

11 09 2021

## VIRTUAL GOVERNING BODY MEETING

### Members :

1. Rev. Sr. Cecily Savariyer  
Provincial, St. Joseph's Province, India

2. Dr. Sr. M. Francisca Flora  
Secretary

Dr. Francisca Flora

3. Dr. Sr. G. Celine Sahaya Mary  
Principal

Dr. G. Celine Sahaya Mary

4. Dr. Sr. K. Fatima Mary  
Education Link Person for the Province  
St. Joseph's Province, India

5. Dr. Paula Banerjee  
Vice-Chancellor  
The Sanskrit College & University  
Bankim Chatterjee Street, Kolkata




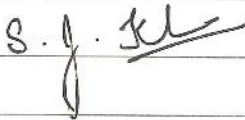
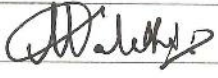




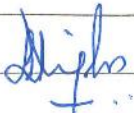
6. Dr. Pon Multhuramalingam  
JDCE, Madurai Region, Madurai

7. Dr. S. Nagarathnam  
Professor & Chairperson  
School of Linguistics & Communication  
Madurai Kamaraj University, Madurai

8. Rev. Dr. M. Prockiasamy Xavier (SJ)  
Principal, St. Joseph's College, Trichy

9. Mr. B. I. Banerjee  
Managing Director  
Hi-Tech Asai Ltd., Madurai



10. Dr. Sr. Bindu Antony Vice Principal - I (Shift - I)	
11. Dr. Sr. G. Jenita Rani Vice Principal - I (Shift - II)	
12. Dr. S. Vidya IQAC Coordinator	
13. Dr. S. J. Kala Dean of Arts	
14. Dr. N. Malathi Dean of Science	
15. Ms. A. Mable Jasmine Shetha Dean of Self-Financing Programmes	A. Mable Jasmine Shetha.
16. Dr. B. Sahayarani Fernando Associate Professor of Commerce	
17. Dr. Vasantha Esther Rani Dean of Research (Shift - I)	
18. Dr. Sr. Biji Cyriac Coordinator, Fatima College (Convent)	
19. Dr. Sr. A. Josephin Nirmala Mary Controller of Examinations	
20. Mrs. Nizila Rajwan Controller of Examinations	

21. Dr. Sr. J. Azul Mary  
Chief Warden, Fatima College Hostel

Dr. Azul Mary

22. Dr. S. Raju  
Director of MBA



23. Sr. F. Asrockia Mary  
Office Manager (Shift-I)

Sr. Asrockia Mary

24. Sr. B. Margaret Mary  
Office Manager (Shift-II)

Sr. Margaret

#### UGC AUTONOMY GRANT - 2020-2021

As per the Autonomous Guidelines, the college has been receiving the autonomy grant of Rs. 20,00,000/- from UGC every year till 2019.

During the Academic Year 2019-2020, an amount of Rs. 16,00,000/- was granted by UGC as is normally done. The remaining Rs. 4,00,000/- of the Autonomy Grant is usually paid as advance by the Management for the rest of the expenses and it is later reimbursed by the UGC.

But, unfortunately, the balance amount has not yet been reimbursed by UGC. In spite of it, as is customary, a proposed budget of the Autonomy Grant for the academic year 2020-2021 had been sent to UGC SERO at the end of the academic year 2019-2020 itself.

Expecting a smooth and continued flow of the previous years' pending amount and the following year's Autonomy Grant, expenses under each head of the Autonomy Grant in line with the proposed budget to UGC was made from the Management's advance amount. However, to the utter disappointment of all the pending amount of 2019-20 and the Autonomy Grant for the academic year 2020-21 have not yet been granted by UGC on the grounds of "paucity of funds".

## MINUTES OF THE GOVERNING BODY MEETING

The virtual meeting of the Governing Body was held through the Google Meet (link: <https://meet.google.com/bxp-bfyr-dmv>) at 11.00 a.m on Sep. 11, 2021. The meeting began with a solemn prayer by Ms. A. Mable Jasmine Shobha, the Dean of Self-Financing Program. Sr. G. Celine Sahaya Mary, the Principal welcomed the gathering. Dr. N. Malathi, Dean of Science presented the minutes of the previous Governing Body and it was passed.

The Action Taken Report based on the suggestions and recommendations of the previous Governing Body and the Future Plans put forth in the same was presented by Dr. S. J. Kala, Dean of Arts as follows:

S.No.	Suggestions Offered	Action Taken								
1.	Focus on Research activities to be increased	<ul style="list-style-type: none"> <li>An amount of Rs. 50,000/- has been sponsored by FCAA to RAC. RAC has disbursed the same as seed money of Rs. 25,000/- each to two research projects undertaken by               <ol style="list-style-type: none"> <li>Dr. N. Malathi, Assistant Professor of Zoology on "The Evaluation of the Food Additive in a Fresh Water Fish."</li> <li>Dr. M. Priyadharsani, Assistant Professor of Chemistry and Dr. V. Azul Deepa, Assistant Professor of Chemistry on "Left Over to Lovely"</li> </ol> </li> <li>The final year Undergraduate students of the Research Centre of Physics have designed the following sensor-based devices and are installed on campus:</li> </ul>								
		<table border="1"> <thead> <tr> <th>S.No.</th> <th>Details</th> <th>Place where installed</th> <th>No(s)</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Fully automatic Motion Sensor hand-free Sanitiser</td> <td>Main lobby - Administrative Block</td> <td>1</td> </tr> </tbody> </table>	S.No.	Details	Place where installed	No(s)	1.	Fully automatic Motion Sensor hand-free Sanitiser	Main lobby - Administrative Block	1
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2.	Pass percentage of the History students to be improved	<p>Yes, it is improved</p> <p>UG - 51.33% to 99%</p> <p>PG - 94.5% to 100%</p>																
3.	The staff and students involved in online teaching/learning to be counselled periodically in order to reduce the looming stress	<p>The respective class teachers, the mentors and the heads of the departments have counselled the needy students periodically.</p> <p>The IQAC has organized the following sessions:</p> <ul style="list-style-type: none"> <li>- Faculty Development Programme on "New Normal - Pedagogical Tools Online Teaching" on May 11 &amp; 12, 2020.</li> <li>- Awareness Programme COVID 19: Break the Chain on April 29, 2020</li> <li>- Faculty Enrichment Programme on "Resetting Minds in Upsetting Times" on June 22, 2020</li> <li>- Motivational Programme on "Celebrating Womanhood in Challenging Times" on June 26, 2020</li> <li>- Dr. Sr. Francis Pauline highlighted the significance of "Holistic Health"</li> </ul>																

S.No.	Suggestions Offered	Action Taken
4.	Regular feedback system to be adopted to assess the effectiveness of the ongoing online classes especially with regard to the gadgets used & network connectivity	<p>Case during "Pandemic" on Nov. 24 &amp; 25, 2020</p> <ul style="list-style-type: none"> <li>- A meeting of the stakeholders was organised on May 31, 2021</li> <li>The class teachers collected the feedback on a regular basis and ensured that the students were comfortable with online teaching and learning. Based on the survey the following efforts were taken: <ul style="list-style-type: none"> <li>- Mobile phones were donated by the staff members to some of the students who couldnot afford it</li> <li>- The rest were encouraged to come together in one of their classmates' place to share the learning resources</li> </ul> </li> </ul>
5.	The institutional challenges be identified and improved upon	<ul style="list-style-type: none"> <li>- G-Suite has been purchased to facilitate hassle-free online teaching and learning</li> <li>- G-Suite for Education is a comprehensive hosted suite of free cloud-driven services that provide productivity tools for teaching and learning. The college has a registered domain with an extension .edu.in (fer.edu.edu) through ERNET India which allows 10,000 users for free</li> <li>- Waste water recycling plant has been erected on campus</li> <li>- A Rainwater harvesting sump and 7 underground Aquifers have been installed</li> </ul>
6.	All Families to be sensitive to the needs of the disadvantaged. The uniqueness and the distinct identity of	<ul style="list-style-type: none"> <li>- At a moment when the students struggled to pay the college fees due to the financial constraints wrought by Pandemic, the Management, Staff, Retired Staff, Alumni and the well-wishers came forward to</li> </ul>

S.No.	Suggestions Offered	Action Taken
	Falima College to be identified	alleviate their misery by paying the students' fees as stated herein :

S.No	CONTRIBUTORS	AMOUNT
1	Management	Rs. 7,70,514.00
2	Staff	Rs. 6,05,995.00
3	Retired Staff	Rs. 2,79,000.00
4	Falima College Alumnae Association	Rs. 3,00,000.00
	TOTAL	Rs. 19,55,509.00

7. Value Education, Stress and Time Management Sessions can be arranged for the students

The following Ability Enhancement Courses that were offered so far as Value Education for IUG and Ethical Studies for II & III UGs are to be offered to the UG Students from the Academic Year 2021-2022 onwards as stated herein :

Semester	Course Title	No. of Credit	Part of the Curriculum
I	Personal Values	1	Part-IV
II	Values for Life	1	Part-IV
III	Professional Ethics	1	Add-on Credit
IV	Personality Development	1	Add-on Credit
V	Family Life Education	1	Add-on Credit
VI	Life Skills	1	Add-on Credit

8. The Staff and students to be oriented on NEP 2020

The following awareness programmes on NEP were organised :

- A Talk on NEP- organised by ROSA & UBA on Sep. 22, 2020
- IQAC organised a session on NEP on Nov. 6, 2020. The Resource Person was Dr. K. Karthikeyan, Associate Professor of Commerce, Dean and

S.No.	Suggestions Offered	Action Taken
		Controller of Examinations, Vivekananda College, Madurai
9.	Consultancy to be taken to a greater level	It has been done so. The amount generated through paid consultancy has witnessed a rise
10.	Effective coaching for NET & IAS aspirants to be paid attention to	<ul style="list-style-type: none"> <li>• E-learning on English for Competitive Exams was organized from July 17 to 23, 2020 by the Research Centre of English No. of beneficiaries : 179</li> <li>• Demystifying NET and SET - Five-Day National Online Training Programme - organized by the Research Centre of English from July 10 to 14, 2020 No. of beneficiaries : 351</li> <li>• NET/SET Coaching organized by The Research Centre of Physics from Aug. 25, 2020 to Apr. 19, 2021 No. of beneficiaries : 25</li> </ul>

Following it, Dr. Sr. M. Francisca Flora, the Secretary, furnished the details of the Retirements & Appointments of the faculty. Then, Dr. Sr. G. Celine Sahaya Mary, the Principal, presented the varied Statutory and Non-Statutory Bodies formed based on the UGC Autonomous Guidelines - 2018 for the smooth and effective functioning of the College. Dr. Sr. J. Azul Mary, the Chief Warden of the Hostel and one of the members of the Admission Committee offered a glimpse of students' enrolment for the various programmes offered. In tune with it, Dr. Sr. G. Jenita Rani, the Vice Principal of Shift-II, gave the students' profile highlighting the percentage of the rural, urban and the first-generation learners. Dr. Sr. A. Jospin



Nirmala Mary, the Controller of Examinations provided an overview of the results of the academic year 2020-2021 and compared them with the previous year's results as well as the Evaluation Reforms.

Ss. F. Anockia Mary, the Office Manager, placed on record how the Autonomy Grant has not been granted by UGC-SERO partial for 2019-2020 and fully for 2020-21 due to "paucity of funds". Further, Dr. Sr. G. Celine Sahaya Mary, the Principal underscored the Academic Reforms and the Academic Progress and also enlisted the institutional and the staff achievements of the Academic year 2019-2020. The contributions of the IQAC towards the sustenance and enhancement of quality was brought forth by Dr. S. Vidya, the IQAC coordinator.

Later, Dr. Sr. G. Celine Sahaya Mary, the Principal shared the details of the Teaching, Learning and Evaluation Reforms. The update on the enhancement of the Infrastructure and Teaching Learning Resources on campus was provided by Dr. Sr. M. Francisca Flora, the Secretary. The Dr. Ms. Vasantha Esther Rani, the Dean of Research, underscored the Research Activities. Followed by her, Dr. Sr. Bindu Antony, Vice Principal, Shift-I showcased the Highlights of Part-V and the extra-curricular activities of 2020-21. She also gave an account of the effort taken by the college towards Students' Support and Progression. Ss. B. Margaselmay, Office Manager of Shift-II laid bare the financial assistance rendered to the economically disadvantaged students.

Further, Dr. Sr. G. Celine Sahaya Mary, the Principal highlighted the Students' Achievements, Governance, Leadership and Management. The extensive presentation came to an end with the sharing of the Innovation and Best Practices and Plans for the academic year 2021-22 and the years that follow, by the Principal. The following are the future plans:

#### Quality Initiatives

- Upgrade all PG Departments to Research centres
- Establish Women Studies Centre with financial assistance from UGC

- Establish a centre for ICT-based teaching and e-learning resources
- Establish an Exclusive campus for Professional Programmes as they have crossed 25 years.
- Enhance the enrolment of the differently-abled first-generation women students
- Increase the number of Business start-ups to hone the entrepreneurial skills of the students
- Encourage Departments to offer consultancy services to industries like Food, Agriculture, Media and Corporate Industries
- Effective management of solid and liquid waste

#### Teaching Learning

- To encourage faculty to take up additional courses and undertake more training programmes

#### Research

- Encourage individuals or departments applying for patent rights
- Ensure publication of at least one research paper by each staff every semester
- Guideship to be obtained by all the Ph.D. holders

#### ROSA & UBA

- To establish a tie-up with local Corporate Industries to increase employability in the adopted villages.
- To set up core-stakeholders' committees in the target villages to ensure effective follow-up of services extended to them
- Rural community-based Research to be promoted in the adopted villages
- Skill-Training to be offered to the women in the adopted villages leading on to business start-ups
- Revive cottage industries based on resources available in the adopted villages
- Financial assistance from Government Sectors to be sought to promote rural artisans in the adopted villages

## Green Practices

- Production of organic manure to be increased
- Rainwater harvesting catchments to be increased
- Increased efforts to sustain and nurture trees and plants on campus to be undertaken

At the end of the presentation, Dr. S. Nagarathnam, the University Nominee, commended the college for the implementation of effective online teaching/learning during pandemic. He also appreciated the meaningful activities undertaken by the various clubs/cells on campus, paper presentations by the staff members and the publication of good results even during pandemic. Further, he wanted to know how many departments in the college were yet to be PG Departments.

The Principal responded that two Self-Financing Programmes - Statistics and Journalism and Mass Communication were not yet PG and that they would be upgraded into PG Programmes once the UG Programmes picked up momentum.

Following him, Mr. B.T. Banjara, Managing Director, HI-Tech Arai, Madurai lauded the college for moving ahead in NIRF ranking by securing 74<sup>th</sup> rank in 2020 ranking. He also appreciated the coverage of wide activities in the Governing Body Report - Proving the uniqueness of the college. He also praised the staff for their exclusive accomplishments and ROSA's contributions in uplifting neighbouring communities. He put forth the following suggestions:

- That a research work on the challenges faced by the staff and students during online teaching could be carried out
- Collaborations with foreign universities could be strengthened and twinning programmes could be introduced
- Incentives may be provided to staff for their research publications in indexed journals - a means to increase the number of publications

In response to it, the Principal said that the scheme of providing initiatives to faculty for their Research Publications

has already been initiated and that the publication of a research paper by a staff each semester has been mandated. She affirmed that the research work on Online Teaching would be undertaken. She also assured that all the suggestions are well-received and that they will soon be implemented.

Following him, Dr. Sr. K. Falima Mary, the Education Link Person for the SJL Province was appreciative of the report's smooth flow. She expressed her contentment with regard to the admission policies in tune with the Vision and Mission of the college. She observed that the enhanced motivation of the staff and students was demonstrated through the rise in their participation in academic and professional bodies/events. She also lauded the following:

- The implementations of the suggestions offered by the Governing Body Members - evinced in the Action Taken Report and in the detailed Governing Body Report
- The research work undertaken by the Physics students
- The efforts taken by the Management, faculty and students in the preparation towards NAAC Cycle-4
- The increased number of students who have completed Swayam Courses
- The fruitful collaboration of the faculty, Management and students of the college has opened up newer avenues
- Human rights and Women Empowerment cell to jointly champion the cause of women roping in assistance from Legal Aid Cell when there is a need

Besides these, she suggested that the impact of WEAT's extension activities could be assessed. She also expressed that the following could be incorporated in the next year's Governing Body Report:

- The impact of WEAT's outreach programmes
- Provision for feedback to be given in the college website and the best one to be highlighted

- The report of the Grievances Redressed
- Efforts taken to develop rapport and maintain cordial relationship with faculty and students
- The citation index of each research publication

Dr. Sr. G. Celine Sahaya Mary, thanked Dr. Sr. K. Fatima Mary for her keen observations, commendations and suggestions. She promised her that all her suggestions would be taken into account and that they would be presented in the next year's Governing Body Meeting.

Sr. Cecily Savariyar, the Provincial, commended the institutional developments and the accomplishments of the staff and students as follows:

- The actions taken based on the suggestions offered in the previous Governing Body Meeting
- The students' publications
- The Global job opportunity grabbed by 3 students
- The NET/UPSC coaching classes for the aspirants to face tomorrow's challenges in life
- The Management and Staff for their hardwork and dedicated services in moulding young minds

Further, she said, since 50% of learners at Fatima are from villages, they may be followed up to find out if they have suitable gadgets to pursue online education and to gauge the impact of online teaching. She also opined that the preparation for the NAAC Cycle-4 will facilitate in the development of the institute towards its Vision and Mission.

As a response to Sr. Cecily's commendations and suggestions, Dr. Sr. G. Celine Sahaya Mary expressed her gratitude for her motivation and the enthusiastic support rendered so far. She also sought the Provincial Council's help in taking WEAT to greater heights. She also ascertained that the Twinning Programmes with Binary University will soon be rolled out. With regard to identifying the challenges faced by students in online education,

The Principal said that efforts were already taken by the staff as reiterated herein:

- Students who lacked facilities were asked to gather in one of their classmates' places to attend the classes in a hassle-free manner
- Staff members donated mobile phones to some of the students in dire need
- Certain Departments facilitated sale of used gadgets
- Online counselling by professional counsellors were arranged for staff and students to cope with the stress caused due to pandemic

Dr. Ponnuthuramalingam, the Joint Director of Collegiate Education (JDCE), Madurai Region, the State Nominee placed on record the following commendations:

- The delegation of responsibilities through various Statutory and Non-Statutory Bodies
- The institutional and staff accomplishments
- The private and institutional scholarships and freeships especially the financial aid given by the Management during the Pandemic
- The 50:50 admission of students in Government and Management Quota
- The College Management, the Principal and the staff for their involvement and contribution towards the institutional growth and for the institution's march towards academic excellence by educating poor, rural and first-generation girl students

He also clarified the following:

- The percentage of seats allocated for BC, MBC, SC, ST and others in the Management quota as is specified in the presentation
- The reservation policy for the first-generation learners and the Christian students

- Dr. Sr. G. Celine Sahaya Mary responded that, it is not just for the first-generation learners and Christian students but that preference is given to rural learners, the poor and the marginalised in accordance with the institutional Vision and Mission

- The difference between Research and Non-Research Centres - Dr. Sr. G. Celine Sahaya Mary said that Research Centres are those that are approved by Madurai Kamaraj University to offer Doctoral Programmes in college. Non-Research Centres have recognised research guides but, are yet to be approved by Madurai Kamaraj University to offer Doctoral Programmes on Campus.

The Principal thanked the JDCE for his appreciations, genuine wishes and motivations. She assured him that the institution would continue its noble mission of serving the poor and the needy.

Rev. Dr. M. Arockiasamy Xavier (SJ), Principal, St. Joseph's College, commended the institutional and faculty accomplishments and congratulated all on the new initiatives undertaken. He also applauded the institution's remarkable role in empowering disadvantaged and marginalised women through Quality and Value-based education. Dr. Sr. G. Celine Sahaya Mary thanked him for his commendations and appreciations.

The meeting came to an end with the vote of thanks proposed by Dr. Vasantha Esther Rani, Head and Associate Professor of Home Science and Dean of Research.

11/09/2021

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dr. s. j. kala english11:0415913:42  
dr. sr. bindu antony commerce11:291311:41  
dr. sr. g. jenita rani physics11:305913:24  
dr. v.malathi vishvakshan10:4611312:38  
dr. vasantha esther rani home science with fbt11:0316013:42  
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josephine nirmala (outside fatima college (autonomous))12:138413:36  
margaret mary (outside fatima college (autonomous))11:0512513:14  
ms. a. mable jasmine shobha b.com.ca10:462811:13  
ms. nigila ragavan mathematics10:5716613:42  
paula banerjee (outside fatima college (autonomous))11:067212:17  
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(autonomous))11:0415713:42  
principal fatima college11:0415913:42  
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