



# FATIMA COLLEGE

(AUTONOMOUS)

Re-Accredited with "A" Grade by NAAC (3<sup>rd</sup> Cycle)  
94<sup>th</sup> Rank in India Ranking 2019 (NIRF) by MHRD

MARY LAND, MADURAI 625 018 TAMIL NADU, INDIA



**Calendar & Handbook**  
**2019-2020**

**The Congregation of the Sisters of St. Joseph** was founded in Le Puy, France, in 1650 by Fr. Jean Pierre Medaille.



**Father Jean-Pierre Medaille** was born in Carcassonne on October 6, 1610. He met a group of widows and women who were eager to be consecrated to God. He directed them and they lived a humble life in small communities.



**Mother Saint Jeanne Fontbonne** was born on March 31, 1759, in Basen-Basset (haute-Loire), in a devout Christian rural family. In 1808, Rev. Mother was called to form a group of sisters in St. Etienne. While Rev. Mother was Superior General, the Congregation of Lyons spread over 13 districts of France, into Italy and across the sea



**Rev. Sr. Rose Benedict** was born on 24<sup>th</sup> August 1898 in Leema, Canada. She became a member of the Congregation of Sisters of St. Joseph of Lyons in 1913 and in 1924 came to India as a missionary. She laid the foundation for Fatima College in 1953. She entered God's Glory on 27<sup>th</sup> December 1967 of lung cancer which she contracted inhaling cement as she supervised the construction of Fatima College. Remembering her yeoman service the people of Madurai conferred on her the title of '**Man of Madurai**' and erected her statue in the old University campus.

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(AUTONOMOUS)

Re-Accredited with "A" Grade by NAAC (3<sup>rd</sup> Cycle)  
94<sup>th</sup> Rank in India Ranking 2019 (NIRF) by MHRD  
Affiliated to Madurai Kamaraj University, Madurai  
**MARY LAND, MADURAI - 625 018**  
TAMILNADU, INDIA



## CALENDAR AND HANDBOOK

2019 - 2020

Managed by  
**ST. JOSEPH'S SOCIETY OF MADURAI**  
(Congregation of the Sisters of St. Joseph of Lyons,  
France)

Phone : 0452 - 2668016, 2669015

Fax : 91-452-2668437

E-Mail : [info@fatimacollegemdu.org](mailto:info@fatimacollegemdu.org)

Website : [www.fatimacollegemdu.org](http://www.fatimacollegemdu.org)

## PROFILE OF THE COLLEGE

Fatima College (Autonomous), Mary Land, Madurai, is a Postgraduate College for women affiliated to Madurai Kamaraj University. It is a Catholic minority institution established and run by St. Joseph's Society of Madurai (of the Congregation of the Sisters of St. Joseph of Lyons, France). This institution came into existence through the tireless efforts of the missionary sisters of St. Joseph of Lyons and the zeal and heroic sacrifice of Rev. Sr. Rose Benedicta, the Foundress of the College.

The College was started in St. Joseph's School Campus Madurai as a Second Grade College with 63 students in 1953. It was upgraded into a Postgraduate College in 1964 and Autonomous in 1990. The College now offers 21 Undergraduate Programmes, 13 Postgraduate Programmes, 2 Professional Programmes and 6 Departments have become Research Centres. It has a strength of 4134 students, 206 Teaching Staff and 100 Non-Teaching Staff.

The comprehensive assessment by NAAC in 1999 accorded Fatima College with a Five Star Status of merit. The College strives to sustain excellence, quality and relevance while equipping the students to meet the demands of higher education in India. In 2004, UGC conferred on Fatima College, the status of College with Potential for Excellence. In 2006 and 2013 NAAC re-accredited the college with 'A' Grade. The College was ranked 94<sup>th</sup> in the All India NIRF Ranking in 2019.

## VISION & OBJECTIVES OF FATIMA COLLEGE

### VISION STATEMENT : WOMEN'S EMPOWERMENT THROUGH EDUCATION

The vision of the college is to empower women by developing human capabilities through quality education based on Christian values, making them responsible citizens who can work for the advancement of the society and promote communal harmony in the multi-religious and multi-cultural reality of India eventually evolving into women of communion.

### MISSION

- ◆ To enhance quality of life through the development of individuals.
- ◆ To enable women to become contributors in the economic, social and political development of India.
- ◆ To equip the students with 21st century skill-sets with a focus on problem-solving abilities.
- ◆ To motivate them to work for social justice.
- ◆ To give preference to the rural, economically backward and first-generation learners.
- ◆ To enable students to be employed in the technology oriented, competitive market.

**PERSONAL MEMORANDA**

Name : .....

Dept. & Reg. No. : .....

Day Scholar / Hosteller : .....

Present Address : .....

+2 Register No. : .....

Aadhar No. : .....

Driving Licence No. : .....

Vehicle No. : .....

In Case of Emergency  
Contact (Name) : .....

Relationship : .....

Phone : .....

Student's Signature :

.....

Parent's /Guardian's Signature :

.....

Phone No. : .....

**COLLEGE WORKING HOURS**

**Aided Programmes (Shift - I)**

UG/PG - 8.30 a.m. - 1.30 p.m.

**Self-Financing Programmes (Shift - II)**

UG/PG - 12.30 p.m. - 5.30 p.m.

**Professional Programmes**

MBA /MCA - 9.00 a.m. - 4.00 p.m.

**Off - Class Activities**

**Aided Programmes (Shift - I)**

2.15 p.m. - 4.15 p.m.

**Self-Financing Programmes (Shift - II)**

9.30 a.m. - 11.30 a.m.

**I UG**

- ◆ Monday : Strategies Adopted to Improve Learning Skills (SAILS)  
Part II - English
- ◆ Tuesday & Wednesday : Computer Literacy
- ◆ Thursday : Part - V Activities
- ◆ Friday : SAILS - Part III - Major & Allied Core

**II UG**

- ◆ Wednesday & Friday : Value-added Crash / Certificate Courses
- ◆ Monday & Friday : SAILS - Part III - Major & Allied Core
- ◆ Thursday : Part - V Activities

**III UG**

- ◆ Thursday : Human Rights Education
- ◆ Wednesday & Friday : Value - Added Crash / Certificate Courses

## COLLEGE PRAYER

God our Father, source of all goodness, we believe that you are present in the whole creation. We humbly ask of you to watch over this College and its inmates. Bless our **Parents**, our **teachers**, our **friends** and **well-wishers**. Help us to grow as **responsible women**, caring for every kind of neighbour, especially our less fortunate brothers and sisters. May every prayer and work of ours begin with you and happily end with you.

Our Lady of Fatima, pray for us.

Amen.

## தேசிய ஒருமைப்பாட்டு உறுதிமொழி

நாட்டின் உரிமைவாழ்வையும், ஒருமைப் பாட்டையும் பேணிக்காத்து வலுப்படுத்தச் செயற்படுவேன் என்று உளமார நான் உறுதி கூறுகின்றேன்.

ஒருபோதும் வன்முறையை நாடேன் என்றும், சமயம், மொழி, வட்டாரம் முதலியவை காரணமாக எழும் வேறுபாடுகளுக்கும் பூசல்களுக்கும் ஏனைய அரசியல் பொருளாதாரக் குறைபாடுகளுக்கும், அமைதி நெறியிலும் அரசியல் அமைப்பின் வழியிலும் நின்று தீர்வு காண்பேன் என்றும் நான் மேலும் உறுதியளிக்கிறேன்.

## PLEDGE

India is my country and all Indians are my brothers and sisters. I love my country and I am proud of its rich and varied heritage. I shall always strive to be worthy of

It. I shall give my parents, teachers and all elders, respect, And treat every one with courtesy. To my country and my people I pledge my devotion. In their well - being and prosperity alone, lies my happiness.

- Pydimarri Venkata Subba Rao (1962)

## NATIONAL ANTHEM

Jana-gana-mana-adhinayaka jaya he  
Bharata-bhagya-vidhata  
Punjaba-Sindhu-Gujarata-Maratha  
Dravida-Utkala-Banga  
Vindhya-Himachala-Yamuna-Ganga  
Uchchala-jaladhi-taranga  
Tava shubha name jage, tava shubha asisa mage,  
Gahe tava jaya-gatha.  
Jana-gana-mangala-dayaka jaya he  
Bharata-bhagya-vidhata.  
Jaya he, Jaya he, Jaya he,  
Jaya jaya jaya, jaya he.

- Rabindranath Tagore (1911)

## தமிழ்த்தாய் வாழ்த்து

நீராருங்கடலுடுத்த நிலமடந்தை கெழிலொழுகும்  
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்  
தெக்கணமும் அதிற்சிறந்த தீராவிடநல் திருநாடும்  
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே!  
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற  
எத்திசையும் புகழ்மணக்க இருந்த பெருந் தமிழுணங்கே!  
தமிழுணங்கே!

உன் சீரிளமைத் திறம் வியந்து  
செயல் மறந்து வாழ்த்துதுமே! வாழ்த்துதுமே!  
வாழ்த்துதுமே!

- மனோன்மணியம் பெ. சுந்தரனார் (1891)

### கொழும்பாடல்

தாயின் மணிக்கொடி பாரீர் - அதைத்  
தாழ்ந்து பணிந்து புகழ்ந்திட வாரீர்

ஓங்கி வளர்ந்ததோர் கம்பம் - அதன்  
உச்சியின் மேல்வந்தே மாதரமென்றே  
பாங்கி னெழுதித் தீகழும் - செய்ய  
பட்டொளி வீசிப் பறக்குது பாரீர்! -தாயின்

கம்பத்தின் கீழ்நிற்றல் காணீர் - எங்கும்  
காணரும் வீரர் பெருந்திரள் கூட்டம்  
நம்பந் குரியர் அவ் வீரர் - தங்கள்  
நல்லுயிரீந்துங் கொடியினைக் காப்பர் - தாயின்  
- மகாகவி சுப்ரமணிய பாரதியார்

### LEAD KINDLY LIGHT

Lead kindly light, amid th' encircling gloom,  
Lead thou me on;  
The night is dark, and I am far from home,  
Lead thou me on!  
Keep thou my feet! I do not ask to see  
The distant scene; one step enough for me.  
I was not ever thus, nor prayed that thou  
Shouldst lead me on:

I loved to choose and see my path; but now,  
Lead thou me on!

I loved the garish day, and spite of fears  
Pride ruled my will, remember not past years!  
So long thy power hath blest me, sure it still  
Will lead me on:

O'er moor and fen, O'er crag and torrent, till  
The night is gone,  
And with the morn those angel faces smile  
Which I have loved long since, and lost awhile.

- John Henry Newman (1833)

### SHINING LIGHT

This little guiding light of mine  
I am going to let it shine - 3

Let it shine all the time let it shine  
Take this little light round the world  
I am going to let it shine - 3

Let it shine all the time let it shine  
Hide it under the bushel O' No  
I am going to let it shine - 3

Let it shine all the time let it shine

### FATIMA ANTHEM

A happy band from far and near  
We meet to learn the right to dare  
Beloved Home! Dear College hail  
Our love for Thee shall never fail.

Chorus : For God is all our strength,  
In Him we do and dare  
The right against the wrong  
We'll cherish and revere,  
Then firmly let us stand,  
United heart and hand,  
And pray that God may ever bless,  
Our College days.

We gather round where all may sing  
Glad songs of praise, of trust and love  
Where youthful hearts may find the way  
That leads to light and endless days.

#### **HYMN TO OUR LADY OF FATIMA**

Oh! Come to the throne of grace,  
Oh! Come to the heart most pure,  
To Mary, the hope of all,  
In whom salvation is sure.

Chorus : Oh! Lady of Fatima hail!  
Immaculate Mother of Grace,  
Oh! pray for us, help us today,  
Thou hope of the human race.

Immaculate hearts, we kneel  
To consecrate all to Thee,  
The present, its pain and joy,  
The future all it may be.

#### **COLLEGE SONG MARY LAND, MY MARY LAND**

O Mary Land, My Mary Land,  
My Sweet Home, My Mary Land,  
Whene'er I hear your praises ring  
Joyfully to you I sing.  
Shrine built on faith with stones of love.  
Endowed with peace from Heaven above.  
Proud of your stand on Indian land,  
Mary Land, My Mary Land.

O Mary Land, My Mary Land,  
My Dear Home, My Mary Land,  
E'er tenderly you guide my life  
Fostering courage in the strife.  
Though grey or blue the skies may be,  
To you I'll ever loyal be,  
Strong with your faith, safe in your care.  
Mary Land, My Mary Land.

O Mary Land, My Mary Land,  
My blest home, My Mary Land,  
Your word is truth, a beacon light,  
Shining through the darkest night,  
I'll cherish memories of you,  
As time goes on whatever I do.  
A guide, a friend, that's what you've been,  
Mary Land, My Mary Land.

O Patroness of Mary Land.  
 Mary Queen of all our land,  
 In years to come, my model be  
 Keep me ever close to Thee,  
 E'er true to my fellow men,  
 I want to help my fellow men,  
 Mary My Guide, give me Thy hand,  
 Patroness of Mary Land.

- Students of Mary Land, 1961-1962

## STATUTORY BODIES

### GOVERNING BODY

1. **Rev. Sr. Cecily Savariyar** : *Chairperson*  
 Provincial,  
 St. Joseph Province, SJL
2. **Dr. Sr. M. Francisca Flora** : Vice-Chairperson  
 Secretary
3. **Dr. Sr. G. Celine Sahaya Mary** : *Ex-Officio Member*  
 Principal
4. **Rev. Dr. Sr. K. Fatima Mary** : Member  
 Education Link Person,  
 St. Joseph Province, SJL
5. **Dr. Sr. Bindu Antony** : Member  
 Vice-Principal -I (Shift - I)
6. **Dr. Sr. J. Arul Mary** : Member  
 Vice- Principal -I (Shift - II)
7. **Dr. S. Vidya** : Member  
 IQAC Co-ordinator

8. **Dr. S.J. Kala** : Member  
 Dean of Arts
9. **Dr. N. Malathi** : Member  
 Dean of Science
10. **Ms.A.Mable Jasmine Shobha** : Member  
 Dean of Self-Financing Courses
11. **Rev. Dr. M. Arockiasamy Xavier (SJ)** : Educationist  
 Principal, St. Joseph's College,  
 Trichy.
12. **Mr. B. T. Bangera** : Industrialist  
 Managing Director  
 Hi-Tech Arai Ltd.,  
 Madurai - 625 014.
13. **Dr. Paula Banerjee** : UGC Nominee  
 Vice - Chancellor,  
 The Sanskrit College &  
 University, Bankim Chatterjee  
 Street, Kolkatta -700 073.
14. **Dr. R. Baskaran** : Government  
 JDCE, Madurai Region,  
 Madurai. Nominee
15. **Dr. H. Shakila** : University  
 Professor, Member Syndicate  
 School of Biotechnology,  
 Madurai Kamaraj University,  
 Madurai - 625 021. Nominee
16. **Mrs. S. Arulmozhi Packiaseli** : Senior Staff
17. **Dr. Mrs. A. Roselin Mary** : Senior Staff
18. **Sr. Emily Joseph** : Special Invitee  
 Superior,  
 Fatima College Convent



19. **Dr. Vasantha Esther Rani** : Special invitee  
Dean of Research (Shift-I)
20. **Mrs. Nigila Ragavan** : Special invitee  
Controller of Examinations  
(Shift - I)
21. **Dr. Mahima Ragland** : Special invitee  
Controller of Examinations  
(Shift - II)
22. **Dr. S. Raju** : Special invitee  
MBA Director

### ACADEMIC COUNCIL

1. **Dr. Sr. G. Celine Sahaya Mary** : Chairperson  
Principal
2. **Dr. Sr. M. Francisca Flora** : Special Invitee  
Secretary
3. **Dr. Sr. Bindu Antony** : Member  
Vice-Principal -I (Shift - I)
4. **Dr. G. Uma** : Member  
Vice-Principal -II (Shift - I)
5. **Dr. Sr. J. Arul Mary** : Member  
Vice-Principal -I (Shift - II)
6. **Dr. M. Arasammal** : Member  
Vice-Principal -II (Shift - II)
7. **Dr. S. Vidya** : Member  
IQAC Coordinator
8. **Dr. S. J. Kala** : Member  
Dean of Arts
9. **Dr. N. Malathi** : Member  
Dean of Science

10. **Ms. A. Mable Jasmine Shobha** : Member  
Dean of Self-Financing Courses
11. **Dr. Vasantha Esther Rani** : Member  
Dean of Research (Shift - I)
12. **Dr. S. L. Kumari** : Member  
Dean of Research (Shift - II)
13. **Mrs. Nigila Ragavan** : Member  
Controller of Examinations  
(Shift - I)
14. **Dr. Mahima Ragland** : Member  
Controller of Examinations  
(Shift - II)
15. **Dr. M. Ramakrishnan** : University Nominee  
Member Syndicate,  
Prof, Dept. of Computer Application,  
School of Information Technology,  
MKU, Madurai - 625 021.
16. **Dr. S. Pari Parameswaran** : University Nominee  
Member Syndicate, Asst. Prof,  
Dept of Youth Welfare Studies,  
School of Youth Empowerment,  
MKU, Madurai - 625 021.
17. **Dr. S. Theenathayalan** : University Nominee  
Member Syndicate,  
Asso. Prof. & Head,  
Dept of Economics & Centre for  
Research in Economics,  
The Madura College (Autonomous),  
Madurai - 625 011.
18. **Mr. Raja Rajeswaran** : External Member  
Auditor  
167, 1st Floor,  
Opp. to Christian Mission Hospital,  
Madurai - 625 001.

19. **Mr. A. Velmurugaraj** : External Member  
Head Personnel,  
TVS Srichakra Tyres Ltd.,  
Perumalpatti Road, Vellaripatti,  
Melur TK, Madurai - 625 122.
20. **Dr. R. Vasudevan** : External Member  
Dean ECA & Prof.  
Dept. of Chemistry,  
Thiagarajar College of Engg.,  
Madurai - 625 015.
21. **Sr. A. Amala** : External Member  
Advocate,  
Madras High Court,  
Madurai Bench, Madurai.
22. **Heads of Departments** : Members
23. **Dr. C. Sujatha** : Member  
Librarian

### FINANCE COMMITTEE

1. **Dr. Sr. G. Celine Sahaya Mary** : Chairperson  
Principal
2. **Dr. Sr. M. Francisca Flora** : Secretary
3. **Dr. H. Shakila** : University Nominee  
Professor, Member Syndicate,  
School of Biotechnology,  
Madurai Kamaraj University,  
Madurai - 625 021.
4. **Mr. P. Arockia Samy** : Auditor
5. **Sr. F. Arockia Mary** : Office Manager  
(Shift - I)

6. **Sr. S. Stella Arul Mary** : Office Manager (Shift - II)
7. **Dr. Sr. Bindu Antony** : Vice-Principal-I (Shift - I)
8. **Dr. Sr. J. Arul Mary** : Vice-Principal-I (Shift - II)
9. **Dr. Mahima Ragland** : Controller of Examinations  
(Shift - II)
10. **Dr. A.I. Auxilia Felicitas** : Member

### BOARD OF STUDIES

- Head of the Department.
- Entire faculty of the Department.
- Two External Experts in the subject from other than the parent university nominated by the Academic Council.
- One University Nominee.
- One Representative from Industry / Corporate Sector / Allied Area Relating to Placement / Alumnae.

### OTHER STATUTORY BODIES

#### BOARD OF MANAGEMENT OF FATIMA COLLEGE MANAGEMENT COMMITTEE

1. **Dr. Sr. M. Francisca Flora** : Secretary, Chairperson
2. **Dr. Sr. G. Celine Sahaya Mary** : Principal
3. **Sr. Emily Joseph** : Member
4. **Dr. Sr. M. Fatima Mary** : Member
5. **Dr. Sr. J. Arul Mary** : Member
6. **Dr. Sr. Bindu Antony** : Member
7. **Dr. Sr. G. Jenita Rani** : Member
8. **Sr. F. Arockia Mary** : Member
9. **Sr. S. Stella Arul Mary** : Member
10. **Sr. Arul Vinnarasi** : Member

### EXECUTIVE COMMITTEE

1. Dr. Sr. M. Francisca Flora : Secretary, Chairperson
2. Dr. Sr. G. Celine Sahaya Mary : Principal
3. Dr. Sr. Bindu Antony : Vice-Principal-I (Shift-I)
4. Dr. Sr. J. Arul Mary : Vice-Principal-I (Shift-II)
5. Sr. F. Arockia Mary : Office Manager (Shift-I)
6. Sr. S. Stella Arul Mary : Office Manager (Shift-II)

### ADMINISTRATIVE COMMITTEE

1. Dr. Sr. M. Francisca Flora : Secretary, Chairperson
2. Dr. Sr. G. Celine Sahaya Mary : Principal
3. Dr. Sr. Bindu Antony : Vice-Principal-I (Shift-I)
4. Dr. G. Uma : Vice-Principal-II (Shift-I)
5. Dr. Sr. J. Arul Mary : Vice-Principal-I (Shift-II)
6. Dr. M. Arasammal : Vice-Principal-II (Shift-II)
7. Dr. S. Vidya : IQAC Co-ordinator
8. Sr. F. Arockia Mary : Office Manager (Shift-I)
9. Sr. S. Stella Arul Mary : Office Manager (Shift-II)
10. Mrs. Nigila Ragavan : Controller of Examinations (Shift - I)
11. Dr. Mahima Ragland : Controller of Examinations (Shift - II)
12. Dr. S. J. Kala : Dean of Arts & President (FCAA)
13. Dr. N. Malathi : Dean of Science
14. Ms. A. Mable Jasmine Shobha : Dean of Self-Financing courses
15. Dr. Vasantha Esther Rani : Dean of Research (Shift - I)
16. Dr. S. L. Kumari : Dean of Research (Shift - II)

17. Dr. S. Sukumari : Asst. Dean of Research
18. Mrs. S. Selvarani : Asst. Dean of Research
19. Dr. Mary Magdalene Abraham : Asst. Coordinator of IQAC
20. Dr. S. Saira Banu : Asst. Coordinator of IQAC
21. Dr. Sr. G. Jenita Rani : Chief Warden - Fatima College Hostel

### NON - STATUTORY BODIES

#### COLLEGE COUNCIL

1. Dr. Sr. M. Francisca Flora : Secretary
2. Dr. Sr. G. Celine Sahaya Mary : Principal
3. Dr. Sr. Bindu Antony : Vice-Principal-I (Shift-I)
4. Dr. G. Uma : Vice-Principal-II (Shift-I)
5. Dr. Sr. J. Arul Mary : Vice-Principal-I (Shift-II)
6. Dr. M. Arasammal : Vice-Principal-II(Shift-II)
7. Dr. S. Vidya : IQAC Coordinator
8. Mrs. Nigila Ragavan : Controller of Examinations (Shift-I)
9. Dr. Mahima Ragland : Controller of Examinations (Shift-II)
10. Mrs. C. Sujatha : Librarian
11. Dr. R. Velankanni Matharasi : Directress of Physical Education
12. Dr. K. Rosemary Euphrasia : Advisor - Students' Union (Shift - I)
13. Mrs. P. J. Philomena : Office Superintendent
14. Dr. S. J. Kala : Dean of Arts
15. Dr. N. Malathi : Dean of Science
16. Ms. A. Mable Jasmine Shobha : Dean of Self-Financing Courses

17. Heads of the Departments
18. Dr. S. Raju : Director, MBA.
19. Dr. Jeyamala : Director, MCA.
20. Ms. C. Anto Jerlin : President - Students' III B.A. English Union (Shift-I)
21. Ms. R.J. Aarthi Shree : President - Students' III B.B.A. Union (Shift - II)

#### AWARDS COMMITTEE

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Dr. Sr. M. Francisca Flora : Secretary
3. Dr. D. Swamikannan : University Nominee  
Prof. & Head, Chairperson i/c,  
Dept of Environmental Economics  
School of Economics, MKU,  
Madurai - 625 021.
4. Dr. K. Sadasivam : University Nominee  
Asso. Prof. Dept. of Environmental  
Economics School of Economics,  
MKU, Madurai - 625 021.
5. Dr. Sr. Bindu Antony : Vice-Principal-I(Shift-I)
6. Dr. G. Uma : Vice-Principal-II(Shift-I)
7. Dr. Sr. J. Arul Mary : Vice-Principal - I  
(Shift-II)
8. Dr. M. Arasammal : Vice-Principal-II  
(Shift - II)
9. Dr. S. Vidya : IQAC Coordinator
10. Mrs. Nigila Ragavan : Controller of  
Examinations (Shift-I)

11. Dr. Mahima Ragland : Controller of  
Examinations (Shift-II)
  12. Dr. S. J. Kala : Dean of Arts
  13. Dr. N. Malathi : Dean of Science
  14. Ms. A. Mable Jasmine Shobha : Dean of Self-Financing  
Courses
15. Heads of the Departments

#### PLANNING & EVALUATION COMMITTEE

1. Dr. Sr. G.Celine Sahaya Mary : Chairperson  
Principal
2. Dr. Sr. M. Francisca Flora : Secretary
3. Dr. K. Balakrishnan : University Nominee  
Prof. & Head, Dept of  
Immunology, School of  
Biological Sciences, MKU,  
Madurai - 625 021.
4. Dr. Sr. Bindu Antony : Vice-Principal-I (Shift-I)
5. Dr. G. Uma : Vice-Principal-II (Shift-I)
6. Dr. Sr. J. Arul Mary : Vice-Principal-I (Shift-II)
7. Dr. M. Arasammal : Vice-Principal-II(Shift-II)
8. Dr. S. Vidya : IQAC Coordinator
9. Dr. S. J. Kala : Dean of Arts
10. Dr. N. Malathi : Dean of Science
11. Ms. A. Mable Jasmine Shobha : Dean of Self -  
Financing Courses
12. Sr. F. Arockia Mary : Office Manager  
(Shift-I)

13. **Sr. S. Stella Arul Mary** : Office Manager (Shift-II)  
 14. **Mrs. Nigila Ragavan** : Controller of Examinations (Shift-I)  
 15. **Dr. Mahima Ragland** : Controller of Examinations (Shift-II)  
 16. **Mr. I. Francis Xavier** : Lab Assistant  
 17. **Ms. G. Keerthana - III B.Com** : Sports Representative (Shift-I)  
 18. **Ms. R. Preethi - III B.Sc Maths (S.F.)** : Sports Representative (Shift-II)

#### INTERNAL QUALITY ASSURANCE CELL (IQAC)

1. **Dr. S. Vidya** : Coordinator  
 2. **Dr. Mary Magdalene Abraham** : Asst. Coordinator  
 3. **Dr. S. Saira Banu** : Asst. Coordinator  
 4. **Prof. N. Selvam** : External Expert  
 Syndicate Member,  
 Alagappa University &  
 Senior Adviser, IQAC,  
 Bharathidasan University,  
 Tiruchirappalli.  
 5. **Mr. J. Siva Kumar** : Industry Expert  
 AGM - HR & Admin,  
 J. K. Fenner (India) Ltd.  
 3, Melakkal Road, Kochadai,  
 Madurai.  
 6. **Ms. Jayantha Anand** : Alumna  
 Director Finance  
 Jeya Engineering &  
 Infrastructure Pvt. Ltd., Tuticorin.

7. **Dr. S. Arul Micheal Selvi** : Member  
 8. **Mrs. C. Sujatha** : Member  
 9. **Mrs. B. Chandirika** : Member  
 10. **Dr. L. Meena** : Member  
 11. **Dr. D. Jeyamala** : Member  
 12. **Mr. H. Vincent** : Member  
 13. **Ms. C. Anto Jerlin - III B.A English** : President - Students' Union (Shift-I)  
 14. **Ms. R.J. Aarthy Shree - III B.B.A.** : President - Students' Union (Shift-II)

#### RESEARCH ADVISORY COMMITTEE

1. **Dr. Vasantha Esther Rani** : Dean of Research (Shift-I)  
 2. **Dr. S. L. Kumari** : Dean of Research (Shift-II)  
 3. **Dr. S. Sukumari** : Asst. Dean (Shift-I)  
 4. **Mrs. S. Selvarani** : Asst. Dean (Shift-II)

#### CAREER GUIDANCE CELL

1. **Dr. Sr. G.Celine Sahaya Mary** : Principal, Chairperson  
 2. **Mr. H. Vincent** : Coordinator & Institute Industry Liasioning Officer  
 3. **Mrs. M. Teresa Nirmala** : Asst.Coordinator (Shift-I)  
 4. **Dr. T. K. Latha Maheswari** : Asst.Coordinator (Shift-II)  
 5. **Placement Link Person from each Dept.**

**COORDINATOR OF ACADEMIC & NON  
ACADEMIC COMMITTEES**

1. Dr. G. Uma : Coordinator- Part-V Activities (Shift-I)
2. Dr. M. Arasammal : Coordinator- Part-V Activities (Shift-II)  
& Type Writing & Short Hand
3. Deans of Academic : Coordinators, Curriculum Development  
Affairs Cell
4. Mr. H. Vincent : Coordinator - M.O.U. Facilitation Committee
5. Dr. M. Pappa : Dean - Extracurricular Activities (Shift-I)
6. Ms. A. Deva Sudha : Dean - Extracurricular Activities(Shift-I)
7. Mrs. J. Sahaya Bowlin : Dean - Extracurricular Activities(Shift-II)
8. Dr. Sr. G. Jenita Rani : Chief Warden - Fatima College Hostel
9. Mrs. A. Gracy Rani : Coordinator - FIESTA
10. Dr. J. Asnet Mary : Asst. Coordinator- FIESTA
11. Ms. S. Aarthi : Coordinator - Quality Circle- Shift-I
12. Mrs. R. Jenovi Rosary Deepa : Coordinator - Quality Circle- Shift-II
13. Mrs. G. Revathy : Coordinator - Environmental Education  
Committee - Shift-I
14. Mrs. R. Rajeswari : Coordinator-Environmental Education  
Committee - Shift-II
15. Dr. A. Vimala : Coordinator - FONDE
16. Mrs. B. Chandirika : Assistant Coordinator - FONDE
17. Dr. Mary Magdalene : Coordinator - PG off-class programmes  
Abraham
18. Dr. N. Malathi : Coordinator - PG off-class programmes
19. Dr. G. Germine Mary : Coordinator - WEB COMMITTEE
20. Dr. S. Saira Banu : Coordinator - Study in India Programme  
: Coordinator - Foreign Students' Welfare Cell
21. Mrs. C. Sujatha : Coordinator-Earn While you Learn Scheme
22. Mrs. V. Sofia Adaikala : Coordinator - Driving Classes (Shift-I)  
Mary

23. Mrs. S. Raja Rajeswari : Coordinator - Driving Classes (Shift-II)
24. Dr. Antony Amala Jeyaseeli : Coordinator - NCC (Shift-I)
25. Dr. M. Ragam : Coordinator - NSS (Shift-I)
26. Dr. R. Ponni : Coordinator - NSS (Shift-II)
27. Mrs. I. Jeyasheela : Coordinator - Women  
Empowerment Cell (Shift-I)
28. Mrs. T. Charanya Nagammal : Coordinator - Women  
Empowerment Cell (Shift-II)
29. Dr. R. Angel : Coordinator - AICUF
30. Dr. R. Velankanni Matharasi : Coordinator - Physical Edu.
31. Mrs. V. Jane Varamani Sulekha : Coordinator - Rotaract Club  
(Shift-II)
32. Ms. M. Aabidha Thaslim : Coordinator - Youth Red Cross
33. Dr. V. Bharathy : Coordinator - Green Club (Shift-I)
34. Mrs. T. Leena Premakumari : Coordinator - Green Club (Shift-II)
35. Dr. C. Lucia Vanitha : Coordinator-Consumer Club
36. Dr. A. I. Auxilia Felicitas : Coordinator- Quiz Club
37. Dr. M. Meena Kumari : Coordinator - Certificate  
Courses (Shift-I)
38. Mrs.P.Nancy Vincentina : Coordinator - Certificate  
Mary Courses (Shift-II)
39. Dr. R. Latha : Coordinator - Value  
Education (Shift-I)
40. Dr. K. Sangeetha : Coordinator - Value  
Education (Shift-II)
41. Dr. Mathavi Manisekar : Coordinator - Human Rights  
Education (Shift-I)
42. Mrs. H. Shanmuga Priya : Coordinator - Human Rights  
Education (Shift II)
43. Dr. B. Medona : Coordinator - Mentoring  
Facilitation Committee (Shift I)
44. Dr. S. Saira Banu : Coordinator - Mentoring  
Facilitation Committee(Shift-II)

45. Dr. R. Velankanni Matharasi : Coordinator - Anti-Ragging Committee
46. Dr. A. Vimala : Coordinator - Cyber Security & Safety Standards (Shift-I)
47. Mrs. S. Mary Helan Felista : Coordinator - Cyber Security & Safety Standards (Shift-II)
48. Dr. R. Angel : Coordinator - College Choir - Tamil
49. Dr. Fernando Delishia : Coordinator - College Choir - English
50. Ms. C. Anto Jerlin III B.A English : President - Students' Union (Shift-I)
51. Ms. R.J. Aarthy Shree III B.B.A. : President - Students' Union (Shift-II)
52. Ms.G. Keerthana III B.Com : Sports Representative (Shift-I)
53. Ms. R. Preethi III B.Sc Maths (S.F.) : Sports Representative (Shift-II)

#### SCRIBE COMMITTEE

1. Dr. Sr. G.Celine Sahaya Mary : Chairperson  
Principal,
2. Dr. Sr. Bindu Antony : Member  
Vice Principal-I (Shift-I)
3. Dr. A. Pappy Kamala Bai : Member
4. Dr. S. J. Kala : Member  
Dean of Arts

#### ANTI NARCOTICS CLUB

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Dr. G. Uma : Member  
Vice Principal-II (Shift-I)
3. Dr. M. Meenakumari : Member

#### EXAMINATION COMMITTEE

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Mrs. Nigila Ragavan : Controller of Examinations (Shift-I)
3. Dr. Mahima Ragland : Controller of Examinations (Shift-II)
4. Dr. E. Helena : Member
5. Dr. P. Anita : Member
6. Dr. A. Dev Mala : Member
7. Dr. K. Sangeetha : Member

#### Reach Out to Society through Action (ROSA) Committee

1. Sr. Arul Vinnarasi : Coordinator
2. Dr. C. Prasanna Devi : Asst. Coordinator (Shift-I)
3. Dr. S. R. Poongodi : Asst. Coordinator (Shift-II)

#### FATIMA COLLEGE HOSTEL COMMITTEE

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Dr. Sr. M. Francisca Flora : Secretary
3. Dr. Sr. G. Jenita Rani : Chief Warden -  
Fatima College Hostel

#### FATIMA COLLEGE ALUMNAE ASSOCIATION (FCAA)

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Dr. S. J. Kala : President
3. Dr. Ancemma Joseph : Vice President - I
4. Dr. Sr. J. Arul Mary : Vice President - II
5. Dr. R. Velankanni Matharasi : Secretary

6. Ms. V. Sofia Adaikala Mary : Joint Secretary  
 7. Sr. S. Stella Arul Mary : Treasurer

### FIRST AID, MEDICINE & WELLNESS CENTRE

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson  
 2. Dr. R. Velankanni Matharasi : Directress of Physical Education  
 3. Mrs. A. Sarpia Rani : Asst. Prof. of French  
 4. Ms. E. Supriya : Asst. Prof. of Hindi

### ADVISORY BODIES

#### STAFF ADVISORS TO STUDENTS' UNION

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson  
 2. Dr. K. Rosemary Euphrasia : Coordinator  
 3. Mrs. A. Sheela Roselin : Member  
 4. Dr. R. Saktheswari : Member  
 5. Dr. Mrs. A. Mercy Angela : Member  
 6. Mrs. A. Rosary Infanta : Member  
 7. Dr. G. Preetha : Member

#### STUDENTS' GRIEVANCE REDRESSAL COMMITTEE

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson  
 2. Dr. Sr. Bindu Antony : Vice-Principal-I (Shift-I)  
 3. Dr. G. Uma : Vice-Principal-II (Shift-I)  
 4. Dr. Sr. J. Arul Mary : Vice-Principal-I (Shift-II)  
 5. Dr. M. Arasammal : Vice-Principal-II (Shift-II)  
 6. Mrs. Nigila Ragavan : Controller of Examinations (Shift-I)  
 7. Dr. Mahima Ragland : Controller of Examinations (Shift-II)  
 8. Dr. P. Shyamala : Member

9. Sr. F. Arockia Mary : Office Manager (Shift-I)  
 10. Sr. S. Stella Arul Mary : Office Manager (Shift-II)

### COUNSELLING & GUIDANCE CELL

1. Dr. Sr. Francis Pauline : Counsellor

### CELL FOR PREVENTION OF SEXUAL HARASSMENT

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson  
 2. Dr. Sr. Bindu Antony : Vice-Principal-I (Shift-I)  
 3. Dr. Sr. J. Arul Mary : Vice-Principal-I (Shift-II)  
 4. Ms. K. Radhamagesh M.A : External Member  
 [Sub. Inspector of Police  
 Central Crime Branch, Madurai.]  
 5. Sr. A. Amala : External Member  
 [Advocate, Madras High Court,  
 Madurai Bench]  
 6. Dr. Vasantha Esther Rani : Senior Staff  
 7. Ms. C. Anto Jerlin : President - Students' -  
 III B.A. English Union (Shift-I)  
 8. Ms. A. Kinslin : Secretary - Students' -  
 III B.Sc. Maths (S.F) Union (Shift-II)

### STAFF GRIEVANCE REDRESSAL CELL

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson  
 2. Dr. Sr. M. Francisca Flora : Secretary  
 3. Dr. Sr. Bindu Antony : Vice-Principal-I (Shift-I)  
 4. Dr. Sr. J. Arul Mary : Vice-Principal-I (Shift-II)

### EQUAL OPPURTUNITY CELL

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson  
 2. Dr. S. Fatima Roseline : Coordinator



3. Dr. Sr. J. Arul Mary : Member
4. Dr. R. Velankanni Matharasi : Member
5. Ms. Sugi Prince - II B.A. English: Member
6. Mr. N.S. Nixon Paul, Parent : Member

### **CELL FOR COMPLAINTS ON CASTE DISCRIMINATION (CCCD)**

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Dr. Sr. Francis Pauline : Councillor
3. Dr. G. Uma : Vice-Principal-II (Shift-I)
4. Dr. B. Medona : Coordinator

### **INTELLECTUAL PROPERTY RIGHTS (IPR) CELL**

1. Dr. Sr. G.Celine Sahaya Mary : Principal, Chairperson
2. Dr. Vasantha Esther Rani : Co-ordinator
3. Ms. K.Malarvizhi - Patenting Agent : External Expert
4. Dr. J. Asnet Mary : Dept. of Zoology
5. Dr. M. Ragam : Dept. of Physics
6. Mrs. S. Aarthi : Dept. of English

### **ACADEMIC INFORMATION**

Fatima College introduced Choice Based Credit System (CBCS) in 2001. Since then, the college has raised the bar of Higher Education and catered to the needs of the stakeholders offering a learner-centric curriculum in the digital era. The re-designed curriculum incorporates Electives, Skill-Based, Non Major Electives, Extra-Departmental and Value-Added courses besides the Major Core and Allied Courses in the respective UG/PG programmes. CBCS with its rich

and varied palette of courses opens up newer avenues of ICT- based learning beyond the opted discipline across the departments. Through synergistic efforts each department strives to achieve the following :

- In tune with TANSCH's curricular structure, UGC guidelines and NAAC expectations regular designing and development of quality - based curriculum with local, regional, national and international relevance leading to excellence.
- Providing academic flexibility and academic mobility to the learners through cafeteria/automat approach by enabling them to opt
  - Add-on Courses
  - Value-Added Courses
  - Extra - Credit Courses
  - Project Team - mates and supervisors
  - Research Guides and supervisors
- Based on the potentials of an individual learner, hailing from a pluralistic community, Blended/Flipped learning is promoted making learning exciting, enjoyable and fulfilled, facilitating application of the knowledge and skills by promoting vertical and horizontal mobility.
- Offering holistic education in the multi-cultural/ multi-religious context with a special focus on building a better society through the following Ability Enhancement Courses:
  - Foundation Courses
  - Value Education
  - Human Rights

- o Environmental Studies
- o Soft Skills

- Creating a conducive research ambience giving hands-on- training by mandating projects and internships
- Rolling out contemporary courses in keeping with the emerging trends by fulfilling futuristic demands of the stake-holders

### OUTCOME BASED EDUCATION

Fatima College has moved from content based to competency based curriculum - Outcome Based Education - which is yet another milestone in Higher Education reached during 2019. This learner-centric teaching pedagogy focusses on measuring the students' performance through the respective course/ programme outcomes after a considerable period of time. The course/programme outcomes are realised based on the knowledge, skills and attitudes acquired by the learner shaping them into inquisitive researchers, topical innovators, befitting employees of the upcoming job markets and above all better citizens of this global village.

### UG :

Part	Semester	Courses	No. of Courses	Hours	Credits	Total Credits
I	I - IV	<b>Language</b> : Tamil, Hindi, French (Beginners can apply)	4	5	3	12
II	I - IV	<b>English</b> / I DC : 3 Streams - Basic, Intermediate & Advanced II DC : No Streaming	4	5	3	12
III	I - VI	<b>Major Core</b> (including Practicals)	15-20	5-6	4	60
III	I - IV	Allied Core	4	5	5	20
III	V & VI	Major Electives	3	5	5	15
IV	I & II	Value Education	2	1	1	2
IV	I & II	Non Major Electives	2	2	2	4
IV	III & IV	★Environmental Education	2	1	1	2
IV	III - VI	Skill based	6	2	2	12
V	I - IV	★ SHIFT - I Physical Education, NSS, NCC, Women Empowerment Cell, AICUF ★ SHIFT - II Physical Education, Youth Red Cross/ NSS, Rotaract, Women's Cell, AICUF	1		1	1
MANDATORY TOTAL CREDITS			74			

★ Note : Each Student should opt for any one of the activities.

## ★ Environmental Education :

### Objectives :

- ◆ To create awareness among students on environmental issues.
- ◆ To equip them with skills needed to safeguard and improve the environment.
- ◆ To develop their interaction with bio-physical environment.

### Duration

- ◆ One Year (II UG)

### Attendance

- ◆ 15 Hours

### Activities

- ◆ Written assignments, skit, group discussion, collection and segregation of wastage, wall painting related to environment, bird watch, debate and cleanliness of the campus.

### ADD-ON CREDITS (OFF CLASS)

Courses	Credits	Semester	Marks
Computer Applications	2	I (Science) & II (Arts)	100
Foundation Course-Arts	3	I	50
Foundation Course-Science	3	II	50
Ethical Studies	2	III - VI	50 each semester
◆ Human Rights	2	V	100
Outreach Programmes	3	V & VI	100
Project	4	VI	100
Reading Culture	1	II - VI	
<b>TOTAL CREDITS</b>	<b>20</b>		

## ◆ Human Rights Education

### Objectives

- ◆ To make the students understand the relevance and development of Human Rights
- ◆ To nurture attitudes of tolerance, respect, solidarity and responsibility
- ◆ To enable them translate human rights into social and political reality

### Duration

- ◆ One Year (III UG)

### Attendance

- ◆ 15 Hours

### Activities

- Guest Lectures
- Field Visit
- Case Studies
- Free Legal Aid Clinic

### PG CURRICULUM DESIGN

Semester	Courses	No. of Courses	Hours	Credits	Total Credits
I - IV	Major Core : (including Practicals)	15-20	4-6	4-5	70
I - IV	Major Elective / Extra Departmental Course / Internship / Project	4	3-4	3-6	20
					90 (Mandated)

### PG Add-On-Courses (Off Class)

Courses	Credits	Semester	Test Components
Soft Skills	4	I & II	2
Comprehensive Viva (Extensive question bank to be prepared for all the courses by respective course teachers)	2	IV	1
Computer application	4	II	2
MOOCs Course(SWAAYAM)	2	-	
<b>TOTAL</b>	<b>10+2</b>		

**Mandatory total credits for P.G. = 90+10 Add on credits- 2016 onwards**

### VALUE-ADDED COURSES

Fatima College strives to impart knowledge with nation building as its goal. It also offers career opportunities. With employability becoming a key factor in higher education innovative job-oriented courses are offered to the students. These courses help the graduates prepare themselves for a global career in the competitive job markets. In this regard the College has introduced many Crash and Certificate Courses which can be studied along with the UG / PG programmes with the following objectives :

- The Value Added Courses can fine-tune the student's prospect, which they desire to portray in their forthcoming career path.

- The students can opt these courses, according to their future career plan.

- They will have campus placement opportunities.

- Helps students to gain a competitive advantage by developing a skill set that's in demand, worldwide.

### VALUE ADDED CRASH COURSES

No.	Title of The Course	Course Conducted By
1.	Tourism and Travel Management	Department of History
2.	Basic Law	The Research Centre of Economics
3.	N.G.O. Management	Department of Sociology and Social Work
4.	Surface Ornamentation And Apparel Making	The Research Centre of Home Science
5.	Scripting & Video Making	Department of English (SF) & Journalism & Mass
6.	SPSS	Communication Department of Commerce with Computer Applications (B.Com. with C.A)
7.	Entrepreneur in Fashion Making	Department of Business Administration (BBA)
8.	Digital Marketing	Department of Mathematics (SF)
9.	Mathematics For Competitive Examination	

10. Android	Department of Computer Applications (BCA)	
11. PC Hardware and Linux	Department of Information Technology (B.Sc. IT)	
12. PYTHON		
13. Corporate Etiquette	Department of Management Studies (MBA)	
14. Off-Class Certificate Course in French for Public VALUE ADDED CERTIFICATE / ADVANCED CERTIFICATE COURSES	Fatima College	
<b>S.No.</b>	<b>Title of The Course Course</b>	<b>Conducted By</b>
1.	Certificate Course in Japanese	
2.	Advanced Diploma Course in Japanese	Fatima College
3.	Certificate Course in German	
4.	Airport Management & Air Hostess Training.	The Research Centre of English
5.	Tamil for Competitive Examinations	The Research Centre of Tamil
6.	Speed Arithmetic	Department of Mathematics
7.	Pharmaceutical and Diagnostic Chemistry	Department of Chemistry
8.	Herbalism in Health Care	Department of Zoology

- |   |                                     |
|---|-------------------------------------|
| 9. Surface Ornamentation and Apparel Making | The Research Centre of Home Science |
| 10. Medical Nutrition Management            |                                     |

### THE EXAMINATION SYSTEM

The current system of evaluation is based on the **CBCS** (Choice Based Credit System) guidelines given by the Department of Higher Education, Tamil Nadu Government.

The two components of the evaluation are :

- |   |       |
|---|-------|
| <b>CIA</b> (Continuous Internal Assessment) | = 25% |
| <b>ESE</b> (End Semester Examination)       | = 75% |

#### CIA

The common requisites for CIA are as follows:

- Two centralised mandatory tests
- Quiz
- Assignment
- Seminar

**Retest is not offered as a rule.** If a student is absent for either of the tests, the available marks will be divided by two and taken as the test mark for that course.

**A student who is absent for a test on medical grounds, has to seek special permission from the Principal, through the Head of the department to write a retest.**

### END SEMESTER EXAMINATIONS

The date of the commencement of the End Semester Examinations is printed in the College Calendar. The detailed

Time Table for regular and supplementary papers will be published in the College Website three weeks before the commencement of the examinations. A copy of the time table will be displayed on the notice board also.

#### **U.G. P.G. and M.Phil.**

External pass minimum 26/75 = 35% 34/75 = 45%  
Aggregate pass minimum 40/100 = 40% 50/100 = 50%

*Candidates who have passed with repeat attempts are not eligible for Distinction.*

### **SUPPLEMENTARY EXAMINATION FOR CLEARING ARREARS**

- Current students and private candidates can appear.
- The July supplementary examination will be only for the arrears in the final semester papers of the April End Semester Examination for the outgoing students.
- Contact the college administrative office regarding registration for the supplementary examinations.
- Check the college website for the time table of these examinations.
- Application forms for writing supplementary examination should be signed by the Respective Head of the Department.
- A Photocopy of the last received Mark Sheet should be submitted along with the application form.
- Number of attempts allowed for Passing in the same

syllabus : 1+4 chances are allowed for any course in the same syllabus. After that, the candidates can write the examination only in the current syllabus of the Course / Current equivalent Course

- Students who have exhausted the permissible chances, must contact the H.O.D and register for the current equivalent course only.
- The date for registration of supplementary examinations is printed in the college calendar and ten working days are allowed for registering. Late submission of application forms for registration will not be permitted.

**For all examinations, the students' Identity Card should be presented as Hall Ticket. If the ID card is lost, the candidate must apply to the Principal for a replacement.**

### **REVALUATION OF ANSWER PAPER**

Students who have **failed** and wish to apply for revaluation, should contact the college Administrative Office **within 7 working days after the publication of results**, to get the application form and details of fee for revaluation. Revaluation results will be forwarded to their home address within ten days after the last day allowed for applying for revaluation.

### **CIA IMPROVEMENT**

- A student who has passed in the End Semester Examination but has failed because of getting less than the aggregate minimum 40/100 (U.G.) or 50/100(P.G.), can avail this provision at the beginning of any semester.

- CIA improvement can be attempted in any semester for any Course.
- The students must contact the Administrative Office at the beginning of each semester to register for CIA improvement for odd /even semester Courses. The candidate must register for CIA improvement before T1 and after that registration will not be allowed.
- After registering and duly paying the fees, the candidate should be in contact with the Department to know the dates of the Tests, Quiz and Assignment.

### **MALPRACTICE DURING END SEMESTER EXAMINATIONS**

- Malpractice (possession of papers or any other material with hints/ copying/ insertion of prewritten answer paper, giving and receiving help) will be punished. If a student finds any incriminating material (bits of papers with hints) near her seat, she should report it immediately to the Hall Supervisor.
- A candidate who commits, malpractice has to face an enquiry committee comprising the Principal, Controller of Examinations, Dean and HOD, with her parents, who will be informed of the nature of punishment :

**First time offence** - Cancellation of examination taken in the particular course. The candidate will be debarred from appearing for that course for one subsequent examination.

**Repeat offence** - Cancellation of examination of all subjects registered for that semester. The candidate will be debarred from

appearing for these courses for one subsequent examination.

### **MALPRACTICE DURING CENTRALISED TESTS**

#### **First time offence**

If a student indulges in malpractice either during T1 or T2 for the first time in her period of study, the test taken will be cancelled and no marks will be awarded for that course. During consolidation of marks for that course, the available mark will be divided by 2, and taken as test average.

#### **Repeat offence**

If a student indulges in malpractice either during T1 or T2 for the second time in her period of study, all the tests she had written in that schedule will be cancelled and no marks will be awarded for any of the courses. During consolidation of marks for all courses, the available mark for one test will be divided by 2, and taken as test average.

### **GENERAL DISCIPLINE**

#### **Dos**

- ◆ Grab all opportunities to strive towards academic excellence and personality development
- ◆ Be courteous, kind, loyal, compassionate towards the less fortunate, friendly towards peers, respectful to teachers and authority and possess dignity of labour.
- ◆ Be silent and attentive during classes, academic and other common gatherings.

- ◆ Conduct in such a manner (on and off campus) as to safeguard the dignity of womanhood and the good name of the college.
- ◆ Make every newcomer feel at home treating them in a friendly and caring manner.
- ◆ Follow road safety measures and traffic rules strictly while commuting to college by a 2 or 4 wheeler.
- ◆ Take meals outside classrooms only.
- ◆ Safeguard college property with utmost care and concern upholding the sense of belongingness to Fatima.
- ◆ Wear ID Card when inside the campus.
- ◆ Bring the Handbook daily.
- ◆ Be punctual to classes. \*
- ◆ Park 2-wheelers in an orderly manner in the Two-wheeler shed only.
- ◆ Strictly ensure possession of driving licence and insurance of the vehicle.
- ◆ Refer to the notice boards for the room allotments of their classes, test & exam timetables and other general information.
- ◆ Take care of money, gold ornaments or other valuables that are brought to the campus. The College is not responsible for the loss or damage of the same.

### **ECO-FRIENDLY CAMPUS**

- ◆ Keep the classrooms and campus clean and eco-friendly
- ◆ Make the campus "Plastic Free"

### **DRESS CODE**

- ◆ Wear clean, decent clothes and conform to the rules of modesty.
- ◆ Wear Saree / Chudidhar with Dupatta or Salwar- Kameez with Dupatta.
- ◆ Have one set of **Perfect white Chudidhar / Salwar-Kameez with Dupatta.**

### **Don'ts**

- ◆ Do not waste water.
- ◆ Do not scribble on furniture & walls.
- ◆ Do not waste Electricity.
- ◆ Do not collect funds privately or sell any sort of items without prior permission from the Principal.
- ◆ Do not put up any notice without prior permission from the Principal.

### **Late Comers**

- ◆ Late comers entering the college after the assembly should meet the Vice-Principal and give reasons for coming late.
- ◆ Late comers must sign in the Late Register.
- ◆ A student, who does not return on the reopening day after holidays, shall be subjected to disciplinary action.
- ◆ **BREAKING OF RULES WOULD LEAD TO FINE / SUSPENSION / DISMISSAL.**

### **INDULGING IN ANY OF THE FOLLOWING WILL RESULT IN DISMISSAL FROM THE COLLEGE**

- ◆ Ragging of any sort or indulging in emotional violence inside the College / Hostel Campus.



- ◆ Leaving the college / hostel without prior / proper permission from the authorities.

### ATTENDANCE

- ◆ Every Fatimite shall have 80% of minimum attendance per Semester to take the End Semester Examinations.
- ◆ Students who have less than 80% of attendance, but above 65% shall pay Rs.360/- as per University rule, towards condonation fee and will be allowed to appear for End Semester Examinations.
- ◆ Students with less than 65% of attendance will have to repeat the Semester after completing the course.
- ◆ Students participating in Co-curricular / Extracurricular activities should contact the respective authorities who will seek permission from the Principal / Warden (in the case of resident students) for attendance.

### FATIMA COLLEGE PARENTS' INFORMATION GROUP (FCPING)

- ◆ An Information Alert to parents is given through FCPING. It has been created to send bulk messages to parents about their wards' absence from college/classes, internal and external test scores and various activities of the college.

### SPECIAL BUSES :

- ◆ Special Bus is an exclusive favour extended to Fatima College initially by T.V.S. and continued by TNSTC now.

- ◆ Board the buses only when the buses stop.
- ◆ Students travelling on footboard will be punished.
- ◆ While travelling, discipline & decorum is expected of a Fatimite.
- ◆ Students should produce the bus pass or buy a ticket.

### CATHOLIC STUDENTS:

- ◆ Every catholic student in Fatima is expected to attend the following

#### WITHOUT FAIL :

- \* Monthly Catechism on First Saturdays
- \* Annual Retreat

### LEAVE :

- ◆ Students should apply for leave based on the prescribed leave application format in the College Calendar only.
- ◆ In case of absence due to unforeseen reasons, leave letter should be submitted to the class teacher on the first day of returning to the College.
- ◆ If leave is requested for reasons of sickness for more than two days, the leave application should be submitted along with the Medical Certificate.
- ◆ Continued absence without leave application will render a student liable to have her name struck off the rolls.

*Note : Submission of Leave Application with / without Medical Certificate does not entitle a student to earn attendance automatically for the days of her absence from the College.*

## SEMESTER FEES REGULATIONS :

- ◆ Semester fees shall be paid without fine within 10 working days and with fine within 30 days from the date of reopening of each semester.
- ◆ Absence from College with or without leave will not be considered as an excuse for late payment.
- ◆ If the Semester fees is not paid within 30 days after the reopening the student's name shall be struck off the rolls of the college.
- ◆ If readmitted she shall pay a readmission fee in addition to the fees and fine.
- ◆ Every student shall pay the Semester fees due even if she discontinues before completing the Semester.
- ◆ If a student leaves the college during the Semester, she shall not have the right to claim a remission of any portion of the fees.
- ◆ If a scholarship holder leaves the College during the Semester she will not get the scholarship even if the money is sanctioned, as it will be returned to the scholarship source.

### NO DUES :

Clearance of attendance fees due is a prerequisite for:

- ◆ Appearing for End Semester Examinations.
- ◆ Getting Transfer Certificate from the College.

## CERTIFICATE :

- ◆ A former or present student desiring to obtain a certificate (transfer, age, character, bonafide, etc) shall apply for it, by making a formal written request to the Principal.
- ◆ Any Certificate will generally not be issued in less than 24 hours notice.

## ROSA MYSTICA LIBRARY

### Working Hours :

All working days : 8.30 a.m. to 5.30 p.m.

(including Saturdays)

Saturdays (on holidays) : 9.00 a.m. to 1.00 p.m.

### Dos

- ◆ Keep personal books or any printed materials and other personal belongings like bags, umbrellas and others in the Property Counter before entering the library.
- ◆ Enter the library only on producing the ID Card.
- ◆ Maintain absolute silence in the library.
- ◆ Borrow books as follows :

DEPARTMENTS	BOOKS	DAYS
UG	10	7
PG	15	14
M.Phil.	20	14
Ph.D.	20	30
STAFF	25	PER SEMESTER

- ◆ Check the pages of book(s) to be borrowed before leaving the library counter. The last borrower will be held responsible for the missing page(s), scribbling, underlining and any other damages in the book.
- ◆ Return Books on the due date stamped on the date sheet of each book, if not, fine will be charged as per rules. Re. 1 will be charged per day for books overdue.
- ◆ Return the books personally.
- ◆ Obtain NO DUE CERTIFICATE from the librarian while discontinuing from a programme.
- ◆ Reference Books / Journals / Dissertations / Theses can be accessed and referred only in the library.
- ◆ E-materials can be used in the library
- ◆ Use the library computers for academic purpose.
- ◆ Follow the internet safety guidelines.

### Don'ts

- ◆ Do not sub-lend books.
- ◆ Do not reshelve.
- ◆ Do not misuse, wrongly handle or lose a library book as in any of such case, the borrower will have to replace the book and pay a processing fee.
- ◆ Do not leave precious and valuable items like money, laptop and the like at the Property Counter.
- ◆ Do not tamper with the computer settings.
- ◆ Do not eat or drink inside the library.

## SCHOLARSHIPS

1. AIDED P.G. - SC, ST and Converted Christian SC Students are eligible for fee concession. Those who wish to apply for fee concession can have the application form from the College Office. Duly filled in applications should reach the college office on or before 15<sup>th</sup> August, 2019.
2. Grant of Scholarship from the Government of India and State Government is admissible to the students only when sanction orders are issued by the appropriate authorities. The College is not responsible for the grant or non-grant of Government Scholarships.
3. The Scholarship money will be disbursed to the student's **S.B.Account** only through **ECS from the relevant Government** funding departments and to students who have signed in the prescribed scholarship register.

### DETAILS OF SCHOLARSHIPS AVAILABLE FOR AIDED COURSE STUDENTS

Sl. No.	SCHOLARSHIP	ELIGIBLE STUDENTS	PARENT / GUARDIAN ANNUAL INCOME LIMIT
1.	<b>Adi - Dravidar Welfare Scholarship</b> a. Govt. of India Scholarship b. Free Education Scheme Scholarship	SC / ST students (UG & PG) SC / ST students (UG & PG)	Rs.2.5 Lakhs Rs.2 Lakhs
2.	<b>Adi - Dravidar Welfare Scholarship</b> a. State Scholarship b. Free Education Scheme Scholarship	Converted Christian SC students (UG & PG) Converted Christian SC students (UG & PG)	Rs.2 Lakhs Rs.2 Lakhs

Sl. No.	SCHOLARSHIP	ELIGIBLE STUDENTS	PARENT / GUARDIAN ANNUAL INCOME LIMIT
3.	<b>Adi - Dravidar Welfare Scholarship</b> Loan / Hr. Edn. Spl. Scholarship	SC / ST students (UG & PG) Converted Christian SC students (UG & PG) (Hostellers Only)	Rs.2 Lakhs
4.	Tuition Fee Concession	SC / ST and Converted SC (PG students only)	No Income Limit
5.	<b>Backward Classes Welfare Scholarship</b> a. Free Education Scholarship b. Post Matric Scholarship	Backward Classes students (UG) Backward Classes students (PG)	No Income Limit Rs.2 Lakhs
6.	<b>MBC Welfare Scholarship</b> a. Free Education Scholarship b. Post Matric Scholarship	MBC / DNC-DNT students (UG) MBC / DNC-DNT students (PG)	No Income Limit Rs.2 Lakhs
7.	Post Matric Scholarship for Minority Students	Christian & Muslim students can apply this scholarship. Students can secure not less than 50% marks in the previous final examination (not getting any other scholarship).	Rs.2 Lakhs
8.	E.V.R. Nagammaiyar Memorial Free Education Scheme	P.G. students only (not getting any other scholarship)	Rs.50,000/-
9.	Scholarship for the Differently-abled	UG & PG and Other Course students (Students can approach the Social Welfare Department directly for this Scholarship)	As per the rule
10.	Defence Service Scholarship	Children of the defence service (UG & PG)	Rs.50,000/-
11.	Award of Prize Money	SC/ST & Converted SC outgoing students. First attempt pass in all semester exam with 60% marks.	No Income Limit

Sl. No.	SCHOLARSHIP	ELIGIBLE STUDENTS	PARENT / GUARDIAN ANNUAL INCOME LIMIT
		Selected students will be awarded by the Department.	
12.	National Merit Scholarship / Bright Students Award	Students selected for these scholarships can apply through the college	No Income Limit
13.	Gandhi Memorial Award	Students selected for these scholarships can apply through the college	No Income Limit
14.	TNET Scholarship	1 UG & 1 PG students who have not applied for any other scholarship, obtained 60% and above marks in +2, UG exam can apply. Selected students will be awarded by the Department.	Rs.50,000/-
15.	Chief Ministers' Uzhavar Paadhukappu Thittam - Scholarship	Children of Uzhavars' - who have registered (Parents) under this scheme (UG & PG students). [Students can apply to the Special Tahsildar of their Taluk Tahsildar Office.]	No Income Limit
16.	Post-Graduate Indira Gandhi Scholarship for Single Girl Child	1 P.G. student only Any single girl child who is the only child or twin daughter or fraternal daughter in the family.	No Income Limit
17.	Central Sector Scheme of Scholarship for College and University Students	1 UG students who have not applied for any other scholarship, obtained 80% and above marks in +2 can apply. Selected students will be awarded by the Department	Rs.4.5 Lakhs

**DETAILS OF SCHOLARSHIPS  
AVAILABLE FOR SELF - FINANCING COURSE STUDENTS  
2019 - 2020**

Sl. No.	SCHOLARSHIP	ELIGIBLE STUDENTS	PARENT / GUARDIAN ANNUAL INCOME LIMIT
1.	<b>Adi - Dravidar Welfare Scholarship</b> Govt. of India Scholarship	SC/ST students (UG & PG)	Rs.2.5 Lakhs
2.	<b>Adi - Dravidar Welfare Scholarship</b> State Scholarship	Converted SC students (UG & PG)	Rs.2 Lakhs
3.	<b>Adi - Dravidar Welfare Scholarship</b> Loan / Hr. Edn. Spl. Scholarship	SC/ST students (UG & PG) Converted SC students (UG & PG) (Hostellers Only)	Rs.2 Lakhs
4.	Postmatric Scholarship for Minority Student	Christian & Muslim students can apply for this scholarship. Students can secure not less than 50% marks in the previous final examination (not getting any other scholarship).	Rs.2 Lakhs
5.	Chief Ministers' Uzhavar Paadhukappu Thittam - Scholarship	Children of Uzhavars' - who have registered (Parents) under this scheme (UG & PG students). [Students can apply to the Special Tahsildar of their Taluk Tahsildar Office].	No Income Limit
6.	Post-Graduate Indira Gandhi Scholarship for Single Girl Child	1 P.G. student only Any single girl child who is the only child or twin daughter or fraternal daughter in the family.	No Income Limit
	Central Sector Scheme of Scholarship for College & University Students	1 UG students who have not applied for any other scholarship, obtained 80% and above marks in +2 can apply. Selected students will be awarded by the Department	Rs.4.5 Lakhs

**NOTE :** Certain Scholarships are given by the College and from the Students Aid Fund, Mother Rose Fund and FCAA for those who are not eligible for scholarships from Government or any other sources. Further information can be obtained from the College Office.

**RESIDENT STUDENTS**

**Dos :**

- ◆ Refer to the Wardens all matters pertaining to the Hostel.
- ◆ Actively Participate in the various programmes specially organised for the overall development of the resident students.
- ◆ Strictly follow the rules and regulations of the hostel.
- ◆ Take care of the furniture and other amenities in the hostel. Any damage to hostel property and furniture shall be charged from the students / group at fault.
- ◆ After any holiday, return to the hostel on the evening prior to the reopening day itself.
- ◆ Obtain a written permission from the Hostel authorities before leaving or vacating the hostel on a valid reason.

**Don'ts :**

- ◆ Do not put up any notice or convene meetings of any kind anywhere in the campus without prior permission from the Hostel authorities.

**INFIRMARY**

The student should get permission from the Course Teacher and inform the class teacher if she has to spend an hour in the infirmary. In case of a hosteller, she must go to the hostel infirmary.

**PROGRAMMES OFFERED REGULAR / SELF FINANCING**

**SHIFT - I : 8.30 a.m. - 1.30 p.m.,  
SHIFT - II : 12.30 p.m. - 5.30 p.m.**

Subject	U.G.		P.G.		*M.Phil.	Ph.D.
	Shift-I	Shift-II	Shift-I	Shift-II	Shift-I	Full Time
HISTORY	✓		✓(S.F)			
ECONOMICS	✓		✓		✓(S.F)	✓(S.F)
SOCIOLOGY WITH COMPUTER APPLICATIONS	✓					
SOCIAL WORK (M.S.W)			✓(S.F)			
ENGLISH	✓	✓(S.F)	✓(S.F)		✓(S.F)	✓(S.F)
TAMIL	✓		✓		✓(S.F)	✓(S.F)
MATHEMATICS	✓	✓(S.F)	✓(S.F)			
PHYSICS	✓		✓			✓(S.F)
CHEMISTRY	✓		✓(S.F)			
ZOOLOGY	✓		✓(S.F)			
HOME SCIENCE WITH FOOD BIOTECHNOLOGY	✓		✓(S.F)			✓(S.F)
COMPUTER SCIENCE	✓		✓(S.F)			
COMMERCE	✓	✓(S.F)	✓		✓(S.F)	✓(S.F)
COMMERCE WITH COMPUTER APPLICATIONS		✓(S.F)		✓(S.F)		
B.A. JOURNALISM & MASS COMMUNICATION		✓(S.F)				
B.B.A.		✓(S.F)				
B.C.A.		✓(S.F)				
INFORMATION TECHNOLOGY		✓(S.F)	✓(S.F)			
B.Sc. STATISTICS		✓(S.F)				
<b>PROFESSIONAL PROGRAMMES</b>						
M.B.A. & M.C.A.			9 a.m.-4 p.m.			
<b>M.Phil.</b>						
*M.Phil.					9 a.m.-3 p.m.	

**TEACHING STAFF - SHIFT I**

**DEPARTMENT OF HISTORY (UG & PG)**

1. Dr. J. Saral Evangelin, M.A.,M.Phil.Ph.D., (HOD)
2. Mrs. S. Rajalakshmi M.A., M.A., M.Phil., PGDCA., SET., (Ph.D)
3. Dr.W. Shymala M.A., B.Ed., Ph.D.
4. Dr. M. Vijaya Shanthi M.A., M.Phil., Ph.D., SET
5. Dr. M. Nageshwari, M.A., M.Phil., Ph.D.
6. Dr. P. Parameswari M.A., M.Phil., Ph.D.
7. Dr. B. Poornima Sethupathi MPA, M.A., M.Phil., Ph.D.

**THE RESEARCH CENTRE OF ECONOMICS**

8. Dr. Shobana Nelasco, M.A., MBA, M.A., NET., DCA., PGDYN., M.Phil., Ph.D. (HOD)
9. Dr. M. Regina Mary, M.A., M.Phil., Ph.D.
10. Dr. G. Uma, M.A.,M.Sc.,M.Phil.,Ph.D.
11. Dr. S. Ivy Jeno, M.A.,M.Phil.,Ph.D.
12. Mrs. A. Gracy Rani, M.A., M.Phil.
13. Dr. P. Anita, M.A.,M.B.A.,M.Phil.,Ph.D.,DISM.
14. Dr. C. Sahayamary Sophia, M.A., M.Phil., Ph.D., SET., PGDHRM.
15. Dr. K. Selva Lakshmi M.A., M.Phil., MBA, Ph.D.,
16. Dr. R. Suji Karthika M.A., M.Phil., Ph.D.

**DEPARTMENT OF SOCIOLOGY WITH COMPUTER APPLICATIONS (U.G. & P.G. Social Work)**

17. Dr. M. Meenakumari, M.A., M.A., M.Sc., M.Phil., Ph.D. NET, SLET. (HOD)
18. Mrs. V. Sofia Adaikala Mary, M.A., M.Phil., PGDCA., PGDHRM., DCA, SET (Ph.D.).
19. Dr. M. Suganya M.A., M.Phil., Ph.D., NET.
20. Mrs. K. Saritha, M.A., M.Phil., PGDHRM., NET. (UGC-JRF.), (Ph.D)
21. Dr. P. Jacintha Josephine Julie, M.S.W., M.Sc., M.Phil., Ph.D., SET.
22. Dr. M. Shapna Yasmin MSW., M.Phil., Ph.D.
23. Dr. Mrs. T. Geetha M.A., M.Phil., Ph.D., PGDCA

## THE RESEARCH CENTRE OF ENGLISH

24. Dr. A. Roselin Mary, M.A., M.Phil., Ph.D. (HOD)
25. Dr. Fernando Delishia, M.A., Ph.D.
26. Dr. P. Varapasadam Christi Shanthi, M.A., M.Phil., PGDJMC., Ph.D.
27. Dr. S. Saira Banu, M.A., M.A., Ph.D., NET.
28. Dr. Mary Magdalene Abraham, M.A., M.A., B.Ed., M.Phil., Ph.D. NET., (UGC -JRF).
29. Dr. S. J. Kala, M.A., M.A., M.A., MCJ, M.Phil., Ph.D., SLET.
30. Mrs. S. Aarthi, M.A., M.Phil., NET., SLET.(Ph.D).
31. Mrs. S. Parvathi, M.A., M.Phil., NET., SLET, (Ph.D).
32. Dr. R. Saktheswari, M.A., M.Phil., Ph.D., NET
33. Ms. A. Deva Sudha, M.A., B.Ed., M.Phil., NET., SET., PGDJMC.
34. Dr. G. Priya, M.A., M.Phil., Ph.D., SET., B.Ed.,
35. Ms. J. Kayal Anthony, M.A., NET
36. Mrs. N. Sangeetha Rani, M.A., B.Ed., M.Phil. (Ph.D).
37. Mrs. A. J. Aruna, M.A., M.Phil., (Ph.D).
38. Mrs. M. Esther, M.A., B.Ed., M.Phil. (Ph.D).
39. Mrs. A. J. Bernita, M.A., M.Phil., NET., SET.

## THE RESEARCH CENTRE OF TAMIL

40. Dr. A. Pappy Kamala Bai, M.A., M.Phil., PGJMC., Ph.D. (HOD)
41. Dr. K. Latha, M.A., M.Phil., Ph.D., NET.
42. Dr. S. Arul Micheal Selvi, M.A., M.Phil., Ph.D., NET, SLET., CCA., CGT., CFL.
43. Dr. R. Dayana Christy, M.A., M.A., M.Phil., Ph.D. PGDJPR.
44. Mrs. G. Revathi, M.A., M.Phil., NET., CGT., PGDJMC.
45. Dr. R. Angel, M.A., M.Phil., Ph.D.
46. Dr. M. Pappa, M.A., M.Phil., Ph.D., NET.
47. Dr. P. Loyola Juliet Mary, M.A., M.Ed., M.Phil., Ph.D.
48. Dr. C. Sornamala, M.A., M.Phil., Ph.D., SLET., PGDEE., DGT, NET.
49. Dr. S. A. Suja, M.A., B.Ed., M.Phil., NET, Ph.D.
50. Dr. N. Renuka, M.A., Ph.D., NET, SLET, PGDME, PGDCL, JRF.
51. Dr. S. Anburani, M.A., Ph.D., NET

52. Dr. A. Mercy Angela, M.A., M.Ed., M.Phil., NET, Ph.D.
53. Dr. J. Susai Jesintha Mercy, M.A. M.Phil., B.Ed., PGDGT., NET., Ph.D.
54. Mrs. D. Annie Maria Jancy, M.A., B.Ed., M.Phil., (Ph.D.), NET., DGT

## PART-I HINDI

55. Ms. E. Supriya, M.A., NET, PGDFH&T, CCS (Spanish) (Ph.D.).

## PART-I FRENCH

56. Mrs. A. Sarpia Rani, M.A.(French), M.A.(Psy.), B.Ed., P.B.Ed. DSA, French Levels A1, A2, B1., Higher diploma in French., NET.

## DEPARTMENT OF MATHEMATICS (U.G. & P.G.)

57. Mrs. A. Paulin Mary, M.Sc., M.Ed., M.Phil., PGDCA., SLET., (Ph.D.) (HOD)
58. Mrs. A. Sheela Roselin, M.Sc., M.Phil., B.Ed., (Ph.D.).
59. Dr. Sr. M. Fatima Mary, M.Sc., M.Phil., Ph.D.
60. Dr. C. Prasanna Devi, M.Sc., M.Phil., Ph.D.
61. Dr.E. Helena, M.Sc., M.Phil., Ph.D.
62. Mrs. Nigila Ragavan, M.Sc., B.Ed., M.Phil., PGDCA., SET.
63. Mrs. M. Teresa Nirmala, M.Sc., M.Phil.
64. Dr. V. Vanitha M.Sc., M.Phil., B.Ed., ACIM., SET., Ph.D..

## THE RESEARCH CENTRE OF PHYSICS

65. Dr. S. Arulmozhi Packiaseli, M.Sc., M.Phil., (Ph.D.)
66. Dr. Mathavi Manisekar, M.Sc., M.Phil., Ph.D.
67. Dr. A. Sheela Vimala Rani, M.Sc., M.Phil. Ph.D. (HOD)
68. Dr. A. Therese Pushpam, M.Sc., M.Ed., M.Phil., PGDCA., Ph.D.
69. Dr. L. Caroline Sugirtham, M.Sc., M.Phil., PGDCA., Ph.D.
70. Dr. G. Dheva Shantha Kumari, M.Sc., M.Ed., Ph.D.
71. Mrs. R. Alphonsa Fernando, M.Sc., M.Phil., PGDCA.
72. Dr. M. V. Leena Chandra, M.Sc., M.Phil., NET., Ph.D.
73. Mrs. I. Jeyasheela, M.Sc., M.Phil., SLET., (Ph.D).
74. Dr. Ancemma Joseph, M.Sc., Ph.D., SET., GATE,

75. Dr. M. Ragam, M.Sc., M.Phil., Ph.D., PGDCA, SET.

76. Dr. Sr. G. Jenita Rani, M.Sc., M.Phil., Ph.D.

### DEPARTMENT OF CHEMISTRY (U.G. & P.G.)

77. Dr. S. Selvarani, M.Sc., Ph.D. (HOD)

79. Dr. B. Medona, M.Sc., Ph.D.

80. Dr. S. Sukumari, M.Sc., B.Ed., M.Phil., Ph.D., NET

81. Dr. A. Rajeswari, M.Sc., M.Phil., Ph.D.

82. Dr. B. Vinosha, M.Sc., M.Phil., Ph.D., SET.

83. Dr. B. Suganthana, M.Sc., M.Phil., Ph.D.

84. Dr. Sr. J. Arul Mary, M.Sc., M.Phil., Ph.D.

Dr. R. Sarika, M.Sc., M.Phil., Ph.D.

85. Mrs. R. M. Nagalakshmi, M.Sc., M.Phil., B.Ed.

86. Mrs. M. Priyadharsani, M.Sc., M.Phil., (Ph.D.), SET

87. Mrs. V. Aruldeepa, M.Sc., M.Phil., (Ph.D.)

88. Dr. S. Pramila M.Sc., M.Phil., MS (France), Ph.D(France), B.Ed

### DEPARTMENT OF ZOOLOGY (U.G. & P.G.)

89. Dr. A. Tamilselvi, M.Sc., PGDBI., SLET., Ph.D. (HOD)

90. Dr. Antony Amala Jayaseeli, M.Sc., Ph.D., B.Ed., PGDBI, SLET.

91. Dr. N. Malathi, M.Sc., P h.d., GATE, DAT, MD(ACU)

92. Dr. J. Asnet Mary, M.Sc., AD BI, SET, GATE, Ph.D.

93. Dr. Sr. Biji Cyriac, M.Sc., B.Ed., M.Phil., Ph.D.

94. Dr. V. Bharathy, M.Sc., M.Phil., Ph.D. (Botany)

95. Dr. X. Devanya Rosaline, M.Sc., Ph.D.

96. Dr. N. Nagarani, M.Sc., Ph.D., SET.

97. Dr. S. Barathy M.Sc., M.Phil., Ph.D.

### THE RESEARCH CENTRE OF HOME SCIENCE WITH FOOD BIOTECHNOLOGY

98. Dr. Vasantha Esther Rani, M.Sc., M.Phil., Ph.D. (HOD)

99. Dr. R. Latha, M.Sc., Ph.D.

100. Mrs. S. Santhi, M.Sc., M.Phil., (Ph.D.)

101. Dr. K. Karthiga, M.Sc., NET, Ph.D.

102. Mrs. P. Magdalene Virjini, M.Sc., Dip.Diet., NET., (Ph.D.)

103. Mrs. C. Helen, M.Sc., M.Phil., SET., (Ph.D.)

104. Ms. D. Mouna, M.Sc., M.Phil., NET, (Ph.D.)

105. Dr. C. Priyalatha, M.Sc., M.Phil., SET., Ph.D.

106. Ms. J. Josephine Jesintha, M.Sc., M.Phil., NET.

### DEPARTMENT OF COMPUTER SCIENCE (UG & PG)

107. Dr. G. Germine Mary, M.C.A., M.Phil., Ph.D., (HOD)

108. Dr. S. Vidya, M.Sc., M.Phil., Ph.D.

109. Dr. K. Rosemary Euphrasia, M.Sc., M.Phil., PGDCA., Ph.D.

110. Dr. A. Vimala, M.C.A., SLET., Ph.D.

111. Dr. P. Meenakshi Sundari, M.Sc., M.Phil., SET., Ph.D.

112. Mrs. N. Muthulakshmi, MCA., NET.

113. Dr. S. Arul Jothi M.Sc., M.Phil., Ph.D.

114. Dr. T. Vasantha, MCA, M.Phil., Ph.D.

### THE RESEARCH CENTRE OF COMMERCE

115. Dr. B. Sahayarani Fernando, M.Com., Ph.D. (HOD)

116. Dr. A. I. Auxilia Felicitas, M.Com., M.Phil., Ph.D.

117. Dr. T. Jeyanthi Vijayarani, M.Com., Ph.D.

118. Dr. T. Pushpa Jothi Indra, M.Com., B.Ed., M.Phil., Ph.D.

119. Dr. S. Fatima Rosaline Mary, M.Com., B.Ed., M.Phil., Ph.D., SLET.

120. Dr. C. Lucia Vanitha, M.Com., M.Phil., Ph.D., NET.

121. Mrs. P. Kalaiselvi, M.Com., M.Phil., NET.

122. Dr. Sr. Bindu Antony, M.Com., M.Phil., Ph.D.

123. Dr.V. Suganya M.Com., M.Phil., Ph.D., NET

### LIBRARIAN

124. Mrs. C. Sujatha, M.A., MLISc., M.Phil., SET., PGDCA (Ph.D.)

### PHYSICAL EDUCATION

125. Dr. R. Velankanni Matharasi, M.A., M.P.Ed., M.Phil., SLET, Ph.D.



## TEACHING STAFF - SHIFT II

### DEPARTMENT OF ENGLISH (U.G.)

1. Mrs. P. Sumedha, M.A., M.Phil. (HOD)
2. Mrs. D. Ramya, M.A., M.Phil.
3. Ms. F. Adline Aruna, M.A., M.Phil., SET., (Ph.D)
4. Ms. M. Aabidha Thaslim M.A., M.Phil., SET.
5. Dr.T. Visumathy, M.A., M.Phil., Ph.D.

### DEPARTMENT OF JOURNALISM & MASS COMMUNICATION (U.G.)

- Dr. S. Saira Banu, M.A., M.A., Ph.D., NET.
6. Ms. C. Gladious Guna Ranjini, M.A., SET., (Ph.D)
  7. Dr. S. Thanapandi, M.A., Ph.D.,

### PART - I TAMIL

8. Dr. A. Dev Mala, M.A., M.Phil., NET., Ph.D.
9. Dr. S. R. Poongodi, M.A., M.Phil., Ph.D.
10. Mrs. J. Sahaya Bowlin, M.A., B.Ed., M.Phil., NET, HDCA, CGT. (Ph.D) ,
11. Dr. R. Ponni, M.A., M.Phil., Ph.D., SLET.
12. Ms. T. Chithra Devi, M.A., B.Ed., TET, NET, SET.

### DEPARTMENT OF BUSINESS ADMINISTRATION (U.G.)

13. Dr. S. L. Kumari, M.Com., B.Ed., SLST, M.Phil., MBA, Ph.D. (HOD)
14. Mrs. A. Rosary Infanta, MBA, M.Phil., NET.
15. Dr. P. Ruby Leela, M.Com., M.Phil., Ph.D. SET, NET

### DEPARTMENT OF MATHEMATICS (U.G.)

- Dr. E. Helena, M.Sc., M.Phil., PGDCA, Ph.D. (HOD)
16. Ms. R. Rajeswari, M.Sc., M.Phil., SET., PGDCA
  17. Mrs. R. Jenovi Rosary Deepa, M.Sc., M.Phil., PGDCA, SET.
  18. Mrs. B. Vethamary Jacqueline, M.Sc., M.Phil., B.Ed., PGDCA
  19. Ms. H. Shanmuga Priya, M.Sc., M.Phil., SET., (Ph.D).
  20. Mrs. V. Muthuselvi, M.Sc, M.Phil, SET.

21. Ms. J. Annaal Mercy, M.Sc., B.Ed., M.Phil., SET, (Ph.D).
22. Dr. Niranjana Devi (Physics), M.Sc., M.Phil., SET., Ph.D.

### DEPARTMENT OF STATISTICS (U.G.)

23. Dr. P. Vetriselvi, M.Sc., M.Phil., Ph.D
24. Dr. R. Srija, M.Sc., M.Phil., Ph.D
25. Ms. Mano, M.Sc., B.Ed., M.Phil., SET., (Ph.D.)

### DEPARTMENT OF COMPUTER APPLICATIONS (U.G.)

26. Mrs. S. Selvarani, M.C.A, M.Phil., NET, SET. (HOD)
27. Dr. G. Preetha, M.S. (IT), M.Phil., Ph.D.  
Mrs. s. Jeba Priya, MCA., M.Phil., SET.

### DEPARTMENT OF INFORMATION TECHNOLOGY (U.G.&P.G.)

28. Mrs. V. Mageshwari, M.Sc., M.Phil., SET. (HOD)  
Dr. D. Jeyamala, M.C.A., Ph.D.,
29. Mrs. T. Leena Premakumari, M.Sc., M.Phil., DGT.
30. Mrs. T. Charanya Nagammal, M.Sc., M.Phil.
31. Mrs. V. Jane Varamani Sulekha, M.Sc., MCA, M.Phil., SET., (Ph.D).

### DEPARTMENT OF COMMERCE WITH COMPUTER APPLICATIONS (U.G.)

32. Dr. M. Arasammal, M.Com., B.Ed., M.Phil., Ph.D. (HOD)
33. Ms. A. Mable Jasmine Shobha, M.Com., M.Phil., (Ph.D)
34. Dr. K. Sangeetha, M.Com., M.Phil., SET., Ph.D.
35. Mrs. P. Sakunthala, M.Com., M.Phil., PGDCA., (Ph.D)
36. Dr. T. K. Latha Maheswari, M.Com., M.Phil., PGDCA, Ph.D., SET.
37. Ms. M. Fanny, M.Com., M.Phil., D.FOM., SET, NET.
38. Mrs. S. Raja Rajeswari, MCA., M.Phil., (Ph.D)
39. Mrs. N. Jenifer Sharon Sumathi, MCA., M.Phil.
40. Dr. S. P. Savitha, M.Com., M.Ed., M.Phil., Ph.D
41. Ms. P. Jeyashri, M.Com, B.Ed, M.Phil, PGDEC, NET

## PROFESSIONAL COURSES

### DEPARTMENT OF MANAGEMENT STUDIES (MBA)

42. Dr. Sr. G. Celine Sahaya Mary, MBA., FDP., Ph.D.
43. Dr. S. Raju MBA., Ph.D. (Director)
44. Dr. P. Shyamala, M.B.A., M.Phil., Ph.D., PGDCA, SET, NET (HOD)
45. Mrs. N. Asha, MBA, M.Phil., NET, SET, CBCPS, M.Com., (Ph.D.)
46. Dr. L. Meena, M.B.A., M.Phil., Ph.D., NET., SET.
47. Dr. M. Nagarenitha, M.B.A., M.Phil., Ph.D., NET., SET.
48. Dr. B. Jayanthi, M.B.A., M.Phil., Ph.D.
49. Dr. R. Suganya, M.B.A., M.Com., M.Phil., Ph.D., NET., PGDCM.

### PG DEPARTMENT OF COMPUTER APPLICATIONS (MCA)

50. Dr. D. Jeya Mala, M.C.A., M.Phil., Ph.D. (Director)
51. Mrs. B. Chandirika, M.C.A., M.Phil., (Ph.D.) (HOD)
52. Mrs. S. Mary Helan Felista, M.C.A., M.Phil., SET.
53. Mrs. R. Smeeta Mary, M.C.A., M.Phil., (Ph.D)
54. Mrs. S. Jeba Priya, M.C.A, M.Phil., SET.
55. Mrs. B. Usha, M.Sc., M.Phil., M.Tech., SET.
56. Mrs. P. Nancy Vincentina Mary, M.C.A., M.Phil.

### PGDCA & DIPLOMA IN COMPUTER APPLICATIONS

57. Ms. J. Arockia Jackuline Joni, M.Sc., M.Phil. (HOD)
58. Mrs. A. Sahaya Anita Mary, M.Sc. (CS&IT), M.Phil., PGDCA.

### DIPLOMA IN FASHION DESIGNING AND GARMENT CONSTRUCTION (FDGC)

59. Ms. A. Mabel Esther Paripurna, DECE., DFDGC.
60. Mrs. C. Bhuvaneshwari, M.Sc., M.Phil.

### CONTROLLER OF EXAMINATIONS

61. Mrs. Nigila Ragavan, M.Sc., B.Ed., M.Phil., PGDCA., SET.
62. Dr. Mahima Ragland, M.Sc., Ph.D.

## PLACEMENT OFFICER

63. Mr. H. Vincent, M.A. (HRM), M.Sc.(Psy), PGDG&C, PGDFM, PGDMM, DLL&AL

## NON - TEACHING STAFF

### OFFICE SECTION (Aided)

1. Sr. F. Arockia Mary - Manager (Shift - I)
2. Sr. S. Stella Arul Mary - Manager (Shift - II)
3. Mrs. P. J. Philomena - Superintendent
4. Mr. T. Antony Dhanasekaran
5. Mrs. V. Elizabeth Rani
6. Mr. M. James
7. Mrs. A. R. Jacintha
8. Mrs. J. Mary Clarabai
9. Mrs. R. Sundari
10. Mrs. S. Mary Puspa Rani
11. Mr. S. Ganeson
12. Mr. T. Appavu
13. Mrs. M. Magdaline Manonmani
14. Mrs. D. Emelda Daisy
15. Mrs. M. Ahila
16. Mrs. P. Kaladevi
17. Mr. A. Silvester Lobo
18. Mr. I. Francis Xavier
19. Mrs. S. Mahilprabha
20. Mrs. K. Jeyabalaji
21. Mrs. L. Shanthi
22. Mrs. P. Jeya
23. Mr. M. Jeyakumar
24. Mr. P. Palani Kumar
25. Mrs. R. Leema Mary
26. Mr. R. Gomathi Nathan
27. Mrs. P. Nirmala

28. Mr. R. Boominathan
29. Mr. G. Sai Sankar
30. Mr. Loyola Prince
31. Mrs. P. Shanthi Rekha
32. Mr. V. Venis
33. Mrs. P. Senthil Vadivu
34. Mrs. S. Annamayil
35. Mrs. Y. Catherine
36. Mrs. Nachammai
37. Mrs. A. Anna Kamu
38. Mrs. A. Lourdu Jeyam
39. Mrs. M. Pappathy
40. Mrs. S. Guruvammal
41. Mrs. M. Shanthi
42. Mrs. A. Maria Pushpam
43. Mr. R. Gell Prabhakaran Henry
44. Mrs. A. Kamali Ruby Rajakumari
45. Mrs. V. Saradha
46. Mrs. R. Muthumeenal

#### **OFFICE SECTION (Self-Financing)**

1. Mrs. S. Meenakumari
2. Mrs. M. Kavitha
3. Mrs. R. Maria Chitra
4. Mrs. K. Kalyani
5. Mrs. P. Kavitha

#### **EXAMINATION SECTION**

6. Mrs. S. Florence Sylvia
7. Mrs. C. Mahalakshmi
8. Mrs. D. Alice Mary

#### **LIBRARY ASSISTANTS**

9. Mrs. A. Sahaya Josphine
10. Mrs. V. Chandra

#### **INSTRUMENTATION CENTRE**

11. Mrs. Mu. Abiraami

#### **LAB ASSISTANTS**

12. Mrs. R. Selva Ambika
13. Mrs. D. Sahaya Hilda Mary
14. Mrs. G. Sangeetha
15. Ms. R. Bavithra

#### **COMPUTER TECHNICIANS**

16. Mrs. S. Sathya Kala
17. Mrs. J. Sylvia Vaiz
18. Ms. V. Nivetha
19. Mrs. R. Sakthivelammal
20. Ms. M. Kiruthika Meenakshi
21. Mrs. M. Suguna
22. Ms. V. Ebenezar Vimala Rani
23. Ms. R. Suriya
24. Mrs. A. Jeyalakshmi
25. Ms. M. Deepitha

#### **ELECTRICIANS**

26. Mr. L. Antony Raj
27. Mr. J. Stephen

#### **RECEPTIONIST**

28. Mrs. R. Ramya

**GARDENER**

29. Mr. M. Pandi

**MARKER**

30. Mr. A. Michael James

**SUPERVISOR**

31. Mrs. P. Jansi Rani

**SUB-STAFF**

- 32. Mrs. S. Amirtham
- 33. Mrs. M. Anthoniyammal
- 34. Mrs. J. Bagyamary
- 35. Mrs. P. Kavitha
- 36. Mrs. P. Kanniammal
- 37. Mrs. P. Selvi
- 38. Ms. E. Kalaiselvi
- 39. Mrs. S. Poongodi
- 40. Mrs. S. Thavaselvi
- 41. Mrs. V. Sivakami
- 42. Mrs. M. Padma

**WEAT - WOMEN EMPOWERMENT ANIMATION AND TRAINING PROGRAMME**

In keeping with its vision to empower women through education and training, Fatima College started the WEAT programme for unemployed Rural Women and School dropouts. The various courses offered under this programme help the underprivileged to become self employed.

<b>COURSES OFFERED</b>	<b>Duration</b>	<b>AFFILIATING BODY</b>
Diploma in Medical Lab Technician Course	1 Year	: AIMLTA, Patna
Apparel Designing and Garments Making	1 Year	: Fatima College
Tailoring and Hand Work	6 months	: Fatima College
Certificate Course in Computer Application		
	CCCA	6 months : Fatima College
	DTP	3 months : Fatima College
	TALLY	3 months : Fatima College
Machine Embroidery	3 months	: Fatima College

**WEAT PROJECT STAFF**

- 1. Sr. Arul Vinnarasi, M.S.W. - Coordinator
- 2. Mr. S. Manuneethi Cholan, M.Sc., D.M.L.T. - Tutor
- 3. Mrs. V Saratha, B.Com., PGDCA, Tally 9.0 - Computer Instructor
- 4. Mrs. S. Jayaseeli, T.T.TC - Tailoring: Instructor
- 5. Mrs. S. Maria Pappathi, B.Sc., DCA - Office Assistant
- 6. Mrs. Pabitha - Apparel Designing Instructor

## Part V - CO-CURRICULAR ACTIVITIES

### NCC

#### Objectives

- To develop character, discipline, comradeship, secular outlook, ideals of selfless services and adventurous spirit amongst youngsters
- To mould and motivate youth with leadership skills in all walks of life.
- To encourage youngsters to take up a career in the Armed Forces.

#### Eligibility

- Open to all

#### Mandated Parades

- I UG - 30 parades / Year
- II & III UG - 35 parades / Year

#### Activities

- Foot Drill, Weapon Training, Field Craft and Battle Craft, Social Awareness & Community Development.

### NATIONAL SERVICE SCHEME (NSS)

#### Objectives

- To understand the community in which they live and their relation to it.
- To identify the needs and problems of the community and engage them in problem solving.
- To develop among themselves a sense of social and civic responsibility and acquire competence for group living and sharing of responsibilities.
- To practise national integration and social harmony.

#### Eligibility

- Open to all

#### Duration

- 120 hours / academic year

#### Activities

- Regular Activities - Work in villages, slums and with voluntary agencies
- Special camping programmes.

### WOMEN'S EMPOWERMENT CELL

#### Objectives

- To create awareness and sensitisation on women's issues
- To develop women leaders
- To guide on women welfare laws
- To assess the role of women in society.

#### Eligibility

- Open to all

#### Duration

- 120 Hours / Academic year

#### Activities

- Guest Lectures
- Campaigns
- Seminars
- Rallies

### AICUF

#### Objectives

- To play a vital role in the community through participation

in various community activities; to develop personality, social responsibility and to promote spiritual growth.

### **Eligibility**

- Open to all

### **Duration**

- 120 Hours / Academic Year

### **Activities**

- Guest Lectures
- Camp
- Cultural Training
- Rallies
- Street Plays
- Campaigns
- Exposure visits
- Seminars
- Exhibitions

## **PHYSICAL EDUCATION**

### **Objectives**

- To make students become Healthy & Fit, in order to manage and to lead a healthy and active life.

### **Eligibility**

- Open to all

### **Attendance**

- 120 Hours / Academic year

### **Activities**

- Warm-up
- Strenuous Work

- Warm down
- Skill & Game Practices

## **ROTARACT CLUB OF FATIMA COLLEGE**

### **Objective**

- To facilitate young women to enhance the knowledge and skills that will assist them in personal development.
- To address the physical and social needs of their communities.

### **Eligibility**

- Open to all

### **Duration**

- 120 Hours / Academic year

### **Activities**

- Training Programmes
- Group Discussion
- Visit to Government Schools, Orphanages and Villages

## **GREEN CLUB**

### **Objective**

- Motivate the Students to keep the surrounding "Green" and Clean.

### **Duration**

- 3 Years

### **Batch**

- Volunteers from I, II & III Year

### **Activities**

- Plantation, Awareness Programmes, Vermi Composting, Herbal Garden, Bird feeder, Bird Watching and Electricity saving patrol.

### **CONSUMER CLUB**

#### **Objective**

- To create awareness on the duties and responsibilities of consumers
- To act as healthy consumers
- To reach the unreached
- To educate on the rights of the consumers.

#### **Eligibility**

- UG Economics & Commerce Students

### **Activities**

- Guest Lectures
- Demonstrations
- Training Programmes

### **CONSUMER FORUM (SF)**

#### **Objectives**

- To educate the students to act as healthy consumers by making them aware of their rights and redressal mechanism.
- To create awareness on consumers' needs & protection
- To ensure prices of goods with relevance to its quality & value

#### **Activities**

- Lectures on consumers' rights and current consumer issues/ cases.

- Field visits
- Celebrating consumer day
- Creating awareness
- Visit to schools

#### **Eligibility**

- B.Com CA and BBA II Year

### **INSTITUTE INDUSTRY INTERFACE CELL**

#### **Objectives**

- To bridge the gap between the Institute and the Industry
- To facilitate placement of students
- To establish tie-ups with leading Industries and corporates to set up internship and training for students
- To interact with industries and corporates to gauge their need and tailor-made curriculum catering to the demands of the employer

#### **Activities**

- Employability Skill training / Career Counselling / Career related Seminars ( for the pre-final years also) / organising the Campus Interviews.

### **RESEARCH CELL**

#### **Objectives**

- To hone research skills among the faculty and students
- To enable aspiring researchers pursue research
- To create a research culture by providing a conducive research environment leading on to innovations
- To organise periodical interactions with leading researchers, industrialists and innovators

- To take up sponsored research projects

#### **Duration**

- 6 - 8 Months

#### **Activities**

- Guest Lectures
- Seminars
- Undertaking of Research Projects and Participation in Research-Based Competitions
- Organisation of Research-Based Competitions

#### **Eligibility**

- All students with research aptitude

### **REACH OUT TO SOCIETY THROUGH ACTION - ROSA**

#### **Objectives**

- To sensitise the students to the needs of the local community and enable them to contribute to the holistic development of the society, especially to the underprivileged; by applying the knowledge and skills acquired in the classroom learning.

#### **Duration**

- 120 hrs for each student for a year

#### **Batch / Eligibility**

- III UG

#### **Activities**

- Village survey, House hold survey, Awareness Campaigns, Cleaning Activities, Sapling Plantations, Kitchen Garden practices, Eco-friendly product training to the villagers:

### **YOUTH RED CROSS**

#### **Objectives**

- To help understand the importance of humanity
- To practice and promote health services
- To foster the spirit of service to the sick and the ailing
- To drive in the significance of blood donation and the need to save life
- To instill in the youth the importance and need for peace

#### **Duration**

- 120 hrs / Academic Year

#### **Eligibility**

- First and Second UG Students of Self Financed section

#### **Activities**

- Checking Medicines and Expiry Dates
- Blood Donation Camps
- Visit to Hospitals

### **Intellectual Property Rights (IPR) CELL**

#### **Objectives**

- To create awareness on IPR.
- To promote patentable works by facilitating more R & D activities.
- To disseminate knowledge on patents and the procedures of applying for the same.

#### **Duration**

- 6 to 8 Months

#### **Activities**

- Workshops
- Seminars
- Training Programmes
- R & D activities



## JUNE - 2019

Date	Day	Particulars	Shift	
			I	II
1	Saturday			
2	Sunday			
3	Monday			
4	Tuesday			
5	Wednesday	Ramzan, World Environment Day		
6	Thursday			
7	Friday			
8	Saturday			
9	Sunday			
10	Monday			
11	Tuesday	Awards Committee Meeting		
12	Wednesday	Registration for July Supplementary Exam begins		
13	Thursday	Faculty Enrichment Programme		
14	Friday	Capacity Building Programme for Non-Teaching Staff		
15	Saturday			
16	Sunday	Faculty Induction Programme		
17	Monday		1	M
18	Tuesday	College Reopens for II , III UG & II PG	2	2
19	Wednesday	Parents' Meet - Hostel Students-I UG & I PG	3	3
20	Thursday	Academic Year begins for I UG & I PG	4	4
21	Friday	Bridge Course & Students' Induction Programme Begin	5	M
22	Saturday	International Yoga Day		
23	Sunday	Registration for July Supplementary Exam closes		
24	Monday		6	6
25	Tuesday		1	1
26	Wednesday	Students' Induction Programme Ends	2	2
27	Thursday		3	3
28	Friday		4	4
29	Saturday	Last date to pay the fees without fine		
30	Sunday			

In everything and everywhere, have only God, and make no account of anything else.

WD: 10

Maxim: 16

## JULY - 2019

Date	Day	Particulars	Shift	
			I	II
1	Monday		5	5
2	Tuesday	67th Birthday of the College	6	M
3	Wednesday		1	1
4	Thursday		2	2
5	Friday	Bridge Course Ends	3	3
6	Saturday	Catechism		
7	Sunday			
8	Monday	Bridge Course Valediction	4	4
9	Tuesday		5	5
10	Wednesday	Union Inauguration	6	M
11	Thursday		1	1
12	Friday		2	2
13	Saturday	Annual Alumnae Meet		
14	Sunday			
15	Monday		3	3
16	Tuesday	Last date to pay the fees with fine for Aided Programmes	4	4
17	Wednesday		5	5
18	Thursday		6	6
19	Friday		1	1
20	Saturday			
21	Sunday			
22	Monday		2	2
23	Tuesday	Last date to pay the fees with fine for Self-financing Programmes	3	3
24	Wednesday		4	4
25	Thursday		5	5
26	Friday	Last date to register for CIA improvement	6	6
27	Saturday	Parents' Meet - III UG & II PG		
28	Sunday			
29	Monday		1	1
30	Tuesday		2	2
31	Wednesday		3	3

Desire neither praise nor reward for your good works and you will have deeper and fuller life in eternity.

WD: 10

Maxim: 16

## AUGUST - 2019

Date	Day	Particulars	Shift	
			I	II
1	Thursday		4	4
2	Friday		5	5
3	Saturday	Catechism		
4	Sunday			
5	Monday		6	6
6	Tuesday		1	1
7	Wednesday		2	2
8	Thursday		3	3
9	Friday		4	4
10	Saturday	Parents' Meet - II UG	5	5
11	Sunday			
12	Monday	Bakrid, International Youth Day		
13	Tuesday		6	6
14	Wednesday		1	1
15	Thursday	Independence Day		
16	Friday		2	2
17	Saturday	T1-PG	3	3
18	Sunday			
19	Monday	T1	4	4
20	Tuesday	T1	5	5
21	Wednesday	T1	6	6
22	Thursday		1	1
23	Friday	Krishna Jayanthi		
24	Saturday			
25	Sunday			
26	Monday	NME - T1 (Shift I & Shift II)	2	2
27	Tuesday		3	3
28	Wednesday		4	4
29	Thursday	Muthamizh vizha	5	5
30	Friday		6	M
31	Saturday			

Love nothing but God and what can be called divine.

WD: 21

Maxim : 23

## SEPTEMBER - 2019

Date	Day	Particulars	Shift	
			I	II
1	Sunday			
2	Monday	Vinayagar Chaturthi,		
3	Tuesday	Registration for End Semester Examination begins (Regular, Supplementary, Private Candidates)SB1 - T1/ EDC - T1	1	1
4	Wednesday	SB2 - T1	2	2
5	Thursday	Teachers' Day Celebration	3	M
6	Friday		4	4
7	Saturday	Catechism		
8	Sunday	International Literacy Day		
9	Monday		5	5
10	Tuesday	Muharram		
11	Wednesday	Registration for End Semester Examination closes	6	6
12	Thursday		1	1
13	Friday	Springs 2019	W	M
14	Saturday	International Day of Democracy		
15	Sunday			
16	Monday		2	2
17	Tuesday		3	3
18	Wednesday		4	4
19	Thursday		5	5
20	Friday		6	6
21	Saturday	EE - T1 (Shift I) Parents' Meet - I UG & I PG, International Day of Peace	1	1
22	Sunday			
23	Monday		2	2
24	Tuesday	EE - T1 (Shift II)	3	3
25	Wednesday		4	4
26	Thursday	VE - T1 (Shift I)	5	5
27	Friday	VE - T1 (Shift II)	6	6
28	Saturday			
29	Sunday			
30	Monday	T2 -PG	1	1

Profit from the opportunities that arise to practise the general virtues  
in their highest degree.

WD : 19+1

Maxim : 89

**OCTOBER - 2019**

Date	Day	Particulars	Shift		
			I	II	
1	Tuesday	T2, International Day of Older Persons	2	2	
2	Wednesday	Gandhi Jayanthi			
3	Thursday	T2	3	3	
4	Friday	T2	4	4	
5	Saturday	World Teachers' Day, Catechism			
6	Sunday				
7	Monday	Ayuda Pooja			
8	Tuesday	Vijaya Dhasami			
9	Wednesday	Founder's Day & Fatima Day Celebration	5	M	
10	Thursday	ESE -Practicals begin	6	6	
11	Friday	SB1 / EDC - T2	1	1	
12	Saturday	SB2 - T2, NME - T2 (Shift I&Shift II)	2	2	
13	Sunday				
14	Monday		3	3	
15	Tuesday		4	4	
16	Wednesday	World Food Day	5	5	
17	Thursday	International Day for the Eradication of Poverty	6	6	
18	Friday		1	1	
19	Saturday		2	2	
20	Sunday				
21	Monday	Final Consolidation - UG & PG	3	3	
22	Tuesday		4	4	
23	Wednesday	SB1 - External	5	5	
24	Thursday	SB2 - External, Last Working day	6	6	
25	Friday	Staff Retreat			
26	Saturday				
27	Sunday		Deepavali		
28	Monday				
29	Tuesday				
30	Wednesday	Thevar Jeyanthi			
31	Thursday	End Semester Exams begin			

Let your affections and actions be guided by reason and duty and not by caprice and natural inclinations.

WD : 17

Maxim : 36

**NOVEMBER - 2019**

Date	Day	Particulars	Shift	
			I	II
1	Friday	All Saints' Day		
2	Saturday	All Souls' Day		
3	Sunday			
4	Monday			
5	Tuesday			
6	Wednesday			
7	Thursday			
8	Friday			
9	Saturday			
10	Sunday	Milad-un-Nabi		
11	Monday			
12	Tuesday			
13	Wednesday			
14	Thursday	College Reopens		
15	Friday		1	1
16	Saturday		2	2
17	Sunday		3	3
18	Monday		4	4
19	Tuesday		5	5
20	Wednesday		6	6
21	Thursday		1	1
22	Friday		2	2
23	Saturday			
24	Sunday	International Day for the Elimination of Violence against women		
25	Monday		3	3
26	Tuesday		4	4
27	Wednesday		5	5
28	Thursday		6	6
29	Friday		1	1
30	Saturday			

Never complain about anyone but yourself.

WD: 13

Maxim : 38

## DECEMBER - 2019

Date	Day	Particulars	Shift	
			I	II
1	Sunday	World AIDS day		
2	Monday	Last date to pay the fees without fine	2	2
3	Tuesday	International Day of Persons with Disabilities	3	3
4	Wednesday		4	4
5	Thursday		5	5
6	Friday		6	6
7	Saturday	Students' Retreat		
8	Sunday			
9	Monday		1	1
10	Tuesday	Human Rights Day	2	2
11	Wednesday		3	3
12	Thursday	Fine Arts Day	W	M
13	Friday		W	M
14	Saturday			
15	Sunday			
16	Monday		4	4
17	Tuesday	Last date to pay the fees with fine	5	5
18	Wednesday		6	6
19	Thursday		1	1
20	Friday		2	2
21	Saturday		3	3
22	Sunday			
23	Monday	Christmas Celebration	4	M
24	Tuesday	Christmas Vacation begins		
25	Wednesday	Christmas		
26	Thursday			
27	Friday			
28	Saturday			
29	Sunday			
30	Monday			
31	Tuesday			

Be nothing to yourself and be utterly given to God and to the neighbour.

WD: 15+2

Maxim : 39

## JANUARY - 2020

Date	Day	Particulars	Shift	
			I	II
1	Wednesday			
2	Thursday			
3	Friday	College Reopens after Christmas Vacation	5	5
4	Saturday		6	6
5	Sunday			
6	Monday	Last date to register for CIA improvement	1	1
7	Tuesday	T1 - PG	2	2
8	Wednesday	T1	3	3
9	Thursday	T1	4	4
10	Friday	T1	5	5
11	Saturday	Catechism		
12	Sunday			
13	Monday		6	6
14	Tuesday		1	1
15	Wednesday	Pongal Holidays		
16	Thursday			
17	Friday			
18	Saturday			
19	Sunday			
20	Monday	SB1- T1/ EDC - T1, NME - T1 (Shift I&Shift II)	2	2
21	Tuesday	SB2 -T1	3	3
22	Wednesday		4	4
23	Thursday		5	5
24	Friday		6	6
25	Saturday	Hostel day		
26	Sunday	Republic Day		
27	Monday		1	1
28	Tuesday		2	2
29	Wednesday		3	3
30	Thursday		4	4
31	Friday		5	5

Love nothing that is not eternal.

WD : 19

Maxim : 40

## FEBRUARY - 2020

Date	Day	Particulars	Shift		
			I	II	
1	Saturday	Catechism			
2	Sunday				
3	Monday	Registration for End Semester Examination begins(Regular & Private candidates)	6	6	
4	Tuesday		1	1	
5	Wednesday		2	2	
6	Thursday		3	3	
7	Friday		4	4	
8	Saturday				
9	Sunday				
10	Monday		Registration for End Semester Examination closes	5	5
11	Tuesday			6	6
12	Wednesday	1		1	
13	Thursday	2		2	
14	Friday	3		3	
15	Saturday	Sports Day		W	M
16	Sunday				
17	Monday	Convocation Day		4	4
18	Tuesday			5	5
19	Wednesday		6	6	
20	Thursday		1	1	
21	Friday		2	2	
22	Saturday				
23	Sunday				
24	Monday		EE- T2 (Shift II)	3	3
25	Tuesday			4	4
26	Wednesday	5		5	
27	Thursday	6		6	
28	Friday	EE- T2 (Shift I)	1	1	
29	Saturday				

Never do anything which contradicts the pursuit of holiness.

WD: 20+2

Maxim : 44

## MARCH - 2020

Date	Day	Particulars	Shift		
			I	II	
1	Sunday				
2	Monday	SB1 - T2/ EDC - T2, NME - T2 (Shift I&Shift II)	2	2	
3	Tuesday		3	3	
4	Wednesday	SB2 - T2	4	4	
5	Thursday		5	5	
6	Friday	VE - T2 (Shift II),International Women's Day	6	6	
7	Saturday		Catechism		
8	Sunday				
9	Monday	T2 - PG,	1	1	
10	Tuesday		T2	2	2
11	Wednesday		T2	3	3
12	Thursday		T2	4	4
13	Friday		ESE Practicals begin, VE- T2 (Shift I)	5	5
14	Saturday		College Day		
15	Sunday				
16	Monday	St. Joseph's Day - Holiday	6	6	
17	Tuesday		1	1	
18	Wednesday		2	2	
19	Thursday		3	3	
20	Friday		World Water Day		
21	Saturday		International Day for the Elimination of Racial Discrimination		
22	Sunday				
23	Monday		Ugadi - Telugu New Year	4	4
24	Tuesday			5	5
25	Wednesday	6		6	
26	Thursday	1		1	
27	Friday	Final Consolidation - UG, PG			
28	Saturday				
29	Sunday				
30	Monday		2	2	
31	Tuesday		3	3	

Interpret all things from the best possible point of view.

WD: 20+1

Maxim : 52

**APRIL - 2020**

Date	Day	Particulars	Shift	
			I	II
1	Wednesday	SB2/ EDC - External	4	4
2	Thursday		5	5
3	Friday	Last Working Day - I UG, II UG, I PG & Farewell	6	M
4	Saturday	Candle light Ceremony		
5	Sunday			
6	Monday	Mahavir Jayanthi		
7	Tuesday			
8	Wednesday			
9	Thursday			
10	Friday	Good Friday		
11	Saturday			
12	Sunday	Easter		
13	Monday	End Semester Exams begin		
14	Tuesday	Tamil New Year Day, Dr. Ambedkar's Birthday		
15	Wednesday			
16	Thursday			
17	Friday			
18	Saturday			
19	Sunday			
20	Monday			
21	Tuesday			
22	Wednesday			
23	Thursday			
24	Friday			
25	Saturday			
26	Sunday			
27	Monday			
28	Tuesday			
29	Wednesday			
30	Thursday			

Strive to be kind always to everyone and unkind to no one.

WD: 3+1

Maxim : 64

**MAY - 2020**

Date	Day	Particulars	Shift	
			I	II
1	Friday			
2	Saturday			
3	Sunday			
4	Monday			
5	Tuesday			
6	Wednesday			
7	Thursday			
8	Friday	World Red Cross Day		
9	Saturday			
10	Sunday			
11	Monday			
12	Tuesday			
13	Wednesday			
14	Thursday			
15	Friday	International Day of Families		
16	Saturday			
17	Sunday			
18	Monday			
19	Tuesday			
20	Wednesday			
21	Thursday	World Day for Cultural Diversity for Dialogue & Development		
22	Friday			
23	Saturday			
24	Sunday			
25	Monday			
26	Tuesday			
27	Wednesday			
28	Thursday			
29	Friday			
30	Saturday			
31	Sunday			

Never think of tomorrow unless it has some necessary link with today, but entrust it entirely to Providence.

Maxim : 69

## ACADEMIC COURSES WITH YEAR OF AFFILIATION

No.	Year	Particulars
1.	1953	Intermediate
2.	1957 - 1958	B.A. History, B.A. English, B.A. Tamil, B.Sc. Mathematics, B.Sc. Physics, B.Sc. Chemistry & B.Sc. Zoology
3.	1960 - 1961	B.A. Sociology, B.A. Sociology with CA (2009 - 2010)
4.	1961 - 1962	B.Sc. Home Science B.Sc. Home Science with Food Bio-Technology (2008 - 2009)
5.	1964 - 1965	M.A. Economics & M.A. Tamil
6.	1975 - 1976	B.Com.
7.	1980 - 1981	M.Com.
8.	1986 - 1987	M.Sc. Physics
9.	1987-- 1988	B.A. Economics
10.	1988 - 1989	B.Sc. Computer Science
11.	1990 - 1991	M.Phil. Tamil
12.	1994 - 1995	M.C.A.
13.	1995 - 1996	B.B.A.
14.	1996 - 1997	B.Sc. Computer Science (SF)
15.	1996 - 1997	BCA (2005 - 2006) M.B.A.
16.	1998 - 1999	PGDCA
17.	2000 - 2001	B.Com. (SF) (2000 - 2001) B.Com. With CA (2001 - 2002)
18.	2000 - 2001	M.Sc. (IT & M) & M.Sc. (CS & IT)
19.	2002 - 2003	Diploma Course in Fashion Designing and Garment Construction
20.	2003 - 2004	B.Sc. Mathematics (SF) & M.Phil. Economics
21.	2004 - 2005	Ph.D. Tamil, M.A. English & M.Sc. Human Nutrition and Nutraceuticals
22.	2005 - 2006	M.S.W.
23.	2006 - 2007	M.Sc. Mathematics & M.Phil. Commerce
24.	2007 - 2008	M.Sc. Chemistry
25.	2008 - 2009	B.Com. With CA - Add. Sec. & B.Sc. IT
26.	2010 - 2011	Ph.D. Commerce
27.	2011 - 2012	M. Phil. English, Ph.D. English, Ph.D. Economics, B.A. English (SF), & B.Sc. Mathematics (SF) - Add. Sec.
28.	2012 - 2013	M.Phil. Mathematics & M.Com. CA
29.	2015 - 2016	M.A. History, B.A. Journalism and Mass Communication
30.	2016 - 2017	B.Sc. Statistics, M.Sc. Computer Science, M.Sc. Zoology,
31.	2017 - 2018	Ph.D Home Science
32.	2018 - 2019	Ph.D Physics
33.	2019 - 2020	B.Com(SF)

## COLLEGE DAY AWARDS

- Every year on College Day, students, research scholars and staff are recognised with awards for their extraordinary performances in their respective fields.
- Academic Proficiency of students is recognised by way of Endowment Prizes created by the Management, Retired Staff, Staff and former Students of the College.
- A Research scholar is awarded with the Best Performance student award.
- The best performing staff are honoured by the Management with Best performance Awards given under 4 Categories
  - Arts
  - Science
  - Self-Financing
  - Professional

## CANTEEN

Name : Mother Rose Canteen & San Jose Canteen

Working Hours : 8.30 a.m. to 5.30 p.m.

Items available : Coffee, Tea, Milk, Snacks, Tiffin, Lunch

## BANK / BRANCH

Unit : Indian Bank, Fatima College Extn.  
Counter, Koodalnagar Branch

Location : College Campus

Working Hours : 10.00 a.m. to 3.30 p.m.

Lunch Break : 2.00 p.m to 3.00 p.m

## FITNESS CENTRE

- To develop physical fitness components such as strength, muscular power, stamina, endurance, agility and coordination.

- To provide specific training to athletes and other players in order to promote leg strength, abdominal power and back muscle power.
- To impart training for body building and weight lifting
- Following instruments are there in our fitness centre:
  - ✓ Hip twister
  - ✓ Stepper
  - ✓ Bench Press
  - ✓ Dumbbell
  - ✓ Abdominal King
  - ✓ Leg Curl Machine
  - ✓ Leg Press Machine
  - ✓ Tread Mill

### COUNSELLING CENTRE

Location : Adjacent to Jubile Hall  
 Working Hours : 9.00 a.m. to 5.30 p.m.

### INDOOR STADIUM

Indoor Stadium has been established in collaboration with the University Grants Commission under the scheme "Development of Sports Infrastructure & Equipments in Colleges" during XI Plan

Location : Opposite to Side Gate  
 Facilities : Basketball Court, Badminton Courts, Table Tennis, Chess and Carrom.  
 Timing : Morning - 8.00 a.m. - 10.30 a.m.  
 Evening - 3.00 p.m. - 6.30 p.m

### Personal Academic Record 2019-2020 Semester - I / III / V

S.No.	Subject Title / Subject Code	T1	T2	TAV	C1	C2	Internal Total	External Total



**Personal Academic Record 2019-2020  
Semester - II / IV / VI**

S.No.	Subject Title / Subject Code	T1	T2	TAV	C1	C2	Internal Total	External Total

**CUMULATIVE RECORD OF THE DAYS OF ABSENCE**

Date	Reason for Leave	No.of Days
	<b>Illness</b>  <b>Ceremonies</b>  <b>Non - Payment of Fees</b>  <b>Late admission</b>  <b>Any other</b>	

Signature of the Parent

Signature of the Class Teacher

# LEAVE APPLICATION

Name : .....

Class : .....

Major : .....

Reg. No. : .....

Number of days  
already availed : .....

Date : .....

Reason for Leave : .....

Signature of the Parent/Warden

Signature of the Student

Signature of the Class Teacher

## JUBILEE HALL



## SAN JOSE BLOCK



## FATIMA INDOOR STADIUM



# CALENDAR 2019-2020

JUNE 2019					JULY 2019					AUGUST 2019							
S	30	2	9	16	23	S		7	14	21	28	S		4	11	18	25
M		3	10	17	24	M	1	8	15	22	29	M		5	12	19	26
T		4	11	18	25	T	2	9	16	23	30	T		6	13	20	27
W		5	12	19	26	W	3	10	17	24	31	W		7	14	21	28
T		6	13	20	27	T	4	11	18	25	T	1	8	15	22	29	
F		7	14	21	28	F	5	12	19	26	F	2	9	16	23	30	
S	1	8	15	22	29	S	6	13	20	27	S	3	10	17	24	31	
SEPTEMBER 2019					OCTOBER 2019					NOVEMBER 2019							
S	1	8	15	22	29	S		6	13	20	27	S		3	10	17	24
M	2	9	16	23	30	M		7	14	21	28	M		4	11	18	25
T	3	10	17	24	T	1	8	15	22	29	T		5	12	19	26	
W	4	11	18	25	W	2	9	16	23	30	W		6	13	20	27	
T	5	12	19	26	T	3	10	17	24	31	T		7	14	21	28	
F	6	13	20	27	F	4	11	18	25	F	1	8	15	22	29		
S	7	14	21	28	S	5	12	19	26	S	2	9	16	23	30		
DECEMBER 2019					JANUARY 2020					FEBRUARY 2020							
S	1	8	15	22	29	S		5	12	19	26	S		2	9	16	23
M	2	9	16	23	30	M		6	13	20	27	M		3	10	17	24
T	3	10	17	24	31	T		7	14	21	28	T		4	11	18	25
W	4	11	18	25	W	1	8	15	22	29	W		5	12	19	26	
T	5	12	19	26	T	2	9	16	23	30	T		6	13	20	27	
F	6	13	20	27	F	3	10	17	24	31	F		7	14	21	28	
S	7	14	21	28	S	4	11	18	25	S	1	8	15	22	29		
MARCH 2020					APRIL 2020					MAY 2020							
S	1	8	15	22	29	S		5	12	19	26	S	31	3	10	17	24
M	2	9	16	23	30	M		6	13	20	27	M		4	11	18	25
T	3	10	17	24	31	T		7	14	21	28	T		5	12	19	26
W	4	11	18	25	W	1	8	15	22	29	W		6	13	20	27	
T	5	12	19	26	T	2	9	16	23	30	T		7	14	21	28	
F	6	13	20	27	F	3	10	17	24	F	1	8	15	22	29		
S	7	14	21	28	S	4	11	18	25	S	2	9	16	23	30		