

FATIMA COLLEGE (AUTONOMOUS)

Re – Accredited with ‘A’ Grade by NAAC (3rd Cycle)

College with Potential for Excellence (2004-2019)

74th Rank in India Ranking 2020 (NIRF)

Mary Land, Madurai-18.



THE VIRTUAL MEETING OF THE ACADEMIC COUNCIL

Online Platform : Google meet

Link : <https://meet.google.com/ytp-kgsx-obj>

Date : 25.09.2020

Time : 11.00 a.m.



AGENDA

I. Dr. Sr. Bindu Antony, Vice-Principal – I, Shift – I will pray

II. 1. Dr. Sr. G. Celine Sahaya Mary, Principal and Chairperson will welcome the gathering.

2. Dr. Sr. G. Celine Sahaya Mary, Principal and Chairperson will proceed forth:

That the following will be the new members of this Academic Council:

University Nominee

- 1. Dr. M. Ramakrishnan,**
Member Syndicate
Prof. Dept. of Computer Applications,
School of Information Technology,
MKU, Madurai – 625021
- 2. Dr. S. Pari Parameswaran,**
Member Syndicate, Asst. Prof,
Dept. of Youth Welfare Studies,
School of Youth Empowerment,
MKU, Madurai – 625021
- 3. Dr. S. Theenathayalan,**
Member Syndicate,
Associate Professor & Head,
Dept. of Economics & Centre for
Research in Economics,
The Madura College (Autonomous),
Madurai – 625011.



CONTROLLER OF EXAMINATIONS

1. **Dr. Sr. A. Jospin Nirmala Mary,**
Controller of Examinations
Fatima College (Autonomous),
Madurai -625018.
2. **Mrs. Nigila Ragavan,**
Controller of Examinations
Fatima College (Autonomous),
Madurai -625018.

THE RESEARCH CENTRE OF TAMIL

1. **Dr. K. Latha,**
Associate Professor & Head,
The Research Centre of Tamil,
Fatima College (Autonomous),
Madurai - 625018.

THE DEPARTMENT OF MATHEMATICS

1. **Mrs. A. Paulin Mary,**
Associate Professor & Head,
Department of Mathematics,
Fatima College (Autonomous),
Madurai - 625018.

THE RESEARCH CENTRE OF PHYSICS

1. **Dr. A. Sheela Vimala Rani,**
Associate Professor & Head,
The Research Centre of Physics,
Fatima College (Autonomous),
Madurai - 625018.



THE DEPARTMENT OF CHEMISTRY

1. **Dr. B. Medona,**
Associate Professor & Head,
Department of Chemistry,
Fatima College (Autonomous),
Madurai - 625018.

THE DEPARTMENT OF JOURNALISM & MASS COMMUNICATION

1. **Dr. S. Saira Banu**
Associate Professor & Head,
Department of Journalism & Mass Communication,
Fatima College (Autonomous),
Madurai - 625018.

THE UG DEPARTMENT OF COMPUTER APPLICATIONS

1. **Mrs. S. Selvarani**
Assistant Professor & Head,
UG Department of Computer Applications,
Fatima College (Autonomous),
Madurai - 625018.

Professional Programme

THE PG DEPARTMENT OF COMPUTER APPLICATIONS

1. **Dr. D. Jeyamala,**
Director,
PG Department of Computer Applications,
Fatima College (Autonomous),
Madurai - 625018.



2. Mrs. S. Mary Helan Felista

Assistant Professor & Head,
PG Department of Computer Applications,
Fatima College (Autonomous),
Madurai - 625018.

I. Dr. Sr. G. Celine Sahaya Mary, Principal and Chairperson will proceed forth:

PREAMBLE

Fatima College introduced Choice Based Credit System (CBCS) in 2001. Since then, the college has raised the bar of Higher Education and catered to the needs of the stakeholders offering a learner-centric curriculum in the digital era. The re-designed curriculum incorporates Electives, Skill-Based, Non Major Electives, Extra-Departmental and Value-Added courses besides the Major Core and Allied Courses in the respective UG/PG programmes. CBCS with its rich and varied palette of courses opens up newer avenues of ICT-based learning beyond the opted discipline across the departments. Through synergistic efforts each department strives to achieve the following:

- In tune with TANSCHÉ's curricular structure, UGC guidelines and NAAC expectations regular designing and development of quality – based curriculum with local, regional, national and international relevance leading to excellence.
- Providing academic flexibility and academic mobility to the learners through cafeteria/automat approach by opting
 - Add-on Courses
 - Value-Added Courses
 - Extra – Credit Courses
 - Project Team – mates and supervisors
 - Research Guides and supervisors
- Based on the potentials of an individual learner, hailing from a pluralistic community, Blended/Flipped learning is promoted making learning exciting, enjoyable and fun-filled, facilitating



application of the knowledge and skills by promoting vertical and horizontal mobility.

- Offer holistic education in the multi-cultural/ multi-religious context with a special focus on building a better society by offering the following Ability enhancement courses:
 - Foundation Courses
 - Value Education
 - Human Rights
 - Environmental Studies
 - Soft Skills
- Create a conducive research ambience giving hands-on- training by mandating projects and internships
- Rolling out contemporary courses in keeping with the emerging trends by fulfilling futuristic demands of the stake-holders

OUTCOME BASED EDUCATION

Fatima College has moved from content based to competency based curriculum - Outcome Based Education - which is yet another milestone in Higher Education in 2019. This learner-centric teaching pedagogy focuses on measuring the students' performance through the respective course/ programme outcomes after a considerable period of time. The course/programme outcomes are realised based on the knowledge, skills and attitudes acquired by the learner shaping them into inquisitive researchers, topical innovators, befitting employees of the upcoming job markets and above all better citizens of this global village.

Curriculum Development Cell Meeting - 16.07.2019

The Curriculum Development Cell convened a meeting on 16.07.2019 at 10.00 am in SJ5 to share the information on the Evaluation reforms as proposed by UGC. **Dr. Sr. G. Celine Sahaya Mary**, The Principal, **Dr. Sr. M. Francisca Flora**, The Secretary, Vice Principals, Deans of Academic Affairs, Controllers of Examination and Heads of the Departments took part in it. **Dr. S. J. Kala**, Dean of Arts shared the need for evaluation



reforms as suggested by UGC in a National Workshop on **Evaluation Reforms** by UGC - South Eastern Regional Office, Hyderabad. After the presentation, it was decided that the reforms would be introduced for the I UG & PG of the 2019-20 academic year followed by a few clarifications. The Heads of the Departments were requested to share and discuss the same with their staff members inviting suggestions and feedback from the staff members on 30.07.19. Based on the suggestions offered by the staff revised evaluation reforms was unanimously accepted and implemented in Fatima since academic year 2019 - 2020.

II. Dr. S. J. Kala, Dean of Academic affairs (ARTS) will proceed forth:

Curriculum Development Cell Meeting - 30.07.2019

The Curriculum Development Cell Meeting was held on 30.07.2019 at 10.30 a.m. in SJ5 to discuss the proposed evaluation reforms for the I UG and I PG students of the academic year 2019-20.

- ❖ **Dr. S. J. Kala**, Dean of Arts explained about the Evaluation Reform as proposed by UGC. Aligned with it, the CIA Test Components were decided as follows:

Test Components			
I YEAR	Internal	External	Total
UG	40	60	100
PG	40	60	100
PROFESSIONAL COURSE	50	50	100

- ❖ Emphasis on the different levels of the Revised Bloom's Taxonomy to correlate with the course outcomes was made. The levels of the Revised Bloom's Taxonomy that would be assessed for the UG / PG programmes are as follows:

UG - K₁ - K₄

PG - K₂ - K₅



- ❖ Further, care is taken to test the competencies of the students and to measure the percentage of the attainment of knowledge at each level through the following CIA components.

Test Components for CIA - UG		
Test Components	Marks	
A. Scholastic		
Session Wise Test	5 marks (average)	Decentralized
Weekly test	5 marks (best)	Decentralized
Monthly test (Any one objective test to be online)	MT 1 – 5 10 marks MT 2 – 5	Decentralized
Mid Semester	15 marks	Centralized
B. Non Scholastic		
Attendance and Class room participation	5 marks	Decentralized
Total	40 marks	

Test Components for CIA - PG		
Test Components	Marks	
A. Scholastic		
Once in Semester (Seminar) Instead of session wise	5 marks (average)	Decentralized
Weekly test	5 marks (best)	Decentralized
Monthly test (Any one objective test to be online)	MT 1 – 5 10 marks MT 2 – 5	Decentralized
Mid Semester	15 marks	Centralized
B. Non Scholastic		
Attendance and Class room participation	5 marks	Decentralized
Total	40 marks	



Test Components for NME - UG		
Test Components	Marks	
A. Scholastic		
Session wise test – 1 test	5 marks	Decentralized
Weekly test	5 marks	Decentralized
Monthly test	10 marks	Decentralized
Mid Semester	15 marks	Centralized
B. Non Scholastic		
Attendance and Class room participation	5 marks	Decentralized
Total	40 marks	

Test Components for EDC		
Test Components	Marks	
A. Scholastic		
Once in a semester (seminar) – 1 test	5 marks	Decentralized
Weekly test – 1 test	5 marks	Decentralized
Monthly test – 1 test	10 marks	Decentralized
Mid semester – 1 test	15 marks	Centralized
B. Non Scholastic		
Attendance and Class room participation	5 marks	Decentralized
Total	40 marks	



- ❖ For both UG and PG all decentralised tests to be conducted in the Note book / papers.
- ❖ Note book / papers are to be maintained and kept with the course teacher.
- ❖ Question for Session wise, Weekly, Monthly test will be set by the respective course teachers, which will be scrutinised and duly attested by the **Departmental Examination Committee (DEC)** comprising of the head of the department and the second and third senior of the department.
- ❖ The safe minimum mark for CIA is 14 and for End Semester Examination 21 for UG. However the pass aggregate of both CIA and End Semester Examination is 40 marks out of 100 marks.
- ❖ General English - End Semester Examination question paper pattern for I UG will remain the same.

Curriculum Development Cell Meeting - 07.08.2019

The meeting was organised on 7.08.2019 in the Principal's office at 11.15 am to discuss about the Mid Semester and End Semester Examination Question papers pattern for OBE UG and PG Programmes.



I UG CIA MARK DISTRIBUTION FOR all Major & Allied courses (except NME)-40 MARKS

	C1	C2	C3	C4	Total Scholastic Marks	C5 Non Scholastic Marks	CIA Total	% of Assessment
Levels	Session-wise Average	Better of W1, W2	M1+M2	MID-SEM TEST				
	5 Mks.	5 Mks.	5+5=10 Mks.	15 Mks.	35 Mks.	5 Mks.	40Mks.	
K1	5	-	-	2 ½	7.5	-	7.5	18.75 %
K2	-	5	4	2 ½	11.5	-	11.5	28.75 %
K3	-	-	3	5	8	-	8	20 %
K4	-	-	3	5	8	-	8	20 %
Non Scholastic	-	-	-	-		5	5	12.5 %
Total	5	5	10	15	35	5	40	100 %

CIA	
Scholastic	35
Non Scholastic	5
	40

- ✓ All the course outcomes are to be assessed in the various CIA components.
- ✓ The levels of CIA Assessment based on Revised Bloom's Taxonomy for the UG are :

K1 - Remember, K2 - Understand, K3 - Apply, K4 - Analyse



I UG END SEMESTER MARK DISTRIBUTION FOR
all courses except NME - 60 MARKS

Levels	SEC. -A(i) Fill up (Compulsory) 5 x 1 = 5 Mks.	SEC.-A (ii) Choose the best (Compulsory) 5 x 1 = 5 Mks.	SEC. - B (Compulsory) 4 x 2 = 8 Mks.	SEC - C (Internal Choice) 3 x 4 =12Mks.	SEC - D (Internal Choice) 2 x10= 20 Mks.	SEC - E (Compulsory) 10 Mks.	Total Marks (60 Mks.)	% of Marks
K1	5 Mks.	5 Mks.	-	One pair of Qns - 4 Mks.	-	-	14 Mks	23.33 %
K2	-	-	8 Mks.	One pair of Qns - 4 Mks.	-	-	12 Mks.	20 %
K3	-	-	-	-	Two pairs of Qns - 20 Mks.	-	20 Mks.	33.33 %
K4	-	-	-	One pair of Qns - 4 Mks.	-	10 Mks	14 Mks.	23.34 %
Total	5	5	8	12	20	10	60	100 %



I PG END SEM MARK DISTRIBUTION FOR 60 MARKS

Levels	SEC. -A (Compulsory)	SEC. - B (Internal Choice)	SEC - C (Open Choice)	SEC - D (Open Choice)	SEC - E (Compulsory)	Total Marks	% of Marks
	5 x 2 = 10 Mks.	4 x 5 = 20 Mks.	3 x 4 =12Mks.	2 x10= 20 Mks.	10 Mks.	(60 Mks.)	
K1 Remember	-	-	-	-	-	-	0 %
K2 Understand	5 Qns - 10 Mks.	One pair of Qns- 5 Mks.	-	-	-	15 Mks.	25 %
K3 Apply	-	One pair of Qns- 5 Mks.	10 Mks.	-	-	15 Mks.	25 %
K4 Analyse	-	One pair of Qns- 5 Mks.	-	-	10	15 Mks.	25 %
K5 Evaluate	-	One pair of Qns- 5 Mks.	-	10	-	15 Mks.	25 %
Total	10	20	10	10	10	60 Mks.	100 %



Curriculum Development Cell Meeting - 19.08.2019

The meeting was organized by The Curriculum Development Cell on 19.08.2019 in SJ5. **Dr. S. J. Kala** explained in detail about the new examination reforms for I UG and I PG to all the shift –I Staff members at 10.30 am and to all the shift –II Staff members at 2.00 Pm. All clarification were made by Dr. S. J. Kala, Dean of Arts to both the shifts.

Curriculum Development Cell Meeting - 26.08.2019

The Curriculum Development Cell conducted a session on the usage of INTERACTIVE BOARD to all the staff members on 26.08.2019 in SJ4. The interactive boards are installed in SJ4, Smart Room, CDC ROOM, R1 and M3. **Mrs. Selvarani**, Head, Department of BCA clearly explained about the software used and how to use the in interactive board to the shift – II staff members at 11 am and to the shift – I staff members at 1.45 pm.

Curriculum Development Cell Meeting with regard to Continuous Internal Assessment (CIA) during pandemic -10.09.2020

The CDC Meeting was convened on Sept 10, 2020 at 11.00 am through Google meet link: <https://meet.google.com/uju-kymf-mzn>

The purpose of the meeting was to discuss about the modality of conduct of continuous internal assessment.

After the discussion the following were concluded:

- ❖ The internal and external will be in the ratio of 50:50 for both OBE and Non OBE batch of students. It was decided to conduct internal test for 50 marks out of which 60% of the components will be conducted within the class hours and 40% of the components in off class.
- ❖ The time line to conduct internal exam given by the CIA team will be continued and the duration of the exam, pattern for assessment, components of 60% & 40%, platform, are left to the autonomy of the Departmental Examination Committee and to be submitted to CIA prior to the examination.



- ❖ It was decided to conducted The project viva for III year 2019-2020 online and the internal practical marks will be considered as external marks and the comprehensive viva is left to the autonomy of the departmental examination committee and the marks of the same to be submitted to the controllers of Examination.
- ❖ **For (OBE) I UG, II UG, I PG and II PG - Existing system of modes for Assessment** will be followed with online platform. As the Tests and assessments are conducted online, the Quality and integrity should be maintained. OBE Components and marks are as below:

OUTCOME BASED EDUCATION – I UG, II UG, I PG and II PG

	Mode of Assessment	Marks
Under Graduation (I & II Year) OBE	Session - Average of S1 & S2	5
	Weekly – Best of W1 and W2	5
	Monthly – Total of M1 & M2	20
	Mid – Sem Test	15
	Non-Scholastic	5
	CIA Total	50
I UG – NME and II UG – Skill based paper OBE	Mid-Sem	20
	Weekly	10
	Monthly	15
	Non-Scholastic	5
	CIA Total	50
Post Graduation (I & II) OBE	Weekly – Best of W1 and W2	5
	Monthly – Total of M1 & M2	20
	Mid – Sem Test	15
	Seminar	5
	Non-Scholastic	5
	CIA Total	50
I PG – EDC OBE	Mid-Sem	20
	Weekly	10
	Monthly	15
	Non-Scholastic	5



	CIA Total	50
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For III UG (Non – OBE) – Amended system with 5 Components **C1, C2, C3, C4 and C5** carrying 10 marks each will be followed with online mode. As the Tests and assessments are conducted online, the Quality and integrity should be maintained.

III UG – NON OBE

Modes of Assessments	Marks
C1	10
C2	10
C3	10
C4	10
C5	10
CIA Total	50

CDC Core Committee Meeting on 14.09.2020

An adhoc meeting of the VPs, Deans, Controllers of Examinations the Deans and a senior staff each from the Arts and science stream Department to discuss the modalities of the conduct of end semester examination for the III UG and II PG, 2019 - 20 batch was convened on Sep 14, 2020. The following were resolved and the same communicated to the HOD's class teacher and the course Teachers were informed the same.

- Question papers to be e-mailed or sent through whatsapp between 9.15 and 9.30 a.m
- Duration of offline Exams written at the students' residence - 3 hrs. 10.00 am to 1.00 p.m
- Scanned copies of Answer scripts to be sent within an hour after the completion of the exam

This is now brought to the notice of the Academic Council



III. Ms. A. Mable Jasmine Shobha, Dean of Academic affairs (Self-Financing Programmes) will proceed forth:

The members of the Board of Studies (referred to as BoS hereafter) was convened to upgrade the skill oriented and quantifiable outcome based syllabus of the UG and PG programmes was held on February 28, 2020. Having ventured into OBE 2019, Fatima College continues to sustain Academic flexibility, Vertical and Horizontal mobility of the learners. Both the UG and PG curriculum have been designed with the prime focus of enhancing and enriching the knowledge, skill and attitude of the learners emphasising on specific Skill Development, Employability and Entrepreneurship. Self-Learning Courses for the advanced learners have been introduced. Each department reviewed the OBE courses offered and upgraded the syllabus wherever there was a need, modified redundant titles and passed the following.

- Guidelines for the introduction of self-study components in UG and PG as stated herein :
 - UG – 10% of the course spread across the 5 units
 - PG – 20% of the course spread across the 5 units
- Self-learning courses for the UG and PG Advanced Learners
- Value – added Crash /Certificate / Diploma / Advanced Diploma Courses
- Strategies adopted for remedial coaching
- Identification of discipline specific / Job Oriented / Skill based MOOC courses available in the SWAYAM Portal to facilitate easy enrolment of students and to make online learning hassle-free
- Modified CIA components for the UG and PG students enrolled in 2019.
- List of External Examiners for the Practicals /Projects and Viva – Voce examinations
- Ph.D course work of the newly enrolled Ph.D candidates



1. **Dr. J. Saral Evangeline**, Assistant Professor & Head of the PG Department of History will proceed forth:

Note: The meeting of the BOS of The Department of History was held in B14 at 2.00 p.m. on February 28, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses.
(Refer Annexure 1)

2. **Dr. Shobana Nelasco**, Associate Professor & Head of The Research Centre of Economics will proceed forth:

Note: The meeting of the BOS of The Research Centre of Economics was held in M1 at 2.00 p.m. on February 28, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses.
(Refer Annexure 1)

3. **Dr. M. Meenakumari**, Assistant Professor & Head of The UG Department of Sociology with Computer Applications and PG Department of Social Work will proceed forth:

Note: The meeting of the BOS of The UG Department of Sociology with Computer Applications and PG Department of Social Work was held in MB2 at 2.00 / 3.30 p.m. on February 28, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses.
(Refer Annexure 1)

4. **Dr. A. Roselin Mary**, Associate Professor & Head of The Research Centre of English will proceed forth:

Note: The meeting of the BOS of The Research Centre of English was held in L2 at 3.00 p.m. on February 28, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses.
(Refer Annexure 1)



- 5. Dr. K. Latha**, Associate Professor & Head of The Research Centre of Tamil will proceed forth:

Note: The meeting of the BOS of The Research Centre of Tamil was held in M2 at 2.00 p.m. on February 28, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses. (Refer Annexure 1)

- 6. Ms. E. Supriya**, Assistant Professor of Hindi will proceed forth:

Note: The meeting of the BOS of Hindi was held in L2 at 2.00 p.m. on February 28, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses. (Refer Annexure 1)

- 7. Ms. A. Sarpia Rani**, Assistant Professor of French will proceed forth:

Note: The meeting of the BOS of French was held in L2 at 2.00 p.m. on February 28, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses. (Refer Annexure 1)

- 8. Mrs. A. Paulin Mary**, Associate Professor & Head of The PG Department of Mathematics will proceed forth:

Note: The meeting of the BOS of The PG Department of Mathematics was held in B6 at 2.00 p.m. on February 28, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses. (Refer Annexure 1)

- 9. Dr. A. Sheela Vimala Rani**, Associate Professor & Head of The Research Centre of Physics will proceed forth:

Note: The meeting of the BOS of The Research Centre of Physics was held in A1 at 10.00 a.m. March. 7, 2020 and it was resolved to pass certain



changes in a few courses and to pass the following courses. (Refer Annexure 1)

10.Dr. B. Medona, Associate Professor & Head of the PG Department of Chemistry will proceed forth:

Note: The meeting of the BOS of The PG Department of Chemistry was held in CGH at 10.00 a.m March3, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses. (Refer Annexure 1)

11.Dr. A. Tamilselvi, Assistant Professor & Head of the PG Department of Zoology will proceed forth:

Note: The meeting of the BOS of The Department of Zoology was held in the Zoology Lab at 2.00 p.m. on February 28, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses. (Refer Annexure 1)

12.Dr. Vasantha Esther Rani, Associate Professor & Head of The Research Centre of Home Science with Food Biotechnology will proceed forth:

Note: The meeting of the BOS of The Research Department of Home Science with Food Biotechnology was held in Textile lab at 2.00 p.m. on February 28, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses. (Refer Annexure 1)

13.Dr. G. Germine Mary, Associate Professor & Head of the PG Department of Computer Science will proceed forth:

Note: The meeting of the BOS of The PG Department of Computer Science was held in the Department of Computer Science at 2.00 p.m. on



February 28, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses. (Refer Annexure 1)

14.Dr. B. Sahayarani Fernando, Associate Professor & Head of the Research Centre of Commerce will proceed forth:

Note: The meeting of the BOS of The Research Centre of Commerce was held in M12 at 2.00 p.m. on February 28, 2020 and it was resolved to pass certain changes in a / two / a few courses and to pass the following courses. (Refer Annexure 1)

15.Dr. S. Saira Banu, Associate Professor and Head of the Department of Journalism and Mass Communication will proceed forth:

Note: The meeting of the BOS of The Department of Journalism and Mass Communication was held in MB2 at 10.00 a.m. on February 8, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses. (Refer Annexure 1)

16.Dr. S. L. Kumari, Associate Professor and Head of the Department of Business Administration of will proceed forth:

Note: The meeting of the BOS of the Department of Business Administration was held in the MB5 at 10 a.m. on February 28, 2020 and it was resolved to pass the following courses: (Refer Annexure 1)

17.Dr. E. Helena, Assistant Professor and Head of the Department of Statistics will proceed forth:

Note: The meeting of the BOS of the Department of Statistics was held in Board Room at 10.30 a.m. on February 28, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses. (Refer Annexure 1)



18. Mrs. S. Selvarani, Assistant Professor and Head of the Department of Computer Applications will proceed forth:

Note: The meeting of the BOS of the Department of Computer Applications was held in the department of BCA at 10 a.m. on February 28, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses. (Refer Annexure 1)

19. Mrs. V. Mageshwari, Assistant Professor and Head of the PG Department of Information Technology will proceed forth:

Note: The meeting of the BOS of The PG Department of Information Technology was held in W3 on at 10 a.m. on February 28, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses. (Refer Annexure 1)

20. Dr. M. Arasammal, Associate Professor and Head of the PG Department of Commerce with Computer Applications will proceed forth:

Note: The meeting of the BOS of the PG Department of Commerce with Computer Applications was held in the Department of Commerce with Computer Applications at 10 a.m. on February 28, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses. (Refer Annexure 1)

21. Dr. P. Shyamala, Associate Professor and Head of the PG Department of Management Studies will proceed forth:

Note: The meeting of the BOS of the PG Department of Management Studies was held in SJ6 at 10 a.m. on February 28, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses. (Refer Annexure 1)



22. Mrs. Mary Helan Felista, Assistant Professor and Head of the PG Department of Computer Applications will proceed forth:

Note: The meeting of the BOS of The PG Department of Computer Applications was held in SJ9 at 10 a.m. on February 28, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses. (Refer Annexure 1)

23. Ms. J. Arockia Jackuline Joni, Assistant Professor and Head of will proceed forth:

Note: The meeting of the BOS of the Department of Postgraduate Diploma in computer applications was held in the Department of PGDCA in L2 at 10.00 a.m. on February 28, 2020 and it was resolved to pass certain changes in a few courses and to pass the following courses. (Refer Annexure 1)

IV. **Dr. N. Malathi**, Dean of Academic Affairs (Science) will propose the Vote of thanks

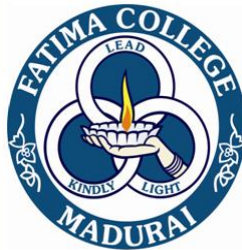
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Mary Land, Madurai-18.



25.09.2020

THE MEETING OF THE ACADEMIC COUNCIL

ANNEXURE – I

Action Taken Report on the Resolution of the Board of the Studies Meeting held on September 25, 2020:

ACTION TAKEN REPORT

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1	History of Madurai (19H2AC2) – The Board suggested to add Jaihindpuram Ramasamy and include Mayandi Bharathi's book Tamizhathil Suthanthira Porattam in the reference book list.	History of Madurai (19H2AC2) – Jaihindpuram Ramasamy and Mayandi Bharathi's book Tamizhathil Suthanthira Porattam in the reference book list were added
2	Modern Governments (19H4AC4) – The Board suggested to include Article 21 A (Right to Education)	Modern Governments (19H4AC4) –Article 21 A (Right to Education) was included
3	Environmental Movements – (19H5ME2) – The Board suggested to include Sterlite issue	Environmental Movements – (19H5ME2) –Sterlite issue was included
4	Women's Studies (19PG1H4) – The Board suggested including POCSO Act.	Women's Studies (19PG1H4) – POCSO Act was included.
5	Human Rights (19PG2H8) – The Board suggested to include Human Rights Act of 1993.	Human Rights (19PG2H8) – Human Rights Act of 1993 was added.

MINUTES OF BOS

The Board of Studies Meeting was convened for the PG Department of History on 22.02.2020 at 2.00 p.m in Fatima College Campus. The following members attended the meeting.

The Board discussed about the introduction of following papers and approved it.

1. **For II** UG- Skill Based course Office Automation – 19H3SB1.
2. UG- Self Learning Courses – Cultural Heritage of India -19UGSLH1 for advance learners of UG History major students.
3. Introduction of PG-Self Learning Course- Gandhian Thought-19PGSLH1 for advance learners of PG History major students.
4. Introduction of Value Added Certificate Course- Peace Studies.
5. Summer Internship programme for IM.A History students was approved. The board suggested that students can be sent to Gandhian Museum, Soco Trust, Tirumalai Nayakar Mahal, District Central Library, Dhan Foundation for the same.
6. The Board discussed about the introduction of self study topics in curriculum for UG-10% and PG-20%. The Board felt that self study is not appropriate for the fresher (I year). It can be given to III year students and PG students.

- | | |
|--|-----------------|
| 1. Dr. P. Velayutha Raja,
Assistant Professor,
Department of History,
Alagappa Government Arts College,
Karaikudi. | Subject Experts |
| 2. Dr. Delphine Prema Dhanaseeli,
Head and Associate Professor,
Research Centre and PG Department of History,
Jayaraj Anna Packiam College for Women,
Periyakulam, Theni District | Subject Experts |
| 3. Mr. K. Samidurai
Advocate,
60, Bharathi Ula Street,
Race Courses Madurai | Industrialist |

- 4. Dr. S.Mercy Packiam,**
Associate Professor,
Department of History,
Lady Doak College,
Madurai

Alumna

EXTERNAL EXAMINERS

External Examiners -UG Project Viva

- 1. Dr. V. Indra Devi**
Assistant Professor,
Research Department of History
Meenakshi Govt. Arts College for Women
Madurai.
- 2. Dr. Praiya**
Assistant Professor
Department of History
Mannar Thirumalai Nayak College
Pasumalai, Madurai.

External Examiners -UG Project Viva

- 1. Dr. G. Pushpalatha**
Assistant Professor
Department of History
DDE, MKU, Madurai
- 2. Dr. P. Jeganathan**
Assistant Professor
Govt Arts College, Melur

ACTION TAKEN REPORT

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1.	Gender Economics was suggested in the previous board	It was included immediately and the syllabus is in practice for the present batch students.
2.	Overall revision of subjects order was suggested	the revised subject order was included and was implemented
3.	Minor suggestions suggested	It were also carried out in all syllabus

MINUTES OF BOS

Board of studies was conducted on 28th February at 2 PM. During the meeting, Chosen MOOC Swayam courses were introduced for all our students as online courses.

The Indian Economic Service General study paper 1 was introduced for PG as Self study Paper, IES paper II was introduced for UG as Self Study Paper.

Since it was suggested not to have the same name for two papers, Micro Economics II has been renamed as Market Structure and Factor Pricing. And in Micro Economics, units were shifted.

Indian Economic Issues II was renamed as Agricultural Economics. The complete NET syllabus as Comprehensive Viva Curriculum was accepted.

Alumnae External member, suggested to have a survey about agriculture and agricultural field visit exposures. She also suggested the students study about crop patterns etc. Hence from this year, the internship is made Agri-based and Farm visit based and village based internships.

Competitive Exam Skill Paper was restored. Changes in units were suggested in Labour Economics and in M.A Mathematics for Economists. In all entrepreneurial skill papers, skill India and start-up India should be included.

EXTERNAL MEMBER

- | | |
|--|-----------------|
| 1. Dr S. Ganesan,
Associate Professor of Economics,
Bharathidasan University,
Kajamalai Campus,
Truchirappalli | Subject Experts |
| 2. Dr. Soundara Pandian,
Dean & Head,
School of Management Studies,
Gandhigram Rural University,
Gandhigram. | Subject Experts |
| 3. Dr. V. Maria Kanagarajan
Director,
Ace Chemex
Kapalur | Industrialist |
| 4. Dr. Mrs. J. Rohini
Assistant Professor
St. Antony's College of Arts and Sciences
for Women,
Thamaraipadi, Dindigul- 05 | Alumna |

EXTERNAL EXAMINARS

M.A Economics

- 1. Dr. Dheenadayalan**
Associate Professor & Head Department
of Economics
Madura College
theenarasee@gmail.com
- 2. B.A Project External**
Dr. V. Suthacini
Assistant Professor and Head i/c
Department of Agricultural Economics
Madurai Kamaraj University
Madurai
suthacini@gmail.com

3. M.A Project External

Dr. I Jeyaraj

Department of Economics,

Arul Anandar College

Madurai

drjeyaraj@gmail.com

ACTION TAKEN REPORT

The suggestions offered in the UG board for B.A Sociology with C.A in 2019 and the actions implemented were as follows:

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1.	For Computer papers both theory and practicals need to be give Course code separately.	For Computer papers both theory and practicals were splitted with different course codes.
2.	For Value-Added Crash Course, proposed course was NGO Management	Offered Value Added Crash Course- NGO Management

MINUTES OF BOS

The Annual Upgradation of Syllabus meet was conducted for under graduate course, B.A Sociology with C.A on 28.02.2020.

External Members Present:

- Dr. M. Buvaneswaran-University Nominee, Assistant Professor, Madurai Kamaraj University, Madurai.
- Dr. R. Kumaran, Assistant Professor, Gandhigram Rural University, Dindigul. -Subject Expert.
- Er. Mr. J. Rajendran, Head, Department of Computer Science, The Madura College. -Subject Expert.
- Mrs.A.Gayathri, Field Organizer, Family Planning Association of India, Madurai Bench
- Ms. G. Suganya, Junior Executive – Arogya Welfare Trust, Madurai

Self-Learning Courses “Sociology of Education” was suggested and finalised.

Self-study portions were finalised for every course.

The Board suggested Peer teaching for remedial teaching.

The board approved the value-added crash course titled N.G.O Management.

In the syllabus the following changes were suggested and finalised.

19S1CC1-Principles of Sociology-I title is renamed as Principles of Sociology and course code remains the same.

19S2CC4 – Principles of Sociology-II course the title was renamed as Social Dynamics

SUBJECT EXPERTS

- | | |
|--|----------------|
| 1. Mrs. J. Sukanya,
Assistant Professor,
Department of Computer Science,
M.V. Muthiah Govt. Arts College for Women | Subject Expert |
| 2. Dr. Anita,
Assistant Professor,
Manonmanium Sundaranar University,
Tirunelveli | Subject Expert |
| 3. Mrs. Buvaneswari,
Academic Coordinator,
Shant-Manas, Madurai | Industrialist |
| 4. Mrs. Sandhiya,
Centre Administrator,
One Stop Centre,
Theni District | Alumnae |

EXTERNAL EXAMINERS COMPUTER PRACTICALS

- | | |
|--|--|
| 1. Mr. M. Martin Porus,
Lecturer,
Department of Bachelor of Computer Applications,
The American College, Madurai | |
| 2. Mrs. R. Sangeetha,
Assistant Professor,
Department of Commerce with C.A,
Lady Doak College, Madurai | |

3. **Dr. N. Ravia Shabnam,**
Assistant Professor,
Department of Bachelor of Computer Applications,
The American College, Madurai
4. **Mrs. T. R. Chitra,**
Assistant Professor,
Department of CS&IT,
Sourashtra College for Women,
Madurai.

EXTERNAL EXAMINERS COMPUTER PRACTICALS

1. **Dr. Anita Tiphagne,**
Associate Professor in Sociology,
Department of Social Sciences,
Lady Doak College (Autonomous),
Madurai.
2. **Dr. P. M. Anu Rama,**
Assistant Professor,
Religion, Philosophy & Sociology,
American College, Madurai.

ACTION TAKEN REPORT

The suggestions offered in the PG board for MSW in 2019 and the actions implemented were as follows:

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1.	For Value Added Crash Course, proposed course was Counselling Skills	Approved Value-Added Crash Course- Counselling Skills

MINUTES OF BOS

Self-Learning Courses for Advanced learners titled Corporate Social Responsibility was approved by the members.

Value added crash course Counselling Skills was approved by the Board Members

In the syllabus Self Study portions were discussed and finalised

External Members Present:

SUBJECT EXPERTS

- | | |
|---|----------------|
| 1. Dr. J. O. Jeryda Gnanajane Elijo,
Assistant Professor,
Department of Social Work,
Bharathidasan University | Subject Expert |
| 2. Dr. Chittarajan Subudhi,
Assistant Professor,
Department of Social Work,
Central University of Tamil Nadu,
Tiruvavur District | Subject Expert |
| 3. Mrs. A. Sathya,
Senior Executive-Center In charge,
Apollo Sugar Pvt.Ltd | Industrialist |
| 4. Ms. Apurva,
Assistant Professor,
GTN Arts College, Dindigul. | Alumnae |

EXTERNAL EXAMINER – FIELD WORK AND PROJECT VIVA- VOCE

- 1. Dr. Arul Prasad,**
Associate Professor in Sociology,
Department of Rural Development Science,
Arul Anandar College (Autonomous),
Karumathur, Madurai
- 2. Ms. Abirami,**
Associate Professor in Sociology,
Department of Rural Development Science,
Arul Anandar College (Autonomous),
Karumathur, Madurai.

- 3. Dr. Julian Augustus Iazmey,**
Assistant Professor,
Religion, Philosophy & Sociology,
American College, Madurai.
- 4. Dr. Anita Tiphagne,**
Associate Professor in Sociology,
Department of Social Sciences,
Lady Doak College
- 5. Mrs. Bhuvaneswari,**
Academic Coordinator,
Shant Manas, Madurai
- 6. Mrs. Venila,**
Senior Coordinator,
Arokiya Welfare Trust

ACTION TAKEN REPORT

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1.	Course outcomes should match the units of the syllabus - Dr. Amala	Carried out
2.	MLA handbook VIII edition to be followed in reference and texts prescribed	Followed
3.	Self study components are to be highlighted	Marked
4.	To remove or introduce some literary pieces in various courses	Done

MINUTES OF BOS

Crash courses, Diploma course Self Learning Courses for Part II English Students and Major students. & Online courses identified for English Major students were presented and passed by the board. Option to choose other than courses listed is given.

Internship for PG students, External viva for PG students, Inter-Departmental collaboration to offer courses/ summer crash courses, Course work syllabus for PhD candidates were presented and approved. UG /PG Self Study components were decided as 10% and 20% respectively

The Board commended the EAT & Bridge course conducted by the Department.

EXTERNAL MEMBERS**1. Dr. G. Baskaran,**

Subject Expert

Professor, School of English and Foreign Languages,

The Gandhigram Rural Institute,
Gandhigram

- | | |
|---|-----------------------|
| <p>2. Dr. Suresh Frederick,
Assistant Professor,
Department of English,
Bishop Heber College,
Trichy</p> | <p>Subject Expert</p> |
| <p>3. Mrs. B. Vijayalakshmi,
Senior Editor,
Deccan Chronicle, Chennai.</p> | <p>Industrialist</p> |
| <p>4. Ms. Saradha Devi,
Assistant Professor,
Department of English (SF),
The American College, Madurai</p> | <p>Alumna</p> |

EXTERNAL EXAMINERS

External Examiners for MA Project

- 1. Dr. K. Madhavarajan,**
Assistant Professor of English,
N.M.S.S.Vellaichamy Nadar College,
Madurai
- 2. Dr. T. Anita Caroline,**
Assistant Professor of English,
The American College, Madurai

External examiner for online viva for PG project

- 1. Dr. K. Malarmathi** M.A.M.Phil.Ph.D,
PG & Research Dept. of English,
Periyar E V R College (A),
Thiruchirappalli- 620023.

தமிழ்த்துறை
வருடாந்திரக் கல்வி மேம்படுத்தல்
(கல்விக் குழுக் கூட்டம்)

ACTION TAKEN REPORT

2018 - 2019 பாடத்திட்டக் குழுவின் பரிந்துரைகளால் ஏற்றுக்கொள்ளப்பட்டவை:

வ.எண்	பரிந்துரைகள்	ஏற்றுக்கொள்ளப்பட்டபரிந்துரைகள்
1.	அனைத்துத் தாள்களின் பெயர்கள் தமிழில் கொடுத்தல் வேண்டும்.	அனைத்துத் தாள்களின் பெயர்கள் தமிழில் கொடுக்கப்பட்டுள்ளன
2.	19PG1T2 - இக்கால இலக்கியம் கவிதை இலக்கியம் எனமாற்றப்படுதல் வேண்டும்.	19PG1T2 - இக்கால இலக்கியம் தாள் கவிதை இலக்கியம் எனமாற்றப்பட்டுள்ளது.
3.	தகவல் தொடர்பியல் எனும் தாள் முதுகலையில் இடம்பெறவேண்டும்.	மக்கள் தகவல் தொடர்பியல் எனும் தாள் முதுகலையில் புதிதாகசேர்க்கப்பட்டுள்ளது.
4.	நாட்டார் வழக்காற்றியல் எனும் தாள் முதுகலைநிலையில் பாடமாகஅமைதல் வேண்டும்.	நாட்டார் வழக்காற்றியல் எனும் தாள் முதுகலைநிலையில் பாடமாகவைக்கப்பட்டுள்ளது .

MINUTES OF BOS

2019 - 2020 பாடத்திட்டக் குழு - குறிப்பு

மீள் பார்வைக்கு வைக்கப்பட்டு ஒப்புதல் பெறப்பட்ட பாடத்திட்டங்கள்

பாடத்திட்டங்களில் (Syllabus) இளநிலைஅளவில் பத்துவிழுக்காடு (10%) பகுதியும் முதுநிலைஅளவில் இருபதுவிழுக்காடு (20%) பகுதியும் தனிப்பயில்வுக்கு உரியவை .போட்டித் தேர்வுகளுக்குப் பயன்படும் சான்றிதழ் வகுப்புப் பாடமாக (Value added course)' போட்டித் தேர்வுகளில் பொதுத்தமிழ்'என்னும் தலைப்பில் தயாரிக்கப்பட்ட பாடத்திட்டம் ஒப்புதல் பெறப்பட்டது. இளங்கலை ஆறாம் பருவமாணவியருக்கும் முதுகலைநான்காம் பருவமாணவியருக்கும்.ஆய்வுத் திட்டத்திற்கான (Project) புறத்தேர்வாளர் பெயர்ப்பட்டியலும் பரிந்துரை செய்யப்பட்டன. முதுகலைவளர் நிலைமாணவியர்க்கான (II M.A Advanced Learner-Self Learning) பாடத்திட்டமாக ' பாரதிதாசனியம்' என்னும் தாளும் இளநிலையில் வளர்நிலைமாணவியர்க்கான (III B.A

Advanced Learner -Self Learning) பாடத்திட்டமாகக் ' குழந்தை இலக்கியம்' என்னும் தாளும் வாசிக்கப்பட்டுஒப்புதல் பெறப்பட்டது.

MINUTES OF BOS

EXTERNAL MEMBERS

1. முனைவர் த. கண்ணா கருப்பையா, Subject Expert
இணைப் பேராசிரியர்,
வெ.ப.சு. தமிழியல் ஆய்வு மையம்,
ம.தி.தா. இந்துக் கல்லூரி பேட்டை,
திருநெல்வேலி – 627010
அலைபேசி : 989435727
2. திரு. ஜான் துரை, Industrialist
ரேடியோசிட்டிபண்பலை(FM),
மதுரை

EXTERNAL EXAMINERS

புறநிலைத் தேர்வாளர்கள்- இளங்கலை

- 1.முனைவர் சு.காந்திதுரை,
இணைப்பேராசிரியர்,
தியாகராசர் கல்லூரி,மதுரை.
- 2.முனைவர் இரா. பிரியதர்ஷினி,
உதவிப்பேராசிரியர்,
ஸ்ரீமீனாட்சிஅரசமகளிர் கலைஅறிவியல் கல்லூரி,மதுரை.

முதுகலை

- 1.முனைவர் நிர்மலாராணி,
துறைத்தலைவர்,
காந்திகிராமகிராமியப் பல்கலைக்கழகம்,
காந்திகிராமம்.
- 2.முனைவர் இராம. மலர்விழிமங்கையர்க்கரசி,
துறைத்தலைவர் &இணைப்பேராசிரியர்,
தியாகராசர் கல்லூரி,
மதுரை

ACTION TAKEN REPORT:

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1.	➤ Basic Grammar is suggested. ➤ Instead of General vocabulary the Administrative terms are suggested. ➤ Ancient Hindi Literature is suggested to Introduce in First semester	19DLC1 - Grammar, Administrative terms and Ancient Hindi Literature was introduced.
2.	➤ Suggested to add Adjective. ➤ Dialogue is suggested to introduce in second semester.	19DLC2 - Adjective and Dialogue was Added.
3.	➤ Suggested to introduce modern Novel DOUD. ➤ Instead of Tourism Culture Hindi is introduced. ➤ Only Devotional Period is suggested to be taught.	19DLC3 - Novel was Introduced and Cultural Hindi, Devotional period was added.
4.	➤ Suggested to teach Reetikal in Unit 1. ➤ Only Modern period is suggested. ➤ Instead of Poetry Review is suggested. ➤ Suggested to add two more topics like Vividhadha me ekata, samajik media.	19DLC4 - Reetikal, Modern period, Review, Vividhadha me ekata, samajik media was Added.
5.	➤ Applied Grammar is suggested. ➤ Kabeerkedohe is suggested instead of Ancient poetry. ➤ 1-4 lessons from Gandy chayan is suggested.	19DSL1- Grammar, 1-4 lessons from Gandy chayan was Added.

The Annual Upgradation of syllabus in Hindi met on 28 March 2020 at 2pm in the Department of Hindi, Fatima College, Madurai. The following changes are recommended by Board of Studies – For Semester I Division of Hindi Literature, pritivirajRaso, Beesal Dev Raso, Khuman Raso are added in Unit II and Semester II Vapasi and kafan stories are added in Unit V. In Third Semester main

Divisions are added along with the Devotional period. Literary Pillars are added in Unit 3 in semester 4. In Semester II Premchand and Mythili saran Gupt are added.

EXTERNAL MEMBERS

- | | |
|--|----------------|
| 1. Dr. Kandare Chandhu,
Asst. Professor,
Gandhigram Rural Institute, Dindugal. | Subject Expert |
| 2. Dr. S.Sreedevi,
HOD & Assistant Professor,
Department of Hindi,
St. Joseph's College, Madurai | Subject Expert |
| 3. Mr. A.R. Ramamoorthy,
Proprietor, Sri Vignesh Institute,
Ellis Nagar, Madurai | Industrialist |
| 4. Ms. A. Cristina,
III B.A English,
Fatima College, Madurai | Alumna |

ACTION TAKEN REPORT:

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1.	To introduce new text book "Generations"	19RLC1 19RLC2 19RSLC1 19RSLC2- New text book was introduced.
2.	Bande dessine is suggested for extra reading	19RLC4- Bande dessine is added for extra reading.

MINUTES OF BOS

The board suggested the change of titles of the courses especially for 19RLC3 & 19RLC4 as following: 19RLC3: LA CIVILIZATION, LA LITTERATURE ET LA GRAMMAIRE I 19RLC4 : LA CIVILIZATION, LA LITTERATURE ET LA GRAMMAIRE II. Two units are modified by removing two lessons from 19RLC3& 19RLC4 (VACANCES, LE MONDE).to bring uniformity in distributing the lessons under five units. The board suggested the following self-learning materials for first years LES POEMES DE PAUL ELUARD & JACQUES PREVERT. And for 19RLC3& 19RLC4: DEJEUNER DU MATIN, LA FRANCE (VIKIDEA).

EXTERNAL MEMBERS

- 1. Mr. P. Ranjith Kumar,** Subject Expert
Assistant Professor
Dep.t of French,
Madurai Kamaraj University.
- 2. Mrs. Anbu Hannah Dora,** Subject Expert
Associate Professor,
Dept Of French,
Holy Cross College, Nagarkoil
- 3. Mr. Milton Powers,** Industrialist
Language Trainer & Translator.

- 4. Mrs. Dheena,**
Assistant Professor,
Dept of French,
American College.

Alumna

ACTION TAKEN REPORT

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1.	Web based references can be given	Web based references given

MINUTES OF BOS

The Board reviewed the syllabi (OBE) for I UG (I & II Semesters) Major and Allied papers, II UG (III & IV Semesters) Major, Allied and Skill Based Papers, III UG (V & VI Semesters) Major, Elective and Skill Bases Papers, I PG (I & II Semesters) all papers including EDC, II PG (III & IV Semesters) all the papers including Elective Papers. The Board approved 10% Self Study Components for all UG Papers and 20% for all PG Papers.

The Board passed the syllabi for new self-learning courses, “History of Mathematics” (19UGSLM1) for advanced learners of III UG and “Problems in Advanced Mathematics” (19PGSLM1) for advanced learners of II PG.

Board approved the External Examiners list for C and C++ practicals for III UG and the External Examiners of Project Viva Voce for II PG.

Board Members said that MOOC Courses are open Online Courses where students are given choices to choose their own area of interest. The courses are updated or changed once in two months. So, it is not possible to fix courses for one year. Also they questioned whether there is any provision to clear the course if a student is unable to complete the course.

EXTERNAL MEMBERS**1. Dr. M. Navaneethakrishnan,**

Subject expert

Associate Professor & Head,
Department of Mathematics,
Kamaraj College, Thoothukudi-628003.
Mail ID: navaneethan65@yahoo.co.in
Mobile No: 9443871893

2. Dr. D. Muthuramakrishnan,

Subject expert

Dean of Science,
Head of the Department,
Department of Mathematics,
National college,
Trichy-620001
Mail ID: dmuthuramakrishnan@gmail.com
Mobile No: 9791712045

3. Dr. K. P. V. Preethi,

Alumna

Assistant Professor,
Department of Mathematics,
Saiva Bhanu Kshatriya College,
Aruppukottai-626101
Mail Id: vpreethi90@yahoo.com
Mobile No: 9655234040

EXTERNAL EXAMINERS FOR PROJECT VIVA

1. Dr. M. Sumathi,

Assistant Professor,
Department of Mathematics,
S.Vellaichamy Nadar College,
Nagamalai, Madurai-625019
Mail id : sumathimku@gmail.com

2. Dr. R. Pandiselvi,

Associate Professor,
Department of Mathematics,
The Madura College,
Madurai- 625011
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ACTION TAKEN REPORT

The board of studies meeting was convened in the Research centre of Physics on 7th March, 2020, for the forthcoming academic year, 2020- 2021.

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1.	The title of the following papers is changed I UG course paper 'Advanced Mechanics' changed as 'Applied Mechanics' In PG, 'Mathematical Physics-I' and 'Mathematical Physics- II' changed as 'Principles in Mathematical Physics' and 'Advanced Mathematical Physics ' 'Solid State Physics I' and 'Solid State Physics II' changed as 'Condensed Matter Physic' and 'Advanced Condensed Matter Physics' 'Molecular Spectroscopy' as 'Spectroscopy' 'Materials Science' as 'Materials synthesis and characterization'.	Title changed as per the recommendations given by the board
2.	Solid State Physics and Materials Science have been introduced as new papers in III and IV semester of UG	Minor changes in the syllabi of new papers are carried out
3.	New experiments like simulation experiments, ultrasonic studies, polarimeter experiments and study of non-conventional energy devices for UG were suggested	Experiments are included in the practicals course papers
4.	Syllabi of courses for Advanced learners, namely 'Nano Science and Nano Technology' for UG and 'Instrumentation and Experimental methods' for PG, 'Digital Photography' as Crash course and "Cell phone servicing' as Certificate course were discussed and passed.	Suggestions carried and included in the curriculum

MINUTES OF BOS

The board of studies meeting was convened in the Research centre of Physics on 7th March, 2020, for the forthcoming academic year, 2020- 2021. The actions taken as per the recommendations of the previous board of studies meeting were presented to the board this year.

The syllabi for II and III year of UG, II year of PG and the course work of Ph.D. program were discussed and passed. The titles of certain papers have been changed. In UG, the title 'Advanced Mechanics' is changed as 'Applied Mechanics'. In PG, 'Mathematical Physics-I' and 'Mathematical Physics- II' have been changed as 'Mathematical Physics' and 'Advanced Mathematical Physics'; 'Solid State Physics I' and 'Solid State Physics II' as 'Condensed Matter Physics' and 'Advanced Condensed Matter Physics'; 'Molecular Spectroscopy' as 'Spectroscopy' and 'Materials Science' as 'Materials synthesis and characterization'. Solid State Physics and Materials Science have been introduced as new papers in III and IV semester of UG respectively and minor changes in the syllabi of new papers were suggested. New experiments like simulation experiments, ultrasonic studies, polarimeter experiments and study of non-conventional energy devices for UG were suggested in the board. Syllabi of courses for advanced learners, namely 'Nano Science and Nano Technology' for UG and 'Instrumentation and Experimental methods' for PG, 'Digital Photography' as Crash course and "Cell phone servicing" as Certificate course were discussed and passed.

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ACTION TAKEN REPORT

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1.	19C1CC1: Unit II factors affecting all periodic properties to be included. Unit IV Diagonal relation between Li and Mg to be included. Unit V LiAlH_4 deleted and oxides can be included.	All the above-mentioned suggestions were taken into consideration and incorporated in the syllabus and implemented from the academic year 2019-2020 onwards, Semester wise End semester practical examinations for all the students from 2019-2020.
2.	19C1CC2: Unit IV Cycloalkanes introduced. Preparation and properties to be specified.	
3.	19C2CC5: Unit IV Gilman reagent can be taken into the unit Self study: TEL Unit V Oxymercuration, demercuration and hydroboration deleted.	
4.	19C2CC6: In volumetric analysis, EDTA titration Zn^{2+} to be included	

MINUTES OF BOS

In continuation with the previous board, the contents of the III & IV semester major papers were slightly increased since the number of hours allotted for the major subjects are increased by one hour. Minor change in the name of the papers and rearrangement of units in the fifth semester papers done. Contents of the papers were appreciated by the members.

II PG: From next academic year onwards instead of 2 papers (8 hrs/ week), 3 papers (6 hrs / week) to be offered. So, the third paper – Green chemistry in III semester and the Syllabus presented and got approved

Since two hours reduced in the other two papers contents are slightly reduced
19PG3C11 – Organic Chemistry Allyl system in pericyclic compounds, 1,3 dipolar addition, Instrumentation (spectral techniques) & in double resonance to be deleted

NMR restricted rotation up to AMX, ABX, A₂B₂ only to be included

19PG3C13 – Green chemistry; 12 principles to be included, instead of case study. Application of green technique in industries was included

Contents of physical chemistry lab were much appreciated, board member strongly suggested to have only one end semester exam for physical chemistry lab (6 hrs/week). If at all it is to be offered in two semesters. Electrical experts in one semester (6 hrs/week) & nonelectrical experts (6 hrs/week instead of 8 hrs/week)

EXTERNAL MEMBERS

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| 1. | Dr.S. Abraham John,
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| 3. | Miss. P. Sharmila,
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The suggestion and the changes carried out in the I & II semester syllabi of I B.Sc Zoology during the UG & PG Board of studies Meeting of Zoology for the academic year 2019-2020 were presented briefly as the

Action Taken Report.

UG Zoology

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1.	Type Study in Paramecium can be included in Unit II in the Major Core Course- Invertebrata (19Z1CC1).	All the recommended topics were included in the respective Theory & Practical courses.
2.	Topics such as Centriole, Structure of Chromosome have to be specified in the Major Core Course- Cell Biology (19Z1CC2).	
3.	Peripatus can be included as spotter & Isolation of DNA can be given as demo only in 'Lab in Invertebrata & Cell Biology' (19Z1CC3).	
4.	Comparative Anatomy of Chordates & Adaptive Radiation in Mammals can be included under Unit V of the Major Core Course- Chordata (19Z2CC4).	
5.	Title of Unit V of the Major Core Course- Genetics (19Z2CC5) can be changed as Karyotyping & Genetic counseling.	
6.	Shark & Electric ray can be included as spotter in the Lab Course- Lab in Chordata & Genetics (19Z2CC6).	

PG Zoology

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
	Type Studies can be included in the Unit V of the Major Core Course - Animal Diversity (19PG1Z1).	All the recommended topics were included in the respective Theory & Practical courses.
	The following topic can be included:- • Types of cancer in Cell & Molecular Biology (19PG1Z3). • Bioremediation in Microbiology (19PG1Z4). • Genetic Counseling in Genetics (19PG2Z6). • 'Micro, Mega & Macro Evolution' in Evolution (19PG2Z7) • Demo of Frog Viscera using Virtual Dissection software, Placoid/Ctenoid scale (Spotters) can be included in Lab in Animal Diversity & Microbiology(19PG1Z4) • Analysis of Dominant & Recessive Alleles, Independent Assortment of Alleles can be specified in Lab in Genetics & Evolution • TLC & SDS-PAGE can be included as spotters in Lab in Biochemistry (19PG2Z10).	

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ACTION TAKEN REPORT

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1.	In 19N1CC1– Human Development, factors affecting parental development babyhood and habitual function – need to be mentioned	The subheadings were included in the syllabus of 2019 – 2020
2.	In 19N2CC6, Food Science & Nutrition lab, experimental cookery was to be mentioned	Experimental cookery was mentioned on the syllabus of 2019- 2020
3.	In the Family Resource Management (FRM), now titled as Housing and Arts in Home- N5CC15, savings, house plan and landscaping were suggested to be added	As suggested, the subheadings were added on to Unit I and Unit III of the FRM syllabus 2020
4.	In 19PG2N7, Functional foods and Nutraceuticals, bacopa monimeni were suggested to be included	The suggested herbs were included in Unit V
5.	In 19PG2N10, extraction of bacopa using TLC was suggested	The experimental was added as a demonstration experiment

MINUTES OF BOS

The Board of Studies meeting for the upgradation of the syllabus was convened in the Research Centre of Home science reviewed the III and IV semester for both UG and PG for the forthcoming academic year 2020 – 2021.

In UG Home Science with Food Biotechnology, the major core paper Extension Education & Communications offered in Semester III was slightly modified. In the allied option paper - Catering & Hotel Management, the title name of Unit III was changed. In semester IV, the Major core paper – Basis of Biotechnology, Unit I was modified with the title renamed as Biotechnological approaches in Food processing. The unit - Basis of Microbiology was modified by addition of classification of microorganisms - Bacteria, Yeast, Mould. Unit II was titled as Spoilage, contamination and preservation of foods.

The rest of the papers offered in semester III & IV - Fiber to Fabric, Lab in Basics of Clothing, Clothing & Fashion were found to be satisfactory.

In PG Human Nutrition & Nutraceuticals, the major core, Functional foods & Nutraceuticals in Preventive Dietetics, Units I, II, & V were modified by deleting the physiological aspects, as a paper exclusively on Applied Physiology has been introduced in Semester I. In the major core paper, Analytical instrumentation, Inductively Coupled Plasma (ICP) was included in Unit IV. In the major core paper Food Microbiology, Unit II was renamed as Food borne infections. Units III as Contamination, spoilage and preservative measures and Unit IV as Food borne intoxication.

The other major and elective papers – Nutrition in Critical care and Disaster, Nutritional Biochemistry, Advanced Food Science, Processing Techniques, Food safety & Quality control and Institutional Management were found to be satisfactory. The Diploma course - Fashion Designing and Garment construction was reviewed and found balanced. The value-added certificate courses -i) Fashion Designing and Apparel making and ii) Surface Ornamentation and Apparel making were scrutinized and found to be satisfactory. The self-learning papers – Nutrition for Health and Fitness for UG and Sports Nutrition for PG were framed and approved by the Board. The industries (Food and Textiles) and hospitals for industrial and dietetic internships were discussed with the Board Members.

The Board members recorded their remarks and suggestions for change on the individual course papers offered for the UG PG and FDGC courses.

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4. **Ms. Shiv Poornima,** - Alumna
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EXTERNAL EXAMINERS PRACTICALS/VIVA

1. **Dr. Geethanjali,**
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2. **Ms. Revathi,**
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The Board of studies meeting for reviewing the complete Outcome Based Education (OBE) syllabus for the students of B.Sc. Computer Science course during the academic year 2020-21 was held on 28.02.2020 at 02.00 p.m in the Department of Computer Science.

Agenda for B.Sc. Computer Science:

- ✓ To review and finalise Outcome Based Education syllabus for all the VI semesters
- ✓ To finalise the syllabus for the optional extra credit Self Learning Course offered to Advanced learners during the III year.
- ✓ To pass the strategies followed for the Remedial Courses
- ✓ To pass the examiners list for the end semester practical examination
- ✓ To approve the list of Companies and Organizations where the students of Computer Science would do their project/ Internships
- ✓ To pass the modified CIA Component pattern for UG students
- ✓ To list the MOOC courses in Computer Science to facilitate the choice by students

The members of the board appreciated the incorporation of self study components and e-learning through MOOC, which will enrich the creativity and knowledge of students in the respective subjects.

Industrial expert of the board suggested to encourage the students to enrol on relevant developer forum and to form a full stack team.

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DEPARTMENT OF COMPUTER SCIENCE

The Board of studies meeting for reviewing the complete Outcome Based Education syllabus for the students of M.Sc. Computer Science course during the academic year 2020-21 was held on 28.02.2020 at 02.00 p.m in the Department of Computer Science.

Agenda for M.Sc.Computer Science:

- ✓ To review and finalise Outcome Based Education syllabus for all the IV semesters
- ✓ To carry out minor changes in the existing syllabus
- ✓ To finalise the syllabus for the certificate courses offered by the Department
 - Certificate Course in “Content Management Systems” offered to PG Students (off class course)
- ✓ To finalise the syllabus for the optional extra credit Self Learning Course offered to Advanced learners during the II year
- ✓ To pass the list of external examiners for the end semester practical examination
- ✓ To pass the list of Companies and Organizations where the student of Computer Science would do their Internship and project
- ✓ To pass the modified CIA Component pattern for PG students

The paper titled “Mobile Application Development using Android Studio” is replaced with “Mobile Computing and Application Development” – 19PG2B8.

Minor changes done in the papers Neural Networks and Data mining & Data Warehousing (19PG2BE2 and 19PG3B13).

Industrial expert of the board suggested to encourage the PG students to enrol on relevant developer forum and to form a full stack team. He also insisted to initiate strategic joints with research labs and companies.

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ACTION TAKEN REPORT

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1	Dr. M. Muthukumar suggested to include case studies of women entrepreneurs and leaders	As suggested by Dr.M.Muthu Kumar case studies of women entrepreneurs and leaders is discussed in the class in Leadership Skills Paper(19A5SB4)
2	Dr.I.Nagarajan suggested that students must be introduced to Artificial Intelligence	As suggested by Dr.I.Nagarajan Artificial Intelligence is included in Unit IV of E Commerce and E office (19PG1A4)

MINUTES OF THE BOARD OF STUDIES FOR THE YEAR 2019-20

The Board met on 28.02.2020 and made the following recommendations for changes to be made: The course title Marketing is to be changed to Modern Marketing and Digital Advertising is to be included in unit V of the subject Marketing **(20A2CC4)**. Non performing Assets shall be added to the paper Practical Banking in Unit V**(19A3CC7)**. Skill Based paper Self Management Skills offered for the II Year degree students, in the third semester, shall contain the latest terminology SWOC instead of SWOT Analysis. The same paper shall also include Intelligent Quotient and Emotional Quotient in its 5th Unit.**(19A3SB1)**. It was suggested to change the course title Management Accounting and Financial Control I and Management Accounting and Financial Control II as Management Accounting and Financial Management respectively**(20PG1A2 and 20PG1A4)**

The Subject Research Methodology shall include ethics in Research in Unit I **(20PG2A7)**. Direct Tax Law and Practice I and Direct Tax Law and Practice II shall be renamed as Income Tax and Income Tax and Tax Planning **(19PG3A10)**

and 19PG4A12) respectively. The list of panel examiners for evaluating PG and UG projects were approved.

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- | | |
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ACTION TAKEN REPORT:

Suggestions and Action Taken Report w.r.t BoS conducted on 02.03.2019

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1.	Names of all Software used for Practical sessions to be mentioned in the Syllabus	All suggestions were carried out
2.	Specialised Reporting to become an Elective Course	
3.	The course Gender and Media to be renamed as “Gendered Representations in Media” and to include case studies	
4.	The Course Communication Theories to be reworked – Unit III to become Unit I.	
5.	Basics of Advertising to be renamed as Advertising and public Relations. Topic on “Role of Women and Children” to be added	

MINUTES OF BOS**The following were presented for the approval of the Board:**

- Syllabi for Self-learning Course for Advanced Level Learners - "Computer Skills for Media" and the Value-Added Crash Course - "Scripting and Video Film Making"
- 10% of self-study components introduced in all courses
- Teaching methodology and assessment rubrics for Remedial Teaching

The following suggestions were made by the Board:

- the syllabus for the Self-learning Course "Computer Skills for Media" can have more practical components

EXTERNAL MEMBERS

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Head & Assistant Professor
Department of Visual Communication
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Trichy
- 2. Mr. M.K. Ananth** Industrialist
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EXTERNAL EXAMINERS

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ACTION TAKEN REPORT:

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1.	a. OBE curriculum for 2019-20 Batch to be implemented.	Implemented in 2019-20
2.	1. In financial accounting, unit II title is changed as BRS & Rectification of errors. In unit III Title is changed as financial accounts with adjustments. In Unit IV, depreciation annuity method is newly added. 2. In managerial economics, unit I – term concepts to be replaced by “Basic Principles”. In Unit II , Consumer Behaviour is Replaced As Utility, Supply & Demand. In unit –IV, production function is replaced as cost & production. 3. In business law, add companies act concept	Implemented in 2019-20
3.	Elective papers for V and VI semester to be implemented	Implemented in 2019 -20

MINUTES OF BOS

- In order to avoid Redundancy of subjects in various disciplines, the subject title is changed
- Value Added Crash Course: MSME is introduced in the place of Digital Marketing from the academic year 2020-21 onwards. As it is a value added crash course, no credits allowed. MSME syllabus is framed and passed in the BOS meeting.
- Minor alterations were made in the subjects management accounting cost accounting, IBM, case analysis
- Case Analysis (U5CC15 major paper) is offered to other major interested students (B.Com CA) to promote academic flexibility in the curriculum.

GENERAL:

- Dynamics which means current affairs on the subjects will be introduced as VI unit for each paper, first and second year only. It will be tested in monthly, weekly or hourly tests (internal) only.

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- 5. Mrs. P. Jerlin Rupa, M.B.A., M.Phil.,**
Assistant Professor & Head,
Arul Anandar College,
Karmathur,
Madurai – 625514
- 6. Ms. T. Sathiya Sheila,**
Head, Dept .of Business Administration,
E.M.G.Yadava women's college,
Madurai-625014.
- 7. Dr. B. Anbazhagan,**
Associate Professor,
Department of Business Administration,
Sourastra College,
Vilachery, Madurai-4.

- 8. Dr. G. Raghupathy,**
Associate Professor,
Department of Business Administration,
Mannar Thirumalai Naicker College,
Pasumalai, Madurai-625 004
- 9. Mr. M. Sakthivel,**
Associate Professor,
Department of Business Administration,
MannarThirumalaiNaicker College,
Pasumalai, Madurai-625 004
- 10. Mrs. M. Thenmozhi**
Head, BBA Department,
SermathaiVasan College,
Avaniyapuram, Madurai

ACTION TAKEN REPORT:

- At least one MooC course (at least 2 credits) from SWAYAM portal (NPTEL/UGC/CEC) during V semester in the category of Mathematical Sciences is made mandatory.
- Self-learning courses for advanced learners are introduced.

MINUTES OF BOS

The board reviewed the syllabi for I UG (I and II semester), II UG (III and IV semester) and III UG (V and VI semester) and gave consent for self study component in all the courses. At least one MooC course (at least 2 credits) from SWAYAM portal (NPTEL/UGC/CEC) during V semester in the category of Mathematical Sciences is made mandatory. Self learning courses for advanced learners are introduced.

The following changes of titles were also carried out:

19ST1CC1 – Descriptive Statistics I is changed as Basic Statistics

19ST2CC3 - Descriptive Statistics II is changed as Descriptive Statistics

19ST4CC7 – Statistical Inference I is changed as Estimation Theory

19ST5CC10 – Statistical Inference II is changed as Testing of Hypotheses

EXTERNAL MEMBERS

- | | |
|---|----------------|
| 1. Dr. V. Sangeetha
Assistant Professor, Department of Statistics,
PSG College of Arts & Science,
Coimbatore. | Subject Expert |
| 2. Dr. A. Kachi Mohideen
Assistant Professor, Department of Statistics,
Periyar E.V.R. College,
Trichy. | Subject Expert |
| 3. Ms. A. Roshini
I M.Sc. Statistics,
The Madura College, Madurai | Alumna |

BOS meeting for the UG Department of Computer Applications was conducted on 28.2.2020

ACTION TAKEN REPORT

Based on the Suggestions given the following changes were implemented.

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1.	The skill based course 19J4SB2 – Financial Accounting Software Package TALLY can be replaced with Quantitative Aptitude in order to help them be prepared well for their placements.	Quantitative Aptitude course was introduced as skill based.
2.	19J6ME6 – Software Testing can be replaced with Human Computer Interaction	Human Computer Interaction course was replaced instead of Software Testing & few components from Software Testing was included along with Software Engineering.

MINUTES OF BOS

According to the suggestions given by the experts, reference books have been updated for the courses suggested. Management Information System course has been removed. Quantitative Aptitude paper was given as skill based course instead of Tally. Software Engineering was given in Semester V. A few components of Software Testing were included along with Software Engineering. Instead of Software Testing course, Human Computer Interaction course was given in semester VI. Cryptography and Network Security syllabus was reduced and renamed as Security Practices. Animation techniques and E-Content Development were given as skill based courses with updation according to the views of experts. Data Science and Tools a Self Learning Course for Advanced Learners was introduced. As per the suggestions given the courses are finalized.

EXTERNAL MEMBERS

- 1. Dr. S. Shajun Nisha,** Subject Expert - I
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- 2. Dr. S. Padmavathi,** Subject Expert - II
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EXTERNAL EXAMINERS

- 1. Dr. S. Devika,**
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- 2. Dr. N. Ravia Shabnam Parveen,**
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3. **Mrs. A. Suriya Priyanka**
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4. **Ms. L. Senthil Lakshmi** MCA.M.Phil.,MCAD
Executive director,
Tandem informatics, Madurai.
5. **Mrs.K. Sankareswari.**
Assistant Professor
Dept of IT,
MSN Pioneer Meeenakshi Women's College,
Poovanthi.
6. **Mrs. R. Booma Devi,**
Head &Assistant Professor,
Department of IT,
E.M.G Yadava Womens College,
Madurai – 14.
7. **Mrs.Girija,**
Assistant Professor,
Department of Computer Science,
American College, Madurai

ACTION TAKEN REPORT – UG

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1.	19I2CC3 ➤ 'Features of OOPs' has to be included in Unit- I. ➤ 'Pointers & Structures' has to be renamed as 'Pointers to Structures'. ➤ 'Algorithmic Concepts' can be reduced in Theory paper and can be included in only Practical paper. ➤ 'Apache Kafka', 'RapidM Queue', 'Amazon AWS' can be included in Dynamism unit.	Actions taken as per the suggestions.
2.	19I3CC5 ➤ Advanced concepts like Cross Apply, Outer Apply, Inner Apply can be included	Actions taken as per the suggestions
3.	19I3SB1 ➤ 'MS office package' is renamed as 'Automation Skills'. ➤ 'Macro' Concepts has to be included in Excel	Actions taken as per the suggestions
4.	19I4SB2 ➤ 'Quantitative Aptitude' is renamed as 'Analytical Skills'	Renamed
5.	19I5CC9 ➤ In '.NET Programming'. Core concepts has to be introduced	Actions taken as per the suggestions
5.	19I5ME2 ➤ Instead of 'Soft computing', 'Internet Of Things' can be offered.	Changed as IOT
6.	19I5SB3 ➤ Instead of 'Image Designing Software', 'Image Manipulation Tools' is introduced.	Image Manipulation tools were introduced
7.	19I5SB4	Actions taken as per the

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
	➤ Instead of 'Data Mining Tool', 'PHP' is introduced.	suggestions
8.	19I6CC13 ➤ In 'Python Programming', Syllabus can be reduced.	Actions taken as per the suggestions
9.	19I6ME5 ➤ Instead of 'Software Engineering', Network Security 'is offered as Elective paper.	Actions taken as per the suggestions

MINUTES OF BOS

The Board of Studies meeting for the Department of Information Technology was held on 28th Feb 2020. The following suggestions were made by the board members.

UGIT:

- Instead of 'Soft computing', 'Internet Of Things' can be offered.
- Advanced concepts like Cross Apply, Outer Apply, Inner Apply can be included in 'Database Management system'.
- 'Dynamism' unit has to be included for all the courses.
- The introduction of 'Software Engineering Lab' was appreciated

ACTION TAKEN REPORT – PG

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1.	19PGIT103 : In 'Data Storage and Management' paper, the Dynamism Unit can include 'Non Relational Database' such as MongoDB, Couch DB	Actions taken as per the suggestions
2.	19PGIT106 : In 'RDBMS Lab' more complex queries has to be included.	Actions taken as per the suggestions
3.	19PGIT313 : In 'Data Mining Tools', Rapid	Actions taken as per the

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
	Miner, WEKA, Orange, Knime can be included .	suggestions
4.	19PGIT314 : In ‘Advanced Python’, Object Oriented concepts, Python Scrapping, Python API , JSON to be included.	Actions taken as per the suggestions

MINUTES OF BOS

PGIT:

- In ‘Data Storage and Management’ paper, the Dynamism Unit can include ‘Non Relational Database’ such as MongoDB, Couch DB
- In ‘Advanced Python’, Object Oriented concepts, Python Scrapping, Python API , JSON to be included.

EXTERNAL MEMBERS

1. **Dr. K. Kungumaraj,** - Subject Expert
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2. **Mrs. A. Komathi,** - Subject Expert
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3. **Mrs. M. ThilagavathiMathavan,** - Industrial Expert
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4. **K. Sindhuja,** - Alumni
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EXTERNAL EXAMINERS

1. **Mrs. R. Uma Sankari**
Assistant Professor Department of Computer Science,
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9486591499
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9245153774
3. **Mrs. M. Girija**
Assistant Professor Department of Computer Science,
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4. **Mr. John Sanjeev Kumar**
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5. **Mrs. Shabnam**
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6. **Mrs. Sankareswari**
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7. **Mrs. Urmila**
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8. **Mr. Sree RamKumar**
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9. **Mrs.A.Komathi**
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Department of CS& IT
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9942323533
10. **Mrs. Boomadevi**
Assistant Professor
Department of IT,
Yadava College for Women, Madurai
9791837969

ACTION TAKEN REPORT

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN REPORT
1.	To introduce GST	GST has been added in the syllabus.
2.	To undertake any online courses	MOOC courses are undertaken by the students with 2 credits.
3.	To sign MOU	Arrangements for MOU are made.
4.	To Change Titles for certain papers	Titles are changed.

Review of the Syllabi for I,II,III UG & I,II PG were carried out.

- Self learning courses for Advanced Learners is offered to III UG: “BUSINESS ORGANISATIONS” and IIPG : “Digital Marketing”
- The titles were changed for 20 papers.
- Part II- General English is added to the curriculum for third and fourth semesters.
- Self Study Component of 10% for UG and 20% for PG are implemented.
- List of External Examiners for UG & PG Lab Courses & IIPG Project was passed in the Board.
- The board members approved the proposed memorandum of understanding with Jeya
- Meenakshi Training Institute Madurai..

EXTERNAL MEMBERS

- 1. Dr. M Sira Judeen** Subject Expert
Assistant Professor
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Jamal Mohamed College (Autonomous)
Trichy - 20
- 2. Dr.B. Jesintha,** Subject Expert
Assistant Professor of Commerce,
Dept. of Commerce,
St. Antony's College of Arts & Science for
Women,
Thamaraipadi, Dindigul
- 3. Ms M. Charanya M.Com (Finance)** Industrialist
Technical Data analyst
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- 4. Ms. A. Suganya** Alumna
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EXTERNAL EXAMINERS

- 1. Ms. S. Rajalakshmi**
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The Madura College,
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- 2. Ms. D. Uma Maheswari**
Assistant Professor
Department of Commerce with Computer Application

The Madura College,
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3. Dr. P. Manickam,

Assistant Professor

Department of Commerce with Computer Application

Thiagaraja College,

Madurai.

The Board of Studies meeting held at the Department of Management Studies, Fatima College (Autonomous) on February 28, 2020.

ACTION TAKEN REPORT:

Based on the recommendations of the preceding board, the following actions were taken by the Department subsequently:

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1.	MBA333- Training & Development - Elaborate the Training evaluation process in Unit III	Internal and external evaluation process of training was elaborated in the respective unit of the syllabus
2.	MBA334 - Labour Legislation - Include the recent amendments in Trade Union Act	Recent amendments in Trade Union Act were included in the Syllabus
3.	MBA351-Hospital Administration - Restructure Unit I and add basic hospital services, department operations and WHO	The first unit was restructured and basic introduction to hospital services, operations of various departments in hospitals, and World Health Organisation (WHO) were added into it
4.	MBA326 - Derivatives & Futures - Subject Title need to be modified as "Derivatives & Markets"	The Course was renamed as "Derivatives & Markets"

CONSOLIDATED MINUTES OF THE BOARD OF STUDIES:

The board approved the proposed NPTEL courses (Sales and Distribution Management, Enhancing soft skills and personality, Emotional Intelligence, Employment Communication) and the students will undergo any one of these courses in the forthcoming academic year. The members of the Board approved the proposed MOUs with the companies Export Promotion Centre, Madurai, and Nativelead Foundation, Madurai. The Department presented the details of the list of organisations where students undergo projects, and an illustrative list of

external examiners which were approved by the Board. The recommendations were made by the board towards the proposed 'Outcome-Based Education' Syllabus for III and IV Semesters, for the subjects Strategic Management (20MBA301), Advertising Management (20MBA304), Digital Marketing (20MBA309), Fundamentals of Insurance Management (20MBA324), Total Quality in Human Resource (20MBA331), Materials Management (20MBA342), Hospital Administration – I (20MBA351), and Logistics & Supply Chain Management (20MBA371). The members of the board admired and record the word of appreciation for the efforts of the Department in reframing the syllabus.

EXTERNAL MEMBERS

- 1. Dr.S.Rajasankar** Subject Expert
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- 2. Dr. M. Ayisha Millath** Subject Expert
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Alagappa University
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- 3. Mr. B. Muthukumarasamy** Industrialist
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- 4. Ms. V. M. Iswariya** Alumna
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EXTERNAL EXAMINERS

1. **Dr. D. Deepa,**
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2. **Dr. N. Rajesh Kumar**
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BOS meeting for the PG Department of Computer Applications was conducted on 28.2.2020.

ACTION TAKEN REPORT

Based on the resolutions proposed in the board meeting held on 2.3.2019, the following changes were implemented.

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1	Facilitate to offer specializations in the programme	Specialization electives on the following domains were introduced in the curriculum a. Data Science b. Networking c. Application Development
2.	Include the course Compiler Design in the major core to crack NET / SET exams	A course on “Compiler Design” with code 19MCA401 was included as major core in the IV semester
3.	Include the course Machine Learning as it is the recent trend	A course on “Machine Learning” with code 19MCA502 was included as major core in the V semester
4.	Use MVC frameworks in the course web application development	A course on “Web Application Development” with code 19MCA503 was redesigned to include MVC frameworks
5.	Include a self study course on “Internet of Things”	A self study course on “Internet of Things” with code 19MCA602 was included in the VI semester
6.	Open online courses to be facilitated	Students are mandated to opt for an open online course (MOOC, NPTEL, Microsoft / Oracle certification) once in a year

MINUTES OF BOS MEETING CONDUCTED ON 28/02/2020

The following changes introduced in the syllabus were presented to the board.

- The course Web Application Development was renamed as Enterprise Application Development. It includes frameworks like Struts, Hibernate and Django.
- Minor changes were made in the course Python.
- The courses Wireless Sensor Networks and Cloud Computing were redesigned to facilitate better learning.
- A course on Human Computer Interaction is offered for the advanced learners which would earn them extra credits.

ACTION TAKEN REPORT

As per AICTE's announcement, the duration of the MCA programme is reduced to two years, the syllabus for the same had completely redesigned.

So a Board of Studies meeting was conducted again on 07.08.2020

Based on the resolutions proposed in the board meeting held on 28.2.2020, the following changes were implemented.

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1	Redesign the courses on ➤ 19MCANW02 – Wireless Sensor Networks ➤ 19MCAGE26 - Cloud Computing ➤ 19MCA403 – Programming In Python	The Content of the following courses were redesigned to facilitate better learning ➤ 19MCANW02 – Wireless Sensor Networks ➤ 19MCAGE26 – Cloud Computing ➤ 19MCA403 – Programming In Python
2.	Include Enterprise Application Development in the curriculum.	Web Application Development was renamed as Enterprise Application Development (19MCA503). It includes frameworks like Struts, Hibernate and Django.
3.	Include course for advanced learners	A self study course on “Human Computer Interaction” with code 19MCAAL01 was included in the VI semester

MINTUTES OF THE BOS CONDUCTED ON 07/08/2020

The redesigned syllabus for the revised 2 years programme is presented to the board that contains the following:

The first three semesters have the following courses,

- 3 core courses
- One general elective course
- 2 lab courses
- 1 skill based lab
- 1 soft skill course
- From the second semester onwards one specialization elective course was added up.
- Third semester includes internship through which they can earn 3 credits.

In fourth semester

- Along with the major project, one core lab course and one specialization elective course was introduced.
- In addition to this a self learning course IOT was also offered for advanced learners in this semester.

Based on the new syllabus presentation, the following suggestions have been provided by the board:

- A bridge course to be offered for the 1st year students needs additional training on the basis of computer.
- Software tools to be included in 5th unit of the specialization elective courses
- Industry expert and Alumna insisted on the focus of the entire program towards real time projects and internship.
- All the above suggestions were carried out.

EXTERNAL MEMBERS

1. Dr. G. Chandrasekaran

Senior Professor & Director,
Department of MCA,
MEPCO Schlenk Engineering College,
Sivakasi.

Subject Expert

- | | |
|--|-----------------------|
| <p>2. Dr.A. Meenakshi
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| <p>3. Mr S.Manikumar
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| <p>4. Ms. R.G. Sobitha
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Business Development,
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EXTERNAL EXAMINERS

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2. **Dr.B.Subashini**
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4. **Mrs. Nisha,**
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5. Ms. L. Senthil Lakshmi,

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6. Ms. Sindhu

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7. Mrs. M. Padma Priya

Senior Specialist,
Blue Genie Tech. Pvt. Ltd, Madurai.

ACTION TAKEN REPORT

Based on the suggestion made by BOS 2018-2019

S.NO.	SUGGESTIONS OFFERED	ACTION TAKEN
1	10Hrs of Internship should be extended for 1month	Internship has been implemented for 1Month

MINUTES

The meeting started at 11:00 AM on Feb. 22nd 2020. Prof. Dr. K Perumal, the University nominee of Board of studies welcomed everyone. Ms. Arockia Jackuline Joni Head PGDCA, shared about the progress about the department.

The syllabi for both the semesters were discussed and the course contains five theory papers, five practical, an internship and two projects. The Board of Studies members expressed their appreciation and satisfaction about the course and few decisions were taken which is enclosed below:

I Semester:

1. The title of the paper “COMPUTER FUNDAMENTALS AND OS” can be modified as “COMPUTER FUNDAMENTALS “and “Data mining and Big data” can be included in unit V.
2. It is recommended to include the case study for Problem solving using C & Web Designing paper.
3. “TALLY” practical paper is removed and “WEKA” is introduced as one of the practical paper.
4. The title of the practical paper “TALLY WITH SPREADSHEET” can be modified as “EXCEL & WEKA“

I Semester:

1. The title of the paper “DATABASE MANAGEMENT SYTEM” can be modified as “RELATIONAL DATABASE MANAGEMENT SYSYEM”.
2. It is suggested that the case study for “RELATIONAL DATATBASE MANAGEMENT SYSTEM “and “VISUAL BASIC” could be included.
3. The external examiners were confirmed.

Under this agenda the BOS discussed and approved the proposed course of POST GRADUATE DIPLOMA IN COMPUTER APPLICATION and approved its syllabus and course structure.

Meeting ended with vote of thanks by Mrs. A Sahaya Anita Mary.

EXTERNAL MEMBERS

- 1. Dr. K. Kavitha** - Subject Expert
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Mother Teresa Women’s University,
Research And Extension Centre,
Near Anna University,
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Madurai-19
- 2. Dr. P. Eswaran Perumal** - Subject Expert
Assistant Professor,
Department Of Computer Application,
Alagappa University,
Science Campus,
Karaikudi-03.
- 3. Dr. S. Bala Murugan** - Industrialist
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4. Ms. S. Reena

- Alumna

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EXTERNAL EXAMINERS

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2. Dr. P. Eswaran Perumal

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3. Dr. S. Bala Murugan

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4. Ms. S. Reena,

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DATE- 25.09.2020

Virtual Academic Council Meeting for the Academic Year 2019-2020

Minutes of the Academic Council held on Sep. 25, 2020 at
11 a.m through Google Meet - <https://meet.google.com/ytp-kgsx-obj>

Composition of Academic Council

Members Present:

Chairperson:

1. Dr. Sr. G. Celine Sahaya Mary
Principal, Fatima College

Dr. G. Celine Sahaya Mary

Heads of the Departments:

2. Dr. Mrs. J. Sasal Evangelin
3. Dr. Mrs. Shobana Nelasco
4. Dr. Mrs. M. Meenakumari
5. Dr. Mrs. A. Roselin Mary
6. Dr. Mrs. K. Latha
7. Mrs. E. Supriya
8. Mrs. A. Sarpaya Rani
9. Mrs. A. Paulin Mary
10. Dr. Mrs. A. Sheela Vimala Rani
11. Dr. Mrs. B. Medona
12. Dr. Mrs. A. Tamil Selvi
13. Dr. Mrs. G. Germaine Mary
14. Dr. Mrs. B. Sahayarani Fernando
15. Dr. Mrs. S. Saira Banu
16. Dr. Mrs. E. Helena
17. Mrs. S. Selvarani
18. Mrs. V. Mageshwarri
19. Dr. Mrs. P. Shyamala
20. Mrs. S. Mary Helen Felista
21. Ms. J. Anockia Jackuline Joni
Senior Teachers
22. Dr. Ms. S. Vidya
23. Dr. Ms. S. J. Kala

Dr. Mrs. J. Sasal Evangelin
Shobana Nelasco

Roselin Mary

Supriya

A. Sarpaya Rani

A. Paulin Mary

A. Sheela Vimala Rani

B. Medona

B. Sahayarani Fernando

S. Saira Banu

E. Helena

S. Selvarani

V. Mageshwarri

P. Shyamala

S. Mary Helen Felista

J. Anockia Jackuline Joni

S. Vidya

S. J. Kala

24. Dr. Mrs. N. Malathi

25. Ms. A. Mable Jasmine Shobha

External Experts

DATE-

M. Mable

A. Mable Jasmine Shobha.

26. Mr. A. Velmurugasaj

Head - Personnel, TVS Srichakra Tyres Ltd.

Pezumalpatti Road

Vellaiipatti

Melur Taluk

Madurai - 625122

M. Mable

27. Mr. Raja Rajeswaran, Auditor

167, 1st floor

Opp. to Christian Mission Hospital

Madurai - 625001

Raja

28. Dr. R. Vasudevan

Dean ECA & Professor

Dept. of Chemistry

Thiagarajar College of Engineering

Madurai - 625015

- ABSENT

29. Sr. A. Amala

Advocate

St. Joseph's Convent

Madurai - 625009

Al

University Nominees

30. Dr. M. Ramakrishnan

Member Syndicate

Professor

Dept. of Computer Applications

School of Information Technology

Madurai Kamaraj University

Madurai - 625021

- ABSENT

DATE-

31. Dr. S. Pari Parameswaran
Member Syndicate
Assistant Professor
Dept. of Youth Welfare Studies
School of Youth Empowerment
Madurai Kamaraj University
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28/2/24

32. Dr. S. Theerathayalan
Member Syndicate
Associate Professor & Head
Dept. of Economics &
Centre for Research in Economics
The Madurai College (Autonomous)
Madurai - 625011

28/2/24

Nominated Member

33. Dr. Sr. M. Francisca Flora
Secretary, Fatima College
Madurai

Sr. Francisca Flora

Special Invitees

34. Dr. Sr. A. Josephin Nirmala Mary
Controller of Examinations

A. Josephin Nirmala

35. Mrs. Nizila Ragavan
Controller of Examinations

Nizila

36. Dr. Sr. Bindu Antony
Vice-Principal - I
Shift - I

Dr. Bindu

37. Dr. Ms. G. Uma
Vice-Principal - II
Shift - I

Dr. Uma

38. Dr. Sr. J. Arul Mary
Vice Principal - I, Shift - II

Arul Mary

39. Dr. Mrs. M. Arasammal
Vice Principal - II, Shift - II

M. Aras

40. Dr. Mrs. Vasantha Esther Rani
Dean of Research, Shift - I

Vasantha Esther Rani

41. Dr. Mrs. S. L. Kumari
Dean of Research, Shift - II

S. L. Kumari

42. Dr. S. Raju
MBA Director

Raju

43. Dr. Mrs. D. Jeyamala
MCA Director

Jeyamala

Academic Accomplishments and Ongoing Process

Curriculum encompassing teaching, learning resources, student activities and support system is the foundation for the holistic education offered at Falima. Dynamic curricula are revised and revamped periodically based on the topical demands.

Academic Reforms:

Regular, relevant and innovative academic reforms are carried out every year. This year too is no exception:

- Academic Audit is a regular feature of the college
- Remedial Coaching and communicative English are the distinctive characteristics
- The number of online, value-added and certificate courses are increased
- Current Affairs / Recent Trends in the respective course have been introduced as Unit - VI Dynamism
- Credit carrying self-learning courses for Advanced Learners to be introduced

Academic Progress:

- New Programmes Introduced :
 - B. Com. (Shift - II)
 - M.Sc. Information Technology
- International Collaborations : PG - Diploma @ Fatima College leading to an MBA from Binary University, Malaysia for Male & Female aspirants/Working Professionals
- Implementation of Outcome-Based Education - OBE
- Summer Internships and projects mandated for all PG programmes
- External Viva for Projects made compulsory for all UG programmes
- Semester-wise Practicals mandated for all UG & PG programmes of the Science Streams
- Preparation for the NAAC 4th Cycle due in July 2020 is on

Grants Received From University Grants Commission (UGC)

S.No.	Name of the Grant	Amount (Rs.)
1.	Autonomy Grant	
	• Balance of 2018-2019	3,89,817
	• 2019-2020	16,00,000
2.	Faculty Development Programme	
	• Contingency Grant	45,000
3.	Minor Research Project	
	• Final Settlement	74,624
4.	Travel Grant - Re-imbursement to Dr. Vasantha Esther Rani	152 010
5.	Major Research Project - Final Settlement	13 05 13
	Total	239 19 64

FUTURE PLANS

SHORT TERM PLANS

- Promoting self and ICT based teaching and learning
- More staff to be encouraged to develop content for MOOC Courses offered at the SWAYAM Portal
- Introducing further job. oriented and skill development Courses
- Students to be equipped with communicative skill- sets in English and languages such as French, German and Japanese
- Indorsing enriched student and staff exchange programme nationally and globally
- Promoting internship by increasing the number of MoUs
- Extension of Online Courses / Programmes to Professionals and others
- More Career-Oriented Programmes that serve as strong foundation for various competitive exams and programmes highly recognised in the job. markets are to be introduced
- Encouraging departments to offer additional consultancy service to Media and Agro-based industries
- Increased production of organic manure from vermin composting for sales on and off campus
- Enlargement of the Business incubator on campus
- Increasing the number of classrooms
- Establishment of an Exclusive campus for professional programmes - a move towards the "More" in progress as they cross 25 milestones
- Installation and maintenance of sewers tapping Fatima's ingenious manpower and resources

LONG TERM PLANS

- Upgradation of all PG departments to research centres
- Introduction of Five-year Integrated Programmes

- Expansion of Fatima by creating a satellite campus
- Networking with more global Higher Educational Institutions
- Publishing International Multidisciplinary Peer-Reviewed Research Journal with ISSN/ISBN number
- Augmentation of recognised Research Guides
- Applying for patents by individuals or as an institution
- Increasing the number of smart rooms
- More buildings to be solar powered

Minutes of the Academic Council held on 25.09.2020

The Virtual Academic Council Meeting began with a prayer by Dr. Sr. Bindu Antony, Vice Principal, Shift - I on Sep. 25, 2020 at 11.00 a.m. The chairperson of the Academic Council and the Principal, Dr. Sr. G. Celine Sahaya Mary welcomed the gathering. She also introduced the new University nominees - Dr. M. Rama-Krishnan, Member Syndicate, Prof. Dept. of Computer Applications, School of Information Technology, MKU; Dr. S. Pasi Parameswaran, Member Syndicate, Asst. Prof., Dept. of Youth Welfare Studies, School of Youth Empowerment, MKU and Dr. S. Theenathayalan, Member Syndicate, Associate Prof. & Head, Dept. of Economics & Centre for Research in Economics, Madura College (Autonomous), Madurai. She also introduced the other new internal members - Dr. Sr. Bindu Antony, Vice-Principal - I, Shift - I; Dr. Sr. A. Jospin Nirmala Mary, and Mrs. Nizila Rajagan, Controllers of Examinations; Dr. K. Latha, Head, The Research Centre of Tamil; Mrs. A. Paulin Mary, Head, Dept. of Mathematics; Dr. A. Sheela Vimala Rani, Head, The Research Centre of Physics; Dr. B. Medona, Head, Dept. of Chemistry; Dr. S. Saisa Banu, Head, UG Dept. of JMC; Mrs. S. Selvarani, Head, UG Dept. of Computer Applications; Dr. D. Jeyamala, Director, PG Dept. of Computer Applications and Mrs. S. Mary Helen Felista, Head, PG Dept. of Computer Applications.

Dr. Sr. G. Celine Sahaya Mary briefed the members on the institution's move towards Outcome Based Education in 2019. She also presented the new initiatives and decisions taken by

the college in the Curriculum Development Cell meetings held on July 17 & 30, 2020 respectively with regard to the evaluation reforms proposed by UGC.

Later, Dr. S. J. Kala, Dean of Arts highlighted the shift in the Internal : External assessment ratio from 25 : 75 to 40 : 60 for all the OBE UG & PG programmes and 50 : 50 for the professional programmes. She also said that the levels of the Revised Bloom's Taxonomy that would be assessed for the UG/PG Programmes would be K₁ to K₄ (K₁ - Remember, K₂ - Understand, K₃ - Apply and K₄ - Analyse) for UG and K₂ to K₅ (K₂ - Understand, K₃ - Apply, K₄ - Analyse and K₅ - Evaluate) for PG. Moreover, she also emphasised on the different types of tests to be conducted and the role of the Departmental Examination Committee (DEC) in sustaining and enhancing the quality of the assessment.

Dr. S. J. Kala briefed on the resolutions taken regarding the Continuous Internal Assessment (CIA) during the COVID-19 Pandemic in the Curriculum Development Cell meeting held on Sep. 9, 2020.

- Internal : External assessment ratio for all the OBE and Non-OBE, UG, PG and professional programmes as 50 : 50
- 5 components of 10 marks each to test each of the 5 units of the courses in a phased manner

Further, she put forth the decisions taken with regard to the Evaluation of the End Semester Examinations for the III UG and II PG students of the 2019-2020 batch in an adhoc meeting held on Sep. 14, 2020.

Ms. A. Mable Jasmine Shobha, Dean of Self-Financing Programmes brought to notice the details of the Board of Studies convened to upgrade the skill-oriented and quantifiable outcome based syllabus of the UG, PG and Professional programmes on February 28, 2020. She stressed on how each department reviewed the OBE courses offered and upgraded the same wherever there was a need, modified redundant titles and passed the following:

- Guidelines for the introduction of self-study components in UG, PG and Professional Programmes as stated herein:
 - UG - 10% of the Course Spread across 5 units
 - PG - 20% of the Course Spread across 5 units

- Self-learning Courses for the UG and PG advanced learners
- Value-Added Crash / Certificate / Diploma / Advanced Diploma Courses
- Strategies adopted for remedial coaching
- Identification of discipline specific / job-oriented / skill-based MOOC courses available in the SWAYAM Portal to facilitate easy enrolment of students and to make online learning hassle-free
- Modified CIA components for the UG and PG students enrolled in 2019
- List of External Examiners for the Practical / Projects and Viva-Voce Examinations

Ph.D course work of the newly enrolled Ph.D candidates

Soon after the briefing, Dr. S. Theenathayalan clarified on why the college had moved from the existing Internal: External assessment ratio of 25:75 to 40:60 and whether it was in accordance with the guidelines issued by TANSCH and MKU. Further, he articulated his apprehensions about the feasibility of the conduct of the increased number of tests. He expressed his concern for students as they would be loaded with more number of tests. Taking into consideration the nomenclature (Session-wise, Weekly, Monthly, Mid-Semester) of the test components literally, he expressed that the students would be prone to writing tests eternally. Adding to it, Dr. S. Pari Parameswaran said that the decisions pertaining to the proposed suggestions can be taken and then be approved in the Council immediately. In response to the classification made, Dr. Sr. G. Celine Sahaya Mary, the chairperson of the Academic Council offered the following explanations:

- That being an autonomous institution, the College has the autonomy to fix the components
- As it is continuous internal assessment, the students are tested continuously. This evaluation pattern would be tried for a year or two and then its efficacy would be evaluated based on which the changes shall be made

In continuation with it Dr. S. J. Kala, Dean of Arts emphasised on the following:

- The CIA facilitates enhanced learning and enriched participation of the students in the class.

- The number of tests is regulated and that the teachers have the autonomy in type of tests to be conducted and their mode of conduct.

In a bid to follow the flow of the meeting, Dr. Sr. G. Celine Sahaya Mary, requested the Council to get back to the discussion after the presentations by all the different Heads of the Departments. The Council agreed to it and so the chairperson initiated the Head to present the Action Taken Report and the resolutions of the Board of Studies held on Feb. 28, 2020.

RECOMMENDATIONS :

- Dr. S. Pari Parameswaran suggested that the Dept. of History could offer Self-Study Courses to other departments and that the students of History could be taken on field visits to Keeladi.
- Dr. S. Theenathayalan proposed that the nomenclature of the U programme offered by the Dept. of Sociology be changed to Sociology instead of Sociology with Computer Applications. In addition, Dr. S. Pari Parameswaran stressed that the core and supporting courses be offered in the ratio of 80:20 to ensure students' welfare.
- Dr. Sr. G. Celine Sahaya Mary, the chairperson responded that the institution is also mulling over reverting to the conventional UG Programme - B.A. Sociology and that the suggestions would be taken into consideration.
- Dr. S. Pari Parameswaran put forth the idea that the syllabus of the General and Elective Papers of TNPSC & UPSC could be incorporated in the Course "Tamil for Competitive Exams" offered by the Research Centre of Tamil. He also stressed that relevant study materials could be prepared by the department.
- Dr. S. Theenathayalan clarified if the syllabus and the question paper of the Hindi courses were in Hindi. Instantly, Dr. E. Supriya Chairperson of the Board of Studies of Hindi, responded that the syllabus and the question paper are in Hindi only.
- Dr. S. Theenathayalan also insisted that the core courses should be offered by the parent departments and that the Allied Courses should be offered by the respective departments or can staff.

can be outsourced for increased exposure to students

- Agreeing to the valuable suggestions offered, the chairperson of the Academic Council, Dr. Sr. G. Celine Sahaya Mary assured that due efforts would be taken to implement the same at the earliest.

- Dr. S. Theenathayalan also observed that a duly qualified person can only be the chairperson of a Board of Studies. He underscored that there need not be a separate Board for PGDCA and that it can be coupled with Computer Applications.

After the presentations and the external experts' recommendations, Dr. Sr. G. Celine Sahaya Mary, the chairperson thanked Dr. S. Theenathayalan and Dr. S. Peri Parameswaran for their valuable suggestions and requested them to permit the college in exercising the autonomy in implementing the Internal : External assessment ratio.

- Following her, Dr. S. J. Kala, Dean of Arts clarified that the number of tests are minimal that is only 7 tests for UG and 6 for PG and Professional Programmes per course in a semester. They are as follows:

- For UG

* Session-wise	- 2*	- C ₁
* Weekly	- 2*	- C ₂
* Monthly	- 2*	- C ₃
* Mid-Semester	- 1	- C ₄
* Total	- 7	

- For PG

* Weekly	- 2*	- C ₁
* Monthly	- 2*	- C ₂
* Mid-Semester	- 1	- C ₃
* Once in a semester	- 1	- C ₄
* Total	- 6	

* The best or the average of the two tests are taken

- The fullest autonomy is given to the departments and that the respective Departmental Examination Committee (DEC) can decide on the types of the tests and the mode of their conduct
- Since written tests focus more on rote learning. Nevertheless, the present testing pattern moves towards assessing students' active

participation in class and their change in perception of a concept / topic

- The change in the testing pattern would help in realising the course outcomes of each course in its truest sense
- Auditor Rajarajewaran expressed that student representatives can be present in the meeting and Dr. S. Theenathayalan also welcomed the idea.

In addition, Dr. Sr. M. Francisca Flora, the Secretary of the College requested the university nominees to permit Fatima College to experiment with the discussed evaluation pattern, asking for time to experiment and present the evaluation, after the students have lived the proposed pattern for a year. She also said that the parent University has always allowed Fatima College to experiment with Innovative Teaching, Learning and Evaluation pedagogy when UGC norms call forth the Autonomous colleges to move towards newer courses, newer syllabi, examination reforms etc.

- The University nominees kept insisting that decision should be taken then itself or to meet within a fortnight and take a stand on the issue

The chairperson of the Academic Council and the Principal, Dr. Sr. G. Celine Sahaya Mary concluded requesting one month's time to reflect before contacting the university nominees. The meeting came to an end with the Vote of Thanks proposed by Dr. N. Malathi Dean of Science.

As a follow-up of the Academic Council Meeting held through Google Meet on Sep. 25, 2020, the University Nominees Dr. S. Theenathayalan and Dr. S. Pasi Parameswaran were invited for a brief discussion in person with Sr. G. Celine Sahaya Mary, the chairperson and the Principal and Dr. Sr. M. Francisca Flora, the Secretary of the college on Oct. 27, 2020. In the interest of students, Dr. S. Theenathayalan recommended the Internal : External assessment ratio of 25:75 as per TANSCHÉ'S norm. However, he agreed to the Internal : External assessment ratio of 40:60 proposed by the College.

Based on his suggestions, the CIA components have been changed as follows:

- PG CIA Components

CIA - CIA Components		Nos.	
CIA 1	- Test	1	10 mks
CIA 2	- Test	1	10 mks
	- Assignment	1	5 mks
	- Open Book Test / Ppt.	2*	5 mks
	- Quiz	2*	5 mks
	- Attendance	—	5 mks
Total		7	40

CIA 1	- Test	1	-	10 mks
CIA 2	- Test	1	-	10 mks
	- Assignment	2*	-	5 mks
	- Open Book Test / Ppt.	2*	-	5 mks
	- Seminar	1	-	5 mks
	- Attendance	<u> </u>	-	<u>5 mks</u>
Total		<u>7</u>		<u>40</u>

* The best out of the two will be taken into account

[illegible]