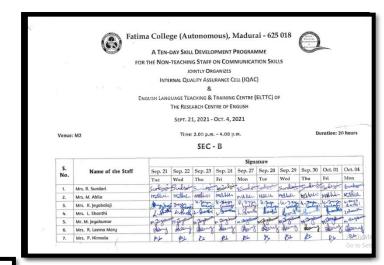
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### **ATTENDANCE**







### **CERTIFICATE**



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### **FEEDBACK**



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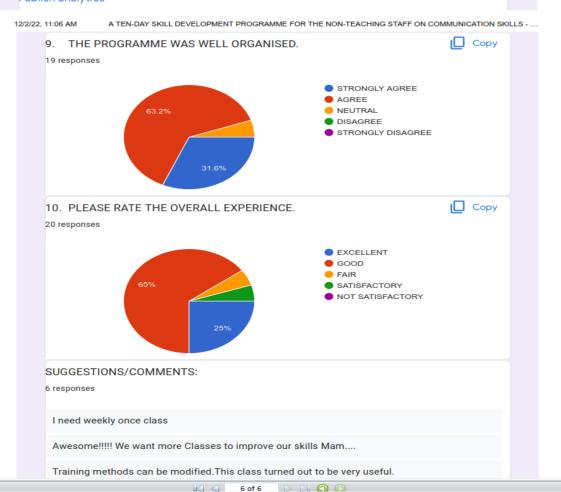
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12/2/22, 11:06 AM A TEN-DAY SKILL DEVELOPMENT PROGRAMME FOR THE NON-TEACHING STAFF ON COMMUNICATION SKILLS - ...

# A TEN-DAY SKILL DEVELOPMENT PROGRAMME FOR THE NON-TEACHING STAFF ON COMMUNICATION SKILLS - SEPT. 21, 2021 - OCT. 4, 2021

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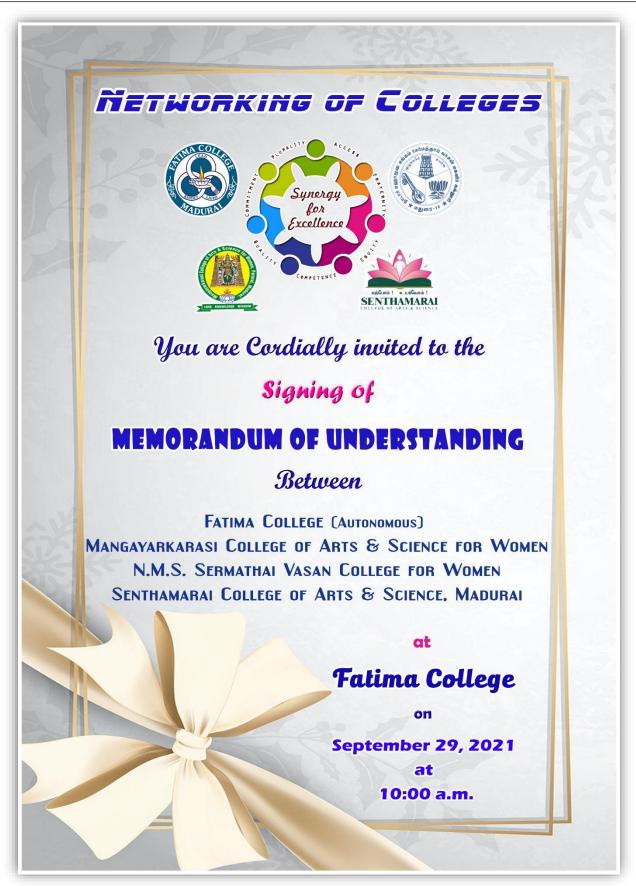
### **MOU - NETWORKING OF COLLEGES**

# **SEPTEMBER 29, 2021**

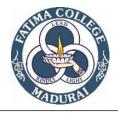




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### Sr. Principal's Address

"And let us consider how to stir up one another to love and good works, not neglecting to meet together... but encouraging one another...

- Hebrews 10: 24 - 25

Warm greeting to the Principals, IQAC Coordinators and staff from the networking colleges. It is indeed gratifying to see four colleges coming together for the common cause of sharing knowledge, resources, skills and expertise. We embarked on this venture in Jan. 2019 and successfully networked in all of the mentioned areas. The fact that we have all agreed to continue with the memorandum of understanding speaks of the resolve to chalk out newer programmes to benefit the student community and the teaching fraternity.

It is heartening to note that all IQAC Coordinators have brought fresh perspectives, innovative ideas not to compete, but to share best practices. Some of the programmes were the skill training in Paper Recycling, Oil Extraction, Faculty Development Programme, Cyber Security Awareness Programme, providing basic amenities in villages and useful Webinars to name a few.

Benchmarking is a continuous process leading to superior performance. I am sure the efforts of networking will be a fruitful exercise.

I thank Dr. S. Rajeswari, Principal, Mangayarkarasi College, Mrs. D. Karthiga Rani, Principal, N.M.S. SermathaiVasan College, Dr. K. S. P. Durairaj, Principal, Senthamarai College, their respective managements and IQAC Coordinators for understanding the benefits of Networking and working productively to achieve shared goals. I wish the colleges the very best in all their endeavours. Thank you all for your presence.

### **REPORT**

The principals of the four networking colleges along with the respective IQAC coordinators met to renew the memorandum of understanding. The meeting



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began with an uplifting prayer by the college choir.Dr. S. Vidya welcomed the gathering. She emphasized the need to network to achieve milestones and set new goals.

The principal of Fatima College, Dr. Sr. G. Celine Sahaya Mary gave the special address. She spoke of the resolve of the networking colleges in sharing the best practices of the partnering institutions. Sr. Principal also spoke of the need to set Benchmarks for the common good of the stakeholders.

Dr. S. Rajeswari, Principal, Mangayarkarasi College felicitated the gathering. Being an alumna the recalled her days in Fatima and expressed her gratitude to her Alma mater for continuing to guide the networking colleges. She outlined the benefits of networking and wished that the MoU be vibrant for years.

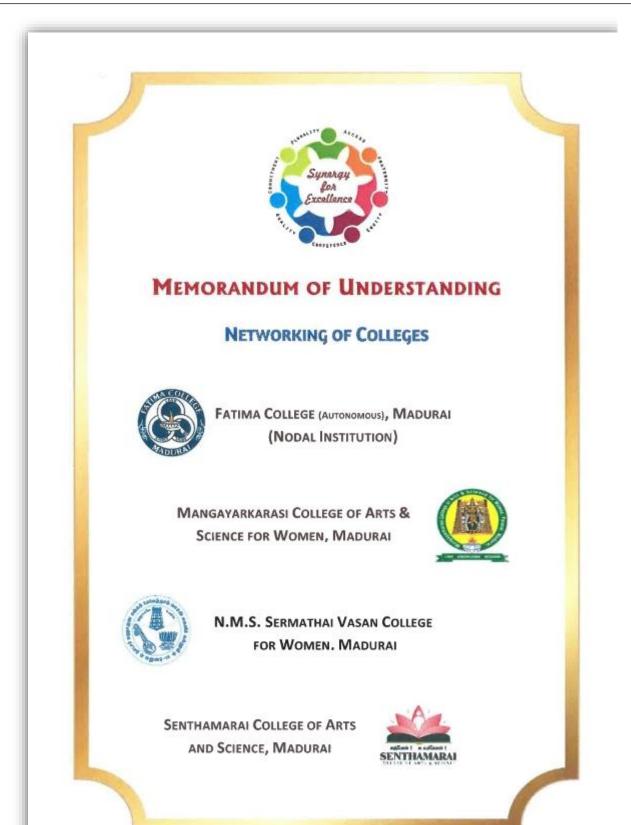
Mrs. D. Karthiga Rani, Principal i/c of N.M.S. SermathaiVasan College an alumna expressed her thanks to Fatima College for ably coordinating programmes.

She added that the construction of lavatories in the neighbouring village of samanatham was an outcome of the networking. She suggested that exchange programmes for staff and students be initiated.

Major Dr. K.S.P. Durairaj, Principal of Senthamarai College thanked Fatima college for the initiatives taken. He expressed his willingness to draw from the knowledge sharing activities of the networking colleges, He hoped that the networking would help the colleges in getting accredited. Dr. K.S.P. Durairaj appreciated the efforts of Fatima College in the cause of higher education. He especially highlighted the student centric activities of Fatima college and looked forward to participating in all the programmes of the networking colleges. Following the felicitations, the MoU was renewed by signing on the stamp paper. Mrs. N. Selvalakshmi, IQAC Coordinator, Senthamarai college proposed the vote of thanks.



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### 1. PREAMBLE

Fatima College located in Madurai Tamil Nadu, India and

- Mangayarkarasi College of Arts & Science for Women
- N.M.S. Sermathai Vasan College for Women
- Senthamarai College of Arts and Science

also located in Madurai, Tamil Nadu, India are willing to enter into and formally establish this "Memorandum of Understanding" (hereinafter referred to as MoU).

### 2. SCOPE OF THE MOU

The purpose of this MoU is to promote opportunities for knowledge enhancement, to share healthy practices through inter-institutional collaborations, to facilitate sharing of resources and infrastructure for the development of Higher Education, to support knowledge transfer from the academia to the society and industry and to support academic pursuits among the students and faculty of the Four institutions with Fatima College as the Nodal Institution and other colleges as partnering institutes. Identified general areas of mutual interest may include but not be limited to the following:

- Student training programs
- Faculty development programs

Annual Quality Assurance Report (AQAR) (2021-2022)



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- Cooperative / collaborative research projects & extension activities
- Collaborative lectures, workshops, conferences, seminars and training programs
- Sharing of infrastructure like Library, Auditorium and Indoor Stadium

Any other program will be addressed under separate written agreements between the institutions which will serve as appendices to this master MOU.

### 3. TERMS AND CONDITIONS OF THE MOU

The term of this MoU signed on Aug. 05, 2020 shall be for 1 year w.e.f. June 2020 valid upto May 2021. The MoU may be renewed for additional periods by written agreement of the institutions, prior to the end of the initial term. During this term, the parties shall meet each month to chalk out programmes and suggest opportunities for improvement. The parties may terminate this MoU by giving three months written notice.

### 4. COMMITTEES

The institutions will designate the IQAC Coordinator to coordinate the MoU activities in general terms.

Annual Quality Assurance Report (AQAR) (2021-2022)



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In case there is a change of IQAC Coordinator, the same should be intimated to the partnering institutions.

### 5. FINANCE

- 1. For collaborative programs the total expense incurred will be shared by the collaborating institutions. The finance committee will finalise on the percentage of amount to be contributed based on the nature of the programme conducted and the role taken by each collaborating institution. The role of each institution can be related to:
  - a. Providing Venue
  - b. Printing and posting invitation
  - c. Inviting guests
  - d. Honorarium for guests
  - e. Transportation
  - f. Refreshment/Food
  - g. Miscellaneous Stationery/Designing
  - h. Other Logistics
- For use of Auditorium, Indoor Stadium, Library, Transport and the like
- 3. Enrollment fee for academic and skill training courses.



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The parties representing the institutions have offered their signatures below: **Nodal Institution:** FATIMA COLLEGE (AUTONOMOUS), MADURAI Dr. G. Culino Sahayo Many PRINCIPAL 25/08/2020 PRINCIPAL FATIMA COLLEGE (AUTONOMOUS) MADURAI - 625 018 Member Colleges: MANGAYARKARASI COLLEGE OF ARTS & SCIENCE FOR WOMEN, MADURAI PRINCIPALIDAL Mangayarkarasi College of Arts & Science For Women Paravai, Madural-625 402 N.M.S. SERMATHAI VASAN COLLEGE FOR WOMEN, MADURAI PRINCIPAL \_\_ D.k PRINCIPAL **NADAR MAHAJANA SANGAM** SERMATHAI VASAN COLLEGE FOR WOMEN AVANIAPURAM, MADURAH625 012 SENTHAMARAI COLLEGE OF ARTS AND SCIENCE, MADURAI PRINCIPAL PRINCIPAL SENTHAMARAI COLLEGE OF ARTS AND SCIENCE

Date: 05.08.2020

Vadapalanji Palkalai Nagar,

Madurai-625 021



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Dr. Sakthesware  Sost Professor, The Research Centre  of English, Fatima college, Madurai  Dr. Sujatha  Librarian, The Forcearch Centre  Latima college, Madurai  Dr. C. Jestina Teya Kuman  Head, Dept of Commerce &  10 Ac Coordinators  Mangayarkarasi oromens College  Medurai  Mrs R. Veeramani  Kead, Dept of CA  3 chc Coconodinator  Mengayarkarasi women's college  Madurai  Dr. N. Selvalakshom  Kead, Dept of commerce &  10 Ac coordinator  Senthamarai college  Madurai  Mrs B. Lynhan  Sost Registrar (Retd) MKU  10 Ac Advisor  Senthamarai college  Madurai  Senthamarai college  Madurai	DATE	29 09 RO
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Fatima College (Butanomoni)	
Madurai 625018	
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Dr. S. Laira Banu	9. Ranabar
Associate Professor of English	
Head, Dept of Tournalism and	
Mass communication	
Asst coordinator OAC	
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Dr Mary Magdalene Abraham	Mahraham
Associate Phofessor of English	
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Madurai  Mrs P. Sumedha  Head, Dept of English (SF)  Fatinia College  Madurai  Dr. Asul Michael Selvi  Asst Professor, Research Centre  of Tamil, Fatinia College	
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Madurai  Mrs P. Sumedha  Head, Dept of English (SF)  Fatinia College  Madurai  Dr. Asul Michael Selvi  Asst Professor, Research Centre  of Tamil, Fatinia College	



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÷	DATE-29 09 20 VENUE: San Jos
The Principals of the for colleges met in 555 at 100 the Memorandum of un	ur networking cam to renew uderstanding
The following Principa	
Dr S. Rajesevari Principal	0 -
Mangayarkarasi college Maddurai	Ragioni 39.09-21
Mr. D. Karthiga Rani Principal 1/2 N. M.S. Sermathai Vasan College Madurai	D. kauf 29/09/
N.M.S. Sermathai Vasan College	
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Dr K.S.P. Durairaj Principal Senthamarai college Madurai	1-011
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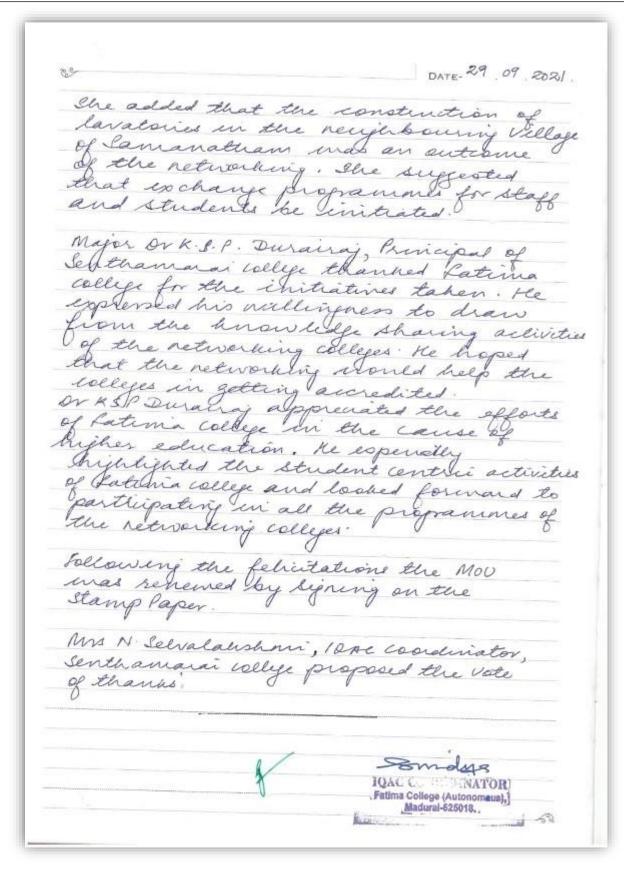


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	DATE- 29 09 202
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	The Principal's of the four networking colleges along with the respective
	colleges along with the respective
	10Ac coordinators met to renew the
	Memorandum of understanding.
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	The meeting began with an uplifting
	prover by the college chois:
	the meeting began with an uplifting prayer by the college choir.
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	or si viaga veccomes une generaling.
	The emphasised the need so helwark to
	Dr 3. Vidya welcomed the gathering. She emphasised the need to network to achieve milestones and set new goals.
	V
	The Principal of Latina college,
	Dr. Sr. g. Celine Sahaya Mary gave
	the special Address. She spoke of
	the resolve of the retworking college
	in shasing the pest Practices of
	in sharing the best Practices of
	the partnering institutions.
	Ir Principal also spoke of the need
	to set Beneamarks for the common
	good of the stakeholders.
	Dr S. Rajesman, Principal, Mangayarkar
	college felicitated the gathering & Bein
	an alkenina she recalled her days
	in fatima and expressed her gratitud
	to her Alma Mater for continuing to
	guide the retworking colleges, she out
	attre benifits of netroaching and wished
	that ex Mois he without for your
	that the MOV be vibrant for years
	1201 7 K + +1 = 0
	Mrs D. Karthiga Rami, Principal 1/k of
	NMS Sermathar Vasap college an aluma
	expressed her thanks to Pateria cellige
	for ably coordinating programmes.



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Mary Land, Madurai - 625018, Tamil Nadu

# A FIVE-DAY FACULTY DEVELOPMENT PROGRAMME FOR TEACHING STAFF ON ADVANCED ENGLISH LANGUAGE AND PRESENTATION SKILLS OCT 5, 2021 – OCT 9, 2021





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Mary Land, Madurai - 625018, Tamil Nadu

#### **Resource Persons:**

- 1. Dr. A. Roselin Mary, Associate Professor & Head, the Research Centre of English
- 2. Dr. S. Saira Banu, Associate Professor
- 3. Dr. Mary Magdalene, Associate Professor
- 4. Dr. S. J. Kala, Associate Professor
- 5. Dr. S. Parvathi, Assistant Professor

#### Time Table

S. No.	Date	Day	Topic	Content & Sugges Activities	sted Name of Resource Person
1.	05.10.2021	Mon	Inauguration & Speaking Skills - I	<ul><li>Vocabulary building</li><li>Idioms and Phrases</li><li>Common Errors in Pronunciation</li><li>Indianism</li></ul>	Dr. Mary Magdalene
2.	06.10.2021	Tue	Speaking Skills - II	<ul><li>Telephone Conversa</li><li>Etiquette</li><li>Public Speaking – O</li><li>Speeches</li></ul>	
3.	07.10.2021	Wed	Effective Writing Skills – I	<ul> <li>Grammar – Subject Agreement</li> <li>Common Errors in V</li> <li>Writing Skills for Media</li> <li>Email &amp; Text me Etiquettes</li> </ul>	Vriting Online
4.	08.10.2021	Thu	Effective Writing Skills -II	<ul><li>Academic Writing Sl</li><li>Template for Official</li><li>Reports</li><li>Project Proposals</li></ul>	
5.	09.10.2021	Fri	Presentation Skills &Valediction	Oral Presentations ι PowerPoint Slides Body Language	Ising Dr. A. Roselin Mary



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Mary Land, Madurai - 625018, Tamil Nadu

# A FIVE-DAY FACULTY DEVELOPMENT PROGRAMME ON

# ADVANCED ENGLISH LANGUAGE AND PRESENTATION SKILLS OCTOBER 05 - 09, 2021

Internal Quality Assurance Cell (IQAC) and English Language Teaching and Training Centre (ELTTC), The Research Centre of English, Fatima College organised a Five – Day Faculty Development Programme on Advanced English Language and Presentation Skills for the Teaching Staff of Fatima College from October 5 to 9, 2021 in the afternoon (2 – 4 pm). The programme aimed at enhancing the communication and presentation skills of the staff and to induce the spirit of learning English language as per the demand of the day. Dr. A. Roselin Mary, Associate Professor and Head was the Coordinator. Dr. S. Aarthi and Dr. R. Saktheswari were the convenors of the FDP. 54 staff from various department participated in the programme. The Resource Persons were from the Research Centre of English:

- 1. Dr. A. Roselin Mary, Associate Professor and Head
- 2. Dr. S. Saira Banu, Associate Professor
- 3. Dr. Mary Magdalene, Associate Professor
- 4. Dr. S. J. Kala, Associate Professor &
- 5. Dr. S. Parvathi, Assistant Professor

The Five-Day programme started with the inauguration on 05 October 2021 followed by the session on **Speaking Skills - I** handled by Dr. Mary Magdalene. Dr. Magdalene trained the participants in vocabulary building, idioms and phrases, Common errors in pronunciation and Indianism. The session instilled confidence and love for learning English in the participants.



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Vocabulary exercises were given. Idioms and phrases that are used in day-to-day activities are focussed on. The common errors that are committed during speaking are efficiently handled by the Resource Person. Also she stressed the importance of avoiding Indianism while speaking.

On 06 October, Dr. S. Saira Banu handled **Speaking Skills – II** in Session II. The Resource Person focussed on exercises dealing with speaking skills necessary for administrative work. Etiquettes of telephone conversation were dealt with. Also ethical responsibility in handling language in public forum and offices is emphasized.

On 07 October, Dr. S. Parvathi handled effective Writing Skills – I in Session III. The Resource Person focussed on training the participants in writing skills. Subject-verb agreement was discussed in order to give focus on using language effectively. Common errors that are committed during writing are explained with examples. The skills necessary for writing for online media were highlighted. Etiquettes necessary while writing Email message and other messages were underscored.

On 08 October, Dr. S. J. Kala handled effective Writing Skills – II in Session IV. The Resource Person dealt with skills necessary for formal writing. Academic writing skills were discussed with suitable exercises. Templates for official letters and other forms of communications were given to the participants. Report writing practice was given. Guidance and useful tips for writing project proposals encouraged the participants to enhance their writing style.

On 09 October, Dr. A. Roselin Mary handled effective Presentation Skills in Session V. The Resource Person highlighted the importance of Body language and confident presentation using PowerPoint. The participants were informed about the meanings of different gestures and body language. Tips for refining the gesture, body language and language skill while presenting were given to the participants.



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Valedictory function was organised at the end of the session. The participants gave positive feedback about the programme. They said that the programme had helped them to enhance their language & Communication skills.



Dr. Mary Magdalene handling a session on Speaking Skills



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Mary Land, Madurai - 625018, Tamil Nadu

#### **ATTENDANCE**



#### Fatima College (Autonomous), Madurai



A Five-day Faculty Development Programme

on

Advanced English Language and presentation Skills
Organized by
English Language Teaching & Training Centre (ELTTC)

&

Internal Quality Assurance Cell (IQAC)

October 05 to 09, 2021

Venue: M2

Time 02.00 p.m. to 04.00 p.m.

s.					Signature		
o. No.	Name of the Staff	Department	Oct. 05	Oct. 06	Oct. 07	Oct. 08	Oct. 09
			Tue.	Wéd.	Thur.	Prl.	Sat.
1.	Dr. M. Nageswari	History	MAT	TI-NT	H.D	M-P	MA
2.	Mrs. A. Gracy Rani	Economics	9	9	8	9	9
3.	Dr. K. Selvalakshmi		2	2.	2	9	1.
4.	Dr. R. Suji Karthikha		W	*	#	-	1
5.	Dr. K. Praveena		3	TO	JE _	超	趣
6,	Dr. P. Jacintha Josephine Julie	Sociology &	&	A.	*	of.	8
7.	Dr. T. Geetha		( hours	75m	- Gul	C. CUB	- Jan
8.	Dr. K. Latha	The Research Centre	-	-	-	-	-0
a	Dr. S. Arul Micheol Selvi	of Tamil	€DV	€V	80V	gov	ERV
10.	DrRDayana- Christy		-	-	-	-	
11.	Dr. G. Revathi		Glady	GRS	cs	CES	Beser



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	Name of the Staff	Department	Oct. 05	Oct. 06	Oct. 07	Oct. 08	Oct. 09
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12.	Dr. R. Angel		Ray	Royd	part	est	ROT
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15.	Dr. C. Sornamala		ABSONT	8 Ong	8 GVA	86 m	804
16.	Dr. S. A. Suja		ABS6 Ni	8/	V/	8/	V
17.	Dr. N. Renugo		-	_	_	_	-
18.	Dr. S. Anburani		W. Aug-	S. Au	e. Aul	g. Auto	g Au
19.	Dr. A. Mercy Angela		dollerry	1 Mercy	1/	A Mary	A.Ma
20.	Dr. J. Susai Jesintha Mercy		sison	Justy		15.32M	15.630
21.	Mrs. D. Annie Mariya Jancy		P. Amy	D. Anns	- BESENT	D. Aug	D Ang
22.	Dr. J. Sahaya Bowlin		cheen	aku	char	ed glac	Noon
23.	Dr. M.V. Sethu Meenakshi	Mathematics	de	di	du	bn	Bon
24.	Ms. I. Janet Sherly	The Research	12181	-D-FOF	THE	actor	TEAD
25.	Ms. J. R. Sofia	Centre of Physics	ARSQUE	762 DA	18/4	Ja Spin	19.240
26.	Dr. P. Silviya Reeta	Chemistry	8	92	8	8	8
27.	Ms. C. Helen	The Research  Centre of Home  Science	(A)	-40	4	4	ap
28.	Dr. T. Vasantha	Computer Science	180 1	61	Str -	0.	23



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29.	Ms. G. Rajathilagam		Copy	Sil	Patr	800	Pat
30.	Dr. Ruby Leela. P	tajathilagam  y Leela. P The Research Centro  ina Deepa F of Commerce  laiselvi. P  a Vanitha. C  ja Tamil (Sf)  eno Mary Journalism and Mass  L Communication  ladhumitha  umeena Mathematics (SF)  tha  is Lharisma  o upriyu Stutistics  aneswari a Prabha  Priga  thimaya Business  Administration	24	R.y.	RESENT	Ruly.	Bulg.
31.	Ms. Gnana Deepa F	of Commerce	1000	J. Delle	ABSENT	# aut	of Buch
32.	Mrs. Kalaiselvi, P		Proly	Praha	A SEENT	Prahm	PRISTA
33.	Dr. Lucia Vanitha. C		CENE	CLAN	ABSENT	ctar	MESEN
34.	F. Dhivya	Tamil (Sf)	P.D	FF	JE B	rs	a g
35.	Ms. E. Anni Selva Iniba	English (Sf)	# \$ Egla	este	Who	Kille,	edita
36.	Ms. S. Jeno Mary	Journalism and	Xel	XEX	of t	2/24	(mp
37.	Ms. D. Guna Graciyal	2000 1000 1000 1000 10	3.04	3.8	6.61	200	nto
38.	Ms. L. Madhumitha	The Research Centre  F of Commerce  Tamil (Sf)  English (Sf)  Journalism and  Mass  Communication  Mathematics (SF)  Stutistics  Business  Administration	Mest	- No	the	IBe	Wood
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46.	Ms. M. Prigo		-	_	-	_	-
47.	Ms. R. Ahinnya.	202021/10/04			_	-	-
48.	Mrs. V. Mageshwari	Information	nd-	1	rk	N	de



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No.	Name of the Staff	Department	Oct. 05	Oct. 06	Oct. 07	Oct. 08	Oct. 09
			Tue.	Wed.	Thur.	Fri.	Sat.
49.	Mrs. T. Leena Prema Kumari	Technology	th	- Agh .	-FL:	7(6)	The
50.	Mrs. T. Charanya Nagammal		q. dy	Fely	Golder .	rely	4 dis
51.	Mrs. N. Kalachelvi		NOR	1. D. B.	1694	N. Till	a. COLA
52.	I. Razul beevi		I-10	TIE	2.12	P.Ve	P.M.
53.	Ms. A. Punitha Rosline	Computer Applications	2	-	V	L	MRSOW
54.	Dr. M. Latha	Commerce With CA	M Lelt	PASSENT	mfett	MLette	Agsent
55.	Mrs. J. Shifa Fathima		*	(SE)	85	B	&
56.	Ms. A. Mable Jasmine Shobha		1-19-61.	1-19able.	A. Mable	1. Made	1 Mable
57.	Dr. T. K. Lutha		Th	File	THE	Tour	Tu
58.	Mrs. Fanny .M		to	dir	de	the	BESONT
59.	Ms. M. Priya		A	1.	1	1	Q



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#### **CERTIFICATE**





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#### **FEEDBACK**

12/2/22, 11:06 AM A FIVE-DAY FACULTY DEVELOPMENT PROGRAMME FOR THE TEACHING STAFF ON ADVANCED COMMUNICATIVE... A FIVE-DAY FACULTY DEVELOPMENT PROGRAMME FOR THE TEACHING STAFF ON"ADVANCED COMMUNICATIVE & PRESENTATION SKILLS" - OCT. 5, 2021 -OCT. 9, 2021 48 responses Publish analytics ITALIANO COURSE - 2021-2022 (GROU... 12/2/22, 11:06 AM A FIVE-DAY FACULTY DEVELOPMENT PROGRAMME FOR THE TEACHING STAFF ON ADVANCED COMMUNICATIVE. 1. THE CONTENT OF THE FACULTY DEVELOPMENT PROGRAMME WAS RELEVANT AND PRAGMATIC. STRONGLY AGREEAGREENEUTRAL DISAGREE STRONGLY DISAGREE 2. THE LEARNING MODULES, ACTIVITIES & WORKSHEETS OF THE Сору PROGRAMME WERE REMARKABLE AND BENEFICIAL. 48 responses STRONGLY AGREEAGREENEUTRAL DISAGREE STRONGLY DISAGREE 3. APPROPRIATE METHODOLOGY WAS ADOPTED TO DELIVER THE Сору CONTENT. 48 responses STRONGLY AGREEAGREENEUTRAL DISAGREE STRONGLY DISAGREE



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#### **RE-ACCREDITATION OF FATIMA COLLEGE**

#### **NAAC CYCLE - 4**



The NAAC Peer Team handing the Assessment Report to the Principal, Dr. Sr. G. Celine Sahaya Mary at the Exit Meeting in the presence of Dr. Sr. M. Francisca Flora, The Secretary and Dr. S. Vidya, The IQAC Coordinator on 28th October 2021.





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#### REPORT

Fatima College (Autonomous) Madurai, is Re-Accredited by NAAC Cycle – 4 with **A++** scoring a Cummulative Grade Point Average of **3.61** on a four-point scale (National Assessment and Accreditation Council). It is to be underlined that the college has scored 4 out of 4 for its *Institutional Values and Best Practices*. This result was declared on 03.11.2021.

The NAAC Peer Team comprising the Chairperson, **Dr. Rajendra Prasad Das**, Former Vice – Chancellor of Berhampur

University and currently Pro Vice Chancellor, IGNOU, Member Co-ordinator, **Dr.Lakshmi Nambakkat**, Professor, Department of Physics, University

College of Science, Mohanlal Sukhadia University, Udaipur – 313001,

Rajasthan and Member, **Dr. Veena Jakkenahalli Siddappa**, Principal,

Government Science College (Autonomous), Sampangi Rama Nagar,

Bengaluru, conducted the onsite visit on 27th and 28th of October.

Mary. She highlighted the overall growth of the institution since the 3<sup>rd</sup> cycle. The team visited all the Departments, Centres and Hostels as well as inspected the other student support facilities and were impressed with the achievements of the Staff and Students. The team appreciated the student-centric activities, Outreach, and the numerous Welfare Schemes for the staff and students. They also appreciated the impeccably maintained state of art infrastructure and teaching-learning ambience.

# ELITA COULER

#### **FATIMA COLLEGE**

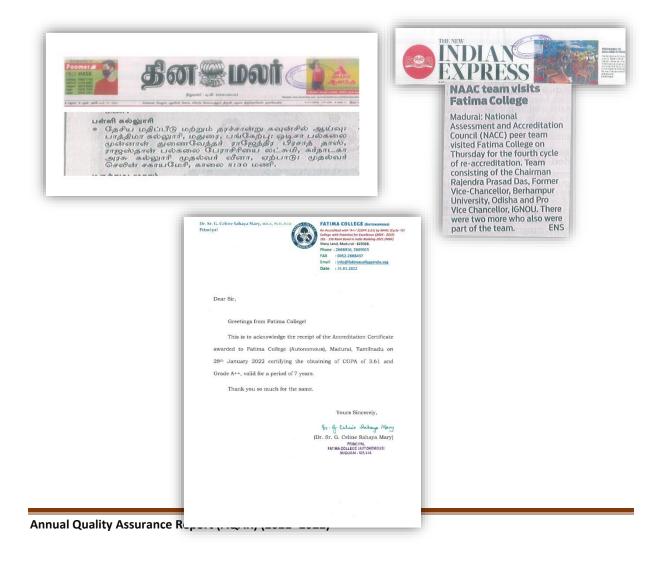
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Addressing the staff during the Exit Meet, the chairperson of the team, Dr. Rajendra Prasad Das extolled the missionary Institution for the care, concern and commitment reflected in all its undertakings and accomplishments. Dr. Lakshmi Nambakkat, the member co-ordinator praised the cultural events which stood testimony to the multifaceted talents of the students, honed by the efficient faculty members of the college. While sharing the concluding remarks, Dr. Veena Jakkenahalli Siddappa, member appreciated the remarkable team work of the college visible in all the well- organised segments of the visit.





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#### **COVID-19 VACCINATION PROGRAMME**

#### **DECEMBER 10, 2021**

COVID-19 Vaccination Drive organized by Fatima College in collaboration with CII (Confederation of Indian Industry)

- Faculty 29
- Non-Teaching Staff 10
- Students: 464
  - Shift I 272
  - Shift II 192







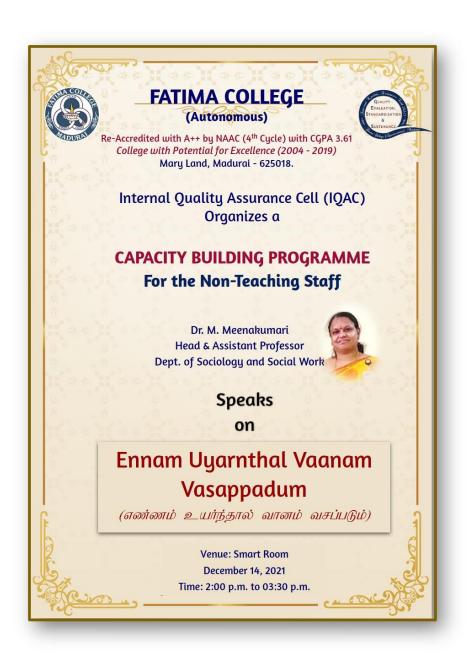
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# CAPACITY BUILDING PROGRAMME (CBP) FOR THE NON-TEACHING STAFF DECEMBER 14, 2021





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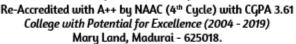
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#### **FATIMA COLLEGE**

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#### Capacity Building Programme for the Non-Teaching Staff

Venue: Smart Room Date: 14.12.2021 Time: 02.00 - 03.30 p.m.

#### Programme Schedule

Prayer

Welcome Address : Dr. S. Saira Banu

Associate Professor

The Research Centre of English & Head,

Department of Journalism and Mass Communication

Fatima College (Autonomous), Madurai.

Resource Person \_\_: Dr. M. Meenakumari

Head & Assistant Professor

Dept. of Sociology and Social Work Fatima College (Autonomous), Madurai.

Speaks on

"Ennam Uyarnthal Yaanam Yasappadum"

Vote of Thanks : Ms. Sahaya Hilda Mary, Lab Assistant,

Fatima College (Autonomous), Madurai.

\*\*\*



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# FATIMA COLLEGE (AUTONOMOUS), MADURAI INTERNAL QUALITY ASSURANCE CELL

#### CAPACITY BUILDING PROGRAMME FOR THE NON-TEACHING STAFF

#### **REPORT**

Date: 14.12.2021

Venue: SMART ROOM

Time: 2 – 4 PM

Internal Quality Assurance Cell of Fatima College organized a Capacity Building Programme for the non-teaching staff on 14.12.2021 at Smart Room from 2 to 4 pm. The Resource Person of the programme was Dr. M. Meena Kumari, Assistant Professor and Head, Department of Sociology and Social Work. Thirty two non-teaching staff attended the programme and benefitted.

The programme started with a prayer song by Ms. V. Ebenezar Vimala Rani. Dr. S Saira Banu, Assistant Coordinator of the IQAC, welcomed the gathering and introduced the Resource Person who had received Best Teacher and Young Woman Scientist Awards. Dr. M. Meena Kumari started her inspiring speech after the Welcome Address.

Dr. M. Meena Kumari cited writer Jeyagandhan's concept of beauty from his work *Agraharathu Poove* and pointed out the individual 'beauty' in non-teaching staff. By comparing the participants with the root of the tree, she acknowledged their tremendous yet hidden contribution to the growth of any institution. Then, pointing out to the death of the famous singer &



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dancer Michael Jackson, she mentioned how depression could be dangerous leading to death. In order to review oneself periodically, she urged them to ask questions to themselves for assuring mental health:

- 1. Do I sleep too much?
- 2. Do I have loss of appetite/more appetite?
- 3. Am I unstable emotionally?
- 4. Do I have fear unnecessarily?
- 5. Has my attention level come down?

The positive response to these questions refer to environment oriented depression. There were other realms causing impact, she said. They were:

- Work
- Family &
- Individual

Concentrating on the first, Work, the Resource person highlighted the services rendered by the Founder of Fatima College Mother Rose and said that we are gifted to work in an institution built by the vision of such great personality. She specified how Fatima College functions as a family and not merely as an institution. She also underscored the belongingness every staff has towards our institution.

Referring to the next, Home, Dr. M. Meena Kumari said that we take the members of the family for granted and do not pay enough attention on them. We need to appreciate and thank each other, she mentioned. She emphasized to understand that the worlds of the men and the women are different. She urged them to accept the members as they are and should not treat the children as 'disclaimer'.

The last most important realm was the individual for which she narrated the story of a Buddha statue to the participants. Tin the story, the reality that the statue is made of gold was realized by the local people very late. Similarly, the real worth of our 'self' is not realized by many, she said. So, it



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is of utmost importance to analyse the self. Then, she concluded by quoting from the book written by Mirolad, emphasizing the need for genuineness and disciplined life.

The participants were overwhelmed by the inspiring talk. Ms. Sahaya Hilda Mary proposed the vote of thanks. Ms. S. Alice Mary was the Master of ceremony.







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DR. S. Saira Banu, Assistant Coordinator, IQAC, Introducing the Chief Guest Dr.M.Meena Kumari, Associate Professor & Head, Department of Sociology and Social Work





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### The Chief Guest Dr.M.Meena Kumari Orienting the Non-teaching Staff on Psychological Stability





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#### **ATTENDANCE**



#### FATIMA COLLEGE

(Autonomous) Mary Land, Madurai – 625 018.



**Venue: Smart Room** 

Date: 14.12.2021

Time: 02.00 - 03.30 p.m. p.m.

#### Capacity Building Programme for the Non-Teaching Staff

Resource Person: Dr. M. Meenakumari Speaks on "Ennam Uyarnthal Vaanam Vasappadum"

S.NO.	NAME OF THE STAFF	SIGNATURE
1.	Sr. F. Arockia Mary	
2.	Sr. B. Margaretmary	
3.	Mrs. P. J. Philomena	ABSENT
4.	Mr. T. Antony Dhanasekeran	T. M. D. marcher
5.	Mrs. V. Elizebeth Rani	X < 1 1 1 0 :
6.	Mrs. A. R. Jacintha	D. R. Jaconta
7.	Mrs. J. Mary Clarabai	J. May clar
8.	Mrs. R. Sundari	R. Sanding
9.	Mrs. S. Mary Puspa Rani	& Mary Pushparani
10.	Mr. T. Appavu	TEPPORNY
11.	Mrs. M. Magdaline Manonmani	M. Magdali
12.	Mrs. S. Emelda Daisy	S. Emelde Dais
13.	Mrs. M. Ahila	Mahih
14.	Mrs. P. Kala Devi	PKELOD.
15.	Mr. A. Silvester Lobo	ABSENT
16.	Mr. I. Francis Xavier	ABSENT (ON DUTY)
17.	Mrs. S. Mahil Praba	5. Mahipratha
18.	Mrs. K. Jeyabalaji	the retrie

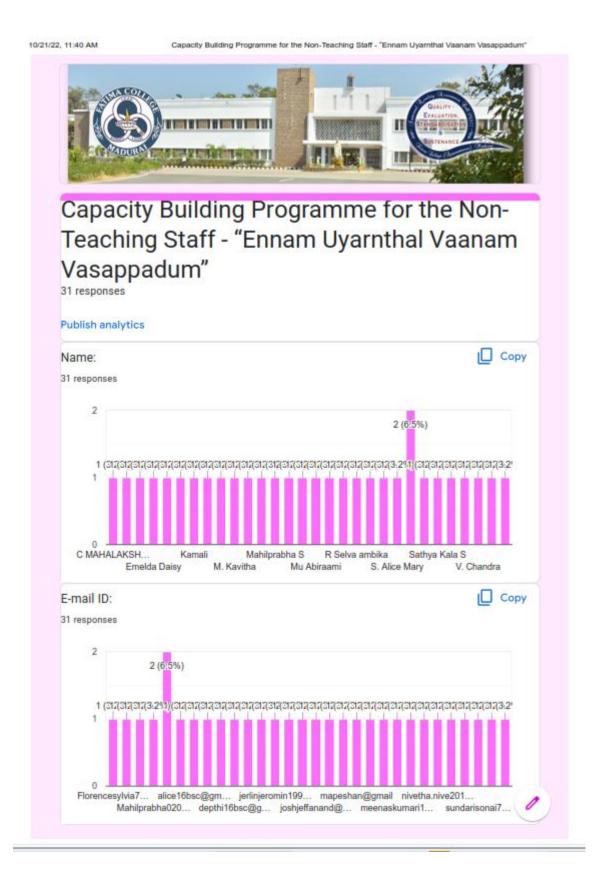


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s.no.	NAME OF THE STAFF	SIGNATURE
19.	Mrs. L. Shanthi	L. Chanthi
20.	Mrs. P. Jeya	Pdn
21.	Mr. M. Jeyakumar	M. Tegakumar
22.	Mr. P. Palanikumar	ABSONT
23.	Mrs. R. Leema Mary	Leeny
24.	Mr. R. Gomathinathan	12. Gomathinathan
25.	Mrs. P. Nirmala	P. Wirmaln.
26.	Mr. R. Boominathan	R. Roomingston.
27.	Mr. G. Sai Sankar	G. San Lalan.
28.	Mr. R. Loyola Prince	de La
29.	Mrs. P. Shanthi Reka	ABSENT
30.	Mr. V. Venis	V. L
31.	Mrs. P. Senthil Vadivu	P. Senthil vardiry.
32.	Mrs. A. Maria Pushpam	A. Maria Prishpan
33.	Mr. P. Gell Prabhaharan Henry	ABYNT
34.	Mrs. A. Kamali Ruby Rajakumari	A. Kamali
35.	Mrs. V. Saratha	ABSENT
36.	Mrs. S. Muthumeenal	9. Muther ml.
37.	Mr. L. Antony Raj	they bli
38.	Mrs. S. Sathya Kala	S. Saktylu Kala
39.	Mrs. S. Meenakumari	3. Meinakumari
40.	Mrs. S. Florence Sylvia	G. Florence Igh
41.	Mrs. A. Sahaya Josphine	A Sahaya Josphine
42.	Mrs. J. Sylvia Vaiz	ABSENT (ON DUTY)



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## SKILL TRAINING PROGRAMME FOR THE SUPPORT STAFF ON CANDLE MAKING.

**DECEMBER 15, 2021** 





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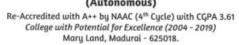
#### **FEEDBACK**



#### **FATIMA COLLEGE**

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#### SKILL TRAINING PROGRAMME for the Support Staff on CANDLE MAKING

Venue: Chemistry Laboratory

December 15, 2021

Time: 2:00 p.m. to 03:30 p.m.

#### **FEEDBACK**

1,	The Programme was useful. (நிகழ்ச்சி மிகவும் பயனுடையதாக இருந்தது.)
	Strongly Agree / முழுமையாக ஒத்துக்கொள்கிறேன்
	□ Agree / ஒத்துக்கொள்கிறேன்
	□ Moderate / பரவாயில்லை
	□ Disagree / ஒத்துக்கொள்ளவில்லை
	<ul> <li>Strongly Disagree / முழுமையாக ஒத்துக்கொள்ளவில்லை</li> </ul>
2.	The Resource Persons clearly explained the process of candle making. (பயிற்சியாளங்கள் மேழுகுவர்த்தி
	செப்முறையை தெளிவாக விளக்கினார்கள்.)
	🗹 Strongly Agree / முழுமையாக ஒத்துக்கொள்இறேன்
	□ Agree / ஒத்துக்கொள்கிறேன்
	□ Moderate / பரவாமில்லை
	🗆 Disagree / ஒத்துக்கொள்ளவில்லை
	<ul> <li>Strongly Disagree / முழுமையாக ஒத்துக்கொள்ளவில்லை</li> </ul>
	The skill I learnt is useful. (நான் சுற்றுக் கொண்ட திறன் எனக்கு உபபோகமாக இருக்கும்)
	🗹 Strongly Agree / முழுமையாக ஒத்துக்கொள்கிறேன்
	□ Agree / ஒத்துக்கொள்கெறன்
	□ Moderate / பரவாயில்லை
	Disagree / ஒத்துக்கொள்ளவில்லை
	□ Strongly Disagree / முழுமையாக ஒத்துக்கொள்ளவில்லை
l.	I like the programme because of the following reasons: (இந்த நிகழ்ச்சி எனக்கு மிகவும்
	பிடித்தமைக்கான காரணங்கள்:) கிற்கிகத்சி மிக்அம் உயறுள்ளுள
	கிடுற்கு. மற்றவர்களுக்டும் இவுக்றனது மும் இசாலி
	10. 01) Jan 12 20 E 31 [110 alam Jah 0) 8 4 40
	றமற்கும் பயன்றையும் இரைக்கிலி இறைக்குமு. Suggestion (s)/ Any other comments: (ஆலோசனைகள் பிற கருத்துக்கள்:)
	Suggestion (s)/ Any other comments: (nu@on#mer#eir 1 19m #mi####eir)
	The state of the s
	Suggestion (s) Any other comments: (ஆலோசனைகள் படு களுத்துக்கள்:)  இது மாதிரி பல உரைம்யான சூரித் நிராதிரி உரு உரிதி கொட பின்ற திரி, கிம்யூட்டர் சிரம்பி நான் கிரு போனர்க



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#### AUTONOMOUS STATUS EXTENSION MARCH 15, 2022







#### MADURAI KAMARAJ UNIVERSITY

(University with Potential for Excellence) Re-accredited by NAAC with 'A++' Grade in the 4th Cycle

Prof.Dr.M.Sivakumar, M.B.A., M.Phil., Ph.D. Registrar (i/c)

Palkalai Nagar, Madurai - 625 021,

Tamil Nadu, India.

Ref: Dean (CDC)/Autonomous Status /01/ 2022

Date: 09.12.2022

The Secretary, Fatima College (Autonomous), Mary Land, Madurai - 625 018.

Sir / Madam,

Sub:

Grant Extension of Autonomous Status - Communication - Reg.

- Ref: 1. UGC Letter No. F. 22 1 / 2022 (AC), dated 15.03.2022 from the Additional Secretary, UGC, New Delhi - 110 002.
  - 2. Vice Chancellor's Order, dated 17.05.2022.
  - 3. Minutes of the Meeting of the Syndicate, dated 27.10.2022.
  - 4. Your letter No.6/MKU/EXT.AUT/2022-23, dated 08.12.2022. (via e-mail)

With references cited above, I am, by direction, to certify that the Autonomous Status of

your College is extended for a period of Ten (10) Years from the session 2022 - 2023 to 2031 to 2032.

Yours faithfully,

REGISTRAR I/C

#### Copy to:

- 1. The Additional Secretary, UGC (Ministry of Education, Govt. of India), New Delhi - 110 002.
- 2. Vice Chancellor's Office.
- 3. Registrar's Office.
- 4. The Controller of Examinations.
- 5. Course Section (B. A., B. Com., B. Sc.,).
- 6. PG Semester Section.

Phone Off: 0452 - 245 9455, Fax: 0452 - 245 9181, www.mkuniversity.org, Email: mkuregistrar@gmail.com, mkuregistrar@rediffmail.com, registrar@mkuniversity.ac.in





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# COMMUNICATIVE ENGLISH & PLACEMENT PREPARATION PROGRAMME

MARCH 24, 2022 - APRIL 04, 2022

#### **REPORT**

The Communicative English & placement preparation programme for III UG Students was organized by IQAC in collaboration with Win Win Consultanczy. The main aim of the Course was to familiarize Students with emerging ideas and trends on how to develop personality. The Course also aimed to enhance their communication skills and interpersonal skills in order to function in professional. The Course adopted the processes of presentation cum discussion, group work and assignments.

The programme started with an inaugural session and was inaugurated by Dr. S. Vidya, Associate Professor of Computer Science, IQAC Coordinator. The 30 hours Course was taken by

Mr. Pratap Sethu, Founder of Win& Win Consultanczy, Madurai. There were 58 participants from different majors. The Course was conducted from 2:00p.m. – 4:00p.m. During the Course, the students had abundant activities, games through which they started assessing themselves. The major part of the Course included Self-introduction, GD, Resume writing. All the 15 sessions were fruitful for the students. The last session was a doubt



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clearing session in which student's put forward all the doubts and questions. A clear explanation and solution were provided by the trainer Mr. Pratap Sethu. The Course ended on a good note by motivating the students to discover their own field of profession.







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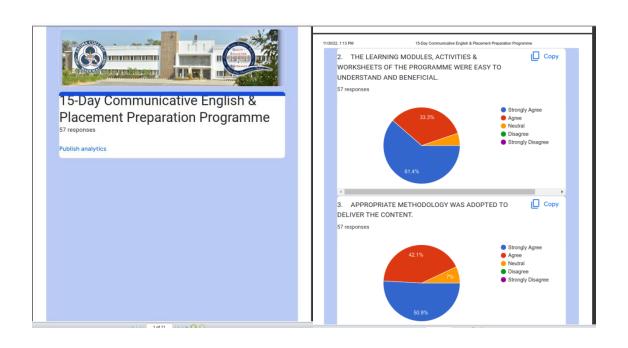
c	OMMUNICA	TIVE	ENGLISH & PLACEMENT PR	CORPORAT	Vin Consultance Staffing & Training Electric Staffing Section   FURLISH OF THE PROGRAM
_	"Enhance	the Cor	nmunication & Employability s	kills of the <u>St</u>	udents"
S. No	Sub -topics	Time	Session objective	Methodology	Assignment
1	Communicatio n Barriers & Body Language	3 hrs.	Build awareness of body signs in communication Practise positive body language	Flash cards Video clips Role play	Interpretation exercise
2	Written skills	2 hrs	Practice fundamental written skills	Written exercise	Written assignment
3	Fundamental grammar in communicativ e English	2 hrs	Understand the ABC of effective writing Learn importance of content & structure in written English	Concept session - instructor led training Grammar exercises	Written assignments based on grammar usage in workplace context
4	Presentation skills	3 br.	Build competency to create and make impressive & effective presentations	Group project Individual presentation	Dyad exercise Individual assignment
5	Spoken skills	5 hrs	Learn intonation & syllable stress Use appropriate vocabulary Build a good vocabulary bank	Word association Written exercise Quiz	Newspaper exercise Vocabulary tes
6	Interview Skills	3 hrs	Recognize the skills Expressing through effective communication Conduct professional communication & understanding the needs of the Company	Role plays Mock Interview. Interview FAQS	Knowing about the Company Self assessment
7	Resume Writing	3 hrs.	Learn to prepare a resume. To project their skills and knowledge Connect their skills to the job market	Written exercise Module resumes	Resume Writing.
8	Group Discussion	3 hrs.	To effectively communicate. Present their point of views clearly.	Interactive session	Speak on a topic. Art of Speaking
9	Home work	4 hrs	Learn intonation, effective <u>writing</u> and fundamental written skills.	Written exercise	Work sheets presentations
10	Closure	2 hrs	Recap, review and program feedback Discuss path forward	Discussion Feedback form	Path forward

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Mary Land, Madurai - 625018, Tamil Nadu

## EARN WHILE YOU LEARN PROGRAMME IN COLLABORATION WITH HI-TECH ARAI PVT. LTD., MADURAI MAY 02, 2022

Date: Venue: SJ5 Time: 11.00 a.m.

## **Induction Programme**

# **AGENDA**

Prayer

Welcome Address : Dr. S. Vidya

Associate Professor of Computer Science IQAC Coordinator, Fatima College, Madurai

Special Address : Mr. B. T. Bangera,

Managing Director, Hi-Tech Arai Put. Ltd., Madurai -625 014.

Vote of Thanks : Dr. S. Saira Banu

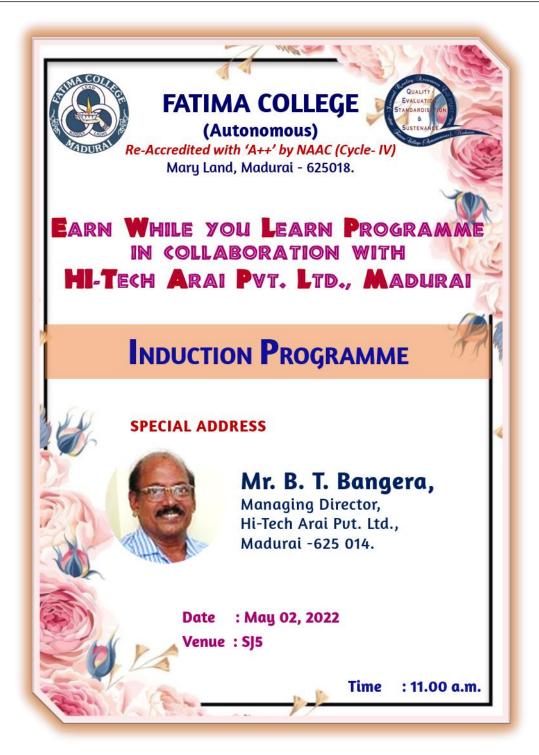
Associate Professor of English

IQAC Asst. Coordinator, Fatima College, Madurai

Photo Session



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#### **EARN WHILE LEARN SCHEME**

#### **Induction Programme**

May 2, 2022

In order to encourage the students in gaining work experience while studying their degrees, the IQAC of Fatima College organized an "Earn While You Learn Program" in collaboration with Hi-Tech Arai Pvt. Ltd. An induction programme was organized on May 2, 2022 at 11:00 am in SJ 5. 70 students participated in the event.

The programme was hosted by **Dr. S. Saira Banu,** Asst. Coordinator, IQAC who introduced the dignitaries on the dais followed by Dr.S.Vidya, Coordinator of IQAC who welcomed and honoured the chief guest, **Mr. B. T. Bangera,** Managing Director of Hi-Tech Arai Pvt. Ltd., Madurai. The guest of honour Mr. Bangera enlightened the students of various departments with the benefits of the program offered by Hi-tech Arai that would equip students with the professional skills they would otherwise lack. Further he oriented the students about the importance of the work culture and their responsibility towards it. He also pointed out that students should have a goal. He also insisted on zero defect production. Mr. M. Sukumar, Director – Operations Hi-Tech Arai Pvt. Ltd., also shared some of his views about the management of the company and how beneficial the programme will be for the students.



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The speech was followed by a feedback session in which the queries of all attendees were cleared. Dr. S. Saira Banu thanked the gathering.



Dr.S. Vidya, Coordinator, IQAC welcoming the gathering



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Mr. Bangera, Managing Director, Hi-Tech Arai, emphasizing the importance of zero defect



IQAC Team with Mr.Bangera and the Students of Earn While You Learn Scheme



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Mr. S. Sukumar Director - Operations sharing his experience



Mr. Bangera addressing the participants of Earn While You Learn



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Mary Land, Madurai - 625018, Tamil Nadu

SL.NO	NAME	D.O.J -	Worked Hours	PER HR AMOUNT	AMOUNT
	AS-1				
1	R.SONIKA	10.05.2022	15	30	450
2	S.AMIRTHA VARSHINI	24.05.2022	10.5	30	315
3	P.ISHWARYA	23.05.2022	11.5	30	345
4	R.KEERTHANA	23.05.2022	11.5	30	345
5	K.L.PAVITHRA	10.05.2022	14.5	30	435
6	R.SUMITHRA	10.05.2022	14.5	30	435
7	J.ROSHINI	10.05.2022	6	30	180
8	G.HARINI	10.05.2022	14.5	30	435
9	S.SUWATHI	10.05.2022	6	30	180
10	J.SUWATHI	10.05.2022	6	30	180
11	R.RAMYA DEVI	10.05.2022	11	30	330
12	M.SUSHMA	10.05.2022	15.5	30	465
13	M.ANUSHYA	10.05.2022	18	30	540
	DIVYA INDUS			12	
14	M.KEERTHI	10.05.2022	14.5	30	435
15	A.AMBIGAI	10.05.2022	6	30	180
16	M.RAHINI	10.05.2022	18.5	30	555
17	T.G.SNEHA PRIYA	10.05.2022	18.5	30	555
18	K.POORANI	10.05.2022	18.5	30	555
19	ABISHA	10.05.2022	21.5	30	645
20	DELPHIN	10.05.2022	10.5	30	315
21	AROCKIYA NISHA	10.05.2022	24	30	720
22	SHELPHIYA	10.05.2022	19	30	570
23	SAHANA	10.05.2022	19	30	570
24	NAVOTI	10.05.2022	17	30	510
25	KARTHIKAYINI	10.05.2022	17	30	510
26	BHARATHI	10.05.2022	11.5	30	345
	ESWARI INDUS				
27	P.K.SRIHARINI	10.05.2022	18	30	540
28	K.HARINI	10.05.2022	18	30	540
29	R.NISHA	10.05.2022	13.5	30	405
30	S.H.JAVITHA HASMATH	10.05.2022	13.5	30	405
31	M.HARITHAARANI	10.05.2022	17.45	30	524
32	C.ARTHIKA	10.05.2022	17.45	30	524
33	J.ASWINI	10.05.2022	17.45	30	524

SL.NO	NAME	D.O.J -	Worked Hours	PER HR AMOUNT	AMOUNT
- 19	LTS				
34	C.SARANAYA	10.05.2022	6.5	30	195
35	K.SARULATHA	10.05.2022	19	30	570
36	M.R.SRIDEVI	10.05.2022	19	30	570
37	M.DEEPIHA	10.05.2022	9	30	270
38	P.ARTHI	10.05.2022	14	30	420
39	KAVITHA	10.05.2022	15	30	450
40	AKALYA	10.05.2022	11	30	330
41	M.DEEPA	10.05.2022	11	30	330
42	RENEE	10.05.2022	8.5	30	255
43	NAGAVARSHINI	10.05.2022	21.5	30	645
44	R.GRIFFITH	11.05.2022	19	30	570
45	M.GAYATHRI	11.05.2022	17.5	30	525
46	P.SAISRI	23.05.2022	8.5	30	255
47	M.KEERTHI	23.05.2022	14	30	420
48	ROSHINI	23.05.2022	15.5	30	465
49	AKILA	23.05.2022	15.5	30	465
50	V.G.DEEPA	24.05.2022	10.5	30	315
	SANTHEES INDUS				
51	T.STEPHY BRISCILLA	10.05.2022	9	30	270
52	C.MERLIN BASILICA	10.05.2022	10.05.2022 11.5		345
53	DHANAM	10.05.2022	6.5	30	195
54	E.VENNILA	10.05.2022	19	30	570
55	P.ANNAMARI	10.05.2022	19	30	570
56	V.SRIMAHA LAKSHMI	10.05.2022	19	30	570
	SARANYA INDUS				010
57	M.BHARATHI	11.05.2022	11.5	30	345
58	M.THANA MEENAKSHI	10.05.2022	18	30	540
59	R.DHARSHANA SRI	10.05.2022	15.5	30	465
	N.SWATHI	10.05.2022	13.5	30	405
	P.KARTHIYAYINNI	11.05.2022	11.5	30	345
62	C.NAVOT NAVO	11.05.2022	11.5	30	345
63	D.GAYATHRI	10.05.2022	17.5	30	525
64	J.BHARATHI	10.05.2022	15	30	450
65	S.SASI PRABHA	10.05.2022	17.5	30	525
	GRAND	TOTAL			28076



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EARN WHILE YOU LEARN
PROGRAMME (Industrial Real Time
Work Opportunity) for THE
STUDENTS OF FATIMA COLLEGE 2021-22 Offered by HI-TECH ARAI
LIMITED, MADURAI Organized by
IQAC, FATIMA COLLEGE
(Autonomous), MADURAI.

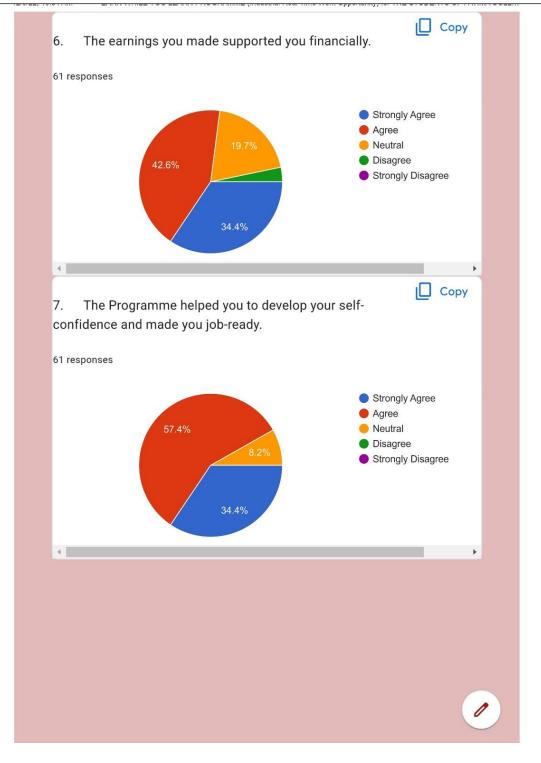
61 responses

Publish analytics





(Autonomous)





(Autonomous)

Suggestions/Comments to make this programme more useful and effective.
33 responses
Nil
No
Good
Useful
Please provide work for some more days
Only 3 days per week was not more sufficient. it was indeed helpful to make our own pennies. It was a new experience and good
Nothing
No suggestions
Nope
We learnt more It is useful to us
Thx u r opportunity
NIL
Some hours didn't included in our payment
Very useful
Very useful



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Mary Land, Madurai - 625018, Tamil Nadu

# FACULTY ENRICHMENT PROGRAMME FOR THE FACULTY OF THE NETWORKING COLLEGES

**MAY 14, 2022** 

# **AGENDA**

Prayer

Welcome Address : Dr. C. Sujatha

Librarian

Fatima College, Madurai

Resource Person : Work Life Balance

(Session I) Ms. Andresia Michaeline

Corporate Trainer /
Student Counselor

Dindigul.

Time: 10.00 a.m. - 11.30 a.m.

\* Welcome Address : Dr. R. Saktheswari

Assistant Professor of English

Fatima College, Madurai

Resource Person Sound Bath Session

(Session II)

Ms. Sunithi S Ramesh Chief Executive Officer Satuat Infosol, Chennai.

Time: 11.45 a.m. - 01.00 p.m.

Vote of Thanks :



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#### REPORT

A one – day Faculty Enrichment Programme was successfully conducted by the IQAC of Fatima College on May 14, 2022. The FEP programme received an overwhelming response with around 33 teaching staff from the Networking Colleges. Dr. C. Sujatha, Librarian, Fatima College, welcomed the gathering. The first session on Work Life Balance was handled by Ms. Andresia Michaeline, Corporate Trainer / Student Counsellor, Dindigul. Ms. Michaeline made her session interesting by quoting various real life instances. And making the teachers participate by narrating their personal experiences. The post break session titled Sound Bath Session was held online by Ms. Sunithi S Ramesh, Chief Executive Officer, Satvat Infosol, Chennai. Dr. R. Saktheswari, Assistant Professor of English, Fatima College, welcomed the resource person. The session involved the entire audience to participate in a peaceful meditative activity which made them get relieved from stress.

The participants gave their positive feedback and requested to have such sessions in the future as well. Finally the FEP came to an end with Dr. S. Saira Banu thanking both the resource persons and also the teachers from the Networking colleges for their active participation.



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#### Participants of the Faculty Enrichment Programme



Active involvement by a participant



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Ms. Andresia addressing the gathering



Online session by Ms. Sunithi



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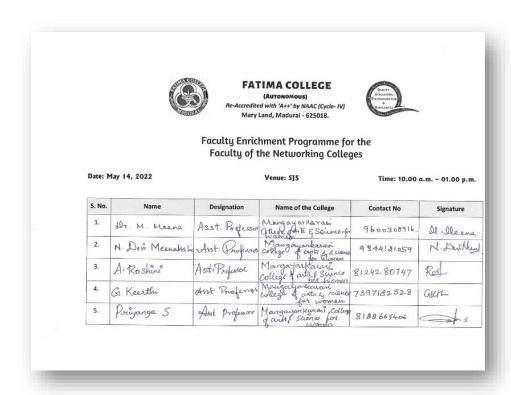
**Sound Bath Session** 



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#### **ATTENDANCE**





(Autonomous)

S. No.	Name	Designation	Name of the College	Contact No	Signature
6.	P. N. SARANYA	Assistant Professor	Mangayarkarasi College	9597102360	Sod-N
7.	S. ARPOTHAVALLI	Assitant Profes	Maryayarkirasi College	74112.0	A. organgon
8.	S. Mohana	Assitant Professor	Mangayaxkarasi CollegeOF Arts & Science For woman	9629913068	& Notanon.
9.	2. Ling Phini	Anilant Projend	11	9740141183	Rena
10.	V. Gayathori	A SS istant Poof.	t/	9677732914	V. Gaz.
11.	Abinaya-k	Assistant Pool	,	96 47824170	-ARD
12.	KALESWARI.S	Assistant professor		7397690542	S-Calen
13.	PRIYANKA C.M	Acaistant pro luso	(1)	9629646298	C.N.R.
14.	U-NAGARANI	Assistantprojesou	A)	9384604095	0.29
15.	AKILA- A	Assistant Proof	"	9789499697	A Denn



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S. No.	Name	Designation	Name of the College	Contact No	Signature
16.	Hrs. P. Malaimari	Asst. Prof	N. M.s sermathai Vasan College for wown	88 70 24 96 94	- Puc apy
17.	Mrs. 8. Kalestoni	Asot-prot	N.M.S Sovnettai Vasan College for women	8637602386	S. Kali
18.	Mrs A. Alagulakshow	Am. Piop	N.M.S Sermattai varan College for Namen	8508424482	A. Hogning
19.	Mas M Mully Joth	Assl. Prof	N.M. S. Sermathar vasan College for women	9787925704	MMM
20.	Mg. A-Banu	ASSI. Prafin Commo	NMS Sermata vagan	7502129736	1.13
21.	Mrs. G. Selva Rani	Ant, prof., in	N.M.S. Samathai Vayan College for women	9952199741	Q_
22.	Ms P.SATHYA	Assistant Projector	College for women	8870300739	Palkya
23.	MHS. M. SHANMUGAVAD	IVU. Assitant Professor in Tanil	N.M.S. Sernathaivaxan Callege for women, Madura	8973556221	B. 200 Bearing
24.	Ms. M. Thivya Barathi	Asst. Prof. Dupt of Plysics	N.N.s. Sermathai Vavan College for Coomen, Note	8220632034	ghat.
25.	Mrs. R-Packialakshini	Asst. Prof. Dept of CS	Mangasjourkaras/College	9566923496	Relation
		1	o for women		



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5. No.	Name	Designation	Name of the College	Contact No	Sign
26.	A. Ramya	Assr. Prof.	Mangayaloas; College of OUS & Sci	8680061196	A.
27.	Shamim Kamal	Asst. Profit.	Mangayarkarasi College of Arts.	8925743186	Dano
28.	14. Viji	Asot Proff	Mangayarkarasi	7092439080	1
29.	G. SIVABHARATHI	Asst. proff	1/	9442090853	2
30.	S. Kirubharani	Anst. proft	"	8940929269	3.1
31.	S. LAXMIPALA	Asst. Prof.	Nangayankaras? College of At's f.Sci.	9087131422	Breek
32.	Dr. A. Jose Little Flower		Mangayarkartuie College of Artispsai	9626518873	A. Isre
33.	P. KALAISELVI	Asst. Prof.	retargupe karasi college of Arts & Science	8072623025	Mess
34.			, ,		
35.					



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#### **CERTIFICATES**







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#### **FEEDBACK**

