

FATIMA COLLEGE (AUTONOMOUS)



**Re-Accredited with “A” Grade by NAAC (3rd Cycle)
74th Rank in India Ranking 2020 (NIRF) by MHRD
Maryland, Madurai- 625 018, Tamil Nadu, India**

NAME OF THE DEPARTMENT : SOCIOLOGY AND SOCIAL WORK

NAME OF THE PROGRAMME : MASTER OF SOCIAL WORK

PROGRAMME CODE : PSSW

ACADEMIC YEAR : 2020 - 2021

The Annual upgradation of Syllabus Meet

Academic year 2019-2020 - 28.02.2020

The annual upgradation of Syllabus meet was conducted for Post Graduate Course, Master of Social work on 28.02.2020. The head of the Department Dr. M. Meenakumari welcomed the members and explained the agenda of the meet - Self learning Course, Value Added Crash Course, Mooc Course, Service learning programme, project & fieldwork External list of Examiners, areas for internship and project, introduction of self study and introduction of dynamism - syllabus. The meeting was started around 3.30 p.m.

* Members present:

Dr. P. Rajkumar - University Nominee, professor, MKU

Dr. J. O. Jeyda Gnanajane Elijo - Subject Expert

Dr. Chittarajan Subudhi - Subject Expert

Mrs. Sathya . A - Industrialist

Ms. Apurva M.S.K - Alumnae

Dr. M. Meenakumari - Head

Mrs. V. Sofia Adaikala Mary - Assistant professor

V. Sofia Adaikala Mary

Dr. M. Suganya - Assistant professor

Dr. P. Jacintha Josephine Julie - Assistant professor

Dr. M. Shapna Yasmin - Assistant professor

Dr. T. Geetha - Assistant professor
T. Geetha

Ms. K. Elakkiya - Assistant professor
K. Elakkiya

* The members appreciated about the implementation of the previous board of studies meet suggestions.

* The Self Learning Courses for Advanced learners titled Corporate Social Responsibility was approved by the members.

* While discussing the self study portions, Dr. J.O. Jeyda Granajane Elijo suggested that self study portions can be mentioned at the end of the syllabus. She also suggested to mention a note that external examiners need not set questions from this portion besides dynamism unit. If it is not done, the external question setter may ask question from this portion, ultimately students will be affected.

* For Service Learning programmes the members suggested to adopt a village or select the villages where NSS extend their services or focus on special communities. First and foremost build a rapport through organizing free medical camps, eye camps etc., These villages are the social laboratory to carry out all specialisation based activities.

* While discussing value added Crash Course Counselling skills was approved.

- * In the syllabus Self study portions were discussed and finalised.
- * 19MSW103 - Understanding Human Behaviour include Unit: IV fully as self study.
- * 19MSW206 - Community Organisation and Social Action in unit: II from Community Organisation to fact finding mark for self study.
- * 19MSW311A - Urban Community Development in unit: II include Integrated Development of Small and Medium Towns as self study.
- * 19MSW417C - Industrial Relations in Unit: V full unit as self study.
- * 19MSW418 - Social Welfare Administration and Social Legislations in Unit: III full unit as self Study.
- * In the syllabus Dynamism portion was discussed and finalised.
- * 19MSW101 - Social work profession in unit: VI add Indegenious Social work - Social welfare
- * 19MSW102 - Study of Indian Society in unit: V add social problems in Tamilnadu.
- * 19MSW103 - Understanding Human Behaviour in unit: VI add understanding Human Behaviour

in the present scenario.

- * 19MSW206 - Community Organisation and Social Action in Unit: VI add Community programmes in India, pre and post independence.
- * 19MSW207 - Social work Research and Statistics in Unit: VI add types in funding agencies.
- * 19MSW310C - Human Resource Management in Unit: VI add Human Resource Management at National level and international level.
- * 19MSW311A - Urban Community Development in Unit: VI delete distributed, place based initiatives and Neighbourhood revitalization.
- * 19MSW311B - Social work practice in psychiatric Settings in Unit: VI delete ICD II meaning and classification then add psychiatric social work practice in India.
- * 19MSW311C - Labour Legislations in Unit: VI add Recent trends in Labour Welfare Legislations.
- * 19MSW312 - Counselling Theory and practice in Unit: VI add Existing Counselling practices in Madurai.
- * 19MSW313 - Social policy, planning and Development in Unit: VI add current social Development policy at state and National level.

- * 19MSW415A - Disaster Situations and Management in Unit: V] add outlook or overview.
- * 19MSW415B - Hospital Management in Unit: V] add Current Hospital Administration at State level and National level.
- * 19MSW415C - Employee Welfare and Social work in Industry in Unit: V] add Social work practices at work place.
- * 19MSW416A - Working with Marginalised Groups in Unit: V] add Social inclusion and Exclusion policy.
- * 19MSW416B - Disability prevention and Management in Unit: V] add Recent trends in Disability prevention and Management.
- * 19MSW416C - Human Resource Development in Unit: V] add Recent trends in Human Resource Development.
- * 19MSW417A - NGO Management in Unit: V] add recent NGO Management practices and current trends.
- * 19MSW417B - Social work practice in Medical Settings in Unit: V] add Medical Social work practice at State level and National level.
- * 19MSW417C - Industrial Relations and in Unit: V] add current practices in Manufacturing Sector.

19MSW418 - Social welfare Administration and Social Legislations in unit: V add Social welfare Administration in India.

- * In the syllabus for the following papers, changes were suggested and finalised.
- * 19MSW205 - Social Case work and Social Group work in unit: I include skills for Social Case work, in unit: II remove introduction and add process to the title. Delete unit: III and unit: IV can be changed into unit: III. In unit: IV include Group work process, principles - Techniques, process and Historical demands. In unit: V add 'in India' and delete differently abled.
- * 19MSW310B - Mental Health in unit: I add DSM, in unit: III remove the theory part from Self study in unit: IV add psychiatric Epidemiology, in unit: V full unit as self study then delete National Mental Health programme as policies. In unit: VI add Mental Health Act.
- * 19MSW311C - Labour Legislations in unit: III add Code of wages, 2019.
- * For MOOC course titled Intellectual property Rights: A management perspective is approved. The members of the board said that the choices can also be given to the learners to pursue the MOOC courses because certain courses will be available for particular time. So based on the availability of the

Course in the portal and the interest of the learners is more important to pursue this Course.

- * For the project work, the members expressed that it is unfair for not allotting the hours and Credits in the work load. They also suggested that to include the Credits in the front page. They also felt that for project the learners can be given freedom to select the title based on their interest and facilitate them to choose topics based on Social problems, Tropical Diseases, Current problems can be focused. They also suggested that two papers namely Social policy, planning and Development and Social welfare Administration and Legislation can be merged the hours and Credits can be allotted for Research project.
- * The proposed external examiners list was discussed and approved for field work viva-voce and project viva-voce. They also said that for field work viva-voce practitioners should be preferred then for project viva-voce academicians should be invited.
- * Dr. C. Karupiah, professor & Head, Department of Sociology, School of Social Sciences, Madurai Kamaraj University, Madurai.
- * Dr. P. Rajkumar, Professor, Department of Sociology, School of Social Sciences, Madurai Kamaraj University, Madurai.

- * Dr. B. Geetha, Assistant professor, Department of Sociology, School of Social Sciences, Madurai Kamaraj University, Madurai.
- * Dr. M. Buvaneswaran, Assistant professor, Department of Sociology, School of Social Sciences, Madurai Kamaraj University, Madurai.
- * Dr. R.M. Muthu, Assistant professor, Department of Sociology, School of Social Sciences, Madurai Kamaraj University, Madurai.
- * Dr. Umadevi, Assistant professor in Social work, Lady Doak College, Madurai.
- * Mrs. Amy parithra, Assistant professor in Social work, Lady Doak College, Madurai.
- * Dr. L. Arockiaraj, Head & Associate professor, Department of Rural Development Science, Arul Anandhae College, Karumathur.
- * Mrs. S. Abirami, Assistant professor, Department of Rural Development Science, Arul Anandhae College, Karumathur.
- * Dr. Arul prasad, Associate professor, Department of Rural Developmental Science, Arul Anandhae College, Karumathur.
- * Dr. A. Thomas William, Associate professor, Department of Rural Development Science, Arul Anandhae College,

Karumalthur.

- * Dr. Julian Augustus Lazmev, Assistant professor, Department of Social work, The American College, Madurai.
- * Mrs. Rohini, Assistant professor, Department of Social work, The American College, Madurai.
- * Mrs. Bimala Chandra Sekar, Founder - EKTA Foundation Madurai
- * Mrs. Shanthi, District Social welfare officer, District Social welfare Board, Madurai.
- * Mr. Ganesan, District Child protection officer, District Child protection unit, Madurai
- * Mr. Raja Sakthivel, Senior Technical officer, ICMR Government Health Services, Governmental Hospital, Madurai.
- * Mrs. Vidhya, HR Assistant Manager, Vadamalayan Hospital, Madurai.
- * Mrs. Selva Gomathi, Deputy Director, Soco Trust, Madurai
- * Mrs. Bhuvaneshwari, Academic Coordinator, Shantmanas Madurai
- * Mrs. Rukmani, Social worker, Top Kids, Madurai

- * The proposed sectors for Internship for both in Non-Governmental organizations, Governmental Sector and Hospital Settings was discussed and approved. The areas for project and agencies, the students should be given full freedom to select based on their interest.
- * Non-Governmental organisations such as Shantmanas, Baptistine Community Development Society, Evidence, Soco trust, Vigilance Foundation, J.K. Mass Foundation, M.S. Chellamuthu Trust and Research Foundation, Society for Integrated Development of Tribals, Society for Integrated Development of Rural areas, Dhan foundation
- * Government Sectors such as Government Rajaji Hospital, ICMR, Social welfare Board, District Social welfare Board, Labour office, Court, Corporation, police Station, prison, District Industrial Center, Government Rehabilitation Homes.
- * Hospital Settings such as Apollo hospital, Aarind Eye Care, Rathna mental health care, Aalthmik Institute of Mental health & Neuroscience, Jllakku - Vanar Mental health Center (psychiatrist), Ram psychiatry Hospital, Vadamalayan Hospital.
- * Industrial Sectors such as J.K. Fenner India Ltd., pupil leader private Ltd., TVS Sri Chakra Tyre Ltd, Susee Hyundai, Reliance private Ltd., Bargan Rubber industries, Madhura Coats, GHCL, Hi Tech Akai, Arogya welfare Trust, Aparajitha

Corporate Services Pvt. Ltd.,

* Finally, the board members also expressed that it is not mandatory that all courses should have K2, K3 and K4 level uniformly, it may vary based on the course and ability of the students also. This method creates a fear among the students and affects their performance in the examination. The members also felt that upgradation of syllabus meet could be conducted in morning time it will be much better for discussion

* The suggestions offered in the PA Board for Master of Social Work in 2018-2019 and the actions implemented were as follows:

Suggestions by the Board members

Action taken by the Department

- OBE pattern proposed

- Implemented the OBE pattern

- Value Added Crash Course was suggested

- Implemented Value Added Crash Course

* Members

- 1)* Dr. P. Rajkumar - University Nominee
Professor
Department of Sociology
Madurai Kamaraj University
Madurai
P. Rajm 28/2/2020
- 2)* Dr. J. O. Jeyda Gnanajane Elijo - Subject Expert
Assistant professor
Department of Social work
Bharathidasan University
Tiruchirapalli
Jeyda
- 3)* Dr. Chittarajan Subudhi - Subject Expert
Assistant Professor
Department of Social work
Central University of Tamil Nadu
Tirunelveli
Subudhi
2020/2/28
- 4)* Mrs. Sathya. A - Industrialist
Senior Executive - Center incharge
Apollo Sugar Pvt. Ltd
Apollo Multispeciality Hospital
Madurai
A. Sathya
- 5)* Ms. Arueva. M.S.K - Alumnae
Assistant professor
GTN Arts College
Dindigul
msk Arueva

6)* Dr. M. Meenakumari — Head
Associate professor Head
Department of Sociology with C.A
Fatima College (Autonomous)
Madurai

7)* Mrs. V. Sofia Adaikala Mary —
Assistant professor
Department of Sociology with C.A
Fatima College (Autonomous)
Madurai
V. Sofia Adaikala Mary

8)* Dr. M. Suganya —
Assistant professor
Department of Sociology with C.A
Fatima College (Autonomous)
Madurai
M. Suganya

9)* Dr. P. Jacintha Josephine Julie — ~~Dr. P. Jacintha Josephine Julie~~
Assistant professor
Department of Social work
Fatima College (Autonomous)
Madurai

10)* Dr. K. Saritha — Absent
Assistant professor
Department of Social work
Fatima College (Autonomous)
Madurai

11)* Dr. M. Shapna Yasmin — H. Sani
Assistant professor
Department of Social work
Fatima College (Autonomous)
Madurai

12)* Dr. T. Geeltha — T. Geeltha
Assistant professor
Department of Social work
Fatima College (Autonomous)
Madurai

13)* Ms. K. Elakkiya — K. Elakkiya
Assistant professor
Department of Sociology with C.A.
Fatima College (Autonomous)
Madurai

14)* Dr. S. J. Kala — S. J. Kala
Dean of Arts

15)* Dr. W. Malathi — Malathi
Dean of Science

28/02/2020



FATIMA COLLEGE (AUTONOMOUS), MADURAI-18

DEPARTMENT OF SOCIOLOGY & SOCIALWORK

PROGRAMME CODE: PSSW

COURSE CODE	COURSE TITLE	HRS / WK	CREDIT	CIA Mks	ESE Mks	TOT. MKs
SEMESTER – I						
19MSW101	Social Work Profession	6	4	40	60	100
19MSW102	Study of Indian Society	6	4	40	60	100
19MSW103	Understanding Human Behaviour	6	4	40	60	100
19MSW104	Field Work	9	4	40	60	100
19MSW1EDC	Introduction to Indian Society (EDC)	3	3	40	60	100
Total		30	19	-	-	-
SEMESTER – II						
19MSW205	Social Case Work & Social Group Work	6	4	40	60	100
19MSW206	Community Organization and Social Action	6	4	40	60	100
19MSW207	Social Work Research and Statistics	6	4	40	60	100
19MSW208	Field Work	9	4	40	60	100
19MSW2EDC	EDC 2 Introduction to Indian Society	3	3	40	60	100
Total		30	19			
SEMESTER – III						
19MSW3SI	Summer Internship	-	3	40	60	100
19MSW309	Field Work	8	5	40	60	100
19MSW310A/ 19MSW310B/ 19MSW310C	Rural Community Development/ Mental Health/ Human Resource Management	6	4	40	60	100

COURSE CODE	COURSE TITLE	HRS / WK	CREDIT	CIA Mks	ESE Mks	TOT. MKs
19MSW311A/ 19MSW311B/ 19MSW311C	Urban Community Development/ Social Work Practice in Psychiatric Settings/ Labour Legislations	4	4	40	60	100
19MSW312	Counselling : Theory and Practice	6	5	40	60	100
19MSW313	Social Policy, Planning and Development	6	4	40	60	100
Total		30	25			
SEMESTER – IV						
19MSW414	Field Work	8	5	40	60	100
19MSW415A/ 19MSW415B/ 19MSW415C	Disaster Situations and Management/ Hospital Management/ Employee Welfare and Social Work in Industry	6	5	40	60	100
19MSW416A/ 19MSW416B/ 19MSW416C	Working With Marginalized Groups/ Disability Prevention and Management/ Human Resource Development	6	5	40	60	100
19MSW417A/ 19MSW417B/ 19MSW417C	NGO Management/ Social Work Practice in Medical Settings/ Industrial Relations	4	4	40	60	100
19MSW418	Social Welfare Administration and Social Legislations	6	5	40	60	100
19MSW4PR	PROJECT	-	3			100
Total		30	27			
	Total	120	90			

OFF-CLASS PROGRAMME**ADD-ON COURSES**

Courses	Hrs.	Credits	Semester in which the course is offered	CIA Mks	ESE Mks	Total Marks
SOFT SKILLS	40	4	I	40	60	100
COMPUTER APPLICATIONS	40	4	II	40	60	100
SELF LEARNING COURSE	-	-	-	40	60	100
MOOC COURSES (Department Specific Courses) * Students can opt other than the listed course from UGC-SWAYAM portal as well as from NPTEL	-	-	-	-	-	100
COMPREHENSIVE VIVA (Question bank to be prepared for all the papers by the respective course teachers)	-	2	IV	-	-	100
VALUE ADDED CRASH COURSE –19PGVAMSW1 COUNSELLING SKILLS	30	-	-	40	60	100
READING CULTURE	15/ Semester	1	I-IV	-	-	-
TOTAL		10 +				

EXTRA CREDIT COURSE

Course Code	Courses	Hr s.	Credit s	Semester in which the course is offered	CIA Mk s	ES E Mk s	Total Mark s
19PGSLMSW1	CORPORATE SOCIAL RESPONSIBILITY	-	4	III & IV	40	60	100

- **Summer Internship:**

- Duration-1 month (2ndWeek of May to 2ndweek of June-before collegereopens)

- **Project:**

- Off class
- Evaluation components-Report writing + Viva Voce (Internal marks-50) + External marks50

- **EDC:**

- Syllabus should be offered for two differentbatches of students from other than the parent department in Sem-I & Sem-II

DEPARTMENT OF SOCIOLOGY AND SOCIAL WORK
MASTER OF SOCIAL WORK
SELF LEARNING COURSE
19PGSLMSW1-CORPORATE SOCIAL RESPONSIBILITY

CREDIT: 4

COURSE DESCRIPTION

The aim of this course is to introduce the students to the concept of corporate social responsibility and its related aspects.

COURSE OBJECTIVES

To understand the scope and complexity of corporate social responsibility (CSR). To gain knowledge on the impact of CSR implementation on corporate culture, particularly as it relates to social issues To acquire skills to frame CSR policies and practices appropriate to the Indian workplace

COURSE OUTCOMES (CO)

No.	Course Outcome	Knowledge Level(According to Bloom's Taxonomy)
CO 1	Understand the Corporate Social Responsibility the scope and evolution	K2
CO 2	Understand the Concepts of Stakeholders and Perspectives	K2
CO 3	Gain knowledge of designing a CSR policy,factors influencing CSR policy, managing CSR in an organisation ,role of hr professionals in CSR and UNDP	K3
CO 4	Developing the skills of implementing CSR in different places	K4
CO 5	Equip skills of CSR in India, TCCI,TATA,TISS, CSR awards and role of social workers in CSR.	K5

UNIT: I: Social Responsibility: corporate social responsibility – meaning, definition and scope of CSR – evolution of CSR – CSR, sustainability, public private partnerships, corporations’ role in climate change, supply chain responsibility, stakeholder engagement, cause and social marketing, environmental responsibility, socially responsible investing, sustainability reporting, transparency and human rights; CSR as economic development and CSR in cultural context.

UNIT: II: Stakeholders and Perspectives - interest groups related to CSR – tools of CSR – business benefits of CSR.

UNIT: III: Designing a CSR policy – factors influencing CSR policy – managing CSR in an

organisation – role of hr professionals in CSR – global recognitions of CSR- ISO 14000-

SA 8000 - AA 1000 - codes formulated by UN global compact – UNDP, global reporting initiative.

UNIT: IV: Implementing CSR – CSR in the marketplace – CSR in the workplace – CSR in the community – CSR in the ecological environment – case studies: lifebuoy soaps’ swasthyachetna, itc’s e-choupal venture, titan industries limited, TATA power; tools for communicating CSR (skill building): social media, films and reports and developing strategic partnerships

UNIT: V: CSR in India: an overview of CSR rules under companies Act, 2013 legal provisions and specifications on CSR – TCCI (TATA council for community initiatives), TATA model on CSR – national CSR hub, TISS Mumbai – success and failure with CSR initiatives – CSR awards in India – role of social workers in CSR.

TEXT BOOKS:

1. "Corporate responsibility (1st ed.)", "The Oxford handbook of corporate social responsibility" London Cannon, T. (1992),: Pitman Publishing. Crane, A. et al., New York,2008.

REFERENCE BOOKS:

2. "Mid-Course Correction: Toward a Sustainable Enterprise: The Interface Model" Press. Anderson, Ray, Chelsea Green Publishing Company, 1998.
3. "SavingtheCorporateSoul,andWhoKnows,MaybeyourOwn" Batstone, David. Jossey-Bass,2003.
4. "Keyconceptsincorporatesocialresponsibility"Benn&Bolton,(2011)
Australia:Sage Publications Ltd. Bradshaw, T. and D. Vogel. (1981).
5. "Corporate Responsibility and Legitimacy: An interdisciplinaryanalysis"
Brummer, J.J. Westport, CT: Greenwood Press, 1991.
6. "Beyond the Bottom Line: Putting Social Responsibility to Work for your Business and the World" Makower, Joel. Simon and Schuster, 1994
7. "CradletoCradle:RemakingtheWayWeMakeThings"McDonough ,
William. North Point Press, 2002.


Signature of Head of the Department
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