




## PEER GROUP FEEDBACK




**FATIMA COLLEGE (AUTONOMOUS)**  
**MADURAI - 18**

Peer Group Evaluation of the Staff by the Department

**YOU ARE REQUESTED TO READ THE STATEMENTS IN THE QUESTIONNAIRE CAREFULLY AND SELECT THE APPROPRIATE OPTION**

OK



Q1 - Q6

Q1 She is sensitive to the feelings of others and support them in their needs.

ANS1

☐ STRONGLY AGREE ☐ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q2 She maintains a positive atmosphere in the department.

ANS2

☐ STRONGLY AGREE ☐ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q3 She accepts her mistakes and clarifies issues directly in an amicable way without talking behind the back.

ANS3

☐ STRONGLY AGREE ☐ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q4 She does not discriminate between seniors and juniors but gives the same dignity to every teacher.

ANS4

☐ STRONGLY AGREE ☐ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q5 She takes responsibility for her decisions regarding academic and college duties.

ANS5

☐ STRONGLY AGREE ☐ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q6 She does her duty as a teacher such as typing the question papers of the subjects she handles, consolidation of marks, supervision, maintaining attendance etc., conscientiously without dumping it on others.

ANS6

☐ STRONGLY AGREE ☐ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

NEXT



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Q7 - Q12

Q7 She takes interest in slow learners through regular and effective coaching classes.

ANS7

☒ STRONGLY AGREE ☐ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q8 As a mentor, she takes serious efforts to know her wards adequately.

ANS8

☒ STRONGLY AGREE ☐ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q9 She gives and receives fair and constructive feedback to the members in the departments.

ANS9

☒ STRONGLY AGREE ☐ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q10 She facilitates an atmosphere for the less experienced colleagues to contribute effectively.

ANS10

☐ STRONGLY AGREE ☒ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q11 She accepts the collective decision of the department even if she is not in agreement.

ANS11

☐ STRONGLY AGREE ☒ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q12 She is faithful to the Institutional demand even if she has to adjust to her personal interest.

ANS12

☒ STRONGLY AGREE ☐ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

BACK NEXT

Q13 - Q18

Q13 She is knowledgeable, updates herself and uses electronic communication channels effectively.

ANS13

☒ STRONGLY AGREE ☐ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q14 She motivates others through personal examples.

ANS14

☐ STRONGLY AGREE ☒ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q15 She plans her teaching and evenly distributes the units of the syllabus throughout the semester and she reviews and reassesses plans on a regular basis.

ANS15

☐ STRONGLY AGREE ☒ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q16 She takes responsibility for setting up her own learning opportunities.

ANS16

☐ STRONGLY AGREE ☒ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q17 She is clean and systematic in maintaining her area of work.

ANS17

☒ STRONGLY AGREE ☐ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q18 She is punctual and good in time management.

ANS18

☐ STRONGLY AGREE ☒ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

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Q19 - Q24

Q19 She gets the job done without undue delay.  
ANS19  
☐ STRONGLY AGREE ☒ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q20 She takes initiatives to handle new papers periodically.  
ANS20  
☐ STRONGLY AGREE ☒ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q21 She shows explicitly her belongingness to the Institution by her loyalty to its principles and decisions.  
ANS21  
☒ STRONGLY AGREE ☐ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q22 She willingly caters to the Institutional demands setting aside her personal interests and is not calculative.  
ANS22  
☐ STRONGLY AGREE ☒ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q23 She takes efforts to know the vision, norms and healthy practices of the institution.  
ANS23  
☐ STRONGLY AGREE ☒ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q24 She lives a strong sense of team spirit and develops ideas and solutions collaborating with others.  
ANS24  
☐ STRONGLY AGREE ☒ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

BACK NEXT

HOD-Q1 - Q8

**Leadership (HOD)**

Q1 She respects everyone and maintains cordial relationship with her colleagues in the department.  
ANS1  
☐ STRONGLY AGREE ☒ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q2 She listens to and considers others' views and tackles disagreement constructively.  
ANS2  
☒ STRONGLY AGREE ☐ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q3 She identifies clear targets and priorities in teaching and plans for the department on a long term basis.  
ANS3  
☒ STRONGLY AGREE ☐ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q4 She reviews and reassesses plans and priorities on a regular basis with her department.  
ANS4  
☐ STRONGLY AGREE ☒ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q5 She inspires and encourages others to believe that they can achieve worthwhile goals.  
ANS5  
☐ STRONGLY AGREE ☒ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q6 She identifies the abilities of her colleagues, delegates work and follows its completion.  
ANS6  
☒ STRONGLY AGREE ☐ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q7 She leads without being aggressive or authoritative.  
ANS7  
☒ STRONGLY AGREE ☐ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q8 She is prudent in handling unexpected situations.  
ANS8  
☐ STRONGLY AGREE ☒ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

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Q9 - Q13

Q9 She conducts departmental meetings regularly and effectively.  
ANS9  
☒ STRONGLY AGREE ☐ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q10 She communicates the decisions taken in the HODs meet to the department on time.  
ANS10  
☐ STRONGLY AGREE ☒ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q11 Her decisions are in favor of common good and not influenced by personal interest.  
ANS11  
☐ STRONGLY AGREE ☐ AGREE ☒ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q12 She displays genuine interest in staff and their progress and gives appreciation and recognition.  
ANS12  
☐ STRONGLY AGREE ☒ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

Q13 She organizes rotation of subject handling effectively among the staff of the department.  
ANS13  
☐ STRONGLY AGREE ☒ AGREE ☐ MODERATE ☐ DISAGREE ☐ STRONGLY DISAGREE

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FINAL

THANK YOU Mrs.B.Vethamary Jackquiline FOR GIVING FEEDBACK FOR THE FOLLOWING STAFF MEMBERS

STAFF NAME

Dr.E.Helena

DO YOU WANT TO CONTINUE?

YES NO



## SAMPLE REPORT

FATIMA COLLEGE (Autonomous), Madurai - 625 018

Peer Group Evaluation of the staff by the Department - 2018

NAME: Mrs.V.Sofia Adaikala Mary

No. of Respondents : 6

DEPARTMENT: SOCIOLOGY -CA, MSW

S.NO	QUESTIONS	SA	A	M	D	SD
1	She respects everyone and maintains cordial relationship with others in the department.	3	1	2	0	0
2	She is sensitive to the feelings of others and notices when others need help and support.	3	2	1	0	0
3	She looks for common ground and builds co-operation even in difficult circumstances.	3	2	1	0	0
4	She maintains a positive atmosphere in the department.	3	2	1	0	0
5	She clarifies issues directly in an amicable way without talking behind the back.	3	1	2	0	0
6	She does not discriminate between seniors and juniors but gives the same dignity to every teacher.	3	1	2	0	0
7	She takes responsibility for her decisions regarding academic and college duties.	3	3	0	0	0
8	She has the humility to acknowledge her mistakes.	3	0	3	0	0
9	She does her duty as a teacher such as typing the question papers of the subjects she handles, consolidation of marks, supervision etc., conscientiously without dumping it on	4	2	0	0	0
10	She takes interest in slow learners through regular and effective coaching classes.	3	2	1	0	0
11	She is authentic and impartial in assessing the test papers.	4	2	0	0	0
12	As a mentor, she takes serious efforts to know her wards adequately.	3	0	0	3	0
13	She gives and receives fair and constructive feedback to the members in the departments.	3	1	2	0	0
14	She facilitates an atmosphere for the less experienced colleagues to contribute effectively.	2	2	2	0	0
15	She takes conscious efforts to contribute effectively, her share of responsibility in the department.	3	2	1	0	0
16	She accepts the collective decision of the department even if she is not in agreement.	3	2	1	0	0
17	Her decisions are in favor of common good and not influenced by her personal interest.	3	2	1	0	0
18	She is open to take new information or suggestions into consideration while taking decisions.	2	3	1	0	0
19	She states her views clearly and concisely.	2	3	1	0	0
20	She listens to and considers others' views and tackles disagreement constructively.	2	3	1	0	0
21	She is knowledgeable, updates herself and uses electronic communication channels effectively.	3	3	0	0	0





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S.NO	QUESTIONS	SA	A	M	D	SD
22	She motivates others through personal examples.	2	2	2	0	0
23	She displays genuine interest in people and their progress, giving appreciation and recognition.	2	2	2	0	0
24	She identifies clear targets and priorities in teaching.	3	2	1	0	0
25	She plans her teaching and evenly distributes the units of the syllabus throughout the semester.	3	2	1	0	0
26	She reviews and reassesses plans and priorities on a regular basis.	3	2	1	0	0
27	She takes responsibility for setting up her own learning opportunities.	3	2	1	0	0
28	She reviews and consciously learns from experiences.	3	2	1	0	0
29	She is clean and systematic in maintaining her area of work.	3	3	0	0	0
30	She is punctual and good in time management.	3	3	0	0	0
31	She gets the job done without undue delay.	3	2	1	0	0
32	She takes initiatives to handle new papers periodically.	3	2	1	0	0
33	She shows explicitly her belongingness to the Institution by her loyalty to its principles and decisions.	3	2	1	0	0
34	She willingly caters to the Institutional demands setting aside her personal interests and is not calculative.	3	2	1	0	0
35	She takes efforts to know the vision, norms and healthy practices of the institution.	3	2	1	0	0
36	She lives a strong sense of team spirit and develops ideas and solutions collaborating with others.	2	3	1	0	0

## OTHER REMARKS:

, good teacher, Good motivator and Support provider to me, , , she is very calm and ploite in the department.