

Fatima College (Autonomous) Madurai-18



**Fatima College Typewriting Institute
In Collaboration with
Government of Tamil Nadu
Department of Technical Education,
Chennai - 25**

**Offers Courses on
Typewriting - English – Senior Grade**

Venue : N5 (Nivedita Block)

Fees : Rs. 1500/-

Duration : 6 Months

Typewriting

Eng.

SENIOR GRADE



With Models
Abbreviation and
useful Tips

5



**Geetha
Prasuram**

247 SOUTH MARRET STREET, MADURAI 625 001.
Ph: 0452-2330916 Cell : 94434 15839

Senior Statement - Margin

10° - 75°

21° AMOUNT ALLOTTED FOR THE HIGHWAYS DEPARTMENT (43 Spaces)

21° Head	42° 2006-2007		62° 2007-2008	
	38° Budget 37° Estimate	48° Revised 47° Estimate	58° Budget 57° Estimate	68° Revised 67° Estimate
	//			
	46° (Rupees in thousands) (21 Spaces)			
	(37 + 1) 38°	(47 + 1) 48°	(57 + 1) 58°	(67 + 1) 68°
Buildings	3,12,82	5,20,82	2,25,12	3,60,22
Furnishings	2,01,35	1,99,26	2,14,78	3,11,23
Bridges	5,34,11	6,23,46	5,11,69	3,48,26
Road Works	91,35	1,21,36	97,78	1,37,39
Salaries	2,56,00	1,87,35	2,01,68	2,48,08
Compensation	1,35	24,26	53,78	1,03,26
Repairs	2,82	1,19	5,15	10,35
Prizes	1,67	9,26	14,21	31,28
Rent	1,26,76	2,45,68	1,56,35	2,36,79
Advertising	4,35	6,26	13,52	11,07
Labour Welfare	97,12	1,00,12	78,12	2,34,57
Accidents	1,09,12	2,45,22	89,12	95,22
	//			

Salaries includes Pay, Medical Allowance, House Rent Allowance and City Compensatory Allowance.

Repairs includes repair for the Motor Vehicles repairs under the control of Chief Engineer.

Calculation	2	2	2	2
(10 - 35)	(37 - 45)	(47 - 55)	(57 - 65)	(67 - 75)

QUESTION : 1

(90-91)

All caps || Statement showing / progress in /
hand-made paper industry in 1987-88

Name of / development = Dist.	Production		Sale	
	In Kilo	In Rupees	In Kilo	In Rupees
1. Madras	299	11,900	---	---
2. <u>Villupuram</u>	39,432	1,27,272	1,31,143	18,148 ltrs.
3. <u>Vellore</u>	58,616	1,56,853	16,703	1,21,570 l. stat.
4. Tiruchirappalli	17,435	1,61,888	13,757	1,54,128 l9
5. Tiruppur	1,10,100	39,231	46,542	1,25,984 ltrs.
6. Dindigul	37,523	1,31,514	12,458	1,24,505
7. <u>Tiruvallur</u>	26,791	1,28,031	5,978	1,19,088 ltrs.
8. <u>Koillupatti</u>	1,857	11,300	(*)	(*)
9. Namakkal	150	175	150	187
10. <u>Tirunelveli</u>	80,097	1,64,574	74,558	1,64,532
11. <u>Kerala</u>	47,095	1,12,553	23,642	1,16,662
12. Kanniyakum- ari	37,080	1,28,865	28,765	1,34,251 L6

(*) Figures have not yet bn. recd. /
Centres have bn. reminded.

The data collected from modern
technique and gather vast info. regarding /
hand-made paper L2

Fatima College (Autonomous) Madurai-18



Fatima College Typewriting Institute

ENGLISH TYPEWRITING COURSE- SENIOR

2021-2022

Course outcome

At the end of the course the students will be able to

- Type flawlessly 45 words per minute/ (2250 Strokes) in English
- Secure jobs in Government sectors that necessities basic typewriting skills for Data Entries.