



Fatima College

(Autonomous)

Re-Accredited with 'A++' (CGPA 3.61) by NAAC (Cycle- IV)
College with Potential for Excellence (2004 - 2019)
101 - 150 Rank Band in India Ranking 2021 (NIRF)
Mary Land, Madurai - 625018, Tamil Nadu.



Professional Ethics Programme for Non Teaching and Support Staff

FATIMA COLLEGE (AUTONOMOUS), MADURAI
CAPACITY BUILDING PROGRAMME ORGANIZED BY IQAC

NOVEMBER 10, 2020

| TIME | SESSIONS | RESOURCE PERSON |
|------------------------------------|--|--|
| SUBSTAFF | | |
| 10.00 to 11.00 a.m. | I On Confidence Building | Dr. L.Meena, Assistant Professor, Dept. of Management Studies, Fatima College |
| Break | | |
| 11.00 to 12.00 P.M. | II | Dr. Priyalatha, Assistant Professor Dept. of Home Science, Fatima College Dr. Mouna, Assistant Professor Dept. of Home Science, Fatima College |
| SUBSTAFF & NON-TEACHING | | |
| 03.00 – 04.30 P.M. | I | Mrs. Sunithi S Ramesh Chief Executive Officer SatvatHolistics Private Limited Chennai, Tamil Nadu – 600020. SatvatHolistics is a Sound Therapist and Gong Master. |



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REPORT

The IQAC of Fatima College had arranged for a Capacity Building Programme for the Non-Teaching Staff and Sub Staff on 10 November 2020 at 03.30 p.m.

The morning session was exclusively for the sub staff. Dr. L. Meena, Assistant Professor, Dept. of Management Studies, Fatima College, was the guest speaker of the day. 21 Sub staff participated in the sessions. Dr. L. Meena spoke on confidence building. The session was made interesting through a few activities. The sub staff enthusiastically took part in the activities. The next session was handled by Dr. C. Priyalatha, Assistant Professor Dept. of Home Science, Fatima College and Dr. D. Mouna, Assistant Professor Dept. of Home Science, Fatima College. The Sub Staff were trained on preparation of jam and juice. The Session was very useful and worthwhile.

The second session was taken over by Mrs. Sunithi S. Ramesh, Chief Executive Officer SatvatHolistics, Private Limited, Chennai. Mrs. Sunithi is a Sound Therapist and Gong Master. She oriented the participants both Non Teaching and Sub Staff on the importance of meditation and mental health. The members found the session highly productive. The day came to an end with the participants thanking the guest speaker.



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Dr. L. Meena, Assistant Professor, Dept. of Management Studies, spoke on Confidence building.



Sub staff are enthusiastically participating in Musical Chair competition



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FATIMA COLLEGE

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Mary Land, Madurai - 625 018



CAPACITY BUILDING PROGRAMME - 10.11.2020

ORGANISED BY IQAC

Time: 03 p.m. - 04.00 p.m.

Non-Teaching Staff

Venue: Jubilee Hall

| S. No. | Name of The Staff | Signature |
|--------|-----------------------------|------------------------|
| 1. | Mrs. P. J. Philomena | ABSENT (ON DUTY) |
| 2. | Mrs. A. R. Jacintha | A.R. Jacintha |
| 3. | Mrs. R. Sundari | ABSENT |
| 4. | Mrs. S. Mary Puspa Rani | ABSENT |
| 5. | Mr. S. Ganeson | Ganeson |
| 6. | Mr. T. Appavu | T. Appavu |
| 7. | Mrs. M. Magdaline Manonmani | M. Magdaline |
| 8. | Mrs. D. Emelda Daisy | ABSENT |
| 9. | Mrs. M. Ahila | ABSENT |
| 10. | Mrs. P. Kaladevi | P. Kaladevi |
| 11. | Mr. T. Antony Dhanasekaran | T. Antony Dhanasekaran |
| 12. | Mrs. V. Elizabeth Rani | ABSENT (ON DUTY) |
| 13. | Mr. A. Silvester Lobo | ABSENT |
| 14. | Mr. I. Francis Xavier | ABSENT (ON DUTY) |
| 15. | Mrs. J. Mary Clara Bai | J. Mary Clara Bai |



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| S. No. | Name of The Staff | Signature |
|--------|--------------------------------|---------------------------|
| 16. | Mrs. S. Mahil Praba | S. Mahilpraba |
| 17. | Mrs. K. Jeyabalaji | ABSENT |
| 18. | Mrs. L. Shanthi | L. Shanthi |
| 19. | Mrs. P. Jeya | P. Jeya |
| 20. | Mr. M. Jeyakumar | M. Jeyakumar |
| 21. | Mr. P. Palani Kumar | P. Palani Kumar |
| 22. | Mrs. R. Leema Mary | R. Leema Mary |
| 23. | Mr. R. Gomathi Nathan | R. Gomathi Nathan |
| 24. | Mrs. P. Nirmala | ABSENT |
| 25. | Mr. V. Venis | V. Venis |
| 26. | Mr. R. Boomi Nathan | R. Boominathan |
| 27. | Mr. G. Sai Sankar | G. Sai Sankar |
| 28. | Mr. Loyola Prince | Loyola Prince |
| 29. | Mrs. P. Shanthi Rekha | P. Shanthi Rekha |
| 30. | Mrs. P. Senthil Vadiu | P. Senthil Vadiu |
| 31. | Mrs. A. Maria Pushpam | A. Maria Pushpam |
| 32. | Mr. R. Gell Prabhakaran Henry | R. Gell Prabhakaran Henry |
| 33. | Mrs. A. Kamali Ruby Rajakumari | A. Kamali |
| 34. | Mrs. V. Saradha | ABSENT |
| 35. | Mrs. S. Muthumeenal | ABSENT |



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| S. No. | Name of The Staff | Signature |
|--------|---------------------------|--------------------|
| 36. | Mrs. S. Sathya Kala | S. Sathya Kala |
| 37. | Mrs. R. Selva Ambika | R. Selva Ambika |
| 38. | Mrs. C. Mahalakshmi | C. Mahalakshmi |
| 39. | Mrs. V. Chandra | V. Chandra |
| 40. | Mrs. D. Sahaya Hilda Mary | Hilda Mary |
| 41. | Mrs. M. Kavitha | M. Kavitha |
| 42. | Ms. MU. Abiraami | Ms. Abiraami |
| 43. | Mrs. K. Kalyani | K. Kalyani |
| 44. | Mr. M. Pandi | M. Pandi |
| 45. | Mr. A. Micheal James | A. James |
| 46. | Ms. R. Sakthi Velammal | R. Sakthi Velammal |
| 47. | Ms. E. Kalaiselvi | ABSENT |
| 48. | Ms. P. Jansi Rani | P. Jansi Rani |
| 49. | Ms. P. Kavitha | P. Kavitha |
| 50. | Mr. J. Stephen | J. Stephen |
| 51. | Mrs. V. Menaka | V. Menaka |
| 52. | Mrs. D. Minsala Barveen | ABSENT |
| 53. | Mrs. P. Vanaja | P. Vanaja |
| 54. | Mr. L. Antony Raj | L. Antony Raj |
| 55. | Mrs. S. Meenakumari | S. Meenakumari |



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|--------|-----------------------------|---------------------|
| 56. | Mrs. G. Florence Sylvia | G. Florence Sylvia |
| 57. | Mrs. A. Sahaya Josephine | A. Sahaya Josephine |
| 58. | Mrs. J. Sylvia Vaiz | J. Sylvia Vaiz |
| 59. | Mrs. S. Alice Mary | S. Alice Mary |
| 60. | Mrs. G. Sangeetha | G. Sangeetha |
| 61. | Mrs. R. Maria Chitra | R. Maria Chitra |
| 62. | Mrs. V. Nivetha | Nivetha |
| 63. | Mrs. M. Suguna | ABSENT |
| 64. | Ms. V. Ebenezer Vimala Rani | ABSENT |
| 65. | Ms. R. Suriya | R. Suriya |
| 66. | Mrs. A. Jeyalakshmi | A. Jeyalakshmi |
| 67. | Ms. R. Bavithra | R. Bavithra |
| 68. | Mrs. M. Deepitha | ABSENT |



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CAPACITY BUILDING & SKILL TRAINING PROGRAMME - 10.11.2020

ORGANISED BY IQAC

Time: 03:00 PM. - 04:00 PM.

SUB-STAFF

Venue: Jubilee Hall

| S. No. | Name of The Staff | Signature |
|--------|---------------------------|-----------------|
| 1. | திருமதி. சோ. அன்னமயில் | சோ. அன்னமயில் |
| 2. | திருமதி. அ. அன்னகாழு | A. Annakazhu |
| 3. | திருமதி. மு. பார்பாத்தி | பார்பாத்தி |
| 4. | திருமதி. பாக்கிய மேரி | பாக்கியமேரி |
| 5. | திருமதி. பி. கவிதா | P. கவிதா |
| 6. | திருமதி. பி. கண்ணியம்மாள் | P. கண்ணியம்மாள் |
| 7. | திருமதி. இ. கலைச்செல்வி | I. Kalaiselvi |
| 8. | திருமதி. செ. தவசெல்வி | S. Thavaselvi |
| 9. | திருமதி. வே. சிவகாமி | V. Sivagani |
| 10. | திருமதி. பா. ரேணுகா தேவி | P. Rengasathi |
| 11. | திருமதி. தீபா | D. Thiba |



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| 12. | திருமதி. நா. நாச்சம்மை | ABSENT |
| 13. | திருமதி. ச. குருவம்மாள் | குருவம்மாள் |
| 14. | திருமதி. மு. சாந்தி | M. சாந்தி |
| 15. | திருமதி. அந்தோணியம்மாள் | M. Anthonyamma |
| 16. | திருமதி. பி. செல்வி | P. செல்வி |
| 17. | திருமதி. லார்து ஜெயம் | A. ஜெயம் |
| 18. | திருமதி. சோ. அமிர்தம் | S. அமிர்தம் |
| 19. | திருமதி. செ. பூங்கொடி | S. Poongodi |
| 20. | திருமதி. மு. பத்மா | M. பத்மா |
| 21. | திருமதி. கா. மகேஸ்வரி | K. Maheswari |
| 22. | திருமதி. ஆ. சீதா | A. சீதா |

23. திருமதி. யா. சுகந்தன் யா. சுகந்தன்