

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

PART – A

AQAR for the year (*for example 2013-14*)

2014-2015

I. Details of the Institution

1.1 Name of the Institution

Fatima College (Autonomous)

1.2 Address Line 1

Mary land

Address Line 2

Vilangudi

City/Town

Madurai

State

Tamil Nadu

Pin Code

625 018

Institution e-mail address

fatimacollegemdu.@gmail.com

Contact Nos.

0452-2669015, 9944050580

Name of the Head of the Institution:

Dr. Sr. Jospin Nirmala Mary

Tel. No. with STD Code:

0452-2668016

Mobile:

9944050580

Name of the IQAC Co-ordinator:

Dr. S. Maria Packiam

Mobile:

9487724419

IQAC e-mail address:

fcdocumentation@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)

15195

OR

1.4 **NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/64/RAR/31 dated 8.7.2013

1.5 Website address:

www.fatimacollegemdu.org

Web-link of the AQAR: For ex.

<http://www.ladykeanecollege.edu.in>

http://www.fatimacollegemdu.org/AQAR_2014-15.pdf

/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	5		2000	5Years
2	2 nd Cycle	A	8.8	2006	5Years
3	3 rd Cycle	A	3.17	2013	5Years
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

12.11.2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

AQAR (2013-2014) - submitted to NAAC on 05/06/2014

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

College with Potential for Excellence UGC-CPE

DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text" value="T"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text" value="T"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="9"/>			
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>			
2.3 No. of students	<input type="text" value="2"/>			
2.4 No. of Management representatives	<input type="text" value="4"/>			
2.5 No. of Alumni	<input type="text" value="2"/>			
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>			
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>			
2.8 No. of other External Experts	<input type="text" value="1"/>			
2.9 Total No. of members	<input type="text" value="20"/>			
2.10 No. of IQAC meetings held	<input type="text" value="6"/>			
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="3"/> Faculty <input type="text" value="6"/>			
Non-Teaching Staff	<input type="text" value="6"/>	Students <input type="text" value="6"/>	Alumni <input type="text" value="1"/>	Others <input type="text"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text" value="T"/> No <input type="text"/>			
If yes, mention the amount	<input type="text" value="3,00,000"/>			

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Orientation Programmes was arranged for newly appointed staff.
- In Retraining of Teachers 5 sessions on different topics were organized.
- 4 Crash Courses are arranged for teaching and non teaching staff.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To conduct crash courses on MS Excel and Internet for teaching staff	Courses were conducted for the Teaching and Non – Teaching staff.
Aiming at Counselling Courses for the Students.	Outgoing students attended the Counselling sessions in 6 batches.
More Placement	495 students got placed in various companies through campus interview.
International Conferences were planned.	2 International Conferences were conducted.
Enhancing Extension activity	Campus wad made plastic free.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- Scrutiny was undertaken by the Management.
- Future Plan was designed for the Next Academic Year.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	4		4	
PG	12		7	
Professional Courses	2		2	
UG	18		6	
PG Diploma	2		2	
Advanced Diploma	3	2		5
Diploma	5	2		7
Certificate	21		14	7
Others (M. Phil)	4		4	
Others (Online Courses)	4	1	5	
Total	75	5	44	19

Interdisciplinary	4			
Innovative	1			

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	38
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Syllabus is approved in the Board of Studies meeting entry year.
- Once in 3 years syllabus is revised
- Whenever there is a need to revise and when new courses are introduced Syllabi is Updated.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
185	19	52	-	-

2.2 No. of permanent faculty with Ph.D.

73

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
4	-	-	-	-	-	-	-	4	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

- - -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	62	65	3
Presented	62	65	3
Resource Persons	-	12	46

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Industrial visit is mandatory for all the programmes
- Each discipline is provided one smart class room in order to avail ICT in their teaching and learning.
- On the spot study is encouraged

2.7 Total No. of actual teaching days during this academic year 190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Open Book Examination
- Double Valuation
- Online Multiple Choice Questions

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 185

2.10 Average percentage of attendance of students 98

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG Regular						
History	23	9	26	39	9	83
Economic	46	0	20	46	10	76
Sociology with CA	39	10	31	33	0	74
English	64	9	31	38	8	86
Tamil	47	4	40	11	0	55
Mathematics	68	57	29	6	0	92
Physics	33	30	42	21	0	93
Chemistry	40	23	38	3	0	64
Zoology	44	20	54	14	0	88

Home Science with Food Bio Technology	38	31	42	8	0	81
Comp. Science	50	24	40	6	0	70
Commerce	60	13	40	20	73	73
PG Regular						
M. A. Economics	17	12	76	0	0	88
M. A. Tamil	16	13	75	0	0	88
M.Sc. Physics	28	11	50	0	0	61
M. Com	40	10	53	0	0	63
M. Com with CA	20	55	25	0	0	80
UG Self Financed						
English	62	11	35	32	8	86
BBA	57	7	30	38	5	81
Mathematics	106	66	27	4	0	97
BCA	45	16	51	33	0	100
Information Technology	42	36	45	0	0	81
B.Com with CA	113	11	45	29	0	85
PG Self Financed						
MCA	24	42	46	0	0	88
MBA	54	17	77	0	0	94
M.Sc.IT&M	7	14	86	0	0	100
M.Sc.CS&IT	13	31	54	0	0	85
Mathematics	43	49	28	0	0	77
Chemistry	11	0	27	0	0	27
Human Nutrition and Neutraceuticals	22	27	36	0	0	63
English	18	0	78	11	0	89
MSW	17	18	64	0	0	82
M.Phil						
Tamil	5	20	80	0	0	100
Economics	1	100	0	0	0	100
Commerce	13	31	31	0	0	62
English	4	0	100	0	0	100
Mathematics	10	80	0	0	0	80
Diploma Courses						
PGDCA	33	70	0	0	0	70
FDGC	16	44	19	0	0	63

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Sessions on Bridging the gap between the teacher and the students.
- A Session on “ Challenges of teachers” was conducted for the staff in order to improve their teaching skills.
- Crash courses on Internet and Excel have been organised to the teaching staff in order to improve their knowledge of ICT in teaching.
- Orientation programme is arranged for the newly appointed staff in which guide lines are given on teaching methodology.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	3
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	1
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	15

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	22	-	22
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Ph. D Guide ship is very much encouraged.
- Publications in International Journals and e-journals are anticipated from every staff member.
- Authorship and editorship of books is looked forward from each Department.
- Publication and editing of books, is motivated
- Students' projects are given importance and awards are given to the prospective students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	-	-	-
Outlay in Rs. Lakhs	1,40,074	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	62	54	4
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	2	16	5

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-16	UGC	8,79,600	4,21,621
Minor Projects	2013-15	UGC	5,70,800	1,16,074
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	2014-15	-	4,00,000	4,00,000
Any other(Specify)	-	-	-	-
Total	-	-	18,50,400	9,37,695

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	Univer sity	College
Number	2	9	5	-	-
Sponsori ng agencies	1-UGC 1-self funded	1-UGC Others-UGC Autonomy grant and self funded	UGC Autonomy grant and self funded	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency	<input type="text" value="5,37,695"/>	From Management of College	<input type="text" value="2.00.000"/>
Total	<input type="text" value="7,37,695"/>		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
11	5	2	-	4	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	800	State level	15
National level	-	International level	-

3.22 No. of students participated in NCC events:

University level	88	State level	10
National level	2	International level	-

3.23 No. of Awards won in NSS:

University level	1	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	-	State level	-
National level	-	International level	-

3.25 No. of Extension activities organized

University forum	-	College forum	52		
NCC	2	NSS	8	Any other	2

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Creating awareness by distributing pamphlets on plastic free environment.
- Students involved themselves in collecting Plastic Waste from the neighbourhood. The collected plastic wastes were given to Sri Venkateswara plastic recycling unit, Madurai, for recycling.
- Exhibition-cum-Competition on “Reuse of Plastics and Zero Wastes” was conducted on Mar. 12, 2015.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	37acres	-	-	37acres
Class rooms	80	-	UGC	80
Laboratories	14	-	-	14
Seminar Halls	3	-	-	3
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	37	12	UGC	49
Value of the equipment purchased during the year (Rs. in Lakhs)		32 Lakhs	UGC	32 Lakhs
Others	-	-	-	-

4.2 Computerization of administration and library

- Administrative Office and Examination Section – fully automated.
- Library – OPAC system is followed - fully automated.

4.3 Library services:

	Existing		Newly Added		Total	
	No	Value	No.	Value	No.	Value
Text Books	117198	13,36,085.65	2876	14,27,956.00	120074	27,64,041.65
Reference Books	4980	-	92		5072	-
E-Books	9	18,000.00	-	-	9	18,000.00
Journals	255	1,34,500.00	2	21,000.00	257	1,55,500.00
E-Journals	8	70,000.00	-	-	8	70,000.00
Digital Database	3	19,500.00	-	-	3	19,500.00
CD & Video	2352	-	111	10,000.00	2463	10,000.00
Thesis	2666	-	180	-	2846	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	600	6	150	2	1	19	20	7
Added	-	-	-	-	-	5	10	-
Total	600	6	150	2	1	24	30	7

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

- Training in Internet and Excel were given to the Teaching and Non – teaching staff.
- e- Content training was given to the members of the e- content cell.
- Two Non – Teaching staff were given Fire extinguishing training.

4.6 Amount spent on maintenance in lakhs:

i) ICT	5, 00,000
ii) Campus Infrastructure and facilities	36, 00,000
iii) Equipments	12, 88,691
iv) Others	8, 00,000
Total :	61, 88,691

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Head of the institution meets the students every Friday in the general assembly and openly gives information about the students' services and progression.
- An Open Forum is arranged by the Management in which the students are welcome to express their grievances and the authorities try to rectify the same as much as possible.
- Once in a month the Head of the institution meets the students class wise and gives lot of details about the various services and programmes.
- Deans of Students meet the students concerned regarding the cultural activities and competitions and give details.

5.2 Efforts made by the institution for tracking the progression

- Represents the needs of students to the Management.
- Discusses in the General Staff meetings.
- Discusses in the Alumnae meetings.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3374	733	25	55

(b) No. of students outside the state

27

(c) No. of international students

18

Men	No	%	Women	No	%
	-	-		4187	100

Last Year 2013-2014						This Year 2014-2015					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
128	414	23	3457	18	4022	145	347	22	3673	21	4187

Demand ratio 1:1.5

Dropout % 0.74%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- NET/ SET coaching classes are conducted.
- Entry in Service Coaching classes for SC/ST and Minority students

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="2"/>	SET/SLET	<input type="text" value="2"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="5"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

- There is a professional Counsellor for the students. Students can meet him in the Counselling and Guidance Cell by fixing appointment.
- Besides each Department has two trained Counsellors.
- There is a Placement Officer and Institute industry interface committee which organises sessions and training programmes regarding career guidance.
- Career Guidance Cell conducted 18 programmes.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
17	1455	495	-

5.8 Details of gender sensitization programmes

12 programmes were organised on gender sensitization.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	304	720839
Financial support from government	1567	4069229
Financial support from other sources	47	449220
Number of students who received International/ National recognitions	1918	5239288

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Grievances regarding Transport have been rectified

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

- To empower women by developing human capabilities through quality education based on Christian values, making them responsible citizens who can work for the advancement of the society and promote communal harmony in the multicultural reality of India.

MISSION:

- Energize Women and Children towards Academic excellence through Quality Education. To endow them with character, competence, creativity & commitment. To Awaken in them Societal concern and eco-consciousness. To enable them to excel as responsible citizens in the multi-cultural and multi religious Indian context.

6.2 Does the Institution has a management Information System

Yes. It is applied in administrative procedures including finance, appointment of staff, Students Admission, students' records, evaluation and examination procedures, and research.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Every year Board of Studies is conducted by all the Departments and the suggestions and changes are presented in the academic council.
- Application oriented and job oriented papers are given preference
- Computer related papers are offered by almost all the Departments.
- Computer literacy is provided to all 1st year UG students.

6.3.2 Teaching and Learning

- ICT enabled Teaching-learning is provided
- Besides chalk and talk method other methods like role play, seminars, Power point presentation, Documentary, short films video clippings, audio records, surveys and on the spot study etc are followed

6.3.3 Examination and Evaluation

- Continuous internal assessment marks are sent by the Departments to the controller section through e-mail.
- CIA marks are placed in the website and students are able to view them through online
- CGPA is given in the mark sheet besides marks and credits
- Random checking is done on the End Semester papers by the teachers.

6.3.4 Research and Development

- 5 Books have been authored by the faculty members.
- 9 Books have been Edited
- 8 chapters have been published in different books.
- 113 research papers in International & National Journals & Magazines, ISBN certified Seminar Proceedings.
- 6 faculty members have been awarded Ph. D
- 1 Major Project is ongoing
- 5 Minor Project have been completed.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library – Equipped with INFLIBENET, DELNET, AIRC and NIRMALS.
- ICT – Caroline, Web map, Intranet Server, Reach, Statistical Package and broadband connectivity.
- Instrumentation Centre equipped with FTIR, Raman Spectroscopy, HPLC, Fibre Plus, Kelplus, AAS, UV Spectroscopy, CA Ch. Analyser, Auto Analyser.

6.3.6 Human Resource Management

- Recruitment of both teaching and Non teaching staff is done based on merit
- 13 Faculty members and 2 Non Teaching staff have been appointed in the current year.
- No posts are vacant since the management has filled them and paid them.
- Human potential is well utilized.

6.3.7 Faculty and Staff recruitment

- 13 Faculty members and 2 Non Teaching staff have been appointed in the current year.

6.3.8 Industry Interaction / Collaboration

- The board of studies of all departments represented by 1 industrialist
- All PG students have 1 month internship in industry related to their discipline.

6.3.9 Admission of Students

- Rural and 1st generation students are given consideration
- Students are admitted based on merit and Not on capitation.

6.4 Welfare schemes for

Teaching	T
Non teaching	T
Students	T

6.5 Total corpus fund generated

3, 50, 00, 000

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	Experts from other Colleges	yes	Deans of Arts, Science and Management Studies
Administrative	yes	JDCE office and AG office		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Corrected End semester Exam papers are distributed to students of I and II UG.
- Double valuation is conducted for III UG and PGs
- Question bank is used for End Semester Examinations for the 1st and 2nd year UG classes.
- Question Bank has been prepared based on Blooms taxonomy- Knowledge, Understanding Higher ability.
- Within 30 days of Examination results are published.
- July Supplementary Examinations are conducted for the out gone students.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Whenever a New Course is introduced University sends a Commission to inspect the institution regarding its eligibility.
- University is represented in all statutory bodies such as Governing Body, Academic Council, Board of Studies and Planning, Evaluation Commission and Awards Committee.
- University nominees give suggestions and guidance; however they do not interfere in the decision making of the institution.

6.11 Activities and support from the Alumni Association

- Every year in the second Saturday of July the Alumnae meet is conducted in the College. A popular alumnus is invited as Chief Guest. The alumnae members share their experiences, interact with the staff and give suggestions for the growth of the institution.
- Every year the Alumni association educates nearly 30 students from its fund.
- Well – placed Alumnae contribute endowments and monetary contribution towards the welfare of the students.
- Recently the Alumni association has installed the statue of Mother Rose our college Founder in the campus.

6.12 Activities and support from the Parent – Teacher Association

- Parent – teacher Association is an effective forum, where the parents openly clarify the doubts and give suggestions.
- Parent – Teacher Meet is conducted in June, and July for the I & II year students.
- Grievances are also expressed by the parents and the management takes it positively and tries to solve it.

6.13 Development programmes for support staff

- Session on Stress Management, Internet, MS Excel, spoken English, and Computer applications are conducted.
- Grievance redressal is done.
- Every year Excursion is arranged
- A Welfare fund is arranged for the non – teaching staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plastic free campus is maintained. One of the goals of the Outreach programme is to succeed in maintaining Plastic free campus.
- In connection with that an Exhibition on ecological issues was organised by the III UG students.
- The campus has more than 1000 trees and gives clean and fresh air.
- There is a rain water harvesting pond.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- Students are well trained to face job market and thereby 495 students have been selected in the campus interviews in various companies.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

- PG in history and research centre in Nutrition and Nutraceuticals were aimed at and in the new academic year 2015-2016 they are launched.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Innovative Curriculum for Holistic Development
- Strategic Participatory Governance

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

Innovative Curriculum for Holistic Development

- To design an innovative curriculum in keeping with the current trends of the subject with a futuristic perspective of the course
- To meet the needs of all categories of learners
- To create a broad based curriculum which includes ICT based teaching-learning suitable for to-day's digital world.
- To equip with an in-depth knowledge in the subject
- To provide experiential/ onsite learning
- To inculcate research culture
- To promote academic excellence for horizontal and vertical mobility
- To develop skills for the job market
- To empower the learners with global competencies

Strategic Participatory Governance

A governance system that is truly healthy elicits cooperation with and acceptance of authority through practices such as:

- Adopting a 'consensus concept' in decision making
- Decentralizing responsibilities with clear demarcation of duties allotted in turns promotes leadership qualities among all.
- Creating statutory bodies with members from all academic and managerial levels to frame policies involving the students who are the ultimate beneficiaries of the system while introducing major changes.
- Grooming different levels of leadership.

7.4 Contribution to environmental awareness / protection

- All the 2nd UG students have a paper on environmental education.
- A UGC sponsored International Conference on "Solutions to Ecological Challenges: Multidimensional Perspectives" was organised by The Research Centres of Economics, English & Tamil and Departments of Physics, Chemistry, Zoology & Home Science in collaboration with DHAN Foundation from Dec. 11 to 13, 2014.
- The Research Centre of Commerce and the Department of History jointly Organised a UGC Sponsored Two-Day National Conference on "Marketing of Ecotourism: Prospects and Challenges" on Sep. 03 & 04, 2014.
- The outreach programme of this year had the theme of maintaining a plastic free campus.
- An exhibition on Environmental Issues was organised by the final year UG student's part of their outreach programme.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

At Fatima College SWOT Analysis was done internally

Strengths:

- Value based education
- Eco –Friendly campus.
- ICT enabled teaching –learning.

Weaknesses:

- Lack of International popularity
- Lack of collaboration with international institutes.

Opportunities:

- Research culture has reached the zenith.
- Enable the opportunity to serve and uplift the rural women
- To avail the various schemes and programmes of the UGC and the Government.

Challenges:

- 30% of posts have been freezed by the Government
- Traditional courses have become unpopular

8. Plans of institution for next year

- To upgrade the PG Departments into research centres
- To upgrade the Department of Zoology and Computer Science to PG departments

Name: **Dr. S. Maria Packiam**

Name: **Dr. Sr. A. Jospin Nirmala Mary**



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC
