

# INSTRUCTIONS TO CANDIDATES

1. Bring your Identity Card for each examination.
2. Do not enter the Examination Halls except for writing your examination.
3. At the first bell, you should enter the hall, locate your number and get seated.
4. Candidates will be permitted to enter the Examination Hall only within 30 minutes after commencement of the examination.
5. Purse/ Hand Bag should not be taken into the hall.
6. Have your own writing materials (pen, colour pencils, calculator etc.)
7. Return unused additional sheets to the supervisor at the end of the Examination.
8. **MALPRACTICE**

Malpractice (possession of papers with hints/ copying/ insertion of prewritten answer paper) will be severely punished. If you find any incriminating material (bits of papers with hints) near your seat, report immediately to the Hall Supervisor.

Those who commit Malpractice will have to face an enquiry committee consisting of the Principal, Controller, Dean and HOD, with their parents, who will be informed of the nature of punishment i.e.

First time offence - Cancellation of examination taken in the particular paper. The candidate will be debarred from appearing for that paper for one subsequent examination.

Repeat offence - Cancellation of examination of all subjects registered for that semester. The candidate will be debarred for these papers for one subsequent examination.

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