

GOVERNING BODY MEETING 12.4.2018

Members:

1. Rev. Sr. Cecily Sarariyar *Cecily*
Provincial, Indian Province, SJL
Chairperson
2. Dr. Sr. M. Francisca Flora *Sr. Flora*
Secretary
Vice-Chairperson
3. Dr. Sr. G. Celine Sahaya Mary *Sr. G. Celine Sahaya Mary*
Principal
Ex - Officio Member
4. Dr. Sr. K. Fatima Mary *Sr. Fatima Mary*
Education Link Person for the Province *12-11-18*
5. Sr. M. Fatima Mary *Sr. Fatima Mary*
Vice Principal - I (Shift - I)
6. Mrs. R. Alphonso Fernando *R.A. Fernando*
Vice Principal - II (Shift - I)
7. Mrs. B. Chandirika *B. Chandirika*
Vice Principal (Shift II)
8. Sr. S. Stella Aral Mary *Sr. S. Stella Aral Mary*
Office Manager (Shift I)
9. Sr. D. Therese *ABSENT*
Office Manager (Shift II)
10. Dr. D. Fatima Baby *S. Fatima Baby*
Dean of Arts

11. Dr. B. Medona *B. Medona*
Dean of Science
12. Mrs. E. Helena *E. Helena*
Dean of Self-Financing Courses.
13. Dr. Vasantha Esther Pani *Vasantha Esther Pani*
Dean of Research (Shift - I)
14. Dr. M. Arasammal *M. Arasammal*
Dean of Research (Shift - II)
15. Dr. A. I. Auxilia Felicitas *A. I. Auxilia Felicitas*
IQAC Coordinator
16. Dr. Mathari Manisekar *Mathari Manisekar*
Controller of Examinations (Shift - I)
17. Dr. Mahima Ragland *Mahima Ragland*
Controller of Examinations (Shift - II)
18. Rev. Dr. Andrew Francis S.J. ABSENT
Principal, St. Joseph's College, Trichy.
19. Mr. B.T. Bangera ABSENT
Managing Director
Hi-Tech Aras Ltd., Madurai
20. Dr. Paula Banerjee ABSENT
Professor & Head
Department of South & Southeast
Asian Studies
University of Calcutta
West Bengal.
UGC Nominee

21. Dr. K. Kudalingam

JDCE, Madurai Region, Madurai
State Government Nominee

[Signature]

22. Dr. V. Chinniah

Registrar, Madurai Kamaraj University
Madurai.
University Nominee.

ABSENT

23. Dr. S. Selvarani

Associate Professor & Head
Department of Chemistry
Senior Staff

[Signature]
12.4.18

24. Dr. A. Roselin Mary

Associate Professor & Head
The Research Centre of English
Senior Staff.

[Signature]
12/4/18

Statement of Expenditure 2017 - 2018

S. No.	Particulars	Amount (Rs.)
a.	Guest/visiting Faculty	19106.00
b.	Orientation & Re-Training of Teachers	60490.00
c.	Redesigning Courses & Development of Teaching/Learning Material	50140.00
d.	Workshop and Seminars	100032.00
e.	Examination Reforms	299800.00
f.	Office Equipment, Teaching Aids & Laboratory Equipment	149999.00
g.	Furniture for Office, Classrooms, Library & Laboratories	300050.00
h.	Library Equipment, Books & Journals	374985.00
i.	Expenditure on Meetings of the	149192.00

21. Dr. K. Kudalingam
 JDCE, Madurai Region, Madurai
 State Government Nominee

[Signature]

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 Registrar, Madurai Kamaraj University
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 12.4.18

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Roselin Mary
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	Governing Body and Committees	
j.	Honorarium to Controller of Examination (full-time) not exceeding Rs. 8000/- pm.	80000.00
k.	Accreditation (NAAC) fee	0.00
l.	Renovation & repairs not leading to construction of a new building	300000.00
m.	Extension Activities	99920.00
n.	Development of Area Study Programme	16808.00
	Total	200522.00

Autonomy Grant - Budget approved and Proposed by the Finance Committee, Fatima College (Autonomous), Madurai for the Academic year 2018 - 2019.

S. No.	Particulars	Amount (Rs.)
a.	Up-gradation of Syllabus on regular basis making it Skill Oriented with quantifiable Outcomes	100000.00
b.	Orientation & Re-Training of teachers	75000.00
c.	Redesigning Courses & Development of Teaching / Learning Material	50000.00
d.	Workshops and Seminars	100000.00
e.	Examination Reforms	326500.00
f.	Furniture for office, Classrooms, Library & Laboratories, Library equipment, Books / Journals	535000.00
g.	Renovation & repairs not leading to construction of a new building	300000.00
h.	Extension Activities	75000.00
i.	Office Equipment, Teaching aids and Laboratory Equipment	300000.00
j.	Guest / Visiting Faculty	30000.00

k.	Capacity building for teachers	7000.00
l.	Development of Area Study Programme	4000.00
	Total	2001500.00

Minutes of the governing body meeting conducted on 12.04.2018.

The governing body meeting was held in Fatima College at 10 A.M on 12.04.2018. It began with prayer by Sr. M. Fatima Mary, Vice Principal. Dr. Sr. J. Celine Sahaya Mary, the Principal welcomed the gathering and Dr. T. Medona, Dean of Academic affairs (Science) presented the minutes of the previous governing body meeting.

Dr. K. Kudalingam, Joint Director of Collegiate Education, Madurai Region, Madurai appreciated NIRF ranking secured by the college and our contribution to the region. He suggested to upgrade all the Pg Departments as Research Centres. He enquired about the proportion of internal and external marks and it was clarified as 25:75. Dr. Sr. Fatima Mary, Educational link person for the Province enquired whether the recommendations given by the previous governing body was carried out in the current academic year and it was answered in the affirmative.

Dr. Sr. M. Francisca Flora, Secretary raised a question on the discrepancy between number of applications sold and received for B.E Statistics. Dr. Sr. K. Fatima Mary

replied that it was due to the diversion of applications held for B.Sc Mathematics (Shift-II) and B.Sc (IT) towards B.Sc Statistics.

Dr. K. Kudalingam asked the reason for less number of admissions for M.Phil courses. The reasons given were the new policy of Madurai Kamaraj University regarding M.Phil admission and the increase in the number of years required for the completion of Ph.D from 2 years to 3 years even with M.Phil. He suggested that the staff can encourage the students to do Ph.D directly.

Profile of the students was presented by Dr. A. Roxlin Mary, Associate Professor & Head, The Research Centre of English. The first generation learners are more in the Under Graduate level. Dr. Dr. G. Celine Sahaya Mary expressed that in most of the courses the percentage of first generation students have increased. Dr. Dr. K. Fatima Mary suggested to present the admission details in the form of a table to facilitate the comparison between previous and current years.

Examination results were presented by Dr. Mahima Ragland, Controller of Examination. She expressed that staff are of the opinion that the quality is to be maintained rather than the pass percentage. Sr. Principal agreed and added that it is our responsibility to motivate the students to pass so that the vision and mission of the college will be fulfilled. Dr. Mahima Ragland felt that the syllabi can be streamlined between creamy layer and slow learners so that the creamy layer can have a challenging syllabi. Dr. Dr. K. Fatima Mary responded

that it is only possible for English. Sr. Principal felt the necessity for innovative syllabi for all the courses.

Dr. Sr. M. Francisca Flora appreciated the Research Centre of Economics for the progression of results from I year to III year. Mrs. Alphonsa Fernando, Vice Principal-II (Shift-I) felt that the online courses offered by other premier institutions can be taken up by our students. Dr. P. Medona responded that this cannot be accommodated within the mandated credits for the Under Graduate Programme.

Dr. A. I. Auxilia Felicitas, IQAC co-ordinator shared the opinion of the external member of IQAC regarding the ranking of colleges. In future, colleges will be categorised as 'A' (Research Institutions), 'B' (Teaching Institutions) and 'C' (more complicated). The satisfaction of the students must be taken care of since that is going to be a prime factor in the ranking of the colleges.

Sr. Stella Arul Mary, office manager presented the financial help for the economically disadvantaged.

Sr. Principal presented the UGC Autonomy grant and 2018-19 budget approved by the Finance Committee. A few items from the previous year's budget are removed as per the new guidelines of UGC. She also presents the Accomplishments and ongoing projects.

Dr. Sr. M. Francisca Flora appreciated the effort taken by the Principal in having MoU with binary University, Malaysia, the implementation of Fatima Incubation and Skill Training Centre (FIST) etc and all the staff for securing 65th rank (NIRF-2018) among 1087 colleges and

the necessity to strive harder for better rank in the next year. Sr. Principal appreciated Sr. Sr. K. Fatima Mary, the former Principal since the ranking was based on previous year's activities.

Sr. A. Roselin Mary shared that the Certificate Course on Air Hostess offered by the Research Centre of English has helped the students to get selected in the first round of interview. They will be placed by Airlines after the successful completion of the forthcoming rounds of interview.

Rev. Sr. Cecily Savarivay, Provincial, St. Joseph Province, SJh appreciated the contribution of our institution in producing not only academically competent women but also empowering them to face the challenges of their life and also Home Science Department for the efforts taken to improve the health of the students. She has given the following suggestions:

- * Encourage placement for physically challenged.

- * Give more importance to first generation students.

- * There should be proper balance between advanced learners and slow learners.

Future Plan:

- * All the PG Departments should be upgraded into Research Centres and the staff with Ph.D must obtain guideship.

- * Staff with Ph.D to be appointed in the Self Finance Section and staff without Ph.D should be encouraged to complete it.

- * Offer more consultancy services and take up more number of sponsored

Research Projects.

- * The dual degree offered by the Australian and Singapore universities can be open to our advanced learners.
- * Avail patents atleast one per department within a time frame.
- * Value Education to be introduced for all the UG Students
- * Staff to publish at least one article per semester in reputed journals.
- * Extension must be done with visible impact in the villages.
- * Establishment of Women Studies Centre.

Suggestions by the members of Governing Body:

- * NCC officer to apply for UGC grant.
- * Introduce one or two papers with international standard in all the Department especially MBA.
- * Anaemia free campus within two years.
- * Committee to be formed to find placement for the physically challenged students.
- * The Departments should maintain the record of those placed off-campus with their pay package.
- * Conscientise the parents and alumnae regarding NAAC to collect their opinion for assessing the college. The opinion given by them during the parents meet and Alumnae meet should be recorded and maintained.

The meeting came to an end with vote of thanks by Mrs. R. Alphonsa Fernando, Vice Principal, St. Fatima College.

Dr. G. Lata Sahaya Mary