

The Minutes of the Planning and Evaluation
Committee Meet held on 25.09.2019 (Wednesday)
at 2.00 p.m

Members:

1. Dr. Sr. G. Celine Sahaya Mary
Principal and chairperson

G. Celine Sahaya Mary

2. Dr. Sr. M. Francisca Flora
Secretary

M. Francisca Flora

3. Dr. K. Balakrishnan - University Nominee
Prof. & Head,
Dept. of Immunology,
School of Biological Sciences
Madurai Kamaraj University
Madurai - 625021

K. Balakrishnan
25/09/2019

4. Dr. Sr. Bindu Antony
Vice Principal - I (Shift - I)

Bindu Antony
25/09/19.

5. Dr. G. Uma
Vice Principal - II (Shift - I)

G. Uma

6. Dr. Sr. J. Azul Mary
Vice Principal - I (Shift - II)

J. Azul Mary

7. Dr. M. Asasammal
Vice Principal - II (Shift - II)

M. Asasammal

8. Dr. S. Vidya
IQAC Coordinator

S. Vidya

9. Dr. S. J. Kala
Dean of Arts

S. J. Kala

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| 10. Dr. N. Malathi
Dean of Science | <u>N. Malathi</u> |
| 11. Ms. A. Mable Jasmine Shobha
Dean of Self-Financing Courses | <u>A. Mable Jasmine Shobha</u> |
| 12. Sr. F. Arockia Mary
Office Manager (Shift-I) | <u>Sr. Arockia</u> |
| 13. Sr. S. Stella Paul Mary
Office Manager (Shift-II) | <u>S. Stella</u> |
| 14. Mrs. Nizila Rajwan
Controller of Examinations (Shift-I) | <u>Nizila</u> |
| 15. Dr. Mahima Rajland
Controller of Examinations (Shift-II) | <u>Mahima</u> |
| 16. Ms. J. Francis Xavier
Lab Assistant | <u>J. Francis Xavier</u> |
| 17. Ms. G. Keerthana
<u>III</u> B. Com, Sports Representative (Shift-I) | <u>G. Keerthana</u> |
| 18. Ms. R. Preethi, <u>III</u> B.Sc. Maths (S.F)
Sports Representative (Shift-II) | ABSENT |

The meeting of the Planning & Evaluation committee began with a solemn prayer by Dr. Sr. Bindu Antony, Vice-Principal - I (Shift-I) at 2.00 p.m on September 25, 2019. Soon after the invocation, Dr. N. Malathi, The Dean of Academic Affairs (Science) introduced the new University Nominee, Dr. K. Balakrishnan, Professor and Head, Department of Immunology, School of

Biological Sciences, Madurai Kamaraj University, Madurai and welcomed the gathering.

Dr. Sr. G. Celine Sahaya Mary, the Principal, presented a brief report of the accomplishments of the institution, staff and students. Following it, Dr. S. J. Kala, the Dean of Academic Affairs (AAs) brought forth the Action Taken Report.

Dr. Sr. G. Celine Sahaya Mary, the Principal, concluded the presentation with the future plans and initiated deliberations on the same. The External Expert, Dr. K. Balakrishnan commended the college on its appreciable achievements and the others:

- .. The brief and lucid presentation of the institutional progress by the Principal, The Action Taken Report and the well-defined Future Plans.
- . Enrolment of 90% of rural students and the efforts taken by the college in their empowerment
- . Installation of interactive Boards in 5 rooms
- . Allocation of seed Money and funds for Research by the Management and Fatima College Alumnae Association (FCAA)

He further made a few clarifications and enquired,

. If the college has an interactive window in the college website.

- He suggested that if it was not there it could be instituted

. If both staff and students participated in the International Conference on Women Transcending Gender Boundaries: The Malaysian Story Organised at the Binary University on September 14, 2018.

- In response, Dr. Sr. G. Celine Sahaya Mary, the Principal said that both were involved.

If the NCC grant was applied for a common purpose.

- Dr. N. Malathi clarified that as NCC is offered as a Non-Major Elective, the financial help was sought from UGC for the purchase of tools and equipments for the conduct of the course.

If the Outcome Based Education (OBE) was introduced in the true sense

In explanation to it, Dr. S. J. Kala said that OBE has been implemented in its truest sense highlighting on the Learning outcomes in all aspects. Other than the 5 mandated units, Unit-VI has been introduced to deal with the dynamic and skill-based components of the respective courses. In addition, Dr. N. Malathi explained that the courses offered under OBE are more skill-oriented.

If there was any significant reasons in the shift in Continuous Internal Assessment (CIA) from 25:75 to 40:60 and 50:50 for UG & PG/Professional Programmes respectively.

It was clarified that based on the recent deliberations in a UGC National Workshop on Evaluation Reforms organised by SERO at Hyderabad, the college has decided to go for the evaluation reforms stressing on increased CIA to assess and enhance the students' learning skills.

If the students' certificates and diplomas have been deposited in the National Academic Depository (NAD)

- The Principal said that the college is following the initiative of Madurai

Kannauj university and has started depositing the certificates and diplomas since 2019 for the students who have graduated in May 2019.

- If the ^{study} materials of all the courses are to be converted into e-content
- It was affirmed that it was going to be a gradual move
- If there were wheel-chairs, ramps and disabled friendly toilets for the physically challenged students.
- It was clarified that they were all available and that the institution was disabled-friendly

Besides these, Dr. K. Balakrishnan offered the following suggestions:

- That the number of research projects be increased as they were too less
- That the Research Centres of Science Discipline could apply for a minimum of 10 Research Projects each
- That consultancy has to be taken up consciously and to be done in a meaningful way to generate considerable amount for the institution
- That a workshop on the modus operandi of consultancy be organised by inviting experts from the same field.
- That as mandated by NIRF for All India Ranking, placement details can be provided

along with other details in the report

- That any interested individual or department can collaborate with Madurai Kamaraj University's Keeladi Project

After all these valid and tangible suggestions, Dr. K. Balakrishnan wished the college to 'score' a better rank in the upcoming NIRF - All India Ranking of Colleges. The interactive and fruitful meeting came to an end with the vote of thanks proposed by Ms. Mable Jasmine Shobha, the Dean of Academic Affairs (SF).

Dr. G. Lelina Sahaya Mary