

Board of Studies Meeting:

28.02.2020

MEMBERS

SIGNATURE

UNIVERSITY NOMINEE

1. DR. Jacqueline Periyarayakam
Associate Professor & Head
Department of English
Saiva Bhanu Kshatriya College
Aruppukottai

Dr. Jacqueline Periyarayakam

SUBJECT EXPERTS

2. DR. G. Baskaran
Professor
School of English & Foreign Languages
The Gandhigram Rural Institute (Deemed
to be University)
Gandhigram

Dr. G. Baskaran

3. DR. Suresh Frederick
Associate Professor & Head
UG Department of English
Bishop Heber College
Trichy.

Dr. Suresh Frederick

INDUSTRIALIST

4. Mrs. B. Vijayalakshmi
Senior Editor
Deccan Chronicle
Chennai

B. Vijayalakshmi

ALUMNA

5. Ms. S. Saradha Devi
Assistant Professor
Department of English (SF)
The American College
Madurai - 625 002.



DEANS

6. DR. S. J. Kala
Associate Professor of English
Fatima College
Madurai - 18.

S. J. Kala

7. DR. N. Malathi
Assistant Professor of Zoology
Fatima College
Madurai - 18.

Absent

MEMBERS OF THE DEPARTMENT

1. Dr. A. Roselin Mary
Associate Professor & Head
The Research Centre of English
2. Dr. Fernando Delishia
Associate Professor
3. Dr. P. Varaprasadam Christi Shanthi
Associate Professor
4. Dr. S. Saira Banu
Associate Professor

Roselin Mary

Fernando Delishia

P.V. Christi Shanthi

S. Saira Banu

5. Dr. Mary Magdalene Abraham
Associate Professor

Magdalene

6. Dr. S.J. Kala
Associate Professor

S. J. K

7. Dr. S. Aarthi
Assistant Professor

Aarthi S

8. Dr. S. Parvathi
Assistant Professor

S. Parvathi

9. Dr. R. Saktheshwari
Assistant Professor

Saktheshwari

10. Mrs. A. Deva Sudha
Assistant Professor

Absent

11. Dr. G. Priya
Assistant Professor

G Priya

12. Mrs. J. Kayal Anthony
Assistant Professor

J. Kayal

13. Mrs. N. Sangeetha Rani
Assistant Professor

N. Sangeetha Rani

14. Mrs. A.J. Aruna
Assistant Professor

Aruna

15. Mrs. M. Esther
Assistant Professor

M. Esther

16. Mrs. A.J. Bernila
Assistant Professor

A.J. Bernila

17. Dr. N. Bavithra
Assistant Professor

N. Bavithra

Mrs. P. Sumedha
Assistant Professor

P. Sumedha

Mrs. D. Ranuya
Assistant Professor

D. Ranuya

Mrs. L. Monica Lilly
Assistant Professor

L. Monica Lilly

Mrs. J. Amala Jeya Shali
Assistant Professor

J. Amala Jeya Shali

Ms. M. Abidha Thaslim
Assistant Professor

M. Abidha Thaslim

Ms. S. Vijaya Vasuki
Assistant Professor

S. Vijaya Vasuki

Dr. T. Visumathy
Assistant Professor

T. Visumathy

Ms. K. Asthalakshmi
Assistant Professor

K. Asthalakshmi

Ms. S. Priyanka
Assistant Professor

S. Priyanka

Minutes of the Board Meeting

Venue : L2

Date : 28.02.2020

Time : 3 pm

Agenda:

1. Bridge course syllabus to be passed
2. To present strategies followed for Remedial Course (General English and Major).
3. ADD ON courses to be passed
 - * Crash course (Value Added course)
 - * Self Learning course
 - * Certificate course
 - * Online courses
 - * Diploma courses
4. Course work syllabus for PhD scholars to be passed

To be discussed

5. Internship for P.G. students
6. External examiners for project viva for PG students
7. Inter-Departmental collaborations proposed

The Board of Studies was convened on 28.02.2020 at L2. Dr. Jacqueline Periyannayagam, Associate Professor and Head, Department of English, Saiva Bhanu Kshatriya College, Aruppukottai, was the University Nominee. Dr. G. Baskaran, Professor, School of English and Foreign Languages, The Gandhigram Rural Institute, Dr. Suresh Frederick, Associate

Professor and Head, UG Department of English, Bishop Heber College, Trichy, were the subject experts on Board. Mrs. B. Vijayalakshmi, senior editor, Deccan Chronicle, Chennai, was the industrialist and Ms. Saradha Devi, Assistant Professor, Department of English (SF), The American College was the alumna on the Board. The meeting began with the prayer song followed by the Welcome Remarks of Dr. Roselin Mary, Head and Associate Professor, The Research Centre of English. After introducing the members of the Board, she presented the action taken as per the suggestions given by the previous Board of Studies meeting (02.02.2019)

- * the suggestions given by the board were carried out in the Syllabi.
- * the course outcomes were framed to match the units of the courses
- * the text and the reference books of each course were documented according to the 7th edition of the MKA Handbook.
- * Self Study components were specified.

Changes carried out under OBE syllabus:

- * the previous pattern of 25 Internal and 75 external is changed to 40 internal and 60 external.
- * Self Study components 10% for UG and 20% for PG.

* Evaluation Pattern (Internal)

S.No.	COMPONENT	UG	PG
1.	Session (average of two)	5	-
2.	Weekly (best of two)	5	10
3.	Monthly (average of two)	10	15
4.	Mid Semester	15	5
5.	Once in Semester	-	5
6.	Non Scholastic	5	5

Bridge Course:

The strategies followed in the conduct of EAT and Bridge Course were presented by Dr. Fernando Delishia. The Board commended both EAT and Bridge Course. Ms. Saradha recalled her experience as a facilitator in Bridge Course and how it enhanced her teaching skills. The syllabi of A, B and C streams were passed.

Remedial Course:

The strategies employed in the conduct of Remedial Course were presented.

A. General English

- * Slow learners are identified after the first internals
- * Under the supervision of teachers peer learning takes place every Monday.
- * III DC EXT students take it up as practicals
- * Peer learning enhances the learning environment.

- * There is a marked improvement in their performance.

B. Major and Allied

- * The Course teachers identified as slow learners after the first internals and off class coaching is given regularly
- * Peer learning also takes place
- * Periodic tests are conducted in small portions
- * As a result the number of failures is drastically reduced.

ADD ON COURSES:

CRASH COURSES: syllabus for crash courses were passed.

19UGVACL1 ENGLISH FOR ADVERTISING

Suggestions Given:

- * Ms. Vijayalakshmi suggested to remove print media and electronic Media
- * Sub topics can be clubbed

19UGVACL2 INFOTAINMENT SKILLS

Suggestions Given:

- * Dr. Baskaran suggested to incorporate appropriate materials and change the course outcomes accordingly. He insisted to give appropriate reference materials

and Hevaluation pattern.

- * Ms. Saradha appreciated the courses
- * Dr. Baskaran suggested to offer a Diploma Course instead of Certificate Course as it will carry more weightage.

SELF LEARNING COURSES:

A. For Part II English Students

- a. 19EBISA Enhancing Language Skills through Litera^{ture}
- b. 19EASA Appreciating Literature

These two papers were passed in the Board and the members were appreciative of the courses.

B. For Major Students

- a. 19UGSLF1 Classical Literature in Translation
- b. 19PGSLF1 Contemporary Literature of South Asia

The above two papers were passed in the board.

CERTIFICATE COURSE (OUTSOURCED): 19UGVAL1

Airport Management and Air Hostess Training (offered by the Regional Centre for Training and Development) & National Planning Commission, Govt. of India.

While appreciating the course Dr. Baskaran verified how the course was run and who issues the certificate. The course is

coordinated by The Research Centre of English. The classes are handled by the Staff of the Regional Centre for Training and Development. The certificates are issued jointly. He suggested to sign an MOU jointly with the Regional Centre for Training and Development.

ONLINE COURSES

Ms. Bernita presented the following Online Courses:

A. Literature

Masterpieces of World Literature (Free Certificate)

B. Language

(i) IFLTS

(ii) Upper Intermediate English: Business

(iii) Visual Presentation

(iv) English Grammar and Study

(The Students can enrol their names by paying Rs. 500/-. If they need a certificate they have to pay fees).

These courses were passed in the Board.

DIPLOMA COURSE: CONTENT WRITING

Ms. Vijayalakshmi suggested to change the title 'Technical Writing' into 'Content Writing' and rework the syllabus accordingly.

COURSE WORK SYLLABUS OF THE FOLLOWING PHD SCHOLARS WHAS PASSED

Guide: Dr. A. Roselin Mary

- i) J. Joy Ingrid
- ii) F. Adline Aruna
- iii) J. Amala Jeyasali
- iv) X. Nestricia
- v) S. Vijaya Vasuki
- vi) B. Akarani

Guide: Dr. S. J. Kala

vii) A. J. Bernila

INTERNSHIP FOR PG STUDENTS:

There was a discussion whether the students can take up Tamil based internship. Ms. Vijayalakshmi consented to take students in Deccan Chronicle.

PG PROJECT:

When the Board was asked to suggest names of external examiners for Project Viva, the members asked the department to decide on its own.

PROPOSAL OF INTERDEPARTMENTAL COURSES:

Dr. A. Roselin Mary presented the proposal of the Department to have

1. Inter Disciplinary courses during summer in collaboration with The Research Centre of Tamil ON "Dramatics"
2. Exchange of courses with Department of History ON "Social History of England."
3. Department of Journalism: Skill Based Journalism
4. Department of Computer Science: Content Writing (Computer Component).

Dr. Suresh Fredrick suggested to offer Translation Studies in collaboration with The Research Centre of Tamil. Dr. Baskaran suggested 'Film Studies' and 'Cultural Studies'.

Dr. Fernando Delishia proposed the Vote of Thanks.

S. J. Urmis Sahaya Mary

SO-
S. J. Urmis Sahaya Mary

S. J. Urmis Sahaya Mary

Fernando Delishia

N. Barithan.

K. Lakshmi Lakshmi

R. Ramesh

Shyama Rani

Shyama

Daqueline Perianayagam Daqueline Perianayagam

P. V. Chandi Shanthi

Madalena Altha

S. J. Urmis Sahaya Mary

A. J. R. R.

Lakshman

M. Lakshmi

S. J. Urmis Sahaya Mary

S. J. Urmis Sahaya Mary

J. Lakshmi

S. J. Urmis Sahaya Mary

Ramesh

Shyama

Shyama

D. Ramesh

M. Lakshmi

S. J. Urmis Sahaya Mary