**6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative set-up appointment and service rules procedures, etc.**

**Response:**

* The **Board of Management** of which the **Secretary** is the Chairperson ensures adherence to all policies, appointment and service guidelines and augmentation of infrastructure.
* The **Governing Body** reviews the overall functioning of the college and suggests various campus developmental activities.
* The **Principal** the Chairperson of the Academic Council appraises herself of all the activities of the college through regular, scheduled meetings.
* The **IQAC** spearheads all quality improvement activities.
* **Statutory Bodies and** the non-statutory Bodies collaborate with the stakeholders to evaluate and implement activities.
* The **Controllers of Examinations** meticulously conduct all Examinations and declare results.
* The **Academic Deans** along with the Curriculum Development Cell ensure that the curriculum is well designed.
* The **Heads of Departments** coordinate the activities of the respective departments.
* The **Research Deans** promote a robust research culture.
* The **Deans of extra-curricular affairs** ensure the maximum participation of students in intercollegiate events.
* The **Coordinators** of all Committees and Clubs plan the annual activities.
* The **Students’ Union** works for a vibrant campus life. The Union monitors the functioning of the various student committees.
* The **Office Managers** deal with the administrative, finance and office matters.

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