

Minutes of the Planning and Evaluation Committee meet held on 19.09.2018 at 2:00 p.m

Members:

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| 1. Dr. Sr. G. Celine Sahaya Mary
Principal and Chair person | <i>G. Celine Sahaya Mary</i> |
| 2. Dr. Sr. M. Francisca Flora
Secretary | <i>M. Francisca Flora</i> |
| 3. Dr. V. Kalaiselvan
Director i/c, Associate Prof. & Head of
Directorate of Distance Education ^{Eng.}
Madurai Kamaraj University, Mdu | <i>V. Kalaiselvan</i> |
| 4. Sr. M. Fatima Mary
Vice-Principal - I Shift - I | <i>M. Fatima Mary</i> |
| 5. Dr. Ms. G. Uma
Vice-Principal - II Shift - I | <i>G. Uma</i> |
| 6. Dr. Sr. J. Azul Mary
Vice-Principal - I Shift - II | <i>J. Azul Mary</i> |
| 7. Dr. Ms. M. Arasammal
Vice-Principal - II Shift - II | <i>M. Arasammal</i> |
| 8. Dr. Ms. S. J. Kala
Dean of Academic Affairs - Arts | <i>S. J. Kala</i> |
| 9. Dr. Ms. N. Malathi
Dean of Academic Affairs - Science | <i>N. Malathi</i> |
| 10. Mss. K. Helena
Dean of Academic Affairs - SF | <i>K. Helena</i> |

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| 11. Sr. S. Stella Mary
Office Manager | Sr. Stella |
| 12. Sr. M.P. Stella
Office Manager Shift-II | Sr. Stella |
| 13. Dr. Malhavi Manisekar
Controller of Examinations Shift-I | Malhavi Manisekar |
| 14. Dr. Mahima Ragland
Controller of Examinations Shift-II | Dr. Mahima |
| 15. Mr. I. Francis Xavier | I. Francis |
| 16. Ms. J. Subashini, III B.Sc. Maths
Sports woman & Student Representative | ABSENT |
| 17. Ms. P. Sharmila, III B.A. Economics
Sports woman & student Representative | P. Sharmila |

The meeting of the Planning and Evaluation Committee began with an invocation to God by Dr. Sr. J. Azul Mary, Vice Principal - I, Shift-II at 2.00 p.m on Sep. 19, 2019. Following the prayer, Dr. Sr. G. Celine Sabaya Mary, the Principal welcomed the gathering and presented the Evaluation Report as well as the Future Plans.

Dr. V. Kalaiselvan, the External Expert enquired if Foreign Language Courses - German and Japanese - were offered to Fatima Students or outsiders? As a response to it the Deans clarified that it was offered to the students at Fatima.

The Controller of Examinations, Dr. G. Mahima Ragland, highlighted the salient features of her office as stated herein:

- Paperless Office
- Prompt Publication of Results
- Secured Mark Sheets

Dr. V. Kalaiselvan appreciated Falima College for its credibility and transparency and the promptness in publishing the results. He also urged Falima College to sustain the quality of assessment and to cling on to the lead position among all the autonomous colleges with regard to publication of results.

Towards the end of the meeting, Dr. V. Kalaiselvan came up with the following suggestions that the

- Staff members be encouraged to take up Post-Doctoral Research
- Number of Research Guides & Supervisors be increased
- Staff be motivated to undertake Orientation and Refresher Courses on a regular basis
- More MOOC Courses be introduced to students
- Possibilities of starting new programmes be explored and implemented
- Funds for Major and Minor Research Projects including Social Sciences can be tapped from DST, DBT as well as ICSSR

The interactive and fruitful meeting came to an end with the vote of thanks proposed by Dr. N. Malathi, Dean of Academic Affairs (Science)

K. J. Uthirajagan
Sahanya Mang