



FATIMA COLLEGE (Autonomous), Madurai-625 018
Department of Sociology and Social Work

Offers

Value Added Course
On

INTRODUCTION TO NGO MANAGEMENT

Fee Rs. 750/- No. of Hours: 30 hrs

**STEP INTO A FOUNDATION STONE FOR A
GREAT MILE STONE**

LAST DATE FOR REGISTRATION: September 31, 2020



FATIMA COLLEGE (AUTONOMOUS), MADURAI- 625 018

DEPARTMENT OF SOCIOLOGY AND SOCIAL WORK

Value Added Crash Course on Introduction to NGO Management

HOURS: 30

Course Code – 19UGVAS1

COURSE DESCRIPTION

This Course provides students with working knowledge of the administrative and organizational aspects of Non Government Organizations. Also this course focuses on the managerial challenges faced by the Non Government Organizations, their structure, functions and their interrelationships with other social institutions.

COURSE OBJECTIVES

To equip the students with the basic knowledge of Non Government Organizations and its functions for better society.

COURSE OUTCOMES (CO)

No.	Course Outcome	Knowledge Level(Accordin g to Bloom's Taxonomy)
CO 1	Outline the Nature and Scope of Non Government Organizations	K1
CO 2	Categorizing Types of NGO	K2
CO 3	Understand the Structure and Functions of NGO	K2
CO 4	Discover Sources of Fund raising and its problems	K3
CO 5	Articulate the knowledge of NGO Observation	K3

Unit I: Introduction to NGO Management

[7Hours]

NGO - Meaning, Nature, Scope, Characteristics, Importance.

Unit II: Types of NGO

[7Hours]

Types of NGO – Charity based organizations, Relief based organizations, Rehabilitation based organizations, Service based organizations, Social Development and Empowerment.

Unit III: Administration

[6Hours]

Administration of NGO – Registration, Structure and Functions

Unit IV: Fund Raising

[5 Hours]

Sources of fund for NGO – International, National, State level, Community and Individuals, Methods of Fund raising, Problems in Fund raising.

Unit V: Field exposure

[5 Hours]

Observation Visits to NGO- Charitable, Service Oriented, Trust, Society.

Text Book:

Management of NGO, Saket Sahu, Print Media Publication, Jaipur-302004, 2007

Reference:

How to Start an NGO in India, Reddy S K, Navyug Books International, Delhi – 1100053, 2012

Voluntary Organizations and Social Welfare, Dr Rajkumar Siwach, Shankar Publications, Delhi – 1100053, 2013

NGO Management and Social Work, L K Singh, Neerta Axis Books Pvt. Ltd, New Delhi – 110 002, India 2013

The State of NGOs: A New Perspective, Chongtham Nutanmanjuri, Maxford Book, New Delhi – 110 002, 2013

EVALUATION PATTERN:

C1	C2	C3	Int.	Ext.	Total
10	20	10	40	60	100

*C1- Assignment

*C2- Written Tests

*C3- Comprehensive Viva-Voce / Field Visit

மாணவர்

வருகைப் பதிவேடு

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மாதம்

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செ. து. 2 :

Group

மாணவர்

வருகைப் பதிவேடு

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Management

யாதும்

[illegible]

உதயகிருஷ்ணமங்கலம், சேந்திரமலை

പ്രകൃതിയുടെ ദൈവം എന്നും

மாதந்திய ஸ்திரீதரக சோற்றாவற்கு

പ്രത്യേകമായി പരിശോധിക്കുക

மாதுத்திர, சிவாபிபரணகா

பலளி டேவாலு தூட்டள்

மாநகரத்தின் முடிவில் உள்ளவர்கள்

மேற்கூறியவற்றை அடிப்படையில்

பள்ளி விடுமுறை நாட்கள்

எழுதினார்.

Department of Sociology & Social work, Fatima college.
January - April - 2021.

மாணவா

Value Added Crash course on Introduction to New Management.
வருகைப் பதிவேடு

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மாநாடு

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DEPARTMENT OF SOCIOLOGY AND SOCIAL WORK



FATIMA COLLEGE (Autonomous)

Re-Accredited with 'A' Grade by NAAC (3rd Cycle)

College with Potential for Excellence

Mary Land, Madurai - 625018

This is to certify that Ms. ABITHA.P
has successfully completed the Value Added Crash Course on

INTRODUCTION TO NGO MANAGEMENT

during the academic year 2020 - 2021 and has been
awarded **Distinction / First / Second** class.

Dr. Sr. G. Celine Sahaya Mary

Dr.Sr.G.Celine Sahaya Mary
Principal

Head of the Department

Co-ordinator