

DATE-

ACADEMIC COUNCIL MEETING 04.07.2018

Minutes of the Academic Council meeting held on 04.07.2018 at 10.30 a.m

Members Present :

Chair Person:

1. Dr. Sr. G. Celine Sahaya Mary  
Principal, Fatima College

Sr. G. Celine Sahaya Mary

Heads of the Departments :

2. Dr. Mrs. J. Saral Evangelin
3. Dr. Mrs. Shobana Nelasco
4. Dr. Mrs. M. Meenakumari
5. Dr. Mrs. A. Roseline Mary
6. Dr. Mrs. A. Pappy Kamala Bai
7. Ms. E. Supriya
8. Mrs. Sarpia Rani A.
9. Dr. Mrs. S. Rosemary
10. Mrs. S. Asulmozhi Packiaseli
11. Dr. Mrs. S. Selvarani
12. Mrs. A. Tamil Selvi
13. Dr. Mrs. G. Germaine Mary
14. Dr. Mrs. B. Sahayarani Fernando
15. Dr. Mrs. Mary Magdalene Abraham
16. Mrs. P. Nancy Vincentina Mary
17. Mrs. V. Magheswari
18. Dr. Mrs. P. Shyamala
19. Mrs. B. Chandirika
20. Mrs. R. Meenakshi
21. Ms. J. Arockia Jackuline Joni

Sr. J. Saral

Shobana Nelasco

M. Meenakumari

Roseline Mary

Pappy Kamala Bai

Supriya

Mrs.

S. Rosemary

S. Asulmozhi Packiaseli

S. Selvarani

A. Tamil Selvi

G. Germaine Mary

B. Sahayarani Fernando

M. Magdalene Abraham

P. Nancy Vincentina Mary

V. Magheswari

P. Shyamala

B. Chandirika

R. Meenakshi

J. Arockia Jackuline Joni

SENIOR TEACHERS

22. Dr. Mrs. S. J. Kala
23. Dr. Mrs. N. Malathi
24. Mrs. E. Helena
25. Dr. S. Vidya

S. J. Kala

N. Malathi

E. Helena

S. Vidya



Experts from Outside the College

DATE-

26. Thiru A.K.B. Nawas Babu B.E, M.Sc., (Engg.) MBA  
Managing Director  
S.A. Knitweaves (Pvt.) Ltd.  
75, Mahila Estate, Madurai-Sivaganjai Road  
Varichur (P.O) Madurai 625020

*[Signature]*

27. Mr. Raja Rajeswaran  
Auditor  
167, 1<sup>st</sup> Floor  
Opp. to Christian Mission Hospital  
Madurai - 625001

*[Signature]*

28. Dr. R. Vasudevan  
Dean ECA & Professor  
Department of Chemistry  
Thiagarajar College of Engineering  
Madurai - 625015

*[Signature]*

29. Sr. A. Amala  
Advocate  
St. Joseph's Convent, Madurai - 625009

*[Signature]*

University Nominees

30. Dr. A. Muthumanickam  
Prof. & Head  
Dept. of Education  
School of Education  
Madurai Kamaraj University, Madurai-625021

*[Signature]*

31. Dr. S. Chelliah  
Prof. & Head  
Dept. of English & Comparative Literature  
School of English & Foreign Languages  
Madurai Kamaraj University  
Madurai - 625021

*[Signature]*  
25/7/2018



32. Dr. M. Jellis Jhivaagar  
Head  
Department of Mathematics  
School of Mathematics  
Madurai Kamaraj University  
Madurai - 625021

Jhivaagar  
4/17/18

Nominated Members

33. Dr. Sr. M. Francisca Flora  
Secretary, Fatima College, Madurai.

Sr. Francisca Flora

34. Dr. Mrs. Malthavi Manisekar  
Controller of Examinations - Shift - I

Malthavi Manisekar

35. Dr. Ms. Mahima Rajland  
Controller of Examinations - Shift - II

Rajland

Special Invitees

36. Sr. M. Fatima Mary  
Vice-Principal - I (Shift - I)

Sr. Fatima

37. Dr. Ms. G. Uma  
Vice-Principal - II (Shift - I)

G. Uma

38. Dr. Sr. J. Anul Mary  
Vice-Principal - I (Shift - II)

Sr. Anul Mary

39. Dr. Mrs. M. Arasammal  
Vice-Principal - II (Shift - II)

M. Arasammal  
4/17/18

40. Dr. Mrs. Vasantha Esther Rani  
Dean of Research (Shift - I)

Vasantha Esther Rani  
04/07/18

41. Dr. Mrs. S. L. Kumari  
Dean of Research (Shift - II)

S. L. Kumari



42. Mrs. C. Sujatha  
Librarian

DATE:

C. Sujatha

43. Mr. H. Vincent  
Placement Officer

H. Vincent

### ACCOMPLISHMENTS

Regular, relevant and innovative academic reforms are carried out every year. This year too is no exception.

- \* A Certificate Course on Aerhostess and Airport Management was conducted by the Research Centre of English and 56 students benefitted out of it.
  - \* The Department of Home Science with Food Biotechnology has been approved to offer Ph.D Programme.
  - \* Fatima Resource Centre has taken innovative and holistic initiatives exposing the students and staff to varied creative, skill developing and global experiences. The following are some of them:
    - \* Fatima Incubation & Skill Training Centre (FIST) offers skill training on
      - Beauty Culture and Health Care
      - Paper Recycling
      - Mushroom Cultivation
      - Oil Extraction
      - Vermi-Composting and Composting
- These skill trainings are offered through the Fatima Incubation Centre established in October 2017.
- \* Certificate Courses on Japanese and German Languages are offered.
  - \* Memorandum of Understanding (MOU): 43 MOUs have been signed during the academic year 2017-2018 with reputed companies, Institutions, Hospitals and NGOs. The students have undergone internships, Summer internships and 'on-the-job' Training as outcomes of the active MOUs signed.
  - \* International Academic Networking

## \* Examination Reforms

DATE-

- \* Staff, Panels of Examiners and associated personnels are contacted only through e-mails to minimize use of paper.
- \* CIA marks and End Semester Results are published on the specified date in the college website. Results are also forwarded to the registered mobile numbers of all the students.
- \* Water and Tamper proof Teslin Mark Sheets with QR code, Static Bar Code, Gold Foil and student specific serial number are to be issued.
- \* The English Attainment Test (EAT) is conducted for the IUG students.
- \* Bridge Course for the I year UG is a special characteristic
- \* Upward Mobility is facilitated among the A and B stream General English Students
- \* Question Banks with questions testing the knowledge, Understanding and Higher Ability of the students are the hallmarks of the college.
- \* Academic Audit is a regular feature

## GRANTS RECEIVED FROM UGC 2017-18

1. * Autonomy Grant	- Rs. 3,17,058
* Balance of 2015-16	4,00,000
Balance of 2017-18	16,00,000
2. College with Potential for Excellence (CPE)	608,000
3. Faculty Development Programme	
. Substitute Salary	61,48,597
. Contingency	15,000
4. Minor Research Project	7,91,900
5. JRF in Humanities	13,41,640
6. Development of Sports Infrastructure & Sports Equipments - Building - Indoor Stadium	10,00,000
Total	<u>1,22,22,195</u>

## FUTURE PLAN

### QUALITY INITIATIVES

- Upgradation of all PG departments to research centres
- Establishing women studies centre with financial assistance from UGC



- Form cluster colleges
- Centralised coaching Centres for competitive exams to be established
- Increase the number of Business Start-ups
- Departments to be encouraged to offer consultancy services to agriculturalists, food industries and textiles.

### TEACHING LEARNING

- All certificate and diploma courses to be revamped and value-added courses with more job opportunities and social relevance to be introduced.
- To set-up a special need-based learning centre for differently-abled students.
- To encourage faculty to update themselves by taking up additional courses and by undergoing trainings.

### RESEARCH

- Interdisciplinary major projects to be applied by the research centres
- Research papers to be published mainly in Internationally reputed journals with high impact factors
- Guideship to be obtained by all the Ph.D holders
- Students to be encouraged to take up small-funded projects.

### EXTENSION - ROSA

- To establish tie-ups with local corporates and industries.
- To intensify the activities
- To implement organic farming in adopted villages
- To document and record the culture, folkart, customs, rituals and heritage of the villages and bring it to the limelight by posting in college website.
- To develop blood group log on campus and in adopted villages

### GREEN PRACTICES

- Seed ball preparation and distribution to target villages of ROSA
- More solar lights to be fixed in campus to increase conservation of power and use of alternate energy

### INTERNATIONAL NETWORKING / LINKAGES

- To establish tie-up with leading National/International H.E institutions
- To encourage more internships leading to placements.
- To promote student and faculty exchange programmes
- To introduce dual degree and blended programmes.



## Minutes of the Academic Council Meeting Conducted on 04.07.2018

The Academic Council Meeting convened on July 4, 2018 began with a solemn prayer by Sr. M. Fatima Mary, Vice-Principal-I, Shift-I. The members of the Academic Council were welcomed by Sr. G. Celine Sahaya Mary, the Principal. Later, she directed the heads of different departments to present the new and modified syllabus duly approved by the respective Boards of Studies.

Dr. Kellis Thivagar, Head, Department of Mathematics, MKU, quizzed Dr. Mrs. Shobana Nelasco on the content and the staff who would be involved in teaching Units I & II of the paper, Subr. Code: E3SB1 as they are pertaining to TOEFL. After reflections, Dr. Mrs. Shobana Nelasco responded that it could be handled by the faculty from The Research Centre of English. He also pointed out that the textbooks prescribed and the list of references for the courses offered should preferably be printed ones and they should be rightly documented in APA format comprising of all the publication details in view of clarity and authenticity. Further, he opined that guest lectures by subject experts on International Trade and Stock Market should be arranged for the students on a regular basis to keep them updated on its emerging trends as it is a very dynamic field.

Dr. Muthumanickam, Professor and Head, Department of Education, School of Education, MKU as well as the other External Members in the Council were apprehensive about the equivalency of the UG programme on Sociology with C.A. Dr. Meena Kumari, Head, Department of Sociology with Computer Applications that the programme has been run under this nomenclature since 2009 and that the students have not faced any issues with regard to it so far. However, Mr. Nawas Babu, M.D, S.A Knitwears (PVT. LTD.) wanted to know the reasons for offering this UG programme instead of the traditional one. He expressed that the programme would certainly "lose the very essence of Sociology when merged with Computer Applications". He stressed that the programme if run under the present nomenclature, should have Computer Applications content 20 to 25% and the same should be explicitly specified in the curriculum. He also proposed that the programme could be made more viable by encouraging students to produce videos



on social issues, find solutions for the same and undertake research projects on topical and burning social issues. In addition, Sr. Amala, advocate, SJL Congregation pointed out that legal topics related to the subjects can be introduced in each course to enable students acquire knowledge on the legislative policies. She also suggested that hands on experiences from field workers can be roped in for papers such as NGO Management. Nevertheless, Mr. Nawas Babu asked the department to create an issue bank in tune with the vision and mission of the college to allay "Issues with Issues". Dr. Multhumanickam observed that the content of the course, Social Democracy was too minimal and insisted on adding a few more topics.

Mr. Nawas Babu, enquired Mrs. Sarpia Rani, the French teacher whether language lab was put to use to facilitate the language learning. He stressed that Skype classes could be arranged with the native speakers to promote better understanding of the French Culture.

Dr. Vasudevan indicated that Unit-V in all the courses offered by the Department of Chemistry need to be reframed and that application-oriented especially Industrial. Application oriented components be included (eg. Pharmaceuticals)

Dr. Lellis Thivakar remarked that the titles of the courses  
 - Sub. code: N2ACC1 and  
 - Sub. Code: N2ACC2 can be changed. The members of the Academic Council commended the course content of Advanced Dietetics. Dr. Nawas Babu advocated the dire need to include the significance of millet-based foods juxtaposing it with the harmful effects of food fads and fancies on health. He enquired if the students are exposed to the upcoming developments in the food industries like zomato and Swiggy. If not he suggested that they be incorporated in the course. From the legal perspective, Sr. Amala stressed that a unit on Food adulteration be included and that the students be encouraged and trained to provide



awareness on the same to the villagers in the adopted villages.

The members of the council suggested that dynamic topics like Artificial Intelligence, IoT, Blog chains be included in the UG Computer Science Curriculum in order to lay bare these concepts to the students as they have become part and parcel of day-to-day activities.

Ms. Rajarajeswaran, the auditor underlined the need to introduce the portals of GST, GST and Accounting Software and e-filing areas to the commerce students. The elective paper, Career Planning offered by the Research Centre of Commerce was highly commended by the council and it was recommended that the paper be introduced to all the students. The members of the council noted that the content of Unit-I of \_\_\_\_\_ course could be segregated as pre and post production and through Unit-II titled, Film Studies of the same paper students can be helped to produce promos and one minute video.

Mr. Nawas Babu told the Head of the Department of Computer Application that ADOBE ILLUSTRATOR-I and II could be introduced in lieu of Photoshop and Corel Draw as they are outdated. Still, he said that DTP tools could be retained as they would be too useful to the students.

Sr. Amala told the Head of the Department of Information Technology that courses on Cyber Crime and Information Act can be included in the curriculum.

With regard to B.Com with Computer Applications, Mr. Nawas Babu emphasised that regular updation of the course be done for Customer Relations Management (CRM). He also stressed that the internet be surfed regularly for Business Model Web course. He reiterated that algorithm teaching be mandated so that more and more students are motivated to be entrepreneurs and encouraged to set up business of their own.



Amal 4/12/2018  
S. Selva Kumar 4/12/2018  
S. Prasad 4/12/18

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S. Selva Kumar

Shobana M