



FATIMA COLLEGE

(Autonomous)

Re-Accredited with 'A++' by NAAC (Cycle- IV)

Mary Land, Madurai - 625 018.

INTERNAL QUALITY ASSURANCE CELL



MINUTES OF THE IQAC MEETING

2022 - 2023

DATE: 20.07.2022

VENUE: IQAC OFFICE

Members Present

- * Dr. K. Rosemary Euphrasia
- * Dr. F. Helena
- * Dr. R. Sakthas
- * Dr. L. Meena
- * Dr. S. A. Sujā
- * Dr. C. Sujatha
- * Mrs. B. Uska
- * Mrs. P. Sumedha

Agenda: Organising Student Induction Programme (Seeksharamb) for the students of the I Year.

The meeting started with a silent Prayer. The IQAC Coordinator Dr. K. Rosemary Euphrasia greeted the members and briefed the details regarding the Students Induction Programme to be organised for all IUG students (both shifts) from 25 July 2022 to 04 August 2022. The points discussed were:

- * SIP will commence on 25 July 2022. Ms. A. Sheela Roselin and Mrs. P. Sumedha will coordinate the event.
- * Event to be held between 8.30 am - 10.30 am.
- * The IQAC Coordinator along with the Assistant Coordinators planned a detailed schedule for the entire programme.
- * Ms. A. Sheela Roselin was informed to contact the resource persons of each day's event and confirm the dates.
- * Mrs. P. Sumedha was told to inform the college photographers to be present and take geo-tagged photos of all the sessions.
- * Office Bearers of the student council will also assist in coordinating the programme.
- * Mrs. B. Uska volunteered to get ready with a link to get feedback from the students after Induction Programme.

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- * Welcome Address and Vote of Thanks for all the sessions to be given by Ms. A. Sheela Raveelin & Ms. P. Sumedha.
- * A detailed report to be prepared at the end of the programme.
- * The meeting came to an end with the Coordinator thanking the members and wishing the STP team good luck.



K. Rengasri
IQAC Co-ordinator
Fatima College (Autonomous)
Madurai - 625 018.

DATE- 11.08.2022
VENUE- IQAC OFFICE

Members Present

- * Dr. K. Rosemary Euphrasia
- * Dr. E. Helena
- * Dr. R. Sakthaswari
- * Dr. L. Meera
- * Dr. S. A. Suja
- * Dr. C. Sujatha
- * Mrs. B. Usha
- * Mrs. P. Sumedha

Agenda: Plan for Independence Day Celebration

On the occasion of Independent Day Celebration and to celebrate Azadi Ka Amrit Mahotsav the members IQAC planned for a meeting to discuss and decide on the organization of the programme from August 1, 2022 to August 11, 2022. The following points were discussed in the meeting:

- * Dr. A. Rosemary Euphrasia, IQAC Coordinator briefed the team about the Independence Day celebration. She also informed that Dr. M. Solomon Bernard Shaw, Advocate, Madurai Bench of Madras High Court, Madurai will be the chief guest of the day.

* Duty allotment

- Stage & seating arrangement: Dr. C. Sujatha & Dr. S. A. Suja
- LED Display: Mrs. B. Usha
- Invitation & Agenda: Dr. L. Meera
- Report & Photos: Mrs. P. Sumedha
- Refreshments: Dr. C. Sujatha & Dr. S. A. Suja

- * It was decided that all the students will pin the National Flag from August 1st onwards.

- * Also it was proposed that everyday one student will give a talk on freedom.

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- * It was decided that the students will distribute flags to the people of the neighbouring villages.
- * There was also a plan to have a poster display having freedom as theme.
- * The coordinator also said that the class teachers and the student volunteers ^{will} also will be involved in maintaining the discipline and the smooth conduct of the programme.

The meeting came to an end with Dr. K. Rosemary Euphrasia thanking the gathering.

K. Rosemary
IQAC Co-ordinator
Fatima College (Autonomous)
Madurai - 625 018.

DATE - 23.08.2022

VENUE - IQAC OFFICE

TIME - 2.30 pm.

Members Present:

- | | | |
|----------------------------|-------------------|-----------------|
| * Dr. K. Rosemary Euphasia | * Dr. L. Meena | Mrs. B. Usha |
| * Dr. E. Helena | * Dr. S.A. Sujana | Mrs. P. Sumedha |
| * Dr. R. Sakthaswari | * Dr. C. Sujatha | |

Agenda: Year Plan

It was the first meeting of the academic year with a new team and Dr. K. Rosemary as the Coordinator and Dr. E. Helena and Dr. R. Sakthaswari as Assistant Coordinators.

The meeting began with a silent prayer. Dr. Rosemary addressed the gathering. The following were the deliberations made in the meeting:

- * All the members of the IQAC must work together and share the work equally.
- * AQAR - Data Collection work to be started shortly.
- * Planning has to be made for staff Induction Programme.
- * Faculty Induction Programme to be conducted for the newly appointed staff.
- * Senior Staff to handle the sessions.
- * Faculty Enrichment Programme for all the staff was also planned.
- * Resource Persons to be arranged.
Names suggested: Fr. Packiaraj.

Dr. K. Alex from St. Joseph's College.
It was planned tentatively.

- * For the Non-Teaching and the Sub-staff one programme each to be planned.
- * Per year 3 programmes each for teaching, non-teaching and Sub-staff is the expectation of NAAC.
- * Programmes to be organised for cluster colleges for teaching & Non-Teaching Staff.
- * Out of the four colleges Fatima College is the Nodal Centre.
- * MOU is signed with Xavier Board. Eleven Colleges have collaborated. Programme can be conducted or any other department can collaborate and conduct.
- * Dr. K. Rosemary attended a programme conducted by Mt. Carmel College.
- * Reports to be submitted and Data to be collected for AQAR, NIRF, AISHE.
- * Priority to be given for AQAR.
- * Last AQAR was done by NAAC team.
- * One Criterion to be taken care of by 3 staff One staff from IQAC and two staff to assist.
- * Template will be a modified one. Can start the data collection, consolidation from mid November.
- * It was also informed that Deans, Research Coordinators are also members.
- * External Member Dr. A. Rose Veris, to be changed. Alumna Dr. D. Deepa and Industrial Expert Mr. B.T. Bangar. The period is getting over.
- * It was also discussed that NAAC in future will not do institutional grading but department wise grading will be done.
- * The meeting came to an end with Dr. K. Rosemary thanking the forum.

K. Rosemary

IQAC Co-ordinator
Fatima College (Autonomous)

Members Present

- * Dr. A. Rosemary Euphrasia * Dr. E. Helena * Dr. R. Saktheshwari
 * Dr. L. Meera, * Dr. S. A. Sujā * Dr. C. Sujatha
 * Mrs. B. Usha * Mrs. P. Sumedha

Agenda: Plan. for Teachers' Day Celebration-Panel Discussion

The meeting began with invoking the blessing of God. Thereafter Dr. K. Rosemary Euphrasia briefed the members about the panel discussion to be held on the Teachers' Day in the Jubilee Hall. She further requested the members to coordinate and make the event a great success. The following points were discussed in the meeting:

- * It was informed to the team that the panel discussion will be chaired by Dr. A. Pappu Kamala Bai, Associate Prof. & Head (Retd.), The Research Centre of Tamil, Fatima College. Also the panel will consist of Non-Teaching Staff & Students.
- * Duty Allotment
 - Stage & Seating arrangement: Dr. S. A. Sujā
 - LED Display: Mrs. B. Usha
 - Invitation & Agenda: Mrs. P. Sumedha
 - Report & Photos: Dr. L. Meera
 - Refreshments: Dr. C. Sujatha
- * Dr. E. Helena, Dr. R. Saktheshwari, Assistant Coordinators of IQAC presented their suggestion which was welcomed by the coordinator and well received by the members of the team.

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* The coordinator congratulated the team for their team spirit and systematic rendering of their duties which always brings fruitful results.

The meeting came to an end with Dr. Rosemary once again alerting the team to gear up for the event.



K. Rengulak

IQAC Co-ordinator
Fatima College (Autonomous)
Madurai - 625 018

DATE- 12.09.2022

VENUE: IQAC OFFICE

Members Present

- * Dr. K. Rosemary Euphrasia * Dr. E. Helena * Dr. R. Saktheshwari
- * Dr. L. Meera * Dr. S.A. Sujā * Dr. C. Sujātha
- * Mrs. B. Usha * Mrs. P. Sumedha.

Agenda: To plan for Faculty Induction Programme

The meeting started with a silent prayer. Thereafter the IQAC Coordinator informed the IQAC team about the annual agenda of conducting Faculty Induction Programme. The following points were discussed in the meeting:

- * The coordinator informed the team that a list of all the newly appointed staff has to be got from the office.
- * She further announced that the programme will be from 16 Sep 2022 to 20 Sep 2022 and the venue will be SJ5.
- * Management and Senior Faculty of Fatima College will be the resource persons for various sessions.
- * The members were also informed that there will be a virtual practice session and report of case study.
- * The team volunteered to take care of each day's duties. The team further promised to monitor each session by taking turns.
- * Duty Allotment:
 - Welcome Address: Dr. E. Helena
 - Vote of Thanks: Dr. R. Saktheshwari
 - Report: Dr. L. Meera & Mrs. P. Sumedha
 - Hall Arrangement: Dr. C. Sujātha
 - Invitation and Agenda: Mrs. B. Usha
 - Photos: Dr. S.A. Sujā

DATE-

* The Coordinator also insisted the members to be present on the final day of the programme for a group photo.

The meeting came to end with Dr. K. Rosemary Euphrasia thanking the team for their cooperation and coordination in the deployment of the dut

K. Kengyuli

IQAC Co-ordinator
Fatima College (Autonomous)
Madurai - 625 018

DATE- 12.10.2022

VENUE: IQAC

Members Present:

- * Dr. A. Rosemary Euphrasia
- * Dr. L. Meena
- * Mrs. B. Usha.
- * Dr. E. Helena
- * Dr. S. A. Sujia
- * Mrs. P. Sumedha.
- * Dr. R. Saktheshwari
- * Dr. C. Sujatha.

The members of the IQAC gathered to discuss the works related to AQAR. The Coordinator of IQAC Dr. A. Rosemary Euphrasia welcomed the gathering and the following points were discussed:

- * It was decided to fix a date and send the templates of AQAR to the departments.
- * It was informed that December 15 will be the last date to finish.
- * November 12 was finished to be the last date to send the data.
- * Dr. A. Rosemary requested the cooperation of all the members for the successful upload of AQAR.
- * The meeting came to an end with Dr. A. Rosemary thanking the gathering.

K. Remya
IQAC Co-ordinator
Fatima College (Autonomous)
Madurai - 625 018.

DATE- 18.10.2022
VENUE: IQAC OFFICE

Members Present

- * Dr. K. Rosemary Euphrasia * Dr. E. Helena * Dr. R. Sakthaswari
- * Dr. L. Meera * Dr. S.A. Sujā * Dr. C. Sujāthā
- * Mrs. B. Usha * Mrs. P. Sumedha

Agenda: To plan for a motivational session for online courses.

The meeting began with invoking the blessings of God. Dr. K. Rosemary Euphrasia informed the IQAC team that there is a need for online courses on competitive exams and Italian courses to make it feasible for students to utilise their time productively. The following points were put forth in the meeting:


- * The Coordinator informed the team that the session will be held on 20 Oct 2023 between 12.30 - 1.30 pm.
- * It was decided that the resource person will be Fr. S.K. Jose Robinson, Director, Nanjil Career Academy, Mama Ada Centre, Azhagamandapam, Nagercoil.
- * It was suggested by few members of the team that programme is for students, it will be good if few responsibilities are given to them under the strict supervision of the staff.
- * It was decided that the registration fee will be Rs. 500/- for all the courses. Also only registered students should be in the group.
- * The suggestion was unanimously accepted and a duty list was charted.
- * Duty Allotment
 - Welcome Address: Ms. R.V. Deepthi, I BA English
 - Vote of Thanks: Ms. Nachammai, I B.Sc. I T

* The regular duties will be taken care of by the IQAC team.

* Staff Incharge:

- UPSC: Ms. S. Rajalakshmi, Assistant Professor,
- TNPSC (Group II): S. C. Sijatha, Dept. of History
- Bank Exams: Ms. B. Uska.

The meeting came to an end with the coordinator thanking the entire team for their steadfastness in carrying out the work.


K. Kanyasulk
IQAC Co-ordinator
Fatima College (Autonomous)
Madurai - 625 013.

DATE- 27.10.2022.

VENUE: IQAC OFFICE

Members Present:

- * Dr. K. Rosemary Euphrasia * Dr. G. Helena * Dr. R. Saktheshwari
- * Dr. L. Meera * Dr. S. A. Sujia * Dr. C. Sujatha
- * Mrs. B. Usha * Mrs. P. Sumedha

Agenda: To plan for the Staff Enrichment Programme.


Meeting was held at the Internal Quality Assurance Cell (IQAC) office, Fatima College (Autonomous) on October 27, 2022 at 10 am, convened by Dr. K. Rosemary Euphrasia, IQAC Coordinator and Associate Professor, Department of Computer Science. The meeting started with a silent prayer. She conveyed that Staff Enrichment Programme on "Enhancing Personal and Professional Competencies" will be organised by the IQAC for all the teaching staff on October 29, 2022 from 10.00 am to 3.30 pm, and the resource person will be Dr. K. Alex, Associate Professor, Department of Commerce, St. Joseph's College (Autonomous), Tiruchirapalli.

The duties for the programme were discussed and allotted to the members as follows:

- * Stage arrangements & Master of Ceremony - Dr. K. Sujatha
- * Prayer Song - Ms. J. Kayal Anthony
- * Welcome Address - Dr. L. Meera
- * Vote of Thanks - Dr. R. Saktheshwari
- * Refreshment - Dr. S. A. Sujia
- * Report Writing - Mrs. P. Sumedha

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The meeting ended up with clarifications and discussions by the members.



K. Manjula

IQAC Co-ordinator
Fatima College (Autonomous)
Madurai

DATE- 30.11.2022
VENUE: IQAC OFFICE

Members Present:

- * Dr. K. Rosemary Euphrasia, * Dr. E. Helena
- * Dr. R. Saktheshwari * Dr. L. Meena * Dr. S.A. Sujia
- * Dr. C. Sujatha * Mrs. B. Usha * Mrs. P. Sumedha

Agenda:

To discuss the work related to AQAR.

The meeting was convened by the IQAC coordinator and began with a silent prayer. The meeting was held to report the status of AQAR 2021-2022 data collection and preparation. The respective criterion in-charges presented the status of their work to Dr. K. Rosemary Euphrasia, IQAC Coordinator. Dr. C. Sujatha, incharge of Criterion I briefed on the data collected so far and also informed about the pattern of documentation. Dr. E. Helena, incharge of Criterion V, also presented the progress in the data collection. She further pointed out certain inconveniences in the collection of data from the departments. The coordinators in consultation with the members gave few suggestions to sort out the problem. The needed suggestions were given to the criterion team to speed up the work.

K. Rosemary

IQAC Co-ordinator
Fatima College (Autonomous)
Madurai - 625 008

DATE- 19.12.2022.

VENUE: IQAC OFFICE

Members Present:

- * Dr. K. Rosemary Euphrasia * Dr. F. Helena * Dr. R. Sakthaswari
- * Dr. L. Meena * Dr. S.A. Sujia * Dr. C. Sujatha
- * Mrs. B. Usha * Mrs. P. Sumedha

Agenda: To plan for Millet Mela

Dr. K. Rosemary Euphrasia convened the meeting to discuss works related to Millet Mela to be held on December 21, 2022, in view of 'International Year of Millet - 2023'. She said that the programme will be jointly organised by the IQAC and the Environmental Club, Fatima College along with Food Safety Department, Madurai in the Jubilee Hall. It was discussed that Millet stalls will be put up by the students, who will explain the benefits of different millets. It was informed that Dr. S. Anesh Sekhar, IAS, District Collector, Madurai, will be the chief guest for the event.

Various duties for the events are assigned to the members of the IQAC as follows:

* Dr. S.A. Sujia - Hospitality & Refreshment to Chief Guest.

* Dr. L. Meena - Documentation

* Mrs. P. Sumedha - Prize Distribution * Dr. C. Sujatha - Hall Arrangement

The meeting ended up with positive response from the members.

K. Dhanjaya

IQAC Co-ordinator

Fatima College (Autonomous)

Madurai - 625 018.

DATE- 24.01.2023.


VENUE: IQAC OFFICE

Members Present:

- * Dr. K. Rosemary Euphrasia * Dr. E. Helea * Dr. R. Saktheshwari
- * Dr. L. Meera * Dr. S. A. Sujia * Dr. C. Sujatha * Mrs. B. Usha
- * Mrs. P. Sumedha

Agenda: to brief on the updates of AQAR.

Dr. K. Rosemary Euphrasia, IQAC Coordinator and Associate Professor, Department of Computer Science, asked the respective criterion in-charges to upload their final files of AQAR 2021-2022 in the drive of their respective criterion mail ID on or before January 26, 2023. She told that the due date for final submission is February 20, 2023. She insisted the staff to complete and upload promptly as it requires time to verify the uploaded files. The staff members agreed for the same.


K. Rosemary
IQAC Co-ordinator
Fatima College (Autonomous),
Madurai - 625 018.

DATE- 31.01.2023

VENUE: IQAC OFFICE

Members Present:

- * Dr. K. Rosemary Euphrasia * Dr. E. Helena * Dr. R. Sakthaswari
- * Dr. L. Meera * Dr. S.A. Suja * Dr. C. Sujatha * Mrs. B. Usra
- * Mrs. P. Sumedha

Agenda: To plan for "Capacity Building Programme"

The meeting regarding Capacity Building Programme on "Health and Therapeutic benefits of Millet" to be organised by IQAC in collaboration with The Research Centre of Home Science was conducted. Dr. K. Rosemary Euphrasia, IQAC Coordinator, informed that the programme is arranged for Non-Teaching Staff on February 2, 2023 in two batches i.e. Batch I from 10.00am to 12.30pm, and Batch II from 2 pm to 4.30pm, and for Sub Staff on February 3, 2023 from 2pm to 4.30pm. She also told that Mr. Mariappan, Senior Food processing Consultant, Retired officer from Food Dept., Government of India, will be the Resource person for both the days, and will demonstrate the foods that can be prepared from various millets. The venue for the programme will be Home Science Lab and the duties were allocated to IQAC members as follows:

- * MC: Dr. L. Meera * Welcome: Dr. Vasanthi Esther Rani.
- * Refreshment: Dr. S.A. Suja * Documentation: Dr. R. Sakthaswari

K. Rosemary Euphrasia

IQAC Co-ordinator
Fatima College (Autonomous)
Madurai - 625 018.

DATE- 16 03 2023

VENUE: IQAC OFFICE

Members Present:

- * Dr. K. Rosemary Euphasia * Dr. B. Helena * Dr. R. Sakthaswari
- * Dr. L. Meena * Dr. S.A. Sujia * Dr. C. Sujatha
- * Mrs. B. Usha * Mrs. P. Sumedha

Agenda: Organising Career Guidance Programme for III UG

The meeting started with a silent Prayer. The IQAC Coordinator Dr. K. Rosemary Euphasia greeted the members and briefed the details regarding the career Guidance Programme to be organised for all III UG students (both Shifts) on 18 March 2023 from 12 noon to 2 pm. The points discussed were:

- * Staff of Madurai IAS Academy will address the students on that day at Jubilee Hall.
- * The members of IQAC were given duties on the day of the programme:
 - Stage Arrangement - Dr. C. Sujatha
 - Refreshment - Dr. S.A. Sujia
 - Prayer Song, Welcome Address -
 - Note of Thanks - Dr. L. Meena
- * The members of Student Council can be roped in for the smooth conduct of the programme.
- * The feedback forms of the Madurai IAS Academy should be distributed among the students and collected back with the help of the Student Council Members.

The meeting came to an end with Dr. K. Rosemary Euphasia thanking the gathering.

K. Rosemary Euphasia
IQAC Co-ordinator
Fatima College (Autonomous)
Madurai - 625 018.

DATE- 25.03.2023.

VENUE: IQAC OFFICE

Members Present:

- * Dr. K. Rosemary Kuphrasia, * Dr. E. Helena * Dr. R. Saktheshwari
- * Dr. L. Meena * Dr. S.A. Sujia * Dr. C. Sujatha
- * Mrs. B. Usha * Mrs. P. Sumedha.

Agenda: Plan for Faculty Development Programme

- * The meeting started with a silent Prayer.
- * The IQAC Coordinator Dr. K. Rosemary Kuphrasia greeted the members and thanked all of them for the successful conduct of the Career Guidance Programme.
- * The Coordinator and her team congratulated Dr. C. Sujatha and Dr. S.A. Sujia for attending a NAAC Sponsored One-day State Level Seminar on "Benchmarking Quality Enhancement Initiatives through Innovative Practices in Affiliated College" on 24 March 2023 at Mangayaskerasi College.
- * Dr. K. Rosemary informed the members that a Faculty Development Programme is to be organised in the month of April for the faculty of Networking Colleges. She welcomed suggestions from the members regarding the conduct of the programme.
- * The team discussed and suggested ways and means for the conduct of the programme.
- * The decision taken based on the discussion were:
 - The Faculty Development Programme is a national level One-Week Programme to be conducted online from April 10-15, 2023 from 3-11.30pm.
 - The registration is open to the faculty of Humanities, Science and Professional Programmes.
 - The registration fee is Rs. 300/-
 - Dr. S. Senthilnathan from Bharathidasan University, Dr. K. Alex from St. Joseph's College, and Rev. Fr. Sahayaraj SS from Anugraha Institute will

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be the Resource Persons for the sessions after getting consent from the Principal.

→ A text message with all the details of the programme, along with the brochure, should be sent to the networking colleges at the earliest.

→ A QR code can be incorporated in the brochure facilitating easy payment.

→ The members are asked to contact colleges and confirm their participation.

→ Each member is set with the target of enrolling at least ten participants in the programme.

Dr. K. Rosemary Euphrosia thanked the gathering and the meeting came to an end.

K. Rosemary Euphrosia

IQAC Co-ordinator

Fatima College (Autonomous)

Madurai - 625 018.

DATE- 03.04.2023.

VENUE: IQAC OFFICE.

Members Present:

- * Dr. K. Rosemary Euphrasia
- * Dr. E. Helena
- * Dr. R. Saktheshwari
- * Dr. L. Meena
- * Dr. S. A. Sujia
- * Dr. C. Sujatha
- * Mrs. B. Usha
- * Mrs. P. Sumeetha

Agenda: FDP & Programme by Fr. S. K. Jose Robinson

The meeting started with a silent prayer. The IQAC Coordinator Dr. K. Rosemary Euphrasia welcomed the gathering and presented the agenda of the meeting: Discussion on the Faculty Development Programme and to organise a programme for III years students on Career Opportunities.

Discussion on Faculty Development programme:

- * Dr. K. Rosemary Euphrasia requested the members to share the brochure with their friends.
- * It was decided that the Welcome Address for the Resource Persons will be given by Dr. K. Rosemary, Dr. R. Saktheshwari and Dr. L. Meena.
- * It was decided that the moderators for Session I & II will be Dr. L. Meena and Dr. S. A. Sujia; for Sessions III & IV Dr. C. Sujatha and Dr. E. Helena; and for Sessions V & VI Dr. R. Saktheshwari & Mrs. B. Usha.
- * Vote of Thanks will be proposed by Dr. E. Helena on the final day.
- * The programme will be hosted from the IQAC office and the members are expected to be in the same venue throughout the programme.


To Organise a programme for III year students on Career Opportunities:

- * The Coordinator has extended invitation to Fr. Robinson to orient the III year students on Career Opportunities.

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- * Father has consented to come on April 15, 2023 and orient the students on "Employability Skills and Career Opportunities."
- * Mrs. Divya Christy from MAMMA ADA CENTRE will also address the students on that day.
- * The coordinator requested the team to work cooperatively towards these two programmes.

K. Rengul


IQAC Co-ordinator
Fatima College (Autonomous)
Madurai - 625 018.

DATE- 17.04.2023.


VENUE: IQAC OFFICE

Members Present:

* Dr. K. Rosemary Euphrosia * Dr. E. Helena * Dr. R. Saktheshwari
* Dr. L. Meera * Dr. S.A. Sujia * Dr. C. Sujatha * ~~Dr.~~ B. Usha
* Mrs. P. Sumedha

Agenda: Review of FDP

The meeting started with a silent prayer. The IQAC Coordinator Dr. K. Rosemary Euphrosia greeted the members and thanked all of them for their cooperation for the successful completion of the Faculty Development Programme. Then, the feedbacks of the participants were analysed and reviewed. The overall feedback reflected the effectiveness of the programme. The participants were happy about the FDP. The Resource Person Rev. Fr. Sahayaraj S.S. from Anugraha Institute appreciated the IQAC for organising such a programme roping in participants across the nation. The coordinator mentioned that an MoU with Anugraha Institute can be signed for future collaboration. She appreciated the teamwork and underscored that such teamwork is needed in the future endeavours of the IQAC also. Finally, she thanked the gathering.


K. Rosemary Euphrosia
IQAC Co-ordinator
Fatima College (Autonomous)
Madurai - 625 018.

DATE- 21.04.2023.

VENUE: IQAC OFFICE

Members Present:

- * Dr. K. Rosemary Euphrasia * Dr. F. Helena * Dr. R. Sabitheswari
- * Dr. L. Meena * Dr. S. A. Sujā * Dr. C. Sujātha * Mrs. B. Usha
- * Mrs. P. Sunadha.

Agenda: AQAR Verification.

The meeting started with a silent Prayer. The IQAC Coordinator Dr. K. Rosemary Euphrasia welcomed the gathering and addressed them as follows:

* The team responsible for each criterion should get ready with their supporting documents for verifications.

* IQAC plans to upload data on AQAR website by 8th May, 2023.

* The Coordinators will verify the consolidated data of each criterion from 24 to 28 April 2023.

* The team can specify a date for meeting the Coordinator for data verification.

Dr. L. Meena said that her team (Criterion IV) will meet the IQAC Coordinator on April 25. The same date was specified by Mrs. B. Usha for verifying Criteria VI and VII. Other members said that they would inform the coordinator about the date after consulting with their team members. The meeting came to an end with Dr. K. Rosemary thanking the team members.

K. Anjali
IQAC Co-ordinator
Fatima College (Autonomous)
Madurai - 625 018.