

## 1.2. POLICY ON CODE OF ETHICS

### **TEACHERS:**

Professionalism, honesty, integrity and credibility are essential core values that a teacher is expected to follow and the Policy on Code of Ethics drawn out by Fatima College ensures that the teachers fulfil their responsibilities in their profession in every possible way, meeting the expectations of all the stakeholders:

1. Conduct themselves honestly, efficiently and diligently under the orders of the Management.
2. Update their knowledge and skills by utilizing the facilities in the campus and off the campus, seek to make professional growth continuous through study and research and shall give active guidance to students in research, consultancy and extension activities.
3. Partake in all the activities that fulfill the institution's social responsibility.
4. Participate in all activities of the institution regarding decision making, policy formulation and accept duties and responsibilities with full commitment.
5. Maintain high standards of responsible research through intellectual honesty and integrity.
6. Make themselves available and take full participation in all programmes conducted by or connected with the institution.
7. Inculcate values of patriotism and a sense of social justice in students that can ensure peace and harmony in the society.
8. Mould students as responsible future citizens with a deep concern for the environment.
9. Be impartial and unbiased in recognising the talents and capabilities of the students.
10. Be sensitive to the physical, psychological and academic needs of the students and counsel them appropriately.

## **STUDENTS:**

When it is an undeniable claim that every child has a right to education it is also essential that she/he has to be aware of the duties of being a student. The following are the Code of Ethics that a student of Fatima College is expected to follow:

1. Show Courtesy, kindness, loyalty, dignity of labour, compassion for the less fortunate, a friendly attitude towards fellow-students, respect for teachers and authority.
2. Make use of every opportunity that is made available to strive towards academic excellence, skill and holistic development.
3. Conduct themselves in such a manner (whether inside the campus or outside) as to safeguard the dignity of womanhood.
4. Consider it as a personal responsibility to maintain cleanliness of the college.
5. Strive to keep the classrooms and campus clean and eco-friendly and "Plastic Free".
6. Wear clean, decent clothes and conform to the rules of modesty and dress code of the college.
7. Regularity in attendance is obligatory.
8. No private collection of funds or sale of items can be made without the approval of the Principal.
9. Discourage ragging of any sort, not indulge in emotional violence inside the College / Hostel Campus.
10. Not indulge in malpractice (cheating, copying in tests and examinations, giving false declarations etc.) in the campus or anywhere else is prohibited.

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